

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MO-606 - Missouri Balance of State CoC

1A-2. Collaborative Applicant Name: Community Partnership of Southeast Missouri

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	No	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	No	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	No
30.	State Sexual Assault Coalition	Yes	Yes	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

Mo BoS CoC recognizes the disparity and gaps in services for underserved communities, particularly Black and Brown communities. The CoC has been progressive in exploring innovative and necessary changes to our CES system. BIPOC are involved in leadership of the CoC from member agencies to the board level. The Performance Committee reviews demographics to ensure equity with housing referrals. The CoC is currently engaged with a research project through National Alliance to End Homelessness that is looking at the CES assessment tool. The CE Tool workgroup has also been looking at the creation of a vulnerability tool that more accurately reflects equity in the questions. The CoC created a committee that was originally called Racial and Gender Inequities but was changed to the IDEA Committee: Inclusion, Diversity, Equity, Awareness. This committee focuses on equity in CoC services. They are reviewing assessments, intakes, and planning training for the CoC. The CoC has a racial equity and discrimination training at a membership meeting each year. The CoC has leaders in the CoC who identify as black or brown. Their voice is respected and valued at meetings. Input is sought and the CoC is aware that we have to keep working on racial equity. The CoC seeks trainers and contractors in the underserved communities and works to educate our members on race disparities. Additionally, our HMIS Lead has helped the CoC to review data that breaks down race and ethnicities in both the youth and adult populations of the CoC. Reports and dashboards have been created for board and committee meetings. The reports have been utilized in work plans for YHDP, Gaps Analysis, Grants Committee, and Performance Committee. The Board is recruiting for BIPOC, youth, and people with lived experience for open board seats.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. The Missouri Balance of State Continuum of Care (Mo BoS CoC) continues to make the invitation for new member solicitation and recruitment process straightforward and easy to follow. Mo BoS CoC solicits new members at each of the ten Regional Business meetings and twice annually during the full CoC membership meetings. The website is used to notify the public of free membership by electronic application or requesting a paper application to be emailed. In addition, some Mo BoS CoC member organizations host community events throughout the year, allowing networking and giving presentations about the CoC and its benefits.
2. The Mo Bos CoC ensures effective communication with individuals with disabilities in several ways. The web-based membership form is available on paper and in other formats upon request. The Mo BoS CoC publishes information in various formats through PDF, Word, and Google Suites. Our website and email work with screen readers and comply with accessibility standards, including color contrast guidelines, consistent use of navigational mechanisms, focus indicators, closed captioning, and image ALT text. Virtual meetings are held via Google Meet. If other accessibility options are needed, such as reading services, ASL, and large print, meeting transcripts will be provided upon request.
3. The Mo Bos CoC Inclusion, Diversity, Equity, and Awareness (IDEA) committee has solicited new organizations to address inequities within our communities. The IDEA committee has worked in tandem with the Mo BoS CoC's coordinated entry committee to create a client feedback form, which will be used to invite new members. Our Membership Committee has been inviting organizations serving culturally specific communities experiencing homelessness within our geographic area, specifically Black, Indigenous, and people of color (BIPOC) and LGBTQ+ Youth populations, making sure to include individuals with disabilities within those specific populations as well.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. Mo BoS CoC is well-connected and solicits feedback from various organizations, specialists, and experts around homelessness in multiple ways, including our website, email, full CoC open committee meeting, the Board, and regional meetings. The Mo BoS CoC Board consists of representatives from each of the ten regions and at-large representatives from government, mental health, PHAs, youth, veterans, and those who have lived experiences with homelessness. The CoC participates in statewide meetings like the Missouri Interagency Council on Homelessness. CoC members include 75 agencies, victim services providers, youth providers, PHA's, substance use providers, academics, and others interested in ending homelessness. Additionally, the CA attended the SNAPS Fall Equity Foundational Workshops, National Low Income Housing Coalition Housing First Series, and various NAEH webinars.
2. Mo BoS CoC communicates with our membership through regional, membership, and committee meetings. All of these are interactive and allow for opinions, feedback, and input. All of the CoC meetings are open meetings and allow a time for public input.
3. The CoC utilizes alternative ways to communicate with individuals with disabilities, including a web-based contact form for contacting the Collaborative Applicant. The CoC has a phone number with auto-generated prompts to provide information. Our client feedback survey will be available online, in print, and by phone (via text). Our website works with screen readers and complies with accessibility standards, including color contrast guidelines, use of focus indicators, and ALT text for images.
4. Strategies to address improvements in new approaches to ending homelessness are collected through public meetings and forums with stakeholders, nonprofit organizations, and community members. The information is analyzed to identify gaps in services, pinpoint areas needing more resources, and share best practices. One area of improvement is communication with membership. The board is sending weekly emails to the membership, resulting in higher attendance at CoC committee meetings and functions. The IDEA Committee is another way that membership pivoted to more effectively address DEI issues when they changed the name and role of the committee from racial and gender inequities to Inclusivity Diversity Equity Awareness. It expands the role of the committee to address more marginalized communities that are underserved in our CoC.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. Mo BoS CoC notified the public about available funding through public posting on our email system to members and on the public website. It was also announced at regional meetings. The CoC communicated directly to our stakeholders, including non-profits, faith-based organizations, community groups, and housing providers. Other stakeholders like MOCADSV posted the notice of funding availability on their membership list serve to domestic and sexual violence agencies.
2. The Mo BoS CoC held an informational meeting on August 29 to discuss the applicant process. During this session, the CoC coordinator explained the application flow, highlighting the submission process, all required documents, and best practices for a successful submission. The scorecard was explained. All information discussed was uploaded on the website, along with the CoC email for contact information, in case of additional questions. To keep applicants informed, the CoC sent emails leading up to the final submission date to ensure that applicants were reminded of due dates.
3. CoC applications, once submitted, were shared with Rank and Review. Rank and Review used CoC approved scorecards to rank and score applications. Minimum threshold requirements in order for applications to be scored were clearly identified on scorecards and included: board of directors has a person with lived experience, participation in HMIS or comparable database, CoC meeting attendance, eSNAPS PDF export, HUD monitoring visit, financial audit, documentation of minimum match, and HUD eligibility and threshold requirements (like UEI number). If agencies met threshold requirements, they were then scored on many other items, such as performance measures, Housing First, equity, and project narratives. Once completed, applicants were ranked by score and recommended to the CoC for funding. After CoC approval, applications are submitted to HUD for funding. DV bonus applications had additional questions around safety planning, confidentiality, and service need.
4. The CoC ensures everyone, including people with disabilities, has access to information in various accessible electronic formats. We comply with Section 504 and the ADA. We ensure access from Screen Reader Capability to Alternative Text and large print. We have staff trained on accessibility and accommodation who can provide other services on request.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	No
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC collaborates with the Youth Education Provider (YEP). CoC member agencies run Head Start programs in multiple counties, and multiple McKinney Vento (MKVL) liaisons are COC members who participate in local CoC meetings as per our regional structures for Coordinated Entry Systems (CES). Yearly, the CoC conducts training on Qualified Minor Status, attended by several MKVL liaisons and the Missouri School of the Deaf. Other Youth Education Providers that CoC member agencies support includes local Boy's and Girl's Club, Nurses for Newborns, and local schools. The CoC formal partnerships include multiple MKVL in CoC membership in the Missouri Interagency Council on Homelessness (MICH, formerly known as the Governor's Committee to End Homelessness) with the Missouri Department of Elementary and Secondary Education (DESE). Other formal partnerships include CoC member agencies that act as or in support of Youth Education Providers, as listed above. We collaborate with State Education Agencies (SEA) and Local Educational Agencies (LEA). The CoC has a sitting member of the Missouri Interagency Council on Homelessness (MICH). MICH is a collaboration of CoCs from the State of Missouri and other state agencies, including DESE. Other collaborations include policymaking, resource sharing, and instruction statewide strategies. DESE has provided training to CoC members regarding the educational rights of children who are homeless and allowed the CoC to use the DESE Homeless Liaison List-Serv to communicate vital topics related to serving youth and children through the Point in Time (PIT) Count. The MO BoS CoC's formal partnership with SEAs is the connection through MICH and DESE. LEA partnerships include MKVL membership in CoC. The CoC collaborates with many school districts throughout the State of Missouri. Agencies of the CoC participate with school districts to advocate for homeless students regarding attendance and transportation issues. Other formal partnerships with schools include the YHP Project Start, where we have been continuing to strengthen relationships with MKVL. MKLV's data and information are used to develop YHDP plans and programs. YHDP continues to encourage our CoC to contact local Head Start affiliates. The CoC has an Ex-Officio seat on the board for a YAB member.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

