3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

As the CoC's HMIS Lead Agency, Institute for Community Alliances (ICA) is charged with the responsibility to ensure the CoC's HMIS meets all regulatory requirements as outlined by HUD and federal partner regulations. ICA provides technical assistance and training for end users along with data reporting and analysis at agency, regional, and CoC levels.

ICA takes an active role with the CoC by assessing performance through data. In addition, ICA provides guidance at agency, regional, and CoC levels to analyze data sets and performance measures. These measures allow data driven decisions to be made that promote an effective homeless services delivery system.

Technical Assistance Assessments (TAAs) will be conducted annually with all partner agencies. These assessments provide the opportunity to work with partner agencies to ensure compliance with all HMIS policies, address data quality issues, provide additional hands-on technical assistance and training, and discuss on-going data collection, data entry, and reporting assistance needs.

In addition to data completeness and accuracy, ICA undertakes work on HUD's System Performance Measures (SPM) reports and provides reports allowing agencies to monitor their progress toward annual goals of the CoC, including system performance measures. These reports are provided through the CoC systems and services committee meetings and through regular HMIS User meetings. ICA supplements these reports with additional data that allows the CoC to recognize high performing projects. All annual Homelessness Data Exchange (HDX) data entry for the SPM reports is completed by ICA once approved by the CoC.

ICA's ongoing data quality review with agencies also impacts the Longitudinal System Analysis (LSA) data submission. Data quality reports are pulled regularly and reviewed with agencies for any data corrections required. ICA works with each agency to achieve high levels of data quality. ICA undertakes the LSA data quality review process in HDX2 and completes the LSA submission.

ICA conducts the annual sheltered Point-in-Time (PIT) count. HMIS enrolled agencies submit PIT reports through HMIS, which ICA reviews and follows up with agencies as needed. Agencies not enrolled in HMIS complete a survey tool and submit to ICA. Surveys for non-enrolled agencies are reviewed and agencies are contacted for validation if there are any inconsistencies in answers. ICA then aggregates sheltered PIT data for all projects in the CoC. In addition, ICA gathers data for the Annual Housing Inventory Count (HIC) and completes the HDX data entry for both the sheltered PIT and the HIC once approved by the CoC.

To address the performance of the HMIS Project, ICA uses MOHMIS Newsletter feedback, HMIS Help Desk Survey, CoC Committee feedback, and HMIS User Feedback solicited during User meetings. Results are used to set project priorities for the coming year and identify areas for improvement.

1a. Describe how the proposed project is consistent with the plan described by the CoC in response to Section VII.B.4 of this NOFA?

The CoC's plan focuses on developing a comprehensive strategy to identify and shelter unhoused individuals and families. The plan includes creating a CoC-wide outreach project that will serve the entirety of the CoC's geographical coverage. Additionally, the CoC will be partnering with the Missouri Foundation for Health to utilize an established call center to expand access to the CoC's coordinated entry (CE) system.

The CoC is seeking to fund additional supportive services, transitional housing, rapid re-housing and permanent supportive housing under this proposal. All new projects funded through HUD's Unsheltered Set Aside program will need to be enrolled in HMIS and receive ongoing training and technical assistance to ensure complete and accurate data collection. Data entered by these new agencies and end users will be incorporated with all local, state and federal reporting and analysis.

To support the CoC's efforts, ICA will expand the capacity of the HMIS meet the increased number of agencies and end users that will be enrolled and actively participating.

•Up to an additional 30 end user licenses will be made available over the three-year period of the grant for HMIS access
•The annual equivalent of approximately 1.32 FTE HMIS staff time will be provided
        * Staff will be able to travel throughout the geographical coverage area of the CoC to provide training and technical assistance as needed

All newly funded agencies will be engaged by ICA and enrolled in HMIS. ICA will provide education on HMIS regulations and requirements to ensure the agencies compliance knowledge. ICA will then assist each agency in determining a workflow that allows for efficient data collection, data quality monitoring, and data reporting. Once an agency identifies individuals to be provided HMIS access, all required user training will be provided and on-going technical assistance will be made available.

