

MO BoS CoC Policy & Procedures: CoC Passwords and User Names

Policy: It shall be the policy of MO BoS CoC that all CoC passwords and User Names will be kept by the Executive Committee of the Board of Directors which consists of the Chair, Vice Chair, and Secretary.

Procedures: The Executive Committee shall share the passwords and User Names with the Collaborative Applicant and Independent Contractors performing Lead Agency duties. Any changes to passwords and User Names must be documented in writing and submitted to the Executive Committee immediately. The Board Chair shall serve as the decision maker in regard to distribution or retraction of CoC passwords and User Names.

CoC passwords must be changed every February for safety. The passwords and User Names must be changed in a joint virtual meeting of the Board Chair and Independent Contractors.

The Chair and Co-Chair of a committee, subcommittee, or workgroup must have password access to the Zoom account and Doodle account for meeting scheduling and access.

HMIS Lead Agency must be given passwords and User Names and access to accounts that require federal reporting.

All CoC accounts with a password are subject to this policy. Accounts to be included, but not exhaustive, are:

- Gmail Suite
- Doodle
- Facebook
- Instagram
- Twitter
- Sage
- eSNAPS
- HDX 2.0
- Website
- Constant Contact
- LITMOS
- Bluehost
- Formstack
- Word Press
- Smartsheet

All internet and CoC accounts must be in the name of the CoC and shall be known as MO-606 or Mo BoS CoC.

Approved by Policy & Planning on March 11, 2025

MO-606 Policy and Procedures: Board Orientation

Policy: It shall be the policy of MO-606 that the CoC Board shall be responsible for orientation of its newly elected and continuing board members.

Procedures: The Executive Committee of the Board shall be responsible for ensuring all board members are properly trained on board roles and responsibilities.

All board members must receive board orientation by March 31 of each calendar year.

The following topics must be covered:

- Governance Charter
- CoC Interim Rule
- Roles and responsibilities of the board
- Closed sessions and confidentiality
- Notice of Funding Opportunity
- CoC funded grants
- HMIS/Comparable database
- Federal partners
- Federal reports
- Committee roles and responsibilities
- Regional roles and responsibilities
- Coordinated Entry
- Website tutorial
- Policy library
- How to read financial reports

The Executive Committee may utilize the independent contractors, HMIS Lead Agency, board members, committee members, regional leads, or any other CoC member with expertise in a particular area to provide board orientation.

Approved by Policy and Planning on March 11, 2025

MO-606 Policy & Procedure: Gaps Analysis

Policy: MO-606 will conduct an annual gaps analysis of the homeless needs and services available in the CoC. The focus of this analysis will be determined yearly and may include different elements to be reviewed each year, including the time frame for the data analysis.

The Board shall have primary responsibility to ensure the procedures in this policy are implemented. The Gaps Analysis shall be contracted annually and funds shall be budgeted and paid through the Planning Grant.

Procedure: An established timeline will be followed for completion of the Gaps Analysis.

The following CoC committees are required to participate in the gaps analysis process:

- Coordinated Entry
- Point In Time
- Grants
- Victim Services
- Veterans
- Performance
- Youth Services

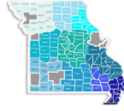
All committees of the CoC will be invited to participate in the process each year by the independent contractors.

During the months of August and September, committees will suggest the focus for the gaps analysis. Required committees must submit their suggestions to the Board Chair or their designee by October 31 of each year.

At the annual board meeting, the recommended gaps analysis focus and RFP timeline will be presented for discussion and approval.

The Gaps Analysis shall be completed and approved by the Board by the first Friday in June.

Approved by Policy and Planning on March 11, 2025



**Missouri Balance of State Continuum of
Care
Adopted Anti-Discrimination Policy**

The Mo BoS CoC does not discriminate against anyone seeking homeless services. The Mo BoS CoC offers assistance within our communities by providing professional services to all people regardless of funding source.

The MO BoS CoC will comply with all applicable Federal and State civil rights and fair housing laws and requirements.

