

Data Request on Behalf of PIT Committee

4 messages

Leah Woods <leah.woods@icalliances.org>

Mon, Dec 2, 2024 at 12:25 PM

To: Martha Sander <marthas@themosshouse.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Cc: Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

Good afternoon folks,

During the last PIT Committee, there was discussion about how it would be helpful to be able to call all of the individuals who are active on the PL on the night of the PIT to determine whether they were unsheltered and need to be included in the count. With this in mind, I worked with our Reporting Manager, Kaitlyn Poepsel, to develop a data request on behalf of the PIT Committee that would involve pulling client contact information for all clients who are active as of the Monday before PIT night. This would be provided to Regional PIT Coordinators and their designated representatives so that a coordinated effort to contact these clients can be made on the day of the count. Because this involves the disclosure of client-level data, board approval would be needed for ICA to process this request. We have drafted a data request for the board's consideration, and we would like to ask that this be included on the agenda for upcoming board meeting (pending any feedback about necessary changes):

Purpose	The Point In Time committee is requesting contact information data for clients active on the Prioritization List just prior to PIT night. This data will be used by Regional PIT Coordinators to ensure these clients are contacted on or shortly after PIT night to assess whether the clients were unsheltered on the night of PIT.
	This request would be yearly, to be provided the Monday before PIT night.
Benefit to BoS CoC	This data request would facilitate a more accurate count and reporting of persons experiencing unsheltered homelessness on PIT night.
Type of data	Client contact information: Name, Phone number, email Location information: Balance of State Region, Current County
Report Period	Clients who are active on the CoC's Prioritization List as of the Monday before PIT night.
Client-level or aggregate	Client-Level
Personally Identifying Information	Yes
Frequency	Annually, provided to the Regional PIT Coordinators
Data Safety	Data would be provided directly to the Regional PIT Coordinators and any of their designated representatives via encrypted email.

Considerations

Contact information is not currently included on the Prioritization List, and a custom data pull is required to provide this information.

Please let us know if there are any questions, concerns, or suggestions for changes to this proposal!

Thank you,

<u> Le</u>ah

Leah Woods, MA

HMIS Manager

Institute for Community Alliances

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Sedalia, MO 65302

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Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

To: Leah Woods <leah.woods@icalliances.org>

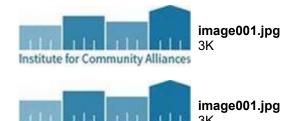
Cc: Martha Sander <marthas@themosshouse.org>, Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

Mon, Dec 2, 2024 at 12:39 PM

Leah, if Regions need to call the entries on the PL after the count, would that be an option? I may be reading the details wrong. The contact information would be made available on Monday, the week of the count and when would the contact information be locked again?

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2 attachments



Sander, Martha <marthas@themosshouse.org>

Mon, Dec 2, 2024 at 10:54 PM

To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Cc: Leah Woods <leah.woods@icalliances.org>, Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

I will get this on the agenda.

Institute for Community Alliances

I am assuming this does NOT include non-HMIS people on the list. They should be contacted by the person putting them on the list. Those names and numbers should not be released to Regional PIT Coordinators.

Martha

Martha Sander She/Her/Hers Executive Director Council On Families In Crisis 415 N Main Nevada, MO 64772 417-667-7171

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Leah Woods <leah.woods@icalliances.org>

Tue, Dec 3, 2024 at 11:00 AM

To: "Sander, Martha" <marthas@themosshouse.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org> Cc: Kaitlyn Poepsel <kaitlyn.poepsel@icalliances.org>

Hi folks,

This does NOT include non-HMIS people on the list, so no worries there.

To answer a question from Ann, this would basically authorize ICA to pull a spreadsheet by region of all of the active clients on the HMIS PL the Monday before PIT count, including their phone number. This would be completely separate from the actual Prioritization List, and it would be pulled on time per year and provided to each of the regional PIT Coordinators.

Thank you,

Clark

Leah Woods, MA

HMIS Manager

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