To support the CoC's efforts to shelter and house unsheltered individuals, ICA will provide several tools for monitoring program performance. For assessing the new CoC-wide outreach project, new transitional housing, rapid rehousing, and permanent supporting housing projects, ICA will provide the CoC custom reports based HUD's System Performance Measures that look at project level performance on Length of Time Homeless, Returns to Homelessness, Income Growth, and Successful Exits and Retention. Additionally, ICA will develop a monthly performance dashboard that will examine project-type and project-level performance at a CoC and regional level. Finally, ICA will create a monthly CE dashboard to monitor the performance of the expanded CE system and assist in the review of the CE process.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	1			
Begin program participant enrollment				
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin				
Leased or rental assistance units or structure, and supportive services near 100% capacity				
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				
Complete new construction				

4A. HMIS Standards

1. Is the HMIS currently programmed to collect all Universal Data Elements (UDEs) as set forth in the FY 2022 HMIS Data Standard Manual?   Yes

2. Does HMIS produce all HUD-required reports and provide data needed for HUD reporting? (i.e., Annual Performance Report (APR)/CoC reporting, Consolidated Annual Performance and Evaluation Report (CAPER)/ESG reporting, Longitudinal System Analysis (LSA)/Annual Homeless Assessment Report, System Performance Measures (SPM), and Data Quality Table, etc.).   Yes

3. Is your HMIS capable of generating all reports required by Federal partners including HUD, VA, and HHS?   Yes

4. Does HMIS provide the CoC with an unduplicated count of program participants receiving services in the CoC?   Yes

5. Describe your organizations process and stakeholder involvement for updating your HMIS Governance Charters and HMIS Policies and Procedures.

As outlined in the CoC Governance Charter, the CoC must review this Governance Charter annually. Any amendment requires a majority vote from the Board, and final ratification by CoC membership present during the regularly scheduled CoC meeting. The Charter delineates five standing committees, including the Performance Committee. The Performance committee's responsibilities include providing oversight of the HMIS Lead agency. As such, this is the committee that reviews/updates the HMIS Policy and Procedural Manual.

The HMIS Policies and Procedures Manual is a joint manual serving a multi-jurisdictional HMIS implementation. Four of the six CoCs on this implementation share a joint set of HMIS Policies and Procedures. This manual is reviewed on an annual basis with each of the CoCs' committee assigned to provide oversight to the HMIS Lead Agency. ICA is an integral part of this review process ensuring that the current HUD HMIS regulations are met. Each CoC can offer suggestions for updates and/or changes in addition to any updates/changes required by HUD HMIS regulations. All suggested changes are then presented to each of the CoC's Boards for final approval.

ICA, as the HMIS Lead, is then responsible for ensuring all HMIS enrolled agencies are aware of the policies and procedures outlined in the manual. ICA hosts webinars for all HMIS enrolled agencies to review all changes in the manual. Additionally, the manual is reviewed with each agency and their HMIS end users during annual HMIS monitoring.

6. Who is responsible for insuring the HMIS implementation meets all privacy and security standards as required by HUD and other federal partners?

Ultimately the CoC is responsible for ensuring and monitoring compliance with the HUD HMIS Standards. As the HMIS Lead, ICA is the party directly responsible to ensure the HMIS software is meeting all privacy and security standards. ICA provides constant oversight of the functionality of the software to ensure all security regulations of HUD and the federal partners are being met. If any deviations or questions would arise, they would immediately be taken to the vender for resolution. Additionally, ICA works with the CoC to ensure HMIS policies are in place to protect the privacy and security of the client's data. ICA trains all HMIS enrolled agencies and all HMIS End Users on HMIS Privacy and Security Standards. This is a mandatory annual training for every HMIS end user to maintain their access to the system. If they fail to complete the training their access to the system is shut off until such time as they complete the required annual training. Lastly, ICA monitors HMIS enrolled agencies annually to ensure all privacy and security standards and policies are being met. If there are any findings the agency is provided technical assistance to address such.

7. Does the HMIS Lead conduct Privacy and Security Training and follow up on privacy and security standards?

Yes

8. What is the CoC's policy and procedures for managing a breach of Personally Identifiable Information (PII) in HMIS?

In the event of a known or suspected breach of system security or client confidentiality, HMIS enrolled agencies shall notify the (ICA) Missouri HMIS Helpdesk within 24 hours of knowledge of such breach. Depending upon the severity of the known or suspected breach, an agency may have partial (end user specific) or total access to HMIS suspended immediately while ICA investigates the known or possible breach. Any Agency that fails to email or call and/or is found to have had breaches of system security and/or client confidentiality shall enter a period of probation. During this probation period the agency will be instructed on the exact nature of their actions that caused the breach. If access was suspended, access will be turned back on, and technical assistance shall be provided to help the agency prevent further breaches. Probation shall remain in effect until the HMIS Lead has evaluated the agency's security and confidentiality measures and found them compliant with the policies stated in all HMIS agreements and the HMIS Policy and Procedure manual. Subsequent violations of system security may result in partial (end user specific) or full agency being ejected from system. The CoC is kept informed throughout the process and if a full agency ejection is recommended this will go to the Board for approval.