The Educational Rights policy of the Mo BoS CoC states, "Mo BoS CoC grantees and sub-recipients must provide information for accessing appropriate education services to homeless families with children and unaccompanied youth. This includes referral information about enrollment in school, early childhood programs, and other educational programs within the community." CoC members are expected to provide a verbal or written copy of the CoC Educational Rights declaration to participants. A designated CoC staff member is available to help those experiencing homelessness and to help them understand the policy and their rights, as well as assistance with school enrollment. The agency representative maintains regular contact with local school liaisons and other community education representatives to ensure that their agency can offer immediate and balanced services to homeless families and connect the family to resources outside of the agency's services. Families with school-aged children are provided information about their rights to educational-related services at shelters or housing programs during intake. CoC members ensure families with school-aged children are provided the necessary information to make informed decisions about the care of their families.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	Yes
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

Organizations		
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
Other Organizations that Help this Population (limit 500 characters)		
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC regularly collaborates with organizations through our CoC committee and workgroup structure. CoC membership includes ten domestic and sexual violence shelters and the state coalition, MOCADSV. Additionally, there are two board members from DV/SV programs. CoC-wide policies are created in committees. Over half of the committees have representation from DV programs. The CoC has a Victim Services Committee. All policies that have to do with victim services or safety are sent to this committee for feedback. Every one of our ten regions has participation from DV agencies at the regional level. There is open and needed feedback from programs in our state. MOCADSV is on the Grants Committee and involved in policy making for CoC funded agencies, including scorecards for DV Bonus funding. ESG state administrators provide a feedback forum each year and many of our DV programs attend these meetings to give feedback.

2. The CoC has provided CoC members with in-house training centered on care coordination for clients and motivational interviewing to empower assessors with the tools needed to support the clients and approach them with a trauma-informed perspective. The training is provided through an online course, and agencies are encouraged to complete it to remain in good standing with CoC policies. Finally, the CoC has established a standing committee dedicated to victim services. Attendance is focused on VSP advocates and local community stakeholders. Our Coordinated Entry System (CES) has trauma-informed screening tools that aid in identifying the needs of individuals who have experienced trauma without the fear of retraumatizing them again. This ensures we match survivors with services that align with their needs. Within the CoC, there are 11 VSP agencies that receive ESG funding. Trauma informed practices are built into ESG written standards. The CoC will build on its trauma informed care training the next year to ensure agencies understand how to provide trauma informed housing and services. Additionally, MOCADSV, the state coalition for domestic and sexual violence held a 2-day housing summit. CoC Lead Agency and Regional CE Leads provided the training content to assist VSP's in understanding CE implementation and how to get survivors assessed for housing services within their regions.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

(limit 2,500 characters)

1. Safety planning protocols are incorporated into our CoC's Coordinated Entry (CE) processes to address the needs of domestic violence, dating violence, sexual assault, and stalking survivors. When survivors are identified through CE, they are immediately referred to agencies with expertise in providing victim-centered practices and trauma-informed services. This ensures appropriate safety and planning protocols as survivors move through our service system. The CoC also provides training on safety planning at CoC membership meetings. The CE Written Standards address safety as well. The CoC requires a prescreen question that asks about fleeing domestic violence. The written standards require screening people in private for this question..

2. To ensure confidentiality, survivors are placed on our community's by-name list using a de-identified code. They are case-conferenced for housing placements using this code to maintain confidentiality. Names and other personal identifying information of survivors are never shared in our community case conferencing meetings. When participants are matched to a housing resource, the assigned housing navigator works with the participant to identify housing options that maximize client choice while ensuring safety and confidentiality. The physical locations of victim services providers are not published in the community's resource documents or systems, providing an additional layer of protection and privacy. The CES is designed for paper intake of survivors that are housed or assessed at DV providers in the region. Survivors are then placed on an external non-HMIS list that identifies them by a number and does not put their information into the HMIS system. This allows survivors to stay confidential until they are pulled for a housing referral.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:	

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes

4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below:
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1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. The CoC adopted a VAWA emergency transfer plan in 2018 using the HUD-recommended plan and it is used by all our HUD CoC, State, and ESG-funded service providers. All households seeking or receiving services through our CoC housing projects funded with CoC Program and ESG resources are provided a copy and informed of the transfer plan. The CoC policy allows clients who may experience violence or stalking to request an emergency transfer from the client's housing or service location to a safer location.
2. Mo BoS CoC informs all households about emergency transfers by verbal and written notice when submitting an application for assistance; this includes their rights and expected confidentiality. Survivors are informed that VAWA transfers are based on available units and survivors will not be penalized or denied assistance solely for being victims. The CoC also posts general information on our website. Our goal is for the information to be widely accessible and clearly understood.
3. The CoC policy allows clients who may have experienced violence or stalking to request an emergency transfer from the client's current housing and service location to a safer location. To request an emergency transfer, the participant provides a written transfer request to the emergency transfer designee at the agency where services are being sought or received. The tenant's written request for an emergency transfer includes either a statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the program or a statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90 calendar-day period preceding the tenant's request for an emergency transfer. The CoC funded agency must notify the Regional CE Lead that a VAWA transfer has been requested.
4. The ability of agencies to honor such request depends on a preliminary determination that the participant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking and on whether the agency has another available unit that is safe to offer the participant for occupancy. This ensures that the CoC continually maximizes client choice for housing and services while ensuring safety and confidentiality. Survivors with VAWA transfer requests are prioritized in case conferencing and for open referrals.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

