Balance of State - HMIS Lead Board Report

November 2025

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FY26 HMIS DATA STANDARDS

ICA has been working hard to ensure that all reports are updated to reflect the changes in the soon-to-be-released FY26 HMIS Data Standards, and all 171 custom reports for our implementation have officially been updated!

ANNUAL RENEWALS

The Annual Renewal process, which all HMIS-participating agencies and HMIS users are required to complete each year to maintain HMIS access, has officially launched. All current HMIS users should have already received instructions for completing this process in Moodle. There are three required steps which must be completed before the end of the year to maintain access to HMIS:

1. Completion of the User Policy and Responsibilities Form by each HMIS user
2. Completion of the Security and Privacy Awareness training by each HMIS user
3. Completion of the Data Standards training by each HMIS user

FEDERAL REPORTS

Now that the federal fiscal year running from 10/1/24- 9/30/25 has concluded, ICA staff will be heading into our busiest season as we work with agencies to help ensure the successful submission of federal reports. These reports are used in funding decisions as well as local and national planning efforts, and it will be essential for HMIS-participating agencies to work with their System Administrators to ensure that the CoC's data is complete and accurate.

WHAT ARE THE REPORTS? WHAT DOES ICA DO?

LONGITUDINAL SYSTEMS ANALYSIS (LSA)

- **Purpose**: Look at how households move through the CoC's homeless response system
- **Deadline:** January 16,2026
- **Current status:** We have met the benchmark for completing a successful upload by December 1, 2025, and the ICA team is currently reviewing flags go make corrections and to explain improbabilities in the data, including low or high utilization or significant changes in inventory or persons served compared to last year. This will be an iterative data review process over the next month and a half, and we may be reaching out to agencies for help in making data corrections, providing explanations, and updating inventory.

SYSTEM PERFORMANCE MEASURES (SPM)

- **Purpose**: Looks at the overall effectiveness of the CoC's homeless response system
- **Deadline:** To Be Determined
- **Current Status:** The client level data clean-up that is completed in preparation for the LSA also helps to ensure that data for System Performance Measures is accurate. In addition to this general data clean-up, ICA has requested that agencies review and verify the Income by

Household report by December 5th to help ensure that CoC-funded agencies are accurately reporting changes in income for their clients.

USER LICENSES BOS

As of 11.18.2025, there were 171 licenses in use by individuals who only enter data for the BoS, and a total of *191.57 licenses in use when we add in users that have access for multiple CoCs.

License Pool	Licenses in Pool	Licenses Used	Licenses Available
General	175	*129*	46
CE-Only	35	*26*	9
SNOFO	30	*0*	n/a
YHDP	40	*27*	13
PATH	3	*3*	0
SSVF	14	*7*	4
Total	297	***192***	72

- General – These licenses are funded through the HMIS renewal and expansion projects, and they are used to ensure that agencies receiving CoC, ESG, and MHDC funding are able to maintain HMIS access. At the discretion of the CoC, the licenses in this pool can also be used to provide HMIS access for other homeless services projects that contribute to the functioning of the CoC and improve the HMIS bed participation rate of the CoC. There are a total of 210 licenses in this pool, but 35 of these licenses have been allocated by the CoC from this pool to the CE-only pool. Additional licenses can be allocated to the CE-only pool at any time.
- CE Only- These licenses are available in order to facilitate access to HMIS for end users who will only have access to Coordinated Entry projects.
- SNOFO- These licenses were written into the SNOFO HMIS grant to help expand access to Coordinated Entry. These licenses have been in reserve, awaiting the start of the programmatic component of the grant.
- YHDP – these licenses were written into the YHDP HMIS grant to ensure that all end users working on the YHDP program would have access to HMIS. Any end user with access to a YHDP project has had their license issued out of this pool.
- SSVF – SSVF projects have an HMIS-participation requirement, and support services for these projects are laid out in MOAs that detail the number of licenses available to the recipients of these projects under the agreement. Users who only have access to SSVF projects are issued a license from this pool, while users with access to other CoC, ESG, and MHDC funded projects are issued a license from the general pool.
- PATH - PATH projects have an HMIS-participation requirement, and support services for these projects are laid out in MOAs that detail the number of licenses available to the recipients of these projects under the agreement. Users who only have access to PATH projects are issued a license from this pool, while users with access to other CoC, ESG, and MHDC funded projects are issued a license from the general pool.

YHDP

YHDP GENERAL UPDATE

We regret to inform the board that our YHDP HMIS Coordinator, M. McCubbins, is no longer with ICA. At the present time, HUD Headquarters has put a hold on all contracts due to pending litigation, including the YHDP HMIS contract that was set to begin on 1/1/26. With that in mind, ICA has made the decision to hold off on posting this position until we have more clarity about the timeline for executing these contracts. In the meantime, Jennifer Davis will assume the System Administrator responsibilities for this role, while Belle and Leah will take over community coordination for this project.