4B. HMIS Training

Indicate the last training date or proposed training date for each HMIS training, as applicable.

 	
Activity	Enter date of last training or proposed next training (mm/yyyy)
Basic Computer Training	
HMIS Software Training for Sys Admin	09/2022
HMIS Software Training	09/2022
Data Quality Training	09/2022
Security Training	09/2022
Privacy/Ethics Training	09/2022
HMIS PIT Count Training	02/2022
Other (must specify)	

Authorized Representative Name	David Eberbach
Organization	Institute for Community Alliances
Email	sandy.wilson@icalliances.org
Phone	(660) 492-2255
Project Name	The HMIS Project
Project Type	HMIS
Project Start Date	Jan 01, 2023
UEID Number	FD8JNZNSLPN8
Project End Date	Dec 31, 2023
Regions Served	Region 1 Region 2 Region 3 Region 4 Region 5 Region 6 Region 7 Region 8 Region 9 Region 10
Expected Requested Budget Amount:	$386,205.03
Which Set Aside are you applying for in this Supplemental NOFO?	Rural Set Aside

Threshold and Expectations

Applicant has no Debarments and/or Suspensions	Agree
Applicant has no Outstanding or Delinquent Federal Debts	Agree
Mandatory Disclosure Requirement	I have nothing to disclose
Prohibition Against Lobbying Activities	Agree- Project agrees that federal funding will not be used for lobbying purposes

Has your organization had a HUD monitoring visit in the last 2 years?	No
Has your organization had a Financial Audit in that last two years that resulted in findings?	No
List Populations Served	The HMIS Project serves all populations.
Does the project agree to become an official member of the Missouri Balance of State Continuum of Care?	My project is already a member of the MO BoS CoC
CoC Participation: Planning and Operations Role	Committee Leadership (Chair, Vice, Secretary) Other: HMIS Lead Agency
CoC Full Membership Meeting Attendance	Yes
Does the project agree to follow all CoC Written Standards; including soley using Coordinated Entry for all referrals to openings in the program?	Yes
Does the project agree to participate in the HMIS System (or other HMIS compliant database for DV providers)?	Yes
Point in Time Count Role and Participation	Member of the MO BoS CoC Point in Time Count Committee Other: ICA conducts the Sheltered PIT and assists with the Unsheltered PIT.
Does your project agree to adhere to the Housing First approach to homelessness?	Agree
Housing First Tool	https://www.formstack.com/admin/download/file/13390813294
Projects will be able to meet expectation of 25% match of overall request amount.	Agree
Certification of minimum match requirements.	https://www.formstack.com/admin/download/file/13390813296

Descriptions

Describe the experience of the applicant and potential partners (if any) in leveraging other Federal, State, local and private sector funds.

The Institute for Community Alliances (ICA) was founded as a small not-for-profit organization in 1990 in Des Moines, Iowa and have staff physically located in the communities that we work with across the nation. Homeless Management Information Systems (HMIS) have been central to our work since 2001. Today, the 125+ member ICA team supports HMIS Lead Agency and HMIS System Administrator functions for over 35 Continua of Care with more than 4,000 licensed database users across 14 states, including Alaska, Georgia, Idaho, Illinois, Iowa, Minnesota, Missouri, Nebraska, New Hampshire, North Dakota, South Carolina, Vermont, Wisconsin, and Wyoming.

Our HMIS background, experience, and expertise have positioned ICA as one of the recognized leading providers of HMIS Lead Agency, System Administrator, and related technical support services in the United States. ICA is committed to delivering in-depth expertise and custom solutions and services to help communities and agencies achieve their full potential in assisting vulnerable families and individuals. We collaborate with others that share our interest and desire to capture and utilize quality data and align resources to address housing stability, food security, and related social concerns.