The first step to facilitating safe access for survivors occurs during assessment. Survivors are assessed by the same vulnerability scale and recommended to be assessed by DV advocates. Survivors are referred by case numbers in case conferencing and discussed without names or personally identifying information. Survivors are prioritized and offered housing referrals regardless of their victimization. By CoC policy, agencies accepting referrals are not allowed to refuse referrals based on prejudice or barriers. Survivors cannot be skipped over or required to wait for DV-specific housing referrals. Once a referral has been given, a provider is required to contact the person within 3 days. Agencies working with survivors should be trained in trauma-informed care and CoC policies for safety. The CoC requires that agencies provide the same type of housing search and referrals to survivors as it would to other individuals. Survivors should be determining neighborhoods, type of housing, and access to surrounding infrastructure. Informed consent should be obtained before entry into HMIS. CE written standards allow for survivors to be screened by VSPs, keep their paper intake paperwork at a VSP so their confidentiality is respected. and enter the CES through a paper Excel by-name list that does not identify the survivor. The HMIS by-name list and the non-HMIS list with client numbers are merged for case conferencing to ensure survivors are properly prioritized for housing referrals. CoC policy allows for letters substantiating homelessness time for chronicity be uploaded into HMIS. This practice is prohibited for survivors, especially if the letter is from a DV provider.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
1.	identifying barriers specific to survivors; and	
2.	working to remove those barriers.	

(limit 2,500 characters)

1.The CoC strives to ensure survivors have the same choices and opportunity for housing. This includes letting a survivor assess their own safety in housing search. Often times barriers create situations that prevent safe housing. Barriers can include PHA units that also house the abuser. Due to economic abuse, survivors are often disadvantaged during housing search. Landlords are prejudiced against violent offenders, who may come to the rental units. Low-income housing is often in remote areas of a community, making it difficult to walk for childcare or employment. Credit reports are often detrimental to safe housing as survivors can have their credit ruined as part of the violence. Isolation at home prevents a robust job history that can be a barrier to survivors. Technological stalking can also interfere with safety. A survivor may not want to rent the house the provider found due to public Wi-Fi being located close by. These type of barriers are unique to survivors.

2.CoC agencies must work to remove barriers. Landlord engagement is important for safe housing and services. CoC agencies must advocate for nonpunitive responses from the landlord when barriers are present. Education with landlords is important to removing barriers. These may include education about the co-occurrence of trauma and substance use, the reality of economic abuse and the way it affects survivors, addressing technology that may allow for tracking or monitoring by an abuser, fear of retaliation, surrounding infrastructure, and safety issues like protection orders, and general living situations like exchange for visitation of children. Safety planning continues to be the key to sustaining safe housing and services. MOCADSV has been successful in changing state law that allows survivors to bifurcate leases and cell phone service. The CoC Victim Services Committee is presently reviewing CE Written Standards, prescreen process, and planning regional training for all CoC members.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and

4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Our COC wide-anti-discrimination policy is primarily developed by board leadership, which consistently strives to be inclusive of representatives. Regular feedback and consideration from sources such as our annual gaps analysis and IDEA (Inclusion, Diversity, Equity & Awareness) includes people of color and LGBTQ+. Committee feedback allows the CoC to assess the anti-discrimination policy and make needed changes. The CoC partners with LGBTQ+ organizations and advocacy groups; encouraging them to send a representative to meetings. The CoC works with LGBTQ+ organizations and individuals to help create spaces and conversations/trainings that do not evoke added trauma but spaces that are welcoming.
2. The CoC has assisted housing service providers in developing project-level anti-discrimination policies consistent with the CoC wide anti-discrimination by ensuring that all housing and service providers are aware of the CoC wide anti-discrimination policy. Written documentation is shared outlining CoC policy and establishing an expectation that all members are expected to operate in compliance with the CoC Anti-Discrimination Policy. Our policy is published on the website. This policy is a scoring factor for funding competition. To ensure providers comply with the CoC's anti-discrimination policies, the CoC will monitor the process and offer feedback to non-compliant providers.
3. To evaluate compliance with our anti-discrimination policies, we ask all projects seeking CoC funding to submit a copy of their agency's anti-discrimination policies. The Rank and Review Panel reviews and evaluates these policies for consistency with the CoC policy. Projects whose policies were not robust or inclusive will not receive total points on their application.
4. To address non-compliance with the CoC's anti-discrimination policies, a transparent process is followed to hold agencies more accountable. Agencies that are non-compliant with the CoC's anti-discriminatory policies will receive reduced points for CoC funding. If they are not compliant, the CoC will provide support and technical assistance to providers struggling to comply. This can include helping providers update or rewrite their anti-discrimination policies to meet CoC standards. The goal is to ensure that non-compliant providers take corrective action swiftly to meet the CoC's standards and protect the rights of all clients.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Housing Authority of City of Columbia	87%	Yes-HCV	Yes
St Francois Public Housing Authority	23%	Yes-HCV	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. The two largest PHAs in our CoC are both CoC members. Each of them has a homeless preference of some kind for their HCV vouchers. Columbia Housing Authority is CoC funded and works very closely with the Boone County homeless coalition which meets weekly for case conferencing. Boone County has a Built for Zero veteran initiative and street outreach. St Francois PHA is affiliated with a community action agency and someone from their organization is on the board and active on committees. The Performance Committee has been drafting and updating the Moving On Strategy for the CoC. Columbia PHA has a Moving On strategy while St. Francois does not. The workgroup for this project has representation from PSH and PHA agencies. The workgroup is a continued effort to establish an ideal flow from PSH projects to appropriate PHA resources, as clients no longer need intensive support or have community resources available to meet their needs. Both of these PHAs are active in membership. The Moving On workgroup is working to create guidelines for PHA admission plans, eligibility thresholds training for CoC staff, and best practices to effectively move clients to PHA support. A goal of the workgroup is to establish an ideal model for PHA partnership, including a clear preference for homeless individuals, and implement the model with as many PHAs as possible within our coverage area. Columbia Housing Authority shows 87% of its new admissions are experiencing homelessness at entry while St. Francois shows a percent of 23% for the same population.
2. Not applicable

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	Yes
8.	Other Units from PHAs:	
	Stability Vouchers	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	FUP, FYI

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
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NOFO Section V.B.1.h.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.
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1.	Prisons/Jails?	No
2.	Health Care Facilities?	No
3.	Residential Care Facilities?	No
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
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NOFO Section V.B.1.i.

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	27
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	27
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
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NOFO Section V.B.1.i.