All agencies within the Mo BoS CoC are expected to comply with this policy and all applicable Federal and State civil rights and fair housing laws and requirements. The Mo BoS CoC will, at least annually, review data from the system to determine and understand where gaps in services exist.

Resources and References including Related Policies and Regulations

[Fair Housing Act \(42 USC 3601-19\)](#)

[HUD's Portal for Online Fair Housing Complaints \("File a Housing Discrimination Complaint" tab\)](#)

[Missouri Commission on Human Rights](#)

Explain how the planning grant funds were used:

The Planning Grant funds were utilized for all allowable activities in the Planning Grant budget. The CoC had a transitional year. The first half of the year, activities were completed by the CA. The second half of the year, activities were completed by the Board. The board time was spent on the NOFO competition, including a hired contractor to write the NOFO. An independent contractor was utilized for CoC committee and membership work. In addition, expenditures for the CE training platform, email communications with membership, technology for the non-HMIS prioritization list, and support for committee and regional work were paid.

Describe the outcomes your CoC observed as a result of the planning Grant:

The following outcomes are noted:

- Activities of the committees, regions, and board were all coordinated to ensure a smooth transition from the CA resignation. There was no break in meetings or work that was accomplished. The PIT count ran smoothly and 4 CoC membership meetings were coordinated and held in 2024.
- Operations of the board were evaluated. Weekly communication was opened up with the membership to allow for transparency and involvement with board activities. Attendance at board meetings increased.
- Some CoC funded agencies were monitored before the CA resignation. The board then evaluated what needs to happen with monitoring going forward and has put in a plan for 2025 to ensure all agencies are monitored.
- The board, committees, and membership were involved in the NOFO competition. There were committee chairs that helped write sections of the NOFO or provide information. HMIS Lead provided data for many sections of the NOFO. The CoC had a Q & A webinar for the NOFO. Rank and Review was held. The board was very active in this process.
- The CoC saw an increase in regional engagement as more agencies joined the CoC. HMIS Lead provided a report for Grants Committee on the breakdown of individuals on the prioritization list. The CoC will be looking at this information by region in 2025.
- The CE Committee continued to meet monthly to work on better systems. The CE Committee worked extensively with the YHDP programs in 2024 to ensure smooth case conferencing and transition for youth in our CoC experiencing homelessness.

- The board was able to complete all four of the regulatory requirements for our CoC: the point in time count, a gaps analysis, some CoC program monitoring, and a successful NOFO competition.



573-442-6400

<http://www.stoneycreekhoteles.com/hotel/travel/columbia/>

Missouri Balance Estate Meeting

GROUP AGREEMENT

Account: Missouri Balance Estate**Contact:** Shammy Johnson**Address:****Email:** shjohnson@pfh.org**Phone:** 573 603 1460 ext. 2068**Arrival Date:** Thursday, June 12, 2025**Booking Name:** Missouri Balance Estate Meeting**Sales Manager:** Katy Taylor**Phone:****Email:** katy.taylor@stoneycreekhoteles.com**Group Code:** MOBALANCEESTATE0625**Departure Date:** Saturday, June 14, 2025

The following represents an Agreement between **Stoney Creek Hotel - Columbia**, herein known as the "Hotel" and, Missouri Balance Estate herein known as "Client," which outlines specific conditions and services to be provided.

ROOM RATES & ACCOMMODATIONS

Name	Location	Arrival Date	Departure Date	Block Release Date
Missouri Balance Estate Meeting	Stoney Creek Hotel - Columbia	6/12/2025	6/14/2025	5/13/2025

Deluxe Double

	Agreed Rooms	Rate
6/12/2025	12	\$99.00
6/13/2025	12	\$99.00

Totals

	Agreed Rooms	Avg. Rate
6/12/2025	12	\$99.00
6/13/2025	12	\$99.00

Total Rooms**24****Total Revenue****\$2,376.00**

SCHEDULE OF EVENTS

Name	Date	Time	Areas	Event Type	Guests	Rental	Event F&B Min
Missouri Balance Estate Meeting -	6/13/	7:00 am -	Salon C	Meeting	125	\$900.00	

Salon C	2025	7:00 pm					
Missouri Balance Estate Meeting - Lewis & Clark	6/14/ 2025	7:00 am – 7:00 pm	Lewis & Clark	Meeting	25	\$375.00	

GUEST ROOMS & RATES: Rooms and Rates for your meeting are confirmed above.