Some unique characteristics that set us apart:
*   A proven 32+ year tradition of community-wide collaboration, cooperation, communication,
      relationship building, problem-solving, and responsiveness to identified and emerging needs.
*   Over 20 years of agency experience in the role of HMIS Lead Agency and System Administrator.
*   ICA director-level staff who are dedicated to sharing nearly 75+ collective years of expertise and
      knowledge regarding HMIS and comparable community information systems and
*   Capacity to scale projects appropriately, while leveraging a national network of resources, including
      best practices and standards, proven community data management models, and a large circle of
      expertise beyond the ICA network.

Describe the experience of the applicant and partners (if any) , in effectively utilizing federal funds and performance the activities proposed in the application .	ICA has been receiving federal and state grant funding since its incorporation in 1990, with a primary focus on projects that assist homeless and low-income persons, and has been applying for, and receiving HUD Continuum of Care (CoC) grants specifically for HMIS projects since 2003. ICA presently receives and directly administers HUD CoC and ESG HMIS grants that total over $9.1 million annually. To ensure financial accountability ICA has a monthly fiscal meeting with our consulting accountant. The accountant examines each grant within each project to ensure that funds are appropriately utilized, and grant requirements are being met. In addition, she reviews the work of our Fiscal Operations Manager in our bookkeeping system. ICA completes an A-133 audit each year and has maintained a "low risk" auditee status for many years. ICA will submit an eLOCCS draw on a monthly basis and will maintain all required backup documentation. ICA's fiscal team will review the CoC grant spend-down on a semi-monthly and quarterly basis to ensure annual spend down of the grant funds.
Describe the financial management structure of the applicant and partners (if any).	ICA is 501c3 private, not for profit organization with a Board of Directors, management staff, onsite financial manager, and front-line staff across fourteen states. ICA has a leadership team comprised of the Chief Executive Officer, Executive Director, Associate Executive Director, and six State Directors. ICA also employs a consulting accountant on a part time basis to provide an independent reconciliation of accounts and to verify other financial tasks performed by ICA staff. All expenses are reviewed for eligibility by the HMIS Director and the Fiscal Operations Manager (FOM). Coding of expenses are entered into ICA's financial software "QuickBooks" by the FOM as outlined in ICA's approved Cost Allocation policy. After all monthly expenses have been entered, a Profit and Loss Statement (P&L) is generated. This P&L is then reviewed to identify outstanding expenses that have not been previously submitted for reimbursement. All required expense backup documentation is collected to maintain in ICA billing records. The Grants Manager and the HMIS Director meet monthly to review project spenddown to ensure all funds are allocated and spent during the appropriate time period. The Grants Manager and HMIS Director stay in close communication throughout the grant funding period to ensure progress is being made to reach deliverables as well as expend funds to meet funder deadlines. Additionally, ICA undergoes an independent A133 audit annually, through which ICA has maintained a "low risk" auditee designation for many years.

Project Narrative Description: Provide a description that addresses the entire scope of the proposed project.

The HMIS Project is charged with the responsibility to ensure the CoC's HMIS meets all regulatory requirements as outlined by HUD and federal partner regulations. The HMIS Project provides technical assistance and training for end users along with data reporting and analysis at agency, regional, and CoC levels.

Institute for Community Alliances (ICA) takes an active role with the CoC by assessing performance through data. In addition, ICA provides guidance at agency, regional, and CoC levels to analyze data sets and performance measures. These measures allow data driven decisions to be made that promote an effective homeless services delivery system.

The CoC is requesting funding under the Rural Set Aside NOFO to fund a CoC level coordinated entry project along with several new housing projects. The HMIS Project will need to increase capacity to meet the needs of an additional 6-10 new HMIS enrolled agencies and approximately 50 new end users.

The proposed funding for this project will underwrite the costs associated with adding 50 new licenses over the next three years, the annual equivalent of approximately 1.44 programmatic staff time, travel costs associated with technical assistance and training, and costs associated with program space and operations. Additionally administrative funds will cover costs associated with administrative oversight of the project.

Technical Assistance Assessments (TAAs) will be conducted annually with all partner agencies. These assessments provide the opportunity to work with partner agencies to ensure compliance with all HMIS policies, address data quality issues, provide additional hands-on technical assistance and training, and discuss on-going data collection, data entry, and reporting assistance needs.

In addition to data completeness and accuracy, the HMIS Project undertakes work on HUD's System Performance Measures (SPM) reports and provides reports allowing agencies to monitor their progress toward annual goals of the CoC, including system performance measures. These reports are provided through the CoC systems and services committee meetings and through regular HMIS User meetings. ICA supplements these reports with additional data that allows the CoC to recognize high performing projects. All annual Homelessness Data Exchange (HDX) data entry for the SPM reports is completed by ICA once approved by the CoC.