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The CoC evaluates every project applying in the competition. Agencies are required to submit a Housing First Assessment with their application. This certification is a threshold question for the competition. Agencies will not be funded if they do not adhere to Housing First principles. Rank and Review is trained to monitor the project description narrative for barriers that defy Housing First principles.
2. Mo BoS CoC uses a Housing First Assessment Form that asks about barriers for income, substance abuse, criminal record, fleeing domestic violence, and termination from the program for failing to participate in supportive services, failure to make a service plan, failure to get income, fleeing domestic violence, or other non-lease issues. CoC reviews non-discriminatory practices, rapid placement, voluntary services, and low barrier entry. For performance, the CoC looks at the rate of housing placement, the percentage of clients housed without preconditions, and client feedback.
3. When the Collaborative Applicant performs site monitoring, Housing First is evaluated. Projects are required to use the HUD scoring tool and projects must produce their Housing First policy. This is on the monitoring list and can be cited as a finding if the agency is not operating with Housing First principles.
4. Our CoC has taken steps to improve the fidelity of Housing First by being consistent in our monitoring systems by directly tracking housing and retention data, how quickly individuals are returned to homelessness, and our service delivery model. The CoC improves fidelity by prioritizing and strengthening our partnerships with community agencies that help provide needed wraparound services, e.g., healthcare, substance use treatment centers, mental health, and criminal justice. The CE Committee has recently formed a CARES Subcommittee to deal with CE issues. Barriers in CoC projects would be addressed through this subcommittee.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

MO BoS CoC has tailored its street outreach to those experiencing homelessness who are least likely to request assistance by partnerships with MO Dept. of Mental Health’s Housing Liaison, PATH, Emergency Room Enhancement (ERE) and Community Behavioral Health Liaison (CBHL) programs. PATH and HL street outreach staff conduct outreach to encampments, farms, camping areas, libraries, restaurants, etc. and assertively provides services in those locations. Persons experiencing homelessness are provided services wherever they are, they do not have to seek services. ERE staff assist persons who are engaging with emergency rooms or other medical crisis services frequently. CBHLs work with law enforcement to divert persons away from the criminal justice system and into ongoing services. The collaboration with these programs ensures that whenever someone experiencing homelessness interacts with emergency rooms, law enforcement or are in unsheltered homeless environments they are being engaged and assertively offered connection to housing and service resources frequently. City of Columbia, City of Jefferson and other municipalities also have street outreach teams who work similarly. ESG (Emergency Solutions Grants) programs provide Street Outreach resources to the CoC in regions 1, 4, 5, and 10. The entire CoC membership conducts an annual comprehensive outreach event, the Point-in-Time Count (PITC), as part of its outreach efforts. The PITC uses local leaders, volunteers, law enforcement, community action agencies, community health centers, libraries, schools, faith-based organizations, and other community partners to identify and engage all unsheltered homeless individuals and families in the CoC. The information collected during PITC informs our formal street outreach staff of locations and new individuals who need assistance. This ensures the CoC is aware of and outreaching to all encampments and individuals in its geographic area. In addition, the CoC coordinates several Project Homeless Connect (PHC) events annually that outreach the most vulnerable person in the CoC and provide immediate connection to behavioral health, physical health, dental, and other benefits onsite at the events. PHC events are well publicized and spread by word of mouth throughout the community. This is another opportunity to gather data and ensure that our typical street outreach teams are aware of and outreaching to everyone in the community.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC’s strategies to prevent the criminalization of homelessness in your CoC’s geographic area:

	Your CoC’s Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes

3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS. NOFO Section V.B.1.i.
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	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	352	474

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff. NOFO Section V.B.1.m.
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Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance. NOFO Section V.B.1.m
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Describe in the field below how your CoC:

- works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
- promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. BoS CoC collaborates to assist participants with receiving healthcare services by utilizing Housing Liaisons (HLs) and PATH staff. HLs and PATH are street outreach professionals, employed by community behavioral health providers, who work with the CoC’s Coordinated Entry System to receive referrals. One of the primary duties of HLs and PATH are connecting persons to ongoing physical and behavioral health services. HLs and PATH staff mostly are employed by agencies who complete presumptive eligibility determination for expedited access to Medicaid. HLs have served over 2723 persons within the MO CE Systems and permanently housed over 838. Mainstream Benefit training is provided by Mo BoS CoC and is mandatory for all CoC member agencies. This training provides information on how to access Medicaid, local food stamps, SSI/SSDI, TANF, and other resources. The MO State SOAR Contact presents during Regional and All CoC meetings about SOAR (SSI/SSDI Outreach, Access, and Recovery). This presentation includes the benefits of SOAR, explanation of the SOAR training process and examples of how CoC member agencies have implemented SOAR trained staff.

2. SOAR is a crucial resource for those experiencing homelessness, providing financial support, which is critical to maintaining housing stability. The CoC promotes and encourages staff certification by embedding SOAR training into our programs and meetings. HLs are all required to be SOAR trained and SOAR application results are monitored in the OAT system to ensure completion of SOAR applications for participants. The State SOAR Contact has promoted SOAR at local levels and created “Local SOAR Lead” positions to assist with the promotion of SOAR throughout the CoC. The Local Leads regularly promote SOAR within their communities and provide support to newly SOAR trained staff. Local Leads also attend national SOAR conferences to ensure they are up to date on best practices. MO received a “Most Improved Capacity” spotlight in the 2023 SOAR Outcomes Brief by SAMHSA with a 66% increase in SOAR decisions. The CoC fosters a system of cross-collaboration with the State SOAR Contact and providers agencies to maximize SOAR coverage and participation throughout the MO BoS CoC.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. The CoC recognizes that even as the impact of the COVID-19 pandemic lessens, infectious diseases pose an ongoing threat to the health and safety of individuals living in congregate settings and homeless service sites such as encampments and other unsheltered locations. During the COVID-19 pandemic in response to public health input, emergency shelter partners lowered their shelter census, began non-congregate shelters through area motels/hotels, and implemented infection control strategies and processes. Local Public health departments provided regular public health updates and input on the CoC's pandemic response plans, while many local hospital and health services offered testing and vaccines to all people experiencing homelessness. These collective efforts minimized the impact of COVID-19 on the community and strengthened the partnership between homeless service providers and many local healthcare systems. These same measures can be utilized for flu or other types of contagious virus like measles.
2. The CoC recommends all members be involved in community planning for State and local Community Health Assessments. Across the state, people are advocating for others experiencing homelessness to be prioritized in Community Health Improvement Plans and future resources. The CoC is looking for ways to leverage funding, so shelters are able to renovate congregate setting sites, which would enhance disease mitigation strategies and create long-term impact. The Boone County Health Dept is very active in the CoC, serving on the Board, CE Committee, and serving on the Boone County Homelessness Coalition.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
	1. effectively shared information related to public health measures and homelessness; and	
	2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. The CoC shares a wide amount of public health data and recommendations during online and in person meetings. The CoC website posted reliable, evidence based public health information. The CoC shared information via email to members and partners about available PPE stock from the State, County Emergency Management offices, and local health departments. Local public health initiatives around mitigation and vaccines were shared at regional meetings.
2. The CoC serves as an information clearinghouse between local public health agencies, healthcare organizations, and hospitals to promptly share information with homeless service providers. For changing local restrictions, the CoC had regular check-ins with local regional leadership via a virtual meeting platform. Any agencies struggling with technical assistance or support were encouraged to contact the regional leadership, who would connect with the CoC. Information was then sent via email to members and partners and discussed at regional meetings.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC's geographic area;	
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;	
3.	collects personal information in a trauma-informed way; and	
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. Mo Bos CoC Coordinated Entry System covers 100% of the geographic area. These partners and stakeholders in the outlying areas of the CoC are informed of the Coordinated Entry (CE) process and how individuals can be connected to CE services through street outreach and CE hubs in outlying areas. The CoC is divided into ten geographical regions. Each region has access points for people to be assessed. Every ESG sub-recipient in the state is registered with 2-1-1 and this is promoted in the CoC. The CoC has a housing assessment line that can be called from anywhere in the state. There are several street outreach teams in the state that go out for street engagement. Dept of Mental Health has 47 housing liaison navigators spread throughout the CoC as well.
2. The CoC uses the VI-SPDAT for youth, single, and families. These tools take into consideration factors such as history of homelessness and housing, emergency service use, risk of harm, legal issues, socialization, daily functioning, physical health, substance use, mental health, and abuse and trauma to assign an objective vulnerability score. Scores are used to prioritize the most vulnerable households for housing services through community case conferencing. Everyone signs a release of information giving permission for the level of disclosure used during case conferencing. Subpopulations like youth, veterans, and victim services are referred to programs with specialized services if the person chooses. Chronicity is the highest prioritization. CE Accessors are required to renew training annually.
3. In a trauma-informed manner, the CoC's CES collects personal information from people experiencing homelessness. However, before taking any information, people are informed why this information is being collected and what the CoC will do with the collected information. The data system will exclude some personal and situational information collected to prevent exposure. The CoC recognizes that it is hard to share certain information, and individuals are not forced to give certain information due to trauma. Intake staff is trained to ask in a non-threatening manner and frame questions to reduce re-traumatizing the survivor.
4. Mo Bos CoC's CE committee reviews the CE process and system annually for improvements. Per the Coordinated Entry's written standards, the Board of Directors will solicit recommendations and feedback from the Mo BoS CoC CE committee and the Continuum At-Large.