*All rates are subject to applicable taxes.

Sleeping room rates as noted above are and are quoted exclusive of applicable state and local taxes, fees, and assessments. All guest rooms are run of house unless otherwise detailed above.

Agreed Room Night Revenue: Total sleeping room nights agreed is 24 for an Agreed Room Night Revenue of \$2,376.00.

Check-In/Out Time: Our check-in time is 3:00 PM, check-out time is 11:00 AM. All guests arriving before 3:00 PM will be accommodated as rooms become available. Our Front Desk Staff can arrange to check baggage for those arriving early when rooms are unavailable and for guests attending functions on departure day.

Cut-Off Date: The Hotel will hold the above block of rooms until Tuesday, May 13, 2025. This date will be known as your "Cut-Off Date." After the Cut-Off Date, any rooms not picked up will be released to general public.

Room Reservation Procedures: Reservations will be made by using the following method:

Individual Call In: Guest room reservations will be made directly with the Hotel by calling 1-800-659-2220 Please ask your attendees to request the Group block or by the unique group code

Your unique group code: **MOBALANCEESTATE0625**

Guest Payment Arrangements:

All individuals who attend your Event will be responsible for their own room, tax, and incidental charges upon check-out.

Function Space: The Hotel will provide the function space you requested as detailed in the schedule of events below for meeting room rental, in recognition of the revenue we will derive from the provision of room nights and food and beverage services and ancillary services hereunder. The Hotel reserves the right to adjust function space at the cutoff due date based on attendance at levels lower than contracted. Please ensure that the schedule below includes all space necessary to accommodate set-up and break-down times, all audio-visual needs, head tables and displays.

* *Specific meeting rooms cannot be guaranteed and are subject to change.*

Food and Beverage: All food and beverages must be purchased through the Hotel, except specialty cakes, which are permitted in the meeting rooms by the clients with approval from the management staff. ***No food or beverages may be removed from the premises once it has been prepared and served. These policies are dictated by food safety & licensing laws.*** If these policies are violated a fee determined by the management staff will be charged. Meals must start being served within one half hour of the scheduled time. If meals are not started within one half hour, there will be a charge of \$100 for every half hour thereafter.

- A guarantee of the number of persons attending your event is required by noon at least ten days prior to the function date. This number is not subject to reduction. If no guarantee is received, the original contracted number of guests will be considered the guarantee.
- If an A/V tech is needed to assist group after initial setup with issues due to misuse of hotel audio-visual equipment. A fee determined by management will be charged.

- If additional bartenders are requested, a \$50 fee per hour per bartender will be assessed. There is a 2-hour minimum required for each bartender. Hotel reserves the right to refuse service of alcoholic beverages to any group or individual. Hotel also reserves the right to refuse service to person(s) we feel are intoxicated. All alcoholic beverages must be purchased through the hotel. No pre purchased beverages may be removed from the premises.
- If changes are requested once the meeting or banquet room has been set up as specified on the catering contract, then a minimum \$50.00 labor charge will be posted to your bill. Any changes to function space or prices must be confirmed in writing by Hotel. Any changes in the original agreed upon agendas must be approved in writing by the Hotel & client. Any third-party rental requirements for conference set up will be charged to host through Hotel.
- Client shall leave the used premises in a clean and orderly condition. If excessive cleaning is needed and deemed by the hotel a minimum charge of \$150 will be incurred and charged to the client as a cleaning fee

Guaranteed Attendance and Menu Selections: Though this number will not affect the Agreed Minimum Food and Beverage Revenue figure noted below, the final attendance for your function must be received in writing by the catering/conference services office **NO LATER THAN NOON, TEN (10) business days** before the date of the function. This will be the number for whom the Hotel will prepare food for the function. This guarantee may not be reduced. If the guarantee increases less than **TEN (10) working days** before the date of the function, an additional charge of \$10 per person may apply to the increased counts. The Hotel cannot be responsible for service, accommodations or guaranteeing the same menu items for more than three percent over your guaranteed number of people. If a guarantee is not given to the Hotel by the specified time and date, the original estimated attendance would be considered the final guarantee. Your final menu selections are due **ONE MONTH** prior to your arrival. Food and beverage menu prices are subject to change and will be billed at the prices in effect at the time your event is held.

