

Data Request on Behalf of PIT Committee

4 messages

Leah Woods <leah.woods@icalliances.org>

Mon, Dec 2, 2024 at 12:25 PM

To: Martha Sander <marthas@themosshouse.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Cc: Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

Good afternoon folks,

During the last PIT Committee, there was discussion about how it would be helpful to be able to call all of the individuals who are active on the PL on the night of the PIT to determine whether they were unsheltered and need to be included in the count. With this in mind, I worked with our Reporting Manager, Kaitlyn Poepsel, to develop a data request on behalf of the PIT Committee that would involve pulling client contact information for all clients who are active as of the Monday before PIT night. This would be provided to Regional PIT Coordinators and their designated representatives so that a coordinated effort to contact these clients can be made on the day of the count. Because this involves the disclosure of client-level data, board approval would be needed for ICA to process this request. We have drafted a data request for the board's consideration, and we would like to ask that this be included on the agenda for upcoming board meeting (pending any feedback about necessary changes):

Purpose	The Point In Time committee is requesting contact information data for clients active on the Prioritization List just prior to PIT night. This data will be used by Regional PIT Coordinators to ensure these clients are contacted on or shortly after PIT night to assess whether the clients were unsheltered on the night of PIT. This request would be yearly, to be provided the Monday before PIT night.
Benefit to BoS CoC	This data request would facilitate a more accurate count and reporting of persons experiencing unsheltered homelessness on PIT night.
Type of data	Client contact information: Name, Phone number, email Location information: Balance of State Region, Current County
Report Period	Clients who are active on the CoC's Prioritization List as of the Monday before PIT night.
Client-level or aggregate	Client-Level
Personally Identifying Information	Yes
Frequency	Annually, provided to the Regional PIT Coordinators
Data Safety	Data would be provided directly to the Regional PIT Coordinators and any of their designated representatives via encrypted email.

Considerations

Contact information is not currently included on the Prioritization List, and a custom data pull is required to provide this information.

Please let us know if there are any questions, concerns, or suggestions for changes to this proposal!

Thank you,

Leah

Leah Woods, MA

HMIS Manager

Institute for Community Alliances

PO Box 1233

Sedalia, MO 65302

Phone: 417-207-5932

Fax: 573.298.6241

leah.woods@icalliances.org

www.icalliances.org



Please contact our Helpdesk for all technical assistance needs at mohmis@icalliances.org.

Confidentiality Notice: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Mon, Dec 2, 2024 at 12:39 PM

To: Leah Woods <leah.woods@icalliances.org>

Cc: Martha Sander <marthas@themosshouse.org>, Kaitlyn Poepfel <kaitlyn.poepfel@icalliances.org>

Leah, if Regions need to call the entries on the PL after the count, would that be an option? I may be reading the details wrong. The contact information would be made available on Monday, the week of the count and when would the contact information be locked again?

[Quoted text hidden]

2 attachments



image001.jpg
3K



image001.jpg
3K

Sander, Martha <marthas@themosshouse.org>
To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>
Cc: Leah Woods <leah.woods@icalliances.org>, Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

Mon, Dec 2, 2024 at 10:54 PM

I will get this on the agenda.

I am assuming this does NOT include non-HMIS people on the list. They should be contacted by the person putting them on the list. Those names and numbers should not be released to Regional PIT Coordinators.

Martha

Martha Sander
She/Her/Hers
Executive Director
Council On Families In Crisis
415 N Main
Nevada, MO 64772
417-667-7171

'This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the company. Finally, the recipient should check this email and any attachments for the presence of viruses. The agency accepts no liability for any damage caused by any virus transmitted by this email.'

[Quoted text hidden]

Leah Woods <leah.woods@icalliances.org>
To: "Sander, Martha" <marthas@themosshouse.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>
Cc: Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

Tue, Dec 3, 2024 at 11:00 AM

Hi folks,

This does NOT include non-HMIS people on the list, so no worries there.

To answer a question from Ann, this would basically authorize ICA to pull a spreadsheet by region of all of the active clients on the HMIS PL the Monday before PIT count, including their phone number. This would be completely separate from the actual Prioritization List, and it would be pulled on time per year and provided to each of the regional PIT Coordinators .

Thank you,

Leah

Leah Woods, MA

HMIS Manager

Institute for Community Alliances

PO Box 1233

Sedalia, MO 65302

Phone: 417-207-5932

Fax: 573.298.6241

leah.woods@icalliances.org

www.icalliances.org



Please contact our Helpdesk for all technical assistance needs at mohmis@icalliances.org.

Confidentiality Notice: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

Please contact our Helpdesk for all technical assistance needs at mohmis@icalliances.org.

[Quoted text hidden]