	1D-8a.	Coordinated Entry--Program Participant-Centered Approach.	
		NOFO Section V.B.1.o.	
		Describe in the field below how your CoC's coordinated entry system:	
	1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
	2.	prioritizes people most in need of assistance;	
	3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and	
	4.	takes steps to reduce burdens on people seeking assistance.	

(limit 2,500 characters)

1. The CoC Coordinated Entry System reaches people who are least likely to apply for homeless assistance by engaging clients at Project Homeless Connect (PHC) events and developing access point training that can be implemented at non-housing provider agencies. PHC events draw large crowds of individuals who seek a variety of services. Street outreach is another form of engagement.
2. Our CES utilizes a tiered prioritization method. The order of priority is as follows: chronicity, severity of needs (vulnerability assessment), length of time homeless, disability, currently living in a place not meant for human habitation, currently fleeing (DV, sexual assault, human trafficking, dating violence or stalking), living in a safe-haven or emergency shelter, living in transitional housing, veteran status, and family size. The CoC uses Vi-SPDAT for youth, families, and single.
3. The CoC has established a process to prioritize housing assistance based on chronicity, vulnerability and severity of need. The CoC utilizes the VI-SPDAT (Vulnerability Index-Service Prioritization Decision Assistance Tool) to prioritize referrals to housing resources. Case conferencing takes those with the highest vulnerability scores and most in need of assistance and matches them with a provider who promptly assists the client in accessing permanent housing. Case managers are expected to maintain contact with clients and document all self-resolutions or changes in needs. Clients are provided a referral to services promptly. CE Written standards require a housing provider to contact the referred person within 3 days of receiving the housing referral. Our CES requires each case conferencing region to meet at least once a month and review the complete prioritization list to speed referrals/housing.
4. Some strategies to reduce burdens on people seeking assistance include completing the assessment immediately so the person does not have to come back and entering all information into HMIS or comparable database so this prevents the person from having to give information twice. Case managers or housing liaisons begin working with the person. This provides an advocate to get information, help disseminate information, and get the person housing ready. If letters for proof of homelessness are obtained, they are loaded into HMIS unless it is a victim or someone that did not consent for HMIS. This keeps the person from being burdened to obtain the letter again if they move.

1D-8b.	Coordinated Entry—Informing Program Participants about Their Rights and Remedies—Reporting Violations.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. Through Coordinated Entry (CE), the CoC markets housing and services and ensures that it reaches people regardless of race, color, national origin, religion, sex, gender, sexual, age, or disability experiencing homelessness through strategic marketing efforts. We use community partnerships with shelters, food pantries, mental health organizations, healthcare providers, local schools, and other local organizations. These organizations help us reach those who need our services the most. We also use our social media platforms to keep the community informed, in addition to posters, flyers, and brochures in locations where individuals with homelessness may be, e.g., public spaces, libraries, etc.
2. The CoC ensures that all participants are informed of federal laws through CE by education, ensuring each participant knows of their rights at the initial contact of the meeting and completing documentation. People are given a brochure at the beginning of their assessment that contains their rights, how to file a complaint, and the number for Fair Housing. Staff are trained quarterly and aware of incorporating their rights in one-on-one connections with participants. We keep participants abreast of their rights and remedies and how to file a claim if they feel these policies and laws have been broken.
3. Through our CE system, we identify and report actions that hinder the choice of fair housing to jurisdictions responsible for certifying with the consolidated plan. The CoC and its partners monitor for barriers and discriminatory practices like landlords refusing to rent to participants based on race, sex, disability, or any other protected characteristic under the Fair Housing Act. The CoC reports these barriers and discriminatory practices to the local jurisdiction, who certify with the consolidated plan. Reporting steps include documenting written reports of specific incident details and other supporting documents obtained. This information gathered is submitted to the appropriate jurisdiction. The CoC and partners schedule to attend the next planning meeting to discuss concerns and offer, in a collaborative effort, ways to remove the barriers and address and correct discriminatory practices to ensure participants feel respected and their housing needs are met.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	09/01/2023

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1. The CoC uses housing data to determine if racial disparities exist and address the inequalities. Through the Homeless Information System (HMIS), the CoC collects personal survivor data to ensure that it aligns with data standards designed by HUD. Our Point-in-Time Count (PIT) gives the CoC a blueprint of which Black and Brown racial homeless groups are misrepresented. The Housing Inventory Count (HIC) tracks our housing resources by ethnic groups. The CoC uses HUD's equity tool to identify patterns of access by race and access to housing. This information is a talking point to gather feedback among the focus groups, including staff, stakeholders, those with lived experience, and volunteers. In addition, the CoC uses surveys from those with lived experience, especially for marginalized populations, to provide qualitative, measurable input.