Agreed Minimum Food and Beverage Revenue Figures: Agreed minimum banquet food and beverage revenue is \$0.00, which does not include any other applicable event charges, service charges or applicable taxes. These figures shall be referred to herein as the “Agreed Minimum Food and Beverage Revenue Figures.”

Service Charge: At time of contracting our service charge is equal to 20% of the food and beverage total, plus any applicable state and/or local taxes. The service charge that is in effect on the day of your Event will be added to your account. In the case of a hosted bar, 18% will be distributed to the staff assigned to the event. The remainder is the property of Hotel to cover discretionary and administrative costs of your event.

Deposits: Group agrees to the following deposit schedule:

DEPOSIT DUE DATE	DEPOSIT AMOUNT
Deposit Due at Signing	\$1,275.00

Final payment is due seven days prior if no billing account has been set up prior. Any additional or unexpected charges must be paid before leaving the premises. Responsibility of client includes assisting Hotel in collecting the remaining balance through prior hotel approved billing and/ or clearing all additional charges by acceptable payment methods. All deposits and payments are acceptable only in United States currency in the form of cash, check or approved credit card. Where Hotel charges are billed directly, prior credit approval must be obtained from the Hotel for this contract to be binding.

We reserve the right to increase the amount of deposits and/or pre-payments should there be a negative change in your financial status, even if credit had previously been approved. If advance payments or deposits are not paid on a timely basis, the Hotel will have the right, at our option, to consider the Agreement cancelled and we will be entitled to cancellation damages as provided in this Agreement.

Force Majeure: The performance of the Agreement by either party shall be subject to force majeure, including but not limited to acts of God, fire, flood, natural disaster, war or threat of war, acts or threats of terrorism, civil disorder, unauthorized strikes, governmental regulation or advisory, recognized health threats as determined by the World Health Organization, the Centers for Disease Control, or local government authority or health agencies (including but not limited to the health threats of COVID-19, H1N1, or similar infectious diseases), curtailment of transportation facilities, or other similar occurrence beyond the control of the parties, where any of those factors, circumstances, situations, or conditions or similar ones prevent, dissuade, or unreasonably delay at least 40 percent of prospective Event attendees from appearing at the Hotel, or where any of them make it illegal, impossible, or commercially impracticable to hold the Event or to fully perform the terms of the Agreement. The Agreement may be cancelled by either party, without liability, damages, fees, or penalty, and any unused deposits or amounts paid shall be refunded, for any one or more of the above reasons, by written notice to the other party.

Meeting Space

Any cancellation must be made in writing to the hotel. Should it become necessary to cancel a definite booking a cancellation fee will be charged. Group agrees to pay cancellation fee for damages due to Group's breach of the Agreement. The cancellation fee is due within thirty days of the written cancellation notice.

The cancellation fees are as follows:

90 + days prior to arrival: Full Meeting Room Rental

61-89 days prior to arrival: Full Meeting room rental and 25% of confirmed services

31 to 60 days prior to arrival: Full Meeting Room Rental and 50% of confirmed services

8 to 30 days prior to arrival: Full Meeting room Rental and 75% of confirmed services

0 to 7 days prior to arrival: Full Meeting Room Rental and 100% of confirmed services

Attrition: Should your event generate less than 80% of the Agreed Room Night Revenue Figure noted above (excluding service charges or applicable taxes, or any other miscellaneous charges incurred for your event), a charge in the amount of the deficit, plus applicable taxes, and service charges, will be charged to you.