ICA's ongoing data quality review with agencies also impacts the Longitudinal System Analysis (LSA) data submission. Data quality reports are pulled quarterly and reviewed with agencies for any data corrections required. ICA works with each individual agency to achieve high levels of data quality. ICA undertakes the LSA data quality review process in HDX2 and completes the LSA submission.

The HMIS Project conducts the annual sheltered Point-in-Time (PIT) count. HMIS enrolled agencies submit PIT reports through HMIS, which ICA reviews and follows up with agencies as needed. Agencies not enrolled in HMIS complete a survey tool and submit to ICA. Surveys for non-enrolled agencies are reviewed and agencies are contacted for validation if there are any inconsistencies in answers. ICA then aggregates sheltered PIT data for all projects in the CoC. In addition, ICA gathers data

for the Annual Housing Inventory Count (HIC) and completes the HDX data entry for both the sheltered PIT and the HIC once approved by the CoC.

To address the performance of the HMIS Project, ICA uses MOHMIS Newsletter feedback, HMIS Help Desk Feedback Survey, CoC Committee feedback, and HMIS User Feedback solicited during User meetings. ICA uses the results to assist in setting project priorities for the coming year and identify areas for improvement.

Structurally Disadvantaged Area: Will this project serve a structurally disadvantaged area? Please describe. This is defined as a geographic area that has high levels of homelessness, housing distress, or poverty, and are located where CoC services have until now been entirely unavailable?	The HMIS Project does not provide direct services to clients. However, HMIS access will be accessible to all agencies serving structurally disadvantaged areas.
How does your organization track the length of time from enrollment into your services to permanent housing move-in? Describe your strategies in 500 words or less.	This question is non-applicable to The HMIS Project as we are not a direct service provider. However, the HMIS system allows for data collection that will allow projects to track the length of time from enrollment to housing move-in date. The HMIS Project has developed a report that shows Length of Time in a project which agencies can use to monitor their projects.
Does your organization track whether participants increase income from employment, non-employment or benefit income sources?	N/A
Do you have methods for determining whether the people or households you assisted are able to obtain and maintain permanent housing because of your assistance?	N/A

Lived Experience Engagement: Please describe how your organization and board are representative of the individuals you serve or are proposing to serve in this project? How many people with lived experience are on your board or staff? How many people with recent lived experience are on your board or employed by your agency and what positions did they hold? (Recent: within the last 3 years)

ICA has an individual with lived expertise that serves on our agency's board of directors. In this position they are involved in making decisions on behalf of the agency regarding all aspects of agency policies and procedures. In addition, approximately 10% of ICA staff also have lived expertise. This crosses over all levels of staffing from system administrators, report specialists, administrative, management, and leadership.

ICA is committed to increasing the diversity of our staff. In 2021, ICA Central Office hired a Diversity, Equity, and Inclusion (DEI) staff member to support these efforts agency-wide. ICA also assembled a workgroup to systematically review our hiring practices from a DEI lens. This resulted in numerous changes from the content of the job descriptions (editing for plain language, adjusting requirements to include experience as well as education, removing unnecessary jargon), to the structure of our interview process. We are adding language to position descriptions and job postings that state we are seeking candidates of diverse and underrepresented populations, including Black Indigenous and People of Color. We also revised interview questions in a way that loosened implicit assumptions and shifted tone to what candidates can add to our existing culture. This year we have leadership roles available for hire. Historically, these roles would be open to internal candidates only, which limits the pipeline of potential leaders at ICA. Our new policy conducts simultaneous internal and external searches to demonstrate our commitment to recruiting diverse leaders.