2. For the CoC to determine if racial disparities are present in our outcomes of CoC-funded homeless assistance programs, we conduct several data analyses related to program participation, services delivered, and outcomes. This data is segmented by race and ethnicity. Along with HUD's Racial Equity Analysis Tools, which we use to lead the analysis, we have developed a comprehensive strategy focused on creating more opportunities for participant feedback and providing supportive services. This feedback will help determine if any racial disparities are present.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC-level processes, policies, and procedures for racial equity include using data for decision-making. Our data guides our performance metrics, and HMIS (Homeless Management Information System) collects needed data on our clients, service utilization, and our system capacity, which aids in helping to develop our policies and procedures, as well as Point-in-Time Count (PTC) gives the CoC a snapshot of the population we serve and helps to evaluate all changes that affect our participants over time and directly inform local policy decisions. The CoC reviews our policies and procedures annually to ensure we comply with federal and state regulations. In our state, 77.6% of the population is White, 11.2% is Black, 4.55% is Hispanic, and 2.05% is Asian. There are 7 times more white people than the next closest race. YHDP is currently serving 46.64% BIPOC. The CoC needs to continue to evaluate the data and create the same housing model for other CoC services as YHDP.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
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2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.
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(limit 2,500 characters)

1. The CoC must continuously track progress in preventing disparities by creating a data-driven foundation using clear measures, setting goals, being accountable, and deepening community partnerships. We will continue to extract data from HMIS (Homeless Management Information System) and PIT (Point-in-Time) and redefine our metrics yearly. Our outcomes will be evaluated quarterly with feedback from staff and stakeholders and engaging more with community organizations, sharing our data, and working on solutions in collaboration. The CoC will also provide equity training to keep abreast of best practices and service delivery.
2. The CoC will use several tools to track processes to prevent racial disparities continuously. The CoC will use the HMIS system to prevent racial disparities, continuously tracking our homeless services. We will also use HUD’s Racial Equity tool to measure the experiences of people experiencing homelessness in different areas. Finally, we will continue to use PIT (Point-in-Time service)

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

The CoC focuses on involving individuals with lived experience of homelessness in service delivery and decision-making. The CoC uses social media and targeted outreach to solicit feedback on its practices and processes from those with lived experience. This information was critical to crafting goals and strategies to improve service delivery within the community. In addition, the CoC governing board works to ensure representation from someone with lived experience in homelessness on the board and committees. The input from those with lived experience is invaluable. The CoC strives to make providing feedback and serving on the working committees easy and accessible for these individuals. The CoC has implemented online surveys for data collection and schedules meetings at times when individuals with lived experience can attend. The Coordinated Entry System includes opportunities for a person to provide anonymous feedback following an intake interview. The CoC has established a Youth Action Board (YAB), and a person with lived experience is on the board. The YAB is a distinct leadership board of the CoC and can make decisions and present action items to the board. The YAB has led strategies for implementing our Youth Homelessness Demonstration Program (YHDP) and local priorities for Youth Focused Interventions and resources. The CoC seeks to build momentum from the success of the YAB to develop more focused groups, including people currently in services and veterans’ groups. These are being developed by various committees of the CoC, such as the Inclusion, Diversity, Equity, and Awareness (IDEA) Committee and the Veteran Service Committee.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	112	12
2.	Participate on CoC committees, subcommittees, or workgroups.	112	12
3.	Included in the development or revision of your CoC's local competition rating factors.	112	12
4.	Included in the development or revision of your CoC's coordinated entry process.	112	12

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC builds partnerships with member agencies that employ persons with lived experiences. On the east side of the BoS, Community Partnership of Missouri (CPSEMO) and Catholic Charities operate a Homeless Veterans Reintegration Program (HVRP), funded by the US Department of Labor. They work specifically with homeless veterans to put them into meaningful employment. To accomplish this, an employment specialist works directly with local businesses to place veterans in jobs that fit their interests and skills. Job skill training is offered for those interested in careers that require certification. These programs train people to pass various training programs, including CDL or forklift operations. The HVRP employment specialist arranges a work experience opportunity for those needing further training. Veterans are placed with participating businesses, and the owner/supervisor acts as a mentor, providing on-the-job training for other support. Member organizations also offer soft skill training through job-readiness classes and life skills training to facilitate participants' ability to retain employment once they have obtained it.

On the west side of the BoS CoC, Metro Lutheran Ministry (MLM) is a LISC affiliate of the national network of Financial Opportunity Centers (FOC). MLM employs financial, employment, and income support coaches, who provide direct supports and coaching to unemployed and underemployed individuals. One coach is also a homeless outreach case manager in region 4 of the BoS. Persons with lived experience of homelessness or currently experiencing homelessness are connected to an FOC coach; services and coaching are offered to assist them with clothing for interviews, resume writing, interview skills, connection to becoming banked, and job placement opportunities.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:	
1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC gathers feedback through the CES. Access points may not be CoC or ESG funded in the state. All people are given the opportunity to complete the service survey when they access CE. Some programs may have paid staff completing assessments but most do not. Going out on street outreach is another way the CoC is able to gather feedback as many times trust can be developed.
2. The CoC gathers feedback as it is received. The service surveys are obtained quarterly. For those doing street outreach, the feedback may be obtained differently. On street engagements, trust is earned in different ways. The CoC is always open to receive feedback in whatever manner it comes.
3. The CoC also prioritizes soliciting feedback from people who have received assistance through the CoC or ESG programs on their experiences. To capture this information, the CoC hosts online surveys, in-person listening sessions facilitated by the planning entity, and invitations to give feedback by serving on the CoC committees. The IDEA (Inclusion, Diversity, Equity & Awareness) committee has worked with the Mo BoS CoC's CE committee to create a client feedback form, which will be given to clients, and feedback received will improve the services.
4. The CoC values feedback, and we are constantly updating our methods for gathering needed information to help us better serve our participants. We conduct quarterly client satisfaction surveys from participants who have received and are currently receiving services. We have annual focus groups, which offer an opportunity to get more detailed feedback. We check in with participants during and after participation in programs to gather participant experience and determine if there are gaps to fill to continue serving at a successful level.
5. The CoC takes the feedback from people who have lived in and experienced homelessness seriously. When challenges are identified, the issues are brought to the appropriate committee/workgroup. Challenges and solutions are discussed and implemented. Follow-ups are done to ensure the challenge is addressed and a suitable, effective solution has been found. Feedback from focus groups of individuals currently experiencing homelessness has been incorporated into the CoC's current strategic plan.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. The CoC has facilitated local efforts by supporting regional meetings and encouraging local agencies to address solutions. Multiple municipalities within the 101 counties or our coverage area have had productive groups looking at housing development and zoning strategies. The CoC is involved with Empower Missouri, an advocacy group that has an Affordable Housing Coalition. They are working on long-term policy proposals to address housing affordability and homelessness. They have three main policy issues: 1) equitable use of tax credits and incentives to incentivize development for housing which is truly affordable in communities which need it, 2) protecting tenant rights, and 3) support local zoning changes to allow for all our neighbors to live in the communities which they choose.