YHDP MO BOS YHDP SUMMARY (1-1-2025 THRU 9-30-2025)

YHDP ALL PROJECTS SUMMARY

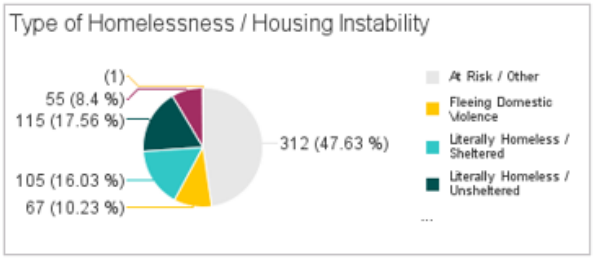
Report Start Date 1/1/2024

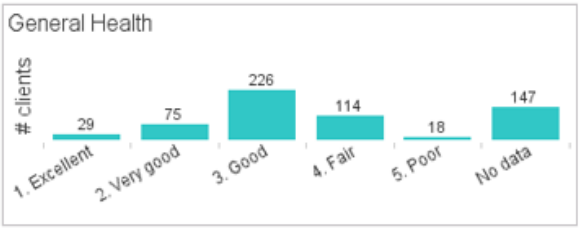
Report End Date 11/1/2025

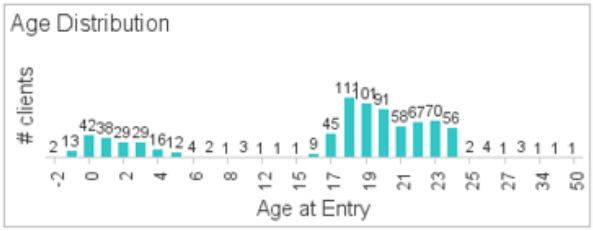
All clients (current and exited)	All households (current and exited)	Adults no children	People in households with children (adults a…	Currently fleeing domestic violence	Moved in with Rapid Rehousing
741	490	407	330	67	196

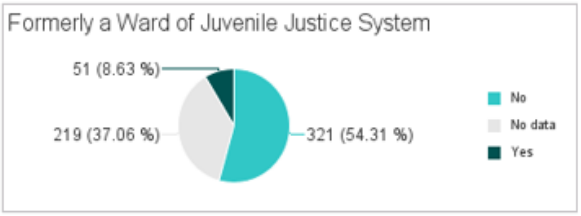
Current clients	Current households	Minor heads of household	Children of parenting youth	Pregnant	Permanent exits
284	165	50	176	44	589