Cancellation: It is understood that Hotel will lose substantial revenue upon the unexpected cancellation of your event. The amount of those losses is often difficult or impossible to determine. Hotel has set forth the following fee schedule in the event of cancellation. The parties agree that these fees are a fair and reasonable estimation of Hotel's loss as a result of cancellation. Group shall pay the cancellation fee as liquidated damages, plus applicable taxes, if Group's event is canceled.

Cancellation Fee is based on Total Revenue including Agreed Room Night Revenue Figures

- Cancelled more 365 days prior to arrival – **50%**
- Cancelled 365 - 181 days prior to arrival - **75%**
- Cancelled 180 days or less prior to arrival - **90%**

Written notice of cancellation must be delivered to Hotel and may be made by facsimile or electronic transmission. Cancellation date will be considered the date such written notification was received by Hotel. Liquidated damages resulting from cancellation shall be due and payable at the time of cancellation.

Indemnification: To the fullest extent permitted by law, Group agrees to protect, indemnify, defend and hold harmless the Hotel, Stoney Creek Hospitality, and the Hotel's Owner, and their respective owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the "Hotel Indemnified

Parties”), from and against any and all claims, losses or damages to persons or property, governmental charges or fines, penalties, and costs (including reasonable attorney’s fees) (collectively, “Claim(s)”), in any way arising out of or relating to the Event that is the subject of this Agreement but only to the extent any such Claim(s) arise out of (i) the negligence, gross negligence or intentional misconduct of Group’s employees, agents, contractors, or attendees, or (ii) a violation or breach of any of the terms and conditions of this Agreement by Group or any related act or failure to act by Group, including but not limited to the obligation of compliance with applicable laws or regulations. Nothing in this indemnification shall require Group to indemnify the Hotel Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence, or intentional misconduct of the Hotel Indemnified Parties.

To the fullest extent permitted by law, Hotel agrees to protect, indemnify, defend and hold harmless Group, Group’s owners, managers, partners, subsidiaries, affiliates, officers, directors, employees and agents (collectively, the “Group Indemnified Parties”), from and against any and all Claims (as such term is defined above) arising out of or relating to the Event that is the subject of this Agreement but only to the extent any such Claim(s) arise out of (i) the negligence, gross negligence or intentional misconduct of Hotel’s employees, agents, or contractors, or (ii) a violation or breach of any of the terms and conditions of this

Agreement by Hotel or any related act or failure to act by Hotel including, but not limited to, the obligation of compliance with applicable laws or regulations. Nothing in this indemnification shall require Hotel to indemnify any of the Group Indemnified Parties for that portion of any Claim arising out of the negligence, gross negligence, or intentional misconduct of the Group Indemnified Parties.

The party found to be at fault or responsible for any Claim will be required to indemnify the other party as provided in this section. To the fullest extent permitted by law, the parties agree that a comparative negligence standard will apply to any Claims and each party will be responsible for paying for the portion of the total Claims attributable to its fault. In the event of a settlement of any Claim, expenses will be allocated proportionately based upon the amount paid by each party.

This section shall not waive any statutory limitations of liability available to either party, including innkeeper’s limitation of liability laws, nor shall it waive any defenses a party may have with respect to any Claim. This section shall survive any termination or expiration of this Agreement.

Governing Law: The Agreement will be governed by and interpreted pursuant to the laws of the state of Iowa, excluding any laws regarding the choice or conflict of laws.

Dispute Resolution: The parties will use their commercially reasonable efforts to informally and timely resolve any dispute concerning any matter related to this Agreement by presenting the dispute to senior representatives of Hotel and Group for their discussion and possible resolution in the order set forth herein; provided, however, a dispute relating to patents, trademarks, trade dress, copyrights, trade secrets, and/or infringement of intellectual property rights shall not be subject to this provision. All negotiations pursuant to this section are confidential and shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence. If within a period of thirty (30) calendar days after submission of a disputed matter in accordance with this clause, the respective senior representatives are unable to agree upon a resolution of such dispute, then the dispute will be resolved by arbitration using one arbitrator before JAMS or the American Arbitration Association in the state and city in which Hotel is located, or the closest available location. The parties further agree that in any arbitration proceeding, they may conduct reasonable discovery pursuant to the arbitration rules, and any arbitration award will be enforceable in State or Federal court.

