



Missouri Balance of State Continuum of Care NOFO CoC Letter of Intent Instructions

LETTER OF INTENT PROCESS

As the Continuum of Care prepares for the upcoming Notice of Funding Opportunity (NOFO) competition, we are requesting agencies interested in applying for funding to submit a Letter of Intent (LOI). The purpose of the LOI is to assist the CoC in planning for the upcoming competition, evaluating potential project applications, and ensuring alignment with HUD priorities and community needs.

Through the Letter of Intent process, agencies will provide preliminary information regarding their proposed project, anticipated funding request, target population, and project type. Submission of an LOI will help facilitate coordination, technical assistance, and preparation throughout the NOFO process.

Name of Agency: _____

Project Name: _____

Agency Mailing Address: _____

City, State, and Zip Code: _____

Total Request for Project: \$ _____

Project Funding Type & Subcategory

Project Funding Type:

- Transitional Housing (TH)
- Supportive Services Only (SSO)
- Transitional Housing / Rapid Rehousing Joint Component (TH-RRH)
- Rapid Rehousing (RRH)
- Permanent Supportive Housing (PSH)
- Project dedicated to Victims of Domestic Violence (Homeless Definition, Category 4)
- Homeless Management Information System (HMIS Lead Only)

Subcategory:

- New Project
- Renewal Project
- Expansion Project



Project Contact & Communications Information

Person One: _____ Phone: _____
Email: _____
Person Two: _____ Phone: _____
Email: _____
After-Hours Contact Person: _____ Mobile Phone: _____

Partnerships and Coordination

Does your agency have a relationship, MOU, MOA, or any other partnership agreement with any of the following? (MO-606 strongly encourages agencies to develop relationships with these entities if you currently do not have one.) If partnership exists, please attached a copy of the MOU, MOA, or partnership agreement.

- Healthcare Entities
- Mental Health Entities
- Substance Use Disorder Entities
- Childcare Centers
- Pre-K Education / Head Start
- Education and Related Services Providers
- Public Housing Authority (PHA) (Move-On Homeless Preference, development collaboration, etc.)
- Law Enforcement Organization / Criminal Justice Organization
- Street Outreach Teams
- Faith-Based Organizations

*****If you are not a DV provider or VSP and plan to apply for DV Bonus funds, MO-606 highly encourages your agency to develop a partnership with a DV or VSP service provider. Agencies applying for DV Bonus funding will also be required to utilize HMIS or a Comparable Database, as applicable.**

For Information Only (Select all that apply):

Is your organization a:

- Faith-based organization
- 501(c)(3)
- Substance use treatment or recovery provider
- Law enforcement Organization / Criminal Justice Organization
- Mental health services provider
- None of the above



Required Attachments

Please submit the following attachments:

- Organization's Conflict of Interest Policy*** or
- Organization's Code of Conduct Policy****
- APR (Annual Performance Report) for April 1, 2025 – March 31, 2026 (**Renewal Projects Only**)
- Coordinated Entry System Participation MOU
- Proof of active SAM.gov registration (screenshot showing application status or active registration with expiration date) (**dated within the last 30 days**)
- Missouri Certificate of Good Standing (**dated within the last 30 days**)
- Quarterly Drawdown Reports from eLOCCS for the Most Recently Completed Grant Cycle (**Renewal Projects Only**)
- Monitoring *
- Audit Documentation**
- HMIS or Comparable Database APR***
- Agency Project Budget E

**Must be attached if any CoC or HUD monitoring reviews were completed in the last 2 years. If monitoring showed no finding or you have not been monitored, please attached office letter stating no findings.*

***Must attach the most recent single audit, completed financial audit, or 990. A single audit or completed financial audit, including Management Letter, is required if the agency has completed an audit in the last 2 years.*

**** Agencies using an HMIS-comparable database must submit a non-CSV APR for the reporting period listed above.*

***** Please verify that your agency's Conflict of Interest Policy or Code of Conduct has been uploaded to the HUD eLibrary using the link below. If your agency's policy has not yet been uploaded, please upload the document and provide a screenshot confirming that it has been submitted and is awaiting approval.*

<http://www.hud.gov/hud-partners/grants-code-of-conduct>

The following items will be reviewed and provided by the CoC for each agency submitting a LOI:

- CoC Membership meeting attendance (03/2026)
- CoC Membership meeting attendance (12/2025)
- CoC Membership meeting attendance (09/2025)
- CoC Membership meeting attendance (06/2025)
- Point-in-Time Count Roles/Participation



The undersigned applicant(s) hereby certify that all statements contained in this application are true and correct to the best of applicant(s) knowledge and belief, and that the Review Committee will rely on this certification in reviewing the Letter of Intent.

Signature: _____ Date: _____

Printed Name and Title: _____

Agency: _____

***Electronic or typed signatures will be accepted.

Submission Instructions

Please send the completed LOI and all required attachments to moboscoc@gmail.com no later than 5:00 PM on June 5, 2026.

If you need to submit multiple emails due to file size or attachment limits, please indicate "Part 1," "Part 2," etc. in the subject line of each email submission.