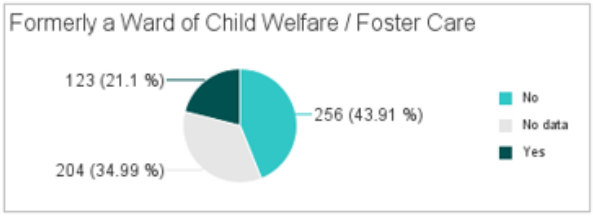
CHARACTERISTICS

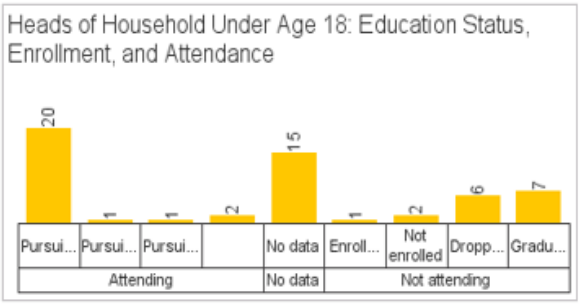


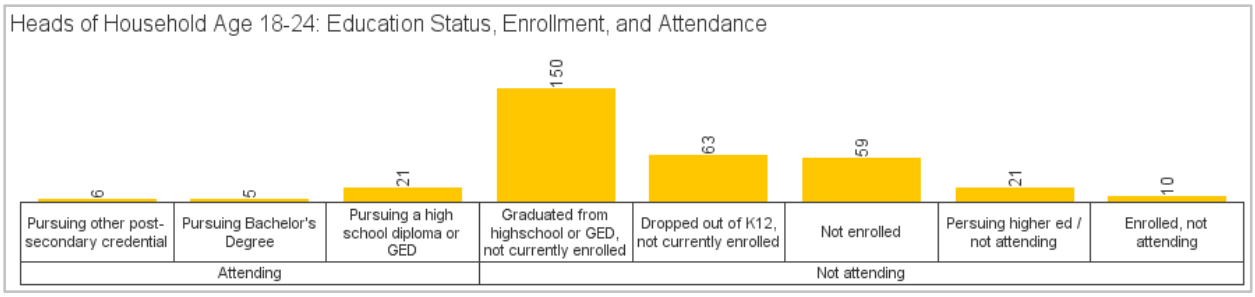




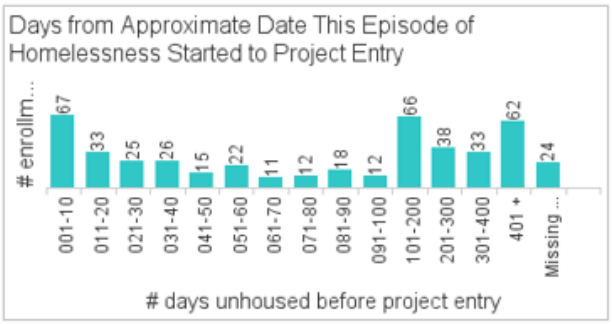


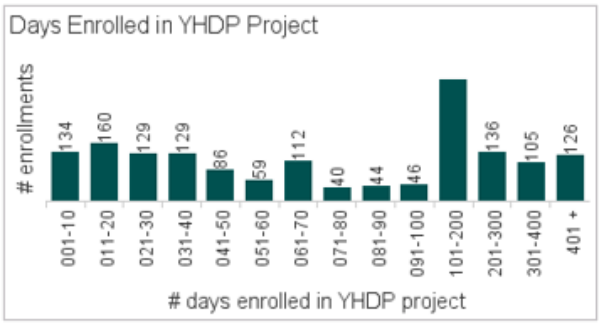






LENGTH OF TIME





Exit destinations and outcome categories	Other outcomes	Positive outcomes	Unhoused at exit
Client doesn't know	8		
Client prefers not to answer	8		
Data not collected	19		
Deceased	2		
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter	3	16	
Foster care home or foster care group home	8		
Hospital or other residential non-psychiatric medical facility	1		
Hotel or motel paid for without emergency shelter voucher	26	2	
Jail, prison, or juvenile detention facility	23		
Long-term care facility or nursing home	1		
Moved from one HOPWA funded project to HOPWA PH	1		
Moved from one HOPWA funded project to HOPWA TH	1		
No exit interview completed	185		
Other	38		
Owned by client, no ongoing housing subsidy		2	
Owned by client, with ongoing housing subsidy		3	
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)			
Psychiatric hospital or other psychiatric facility	4		

Rental by client, no ongoing housing subsidy		162	
Rental by client, with ongoing housing subsidy		267	
Residential project or halfway house with no homeless criteria	7		
Safe Haven	4	1	
Staying or living with family, permanent tenure		117	
Staying or living with family, temporary tenure (e.g., room, apartment, or house)	118	7	
Staying or living with friends, permanent tenure		38	
Staying or living with friends, temporary tenure (e.g., room, apartment, or house)	61	5	
Substance abuse treatment facility or detox center	1		
Transitional housing for homeless persons (including homeless youth)	55	9	
Total	574	629	63

ICA COORDINATED ENTRY UPDATES

GENERAL UPDATES

ICA is in the process of developing a CE Dashboard to track client movement through the CoC's housing system of care. The CE HMIS Coordinator is collaborating with the reporting team to identify discrepancies in CE data that could affect the dashboard and will be reaching out to agencies as needed to correct any issues. In the meantime, Belle has been meeting with CE List Holders over the last month to review referral processes and address outstanding referrals, and all List Holders are now up to date with referrals and expectations per CE guidelines.

Additionally, Belle updated the MO BoS CE Coordinated Entry Intake Tool, formatting changes to improve ease of use that the tool aligns with FY26 Data Standards, including removing Gender, adding Sex, and modifying Latina/e/o/x to Latina/o. This update was approved at the November Coordinated Entry Committee meeting and has been submitted to the Board for approval.

BOS CE DATA QUALITY ASSURANCE PLAN (8-1-25 THRU 10-31-25)

ICA has expanded the Data Quality Part 2 review to include clients flagged as Category 2 Homelessness who are not eligible for YHDP. Corrections this month have gone smoothly, showing strong improvement for non-youth Category 2 clients. Most provider corrections required minimal follow-up or retraining, reflecting positive movement in data quality concerning Cat 2. Note that the number of outdated Current Living Situations is higher than normal; this may be due to the time of year and could be a side effect of policy changes outside of the CoC affecting clients in need of housing.