2. The CoC is active in Missouri Interagency Council on Homelessness (MICH) which implements strategies and best practices for creating new housing developments. MICH works with Missouri's state housing finance agency to discuss challenges in development of affordable housing for persons who have experienced homelessness including restrictive zoning laws. MICH membership has advocated for the MO legislature to remove regulatory language requiring the legislature approve any new land bank in MO.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/26/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/26/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	132
2.	How many renewal projects did your CoC submit?	23
3.	What renewal project type did most applicants use?	PH-RRH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. The CoC's primary data analysis source is the Homeless Management System (HMIS). Information is tracked on various criteria, such as service provided, housing history, etc. We use a metric aligned with HUD's measurements, looking at retention rate, length of homeless stay, and return to homeless status, to name a few. We also use Point-in-Time counts and participant feedback. This helps us successfully house the persons in need.
2. The CoC analyzes how long it takes to house individuals using the Homeless Management Information System (HMIS) data. This system allows us to collect information on participants' movement through the system, from entry to exit. Our Coordinated Entry System also tracks individuals moving through every level to permanent housing.
3. The CoC considered the following severity needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing: chronic homelessness, current living situation, history of incarceration, frequency of use of crisis services, history of victimization/abuse and trauma, risk of exploitation, no income, lack of ability to provide self-care, physical health, current or past substance use, and mental health needs. These factors are based on the project participant's status at entry into the project. New project applications are assessed based on the community needs identified by the applicant, the use of current data to describe the needs, the plan for addressing the needs, and the applicant's experience addressing the identified needs.
4. Our CoC considered severe barriers throughout the entire process, such barriers as chronic illness, mental illness and substance abuse, and physical disabilities. Other barriers the CoC considered are protected groups such as race, color, religion, sex and gender, sexual orientation, and marital status.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. The Mo BoS CoC Grant Committee oversees the review and ranking process. 25% of this 12-member committee is BIPOC as is the committee chair. This committee had a workgroup, 25% BIPOC, that developed rating factors, policy review, and processes for the competition. This group met for 4-5 months with thoughtful and robust input around the process. The group reviewed prior year's data to look at the race, age, and gender identities of people experiencing homelessness. This data was used to determine priority for the FY24 NOFO. These were then recommended to the Grants Committee for further discussion and edits. After approval, they were sent to the Board, 12% BIPOC, for final approval.

2. The Grants Committee, while 25% BIPOC, approves the policies, scorecards, and processes recommended by the NOFO workgroup. They are also responsible for the recruitment and selection of the review and ranking subcommittee. The final rank and review subcommittee was 50% BIPOC. The NOFO contractor for this year was also BIPOC. The rank and review committee met with the NOFO contractor for training and determination about how the ranking and review would happen. As issues arose, the Rank and Review Chair, who is BIPOC, held meetings with the subcommittee to determine how to handle the situation. This subcommittee had sole responsibility for scoring, ranking, prioritizing, and recommending the final priority listing.

3. The CoC continues to strive for equity in its programs and services. The NOFO competition did not attach points for severe barriers or set any determinants for funding. The CoC held an annual racial equity training and conducted the annual gaps analysis report. The CoC has engaged in a research project with NAEH to research the equity of the CE assessment tool. The YHDP dashboard is tracking demographics of our youth programs. The IDEA Committee has restarted after several months with not meeting. The CoC is cognizant of the inequities and will continue to improve with racial and gender equities.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. The CoC determined that projects should be eliminated or reallocated via the Rank and Review process. The Rank and Review subcommittee determined through the local application process that (4) renewal projects did not meet minimum threshold requirements set forth in the annual NOFO competition policies. The Rank and Review subcommittee discussed what course of action needed to be taken as the submission deadline had passed and documents needed to meet minimum threshold had not been received. The Rank and Review subcommittee determined by unanimous vote to reject and reallocate these projects. Projects were notified of this decision via email on October 4, 2024.
2. Four projects were identified and recommended for Reallocation by the Rank & Review Committee through the review and ranking process, due to not meeting local CoC application threshold requirements. These projects were also all on Performance Improvement Plans for low performance, as identified in annual monitoring.
3. All four projects were recommended for Reallocation, and rejected for Renewal during the FY24 competition year. Rank & Review made the recommendation; non-conflicted board members of the CoC voted to accept and approve the recommendation.
4. The CoC did not reallocate any other low performing or less needed projects. The projects reallocated were due to threshold requirements, and all four were on Performance Improvement Plans due to low performance.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/04/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/04/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/26/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	10/26/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky Corporation
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/09/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
	1. describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
	2. state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1. The MO BoS CoC and HMIS Lead work together to ensure that all McKinney-Vento funded agencies within the Missouri Balance of State CoC enter data into an HMIS Comparable Database. The HMIS Lead conducts an annual HMIS Comparable Database review to ensure that all CoC and ESG-funded Victim Service Providers (VSPs) are using a comparable database. This process includes verifying that the database meets HUD Data Collection Standards and can produce either a CAPER or an APR.
2. When a new database comes into use or when there are changes in the data standards, ICA staff meet directly with the vendor for the HMIS Comparable database to ensure that all data collection requirements and reporting specifications are adequately met. Otherwise, ICA staff meet with the VSP to ensure they know the proper data collection expectations and privacy and security requirements. Based on this annual review, we can verify that all DV housing and service providers in our CoC use a HUD-compliant database system that meets the FY2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	1,224	399	754	61.60%
2. Safe Haven (SH) beds	8	0	8	100.00%
3. Transitional Housing (TH) beds	294	38	115	39.12%
4. Rapid Re-Housing (RRH) beds	474	29	463	97.68%
5. Permanent Supportive Housing (PSH) beds	1,113	0	667	59.93%
6. Other Permanent Housing (OPH) beds	404	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- | | |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent. |

(limit 2,500 characters)

1. Our CoC has a low coverage rate in ES, TH, and PSH beds due to cooperation with projects and funding sources that do not require HMIS utilization. Many of the projects that provide invaluable services in our communities are operated by smaller rural agencies that do not have the organizational capacity to participate in HMIS if a funder does not require them to use it for reporting. To help address this, we have explored ways that select staff could cooperate and support organizations through data agreements to allow for the inclusion of their program participants. In addition, to alleviate the financial burden of participation in HMIS, the CoC has also invested additional funds into HMIS support pay for both licensing and HMIS staffing support for unfunded agencies that are interested in participating in HMIS.
2. For Emergency Shelters, efforts are already underway to improve HMIS Bed Coverage rates. A 75-bed emergency shelter that was not previously entering data into HMIS has already been onboarded into HMIS this year, which will significantly increase bed utilization rates next year.
3. For Permanent Supportive Housing, low HMIS coverage is driven entirely by a lack of HMIS participation on behalf of VASH projects.
4. Fortunately, we've had immense success in recent years collaborating and connecting with vital community partners, and many of the non-HMIS participating ES, TH, and PSH projects in our community are based on organizations already connected with the CoC. Over the next year, the HMIS Committee and Performance Committee will identify which of the non-participating organizations in our community would be the most likely to commit to using HMIS without a requirement from a funder and which agencies would bring the most significant benefit to the CoC through their participation. We will engage in a targeted plan to approach these agencies to request their participation in HMIS, including efforts to identify and resolve any barriers that may prevent them from doing so.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	
	Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/24/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/09/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. During the planning process for the 2024 PIT count, our CoC engaged stakeholders who serve homeless youth by actively involving them in the planning process through recruitment and training. One of our CoC members is an agency that specifically serves youth experiencing homelessness, and they were one of our lead agencies in the 2024 PITC planning process.
2. Our CoC collaborated with stakeholders to choose locations where homeless youth are most likely to be identified through local cooperation in regional and county-level planning teams.
3. The young people experiencing homelessness from this agency volunteered to help with the actual count on the night of the 2024 PIT count and also served on our Youth Action Board, which played a significant role in our PITC Planning Process. The CoC made sure to use a Youth Addendum to the survey to accurately capture the current number of unhoused youth on the night of the PITC.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	3. describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and	
	4. describe how the changes affected your CoC's PIT count results; or	
	5. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.	