Describe your agency's existing mechanism(s) for client involvement and specify how client feedback is used. Describe how you would obtain client feedback in this new program.	In the BoS CoC, ICA provides our HMIS enrolled agencies with a feedback survey and encourages them to respond. These surveys are referenced as during our annual review of our service delivery practices to ensure we are meeting the CoC's and agencies' HMID data collection and reporting needs. ICA is also involved in the CoC's Performance Committee. In this committee ICA receives feedback concerning service provision at the CoC level and uses this feedback to ensure we are meeting the CoC's needs.
	At an agency level ICA has begun hosting focus groups of clients to provide feedback on their experiences during the data collection period of seeking and receiving services. ICA-Missouri will follow the practice and begin to seek specific feedback from clients on the language used during data collection and alternatives that would be more culturally competent.
	In the BoS CoC steps have already begun for the Racial and Gender Inequities Committee to implement feedback surveys from the clients and the HMIS end user about how the coordinated entry process went. While this is not necessarily HMIS specific, it does include feedback concerning specific question that were asked. This will allow two different perspectives to be examined: the perspective of the person asking the question as well as the person answering the questions. ICA is currently working with the CoC to develop this feedback loop within the HMIS so we can also develop a report for the CoC to review this feedback.
	Feedback will be used in multiple ways including not only direct feedback to HUD concerning data standard language, but also end users will be taught there are ways to be more sensitive when collecting the data, including, but not limited to: a) acknowledge prior to asking questions that the best language has not be used by HUD when constructing the data standards; b) provide transition statements like, "the following question may be 'sensitive' or 'triggering'; and c) allow the client the time to provide the answer they are most comfortable with.
Describe how the project will utilize services and train staff to support housing stability of subpopulations experiencing housing disparities and higher eviction rates in your region?	This is not applicable to the HMIS Project as we are not a direct service provider and do not work with directly with those who are experiencing homelessness.
	The HMIS Project can and will support end users in data collection of services provided and advise projects on the types of services that are able to be recorded in HMIS. In addition, the HMIS Project will provide the CoC with data reports focusing on services, including showing all services provided and timeliness of data entry on services. Additionally, the HMIS Project will develop a dashboard showing disparities in clients served by the CoC, allowing the CoC and projects to develop strategies to mitigate those disparities.
Does your project have a Public Housing or Healthcare Partnership?	N/A

Applicable documentation by MOU, LOA or other contractual agreement between any Healthcare Provider or Housing Resource Provider	https://www.formstack.com/admin/download/file/13390813309

Geography- Rural Set Aside Only: Projects should provide the list of counties covered and provide a narrative description regarding how the project addresses need in those counties.	The HMIS Project currently serves the entirety of the 101 counties that comprise the BoS CoC. All data collection and reporting tools are also made available to all agencies within the 101 counties.
	
	In order to assist agencies within the CoC to identify and provide services within the 89 specific counties that have been identified by HUD to meet the qualification of "rural, ICA will provide the following:
	* Ensures the CoC's Prioritization List can be run at regional level in order to facilitate housing efforts in
	   smaller geographical areas.
	* Provides regional and county breakdowns of Point-in-Time and Housing Inventory Count data.
	* Works with the CoC to identify county and regional specific data collection and reporting needs and
	   how HMIS can meet those needs.

Client Vulnerability: Indicate all counties covered, for each vulnerability measure project should provide information on county poverty level and refer to Point in Time Count numbers for number of unsheltered.	This is non-applicable to the HMIS Project. The HMIS Project does not provide direct services.
Describe how program participants will be assisted to obtain and remain in permanent housing.	This is non-applicable to the HMIS Project. The HMIS Project is not a direct service provider, however ICA does provide agencies and the CoC with reports focusing on length of stay in a project, as well as retentions of Permanent Housing and exits to Permanent Housing.
Describe the specific plan to coordinate and integrate with other mainstream health (including mental health and substance abuse treatment or recovery), social services and employment programs for which program participants may be eligible. *Note: if relationship exists with substance abuse treatment provider, applicant is encouraged to use that relationship to demonstrate healthcare partnership requirement.*	This is non-applicable to the HMIS Project. The HMIS Project is not a direct service provider.

Additional description of supportive services	This is non-applicable to the HMIS Project. The HMIS Project is not a direct service provider.
For all supportive services available to participants, indicate how often they will be provided.	Assessment of Service Needs = N/A Assistance with Moving Costs = N/A Case Management = N/A Child Care = N/A Education Training Services or Job Training = N/A Food = N/A Housing Counseling or Housing Search = N/A Legal Services = N/A Life Skills = N/A Mental Health Services = N/A Outpatient Health Services = N/A Substance Abuse = N/A Transportation = N/A Utility Deposits or Utility Assistance = N/A
Does the project provide transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?	N/A
Does the project complete annual follow-ups with participants to ensure mainstream benefits are received and renewed?	N/A
Do project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?	N/A
Has the staff person providing the technical assistance completed SOAR training in the past 24 months?	N/A

Special Attachments

Organization's Anti-discrimination policy	https://www.formstack.com/admin/download/file/13390813320
Budget and Households	https://www.formstack.com/admin/download/file/13390813321