- Clients who have not had the ADD/REMOVE Subassessment Completed: 18
- Clients missing VI-SPDAT information: 9
- Clients with missing or outdated Current Living Situation: 152
- Clients flagged as Category 2, not including YHDP eligible youth: 37

COORDINATED ENTRY INFLOW/OUTFLOW OCTOBER 2025

Inflow/Outflow BoS Report	August 2025	September 2025	October 2025	October 2024
Clients on PL	1855	1840	1873	1895
Additional HH Members	1273	1245	1244	1375
Total Veterans	140	127	128	125
Total Chronic Veterans	30	30	29	24
Total Chronic	514	529	515	478
Total Persons	3128	3771	3117	3270
Individuals Newly Identified				
Client on PL	204	188	238	242
Additional HH Members	144	141	165	202
Total Persons	348	329	403	444
Individuals returning from Permanent Housing				
Client on PL	11	6	13	16
Additional HH Members	0	3	3	10
Total Persons	11	9	16	26
Individuals returning from Inactive				
Clients on PL	22	19	18	24
Additional HH Members	24	10	23	10
Total Persons	46	29	41	34
Actively Homeless Persons All Deduplicated				
0-17	14	16	16	26
18-24	238	222	236	227
25-54	1259	1251	1249	1299
55 and up	343	350	371	343
Null (No DOB Entered)	1	1	1	0
Total	1855	1840	1873	1895
All Clients Exiting to Permanent Housing Destination				
Total Clients on the PL	103	91	71	101
Additional HH Members	82	62	42	69
Total Persons	185	153	113	170
Total Persons Moved to Inactive	232	265	257	292

COORDINATED ENTRY APR - YEAR TO DATE (1-1-2025 THRU 10-31-2025)

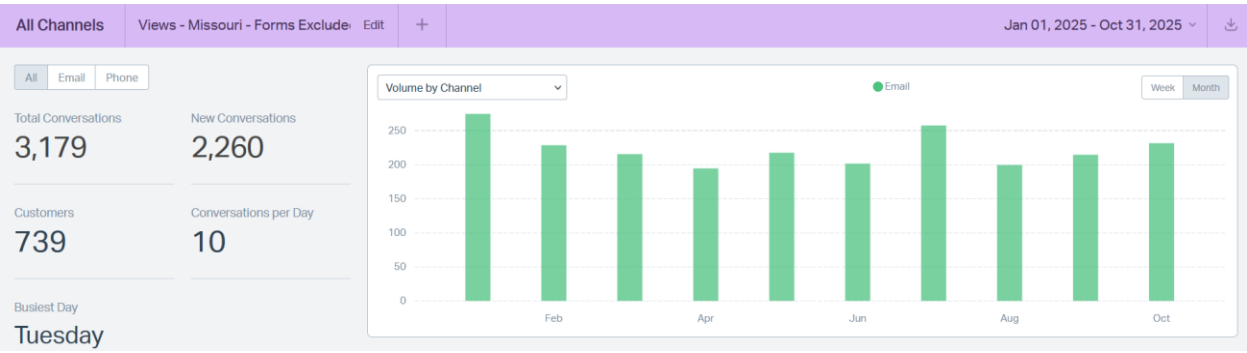
The CoC has been awarded several grants that require the submission of a CE-APR, a report that pulls information for all coordinated entry providers in the CoC, regardless of funding source. The CE-APR looks at the number of CE Events and CE Assessments recorded during the reporting period, along with demographic information for those clients. Please see below for a summary of the clients served, broken down by funding source:

Provider	Total Active Households	Total Active Clients
Callaway Cares – CE DV SSO	3	19
CPSEMO – CE DV SSO	0	0
Synergy Services – CE DV SSO	2	9
SNOFO Rural Setaside	n/a	n/a
CPSEMO - YHDP	136	194
All Other CE Access Points	2,240	3,651

TRAININGS - YEAR TO DATE (1-1-2025 thru 10-31-2025)

Number of Users Completing Training	Number of Practice Cases Completed
72	101

*HELP DESK - ALL COCS, FORMS EXCLUDED, YEAR TO DATE (1-1-2025 thru 10-31-2025)



Messages Received	5,024
Status Rating	94% of users have rated the support as “GREAT”
Response Time	79% of all tickets are responded to within 2 hours, with 31% being responded to in less than 15 minutes.

BOS MEETING PARTICIPATION

- Coordinated Entry Committee
- Funding and Performance Committee
- HMIS Committee
- Policy and Planning Committee
- PIT Committee
- Victim Services Committee
- Youth Services Committee
- YHDP HUD TA Check-Ins
- Regional Meetings throughout the CoC
- HUD HMIS Lead/System Admin Meetings
- MICH Meeting
- MHDC Bi-Monthly HMIS Lead Meeting