Severability: Any provision in this Agreement that is held to be illegal or unenforceable in any jurisdiction shall be ineffective without invalidating the remaining provisions and any such illegal or unenforceable provision shall be deemed to be restated to reflect as nearly as possible the original intentions of the parties in accordance with applicable law. Either party’s failure to enforce any term or condition of this Agreement does not waive that party’s right to enforce that or any other term or condition at any time.

The undersigned expressly agree and warrant that they are authorized to sign and enter into this Agreement on behalf of the party for which they sign.

Please sign, date, and return by .

ACCEPTED AND AGREED TO:

ACCEPTANCE OF AGREEMENT & AUTHORIZED SIGNATURES

Client Signature

This section reserved for staff signature

Client Signature

**179 Drury Plaza Hotel Columbia East
3100 Interstate 70 Dr. SE
Columbia, MO 65201**

Friday, March 21, 2025

Preferred Family Healthcare Proposal

Arrival: Wednesday, June 11, 2025

Departure: Friday, June 13, 2025

Dear Shammy Johnson,

Thank you for considering Drury Hotels to host your group. As a family-owned company, we greet our guests with a smile and treat them as family, going the extra mile to ensure they feel right at home, no matter where they are.

MEETINGS WITH MORE

Experience Meetings with more value featuring free Wi-Fi in meeting rooms, no food and beverage minimums, and our best-in-class free amenities. Plus, if your plans change, you can use a portion of your cancellation fee toward a future event. *

*Restrictions apply

AMENITIES

- **Complimentary Hot Breakfast** - Enjoy scrambled eggs, oatmeal, fresh fruit, potatoes, pastries, the all-important coffee and more. Hot, fresh, and, best of all, free. Free hot breakfast is served daily from 6:00-9:30 a.m. on weekdays and 7:00-10:00 a.m. on weekends.
- **Complimentary Evening Drinks and Snacks*** - Join us from 5:30 p.m. – 7:00 p.m. every evening to enjoy complimentary hot food and cold beverages at our 5:30 Kickback®. The hotel features a rotating menu of hot food, beer, wine, mixed drinks and soft drinks.
- **Complimentary Wi-Fi Throughout the Hotel** - Get the score, check social media, or respond to emails from anywhere in the hotel.
- **On-Site Facilities** - Take advantage of the business center, fitness center or pool while away from home. Print boarding passes, finish a presentation or check e-mail in the hotel's business centers.

*Service of alcohol is subject to state and local law including laws relating to sale, service, and consumption of alcoholic beverages by minors and intoxicated persons, and laws governing the type of alcohol that may be provided. Alcoholic beverages are not complimentary and require a nominal charge at the following hotels due to state and local laws: Drury Inn Bowling Green, Drury Suites Paducah, Drury Inn Paducah, Drury Inn & Suites Louisville East, Drury Inn & Suites Louisville North, Drury Inn & Suites Pittsburgh Airport, and Drury Plaza Hotel Downtown Pittsburgh.

SLEEP HAPPY

Experience rooms with crisp sheets, fine linens and cozy surroundings to ensure a good night's sleep. Each room includes free Wi-Fi, TV, microwave, refrigerator, iron/ironing board and hairdryer.

		Wed 06/11/2025		Thu 06/12/2025	
	Occupancy	Rooms	Rate	Rooms	Rate
NKX Non-smoking 1 King Bed Deluxe	Double	12	\$135.00	12	\$135.00

*Rates are non-commissionable and valid per room, per night, plus tax. Rooms and rates are based on availability at the time of booking.

**Rates are based on single or double occupancy. An additional charge of \$10 per guest per night will apply to each additional guest.

MEETINGS & EVENTS

At Drury Hotels, we make meeting planning easy with a wide variety of spaces to fit your needs. Whether you have five or 200 attendees, our dedicated team is committed to providing prompt, personalized service to ensure your event will make a big impact.

Date	Time	Function Type	Room	Setup	# Attendees	Rental Fee
Thu, 06/12/25	7:00 AM - 5:00 PM	General Session	Presidential Ballroom	Rounds of 8	125	\$1,000
Fri, 06/13/25	7:00 AM - 5:00 PM	General Session	Jefferson	TBD	TBD	\$350

FOOD AND BEVERAGE

Select from a preferred caterer at most locations or use a licensed caterer of your choice. Plus, all-day snack and beverage service is available so your meeting never runs out of steam.

AUDIO/VISUAL

Affordable AV packages and equipment options are available to ensure you are ready to shine when your meeting begins. Plus, enjoy free high-speed Wi-Fi in for all attendees available in all meeting spaces.

DRURY REWARDS®

Earn points for booking groups at any of our 150+ Drury Hotels. This includes corporate meetings, family reunions, sports tournaments and more! Simply book your group with ten or more guest rooms. You will receive points for the group, and any Drury Rewards member in your group will receive points for their stay as well. For every \$1 spent on qualifying groups, members receive 5 points.

Points can be redeemed for Free Nights, Airline Miles, Retail Gift Cards, and more!

*Qualifying groups must have a minimum of 10 rooms blocked and consumed per night and a signed contract with the membership number included to be eligible to earn points. Tour groups, groups receiving a commission and a rebate, groups receiving a commission 15% or greater, and groups receiving a rebate greater than \$10 are ineligible for points.

[Sign up here: druryhotels.com/druryrewards](https://druryhotels.com/druryrewards)

Thank you and **Travel Happy®**

DRURYHOTELS.COM

Lauren Miller

lauren.miller@druryhotels.com

179 Drury Plaza Hotel Columbia East
3100 Interstate 70 Dr. SE
Columbia, MO 65201



Break Packages

We offer all-day beverage service, as well as AM or PM breaks, so your meeting never runs out of steam.

No food & beverage minimum is required.

Beverage Breaks

All-day service - will refresh as needed; 10 person minimum.

- **Deluxe** **\$17 / person**
"Standard" and "Basic" packages (no carafes of iced tea), plus...
 - Premium Bottled Water/Sparkling Water
 - Assorted/Herbal Teas
- **Standard** **\$14 / person**
"Basic" package, plus...
 - Assorted Soda Cans
 - Bottled Water
- **Basic** **\$12 / person**
 - Regular/Decaf Coffee & Hot Tea
 - Carafes of Iced Tea and Infused Water

Recharge Food Breaks

Pricing valid with purchase of Beverage Break; 45 minute service; 10 person minimum; select items may have a per person upcharge as indicated ().*

- **Sweet & Savory** **\$18 / person**
 Mix & match up to four (4) selections from our "Sweet" or "Savory" list.
Additional selections \$2 / person.
- **Sweet Only** **\$12 / person**
 Mix & match two (2) selections from our "Sweet" list.
Additional selections \$2 / person.
- **Savory Only** **\$12 / person**
 Mix & match two (2) selections from our "Savory" list.
Additional selections \$2 / person.

Other Food Options

- **Drury's Hot Breakfast** **\$10.99 / person**
 A variety of hot food options, cereal, pastries, bagels and more.
 Served daily - 6:00 - 9:30 am Monday - Friday & 7:00 - 10:00 am Saturday & Sunday - in the main dining area only.
- **Drury's 5:30 Kickback®** **\$12.99 / person**
 Rotating menu of hot food options, hearty soups, healthy salads and more.
 Served nightly - 5:30 - 7:00 pm - in the main dining area only.
Alcoholic beverages not included for non-hotel guests.

A La Carte Beverages

Add. Cost

- Coffee - 1.5 gal. (regular or decaf) \$54
- Energy Drinks (i.e. Red Bull) (ea) \$6
- Premium or Sparkling Bottled Water (ea) \$5
- Black & Herbal Tea with Hot Water (ea) \$3
- Soda/Water (by the can/bottle) (ea) \$3

Sweet Selections

Add. Cost

- Greek Yogurt Cups \$3
- Ice Cream \$3
- Premium "Power" Bars \$3
- Candy Bars -
- Cookies -
- Brownies -
- Whole Fresh Fruit -
- Granola Bars/Cereal Bars -
- Mini Pastries -
- Danishes -
- Muffins -
- Rice Krispy Treats -
- Yogurt Cups -

** other options may be available upon request*

Savory Selections

Add. Cost

- Guacamole with Chips \$3
- Jerky \$3
- Hummus with Pita Chips \$2
- Trail Mix \$2
- Hard Boiled Eggs -
- Kettle Potato Chips -
- Smartfood® White Cheddar Popcorn -
- Rold Gold® Pretzels -
- Salsa with Chips -

** other options may be available upon request*

Audio-Visual Equipment*

Drury Hotels proudly offers a selection of onsite audio-visual equipment available to rent. If your audio-visual request cannot be accommodated using our onsite equipment, our National Group Sales Coordinators can assist in obtaining the additional equipment for your meeting.

ITEM	PRICE
□ Wi-Fi	FREE
□ Charging Station	FREE
□ AV Support Package	
□ LCD Projector & Screen	\$250 / day
□ AV Cart**	\$600 / week
□ 2 Flipcharts with Markers	
□ LCD Projector	\$200
□ Wireless Lapel or Handheld Microphone	\$150
□ Polycom Speaker Phone	\$75
□ Flipchart with Easel & Markers	\$30
□ Powerstrips/Extension Cords	\$10 / per

* For the convenience of meeting planners, groups may bring their own audio visual equipment if desired. If the group requires equipment not carried by the hotel, equipment will be ordered from an approved local AV supplier and the customer will be billed the suppliers price through the hotel on the Banquet Event Order. AV equipment and pricing are subject to change. Please contact our Group Sales Department at 1-800-436-1169 for complete details.

Pricing shown is per day and does not include tax or service fee unless otherwise noted. All AV equipment comes with an extension cord and power strip.

** AV cart provided when projector is not ceiling mounted.

GAPS ANALYSIS:

The Board has decided to pursue a general overview of need for the Gaps Analysis. The data will review January 1 through December 31, 2024. Ideas for Gaps Analysis have been discussed in Grants Committee, Executive Committee, and the board meeting. This is the path being recommended:

1. Approve the general scope of work for the Gaps Analysis.
2. Draft a final Scope of Work for both ICA and MOCADSV.
3. Allow for edits from both ICA and MOCADSV to ensure the scope of work can be completed and completion dates are agreed.
4. Obtain a cost from both ICA and MOCADSV for their portion of the work.
5. Approve the final Scope of Work and cost by email vote.

This will be managed by the Executive Committee.

GAPS ANALYSIS – SCOPE OF WORK – ICA

CoC suggestions for using HMIS data already in the system:

- Regional breakdowns
- Chronic versus non-chronic
- CoC funded programs by region
- Approximate beds per region
- Approximate ratio of beds to people on the PL
- Integrate VSP numbers from MOCADSV

Suggested by ICA:

- Comparing need by region
- Categorizing client by location
- Single versus families
- Chronic versus non-chronic
- Disability versus no disability
- Acuity
- In a place not meant for habitation
- Income versus no income
- Effort to understand the need to resolve homelessness
- Beds available in each region
- Split by RRH or PSH. Classify the beds. Dedicated for chronic?
- Breakdowns by veterans, youth, VSP

- Current clients on the PL now
- Estimated turnover rate; how long would it take to house everyone
- Areas for greatest need; areas that need more beds

GAPS ANALYSIS – SCOPE OF WORK – MOCADSV

Data provided by county:

- New victims sheltered
- Hotline calls
- Bednights
- Housing assistance units

ICA will integrate the MOCADSV data into CoC regions and produce the final gaps analysis report. The report will be viewed by the Board and Grants Committee prior to public circulation to membership.