(limit 2,500 characters)

1. We had milder weather this year compared to last year, which resulted in cold weather shelters being closed on the night of the count. With fewer shelter beds available for those in need on the night of the count, the number of people experiencing unsheltered homelessness increased.
2. This year's training emphasized the importance of making a concerted effort to contact clients on the prioritization list to ask where they slept on the night of PIT. By encouraging trainees to expand their outreach efforts to include people that they may not have otherwise encountered, the CoC ensured a more comprehensive unsheltered count, which helps to explain the increase in the total number of people experiencing unsheltered homelessness as well as the number of Adult and Child households experiencing unsheltered homelessness.
3. N/A
4. N/A
5. N/A

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. The MO BoS CoC determined risk factors for first-time homelessness by developing a Prevention/Diversion Assessment administered when a client presents to any Coordinated Entry Access Point. This assessment was developed to facilitate a problem dialogue that would help connect people with assistance preventing them from entering homelessness or resources to help divert clients from entering the homeless services system. To ensure that agencies can engage in these conversations effectively, our coordinated entry training includes information about prevention and diversion practices, using housing problem solutions as a baseline
2. Our CoC works to reduce first-time homelessness by actively seeking out local prevention funding that can be targeted to assist those clients who are most likely to fall into homelessness without intervention and by promoting public awareness of prevention resources and strategies to ensure clients engage in assistance prior to homelessness.
3. To ensure that these limited prevention resources are used as effectively as possible, our CoC promotes collaboration between agencies providing prevention and diversion services. A Prevention/Diversion Report can be pulled out of HMIS to identify clients in a given service area who may need assistance. During monthly meetings, agencies share funding and resources available and prioritize a case-conferencing referral system for these projects. 3. Our CoC’s Coordinated Entry Committee, with support and data from our Performance Committee, oversees our strategies to reduce the number of persons experiencing homelessness for the first time.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The first step in our CoC's strategy for reducing the length of time homeless for individuals and families involves minimizing the barriers to coordinated entry to ensure that individuals experiencing homelessness can be prioritized for housing interventions at the earliest opportunity. Our CoC has also developed policies to help ensure that clients receive follow-up quickly when referred to a housing intervention. Agencies that delay project entry beyond 30 days from referral are not considered to have an active CES referral in CoC standards. We also work to promote local landlord engagement efforts to help ensure that clients who are referred to housing programs are able to obtain housing as quickly as possible. When paired with other community efforts to provide additional case management from external funding sources, this has ensured clients become housing ready and entered into projects much faster reducing the overall LOTH.

2. The Order of Priority adopted by our community prioritizes first by chronicity and then by vulnerability, as indicated by the VI-SPDAT 3.0. The CoC recognizes that chronically homeless and highly vulnerable clients will have the most difficulty entering housing projects and contribute heavily to the measure of LOTH, and these clients are provided with eligible referrals first. Length of Time Homeless is also measured using 3.917 Prior Living Situation in the CES assessment and is included as a prioritization factor to ensure that clients who have experienced homelessness the longest are prioritized for services.

3. Our CoC's Coordinated Entry Committee, with support and data from our Performance Committee, is responsible for overseeing our strategies to reduce the length of time homeless.

2C-3.	Successful Permanent Housing Placement or Retention –CoC’s Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	
	1. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. The CoC has identified two areas of improvement to help increase exits to Permanent Housing for clients in emergency shelters, safe havens, transitional housing, and rapid rehousing projects. The first is data quality and thorough exit interview training for new providers so that we can more accurately assess the efficacy of the projects in our community. The second is increased provisions of case management and enrollment in wrap-around services. Increased training on effective case management and working with clients to enroll in wrap-around services will ensure that clients can acquire the skills and resources needed to exit to permanent destinations.
2. The CoC has collaborated with Permanent Supportive Housing providers to develop a comprehensive strategy to move clients who are no longer in need of intensive supportive services from PSH into other subsidy-supported housing resources such as PHA vouchers. Challenges associated with this strategy have included limited housing stock available and the threshold gap between PSH and self-sustainability. Clients who find obtaining employment may result in losing PSH eligibility without providing adequate income to sustain independent housing, and working with providers to develop a comprehensive exit strategy will be essential to ensuring that clients can move on successfully.
3. The MO BoS CoC’s Performance Committee, with support from the Lead Agency and HMIS, is responsible for overseeing our CoC’s strategy to increase exits to Permanent Housing Destinations.

2C-4.	Reducing Returns to Homelessness–CoC’s Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
	1. describe your CoC’s strategy to identify individuals and families who return to homelessness;	
	2. describe your CoC’s strategy to reduce the rate that individuals and families return to homelessness; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. The CoC identifies clients who return to homelessness (RTH) through a quarterly review of HMIS data. These reports identify clients who have exited to permanent housing from an emergency shelter, transitional housing, safe haven, rapid rehousing, permanent supportive housing, or street outreach project and who have then re-appeared anywhere in the homeless services system in the next 2 years. This allows us to proactively monitor rates of return to homelessness so that we can work to identify and address issues resulting in recidivism.
2. The CoC has identified two critical strategies for reducing returns to homelessness. The first is ensuring that clients do not exit projects without proper support for permanent housing. To address this, the CoC has focused on developing training to help agencies provide wrap-around services, including efforts to increase access to mainstream benefits and employment resources. The second way to reduce returns to homelessness is by educating clients about the resources available to them should they encounter issues with housing stability after exiting the program. To do this, the CoC has established a strategy to increase community awareness of prevention/diversion resources through partnership with community service providers (i.e., food banks, health clinics, etc), digital media, and outreach to local charity organizations. Beyond increasing awareness, the CoC is working to improve referrals and networking between agencies.
3. The MO BoS CoC’s Performance Committee, with support from the Lead Agency and HMIS, oversees our CoC’s strategy to reduce returns to homelessness.

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

1. Many organizations within the CoC provide employment services programs, which are open to all housing clients, even though they are not funded by CoC funds. These programs offer a variety of employment-related support, including job skills training, job readiness classes, resume development, mock interviewing, employment-related clothing and materials, job placement, and job retention coaching. The aim of these programs is to help CoC housing participants find jobs that pay livable wages. Organizations offering these services accept referrals from other CoC housing providers who do not provide employment support. Strategies to access employment cash sources include developing partnerships with statewide resources to provide job training, placement, and additional assistance for clients seeking employment; providing training to CoC staff in order to address challenges clients have when seeking employment; and creating a directory of resources for clients seeking assistance in finding employment.

2. Agencies that provide employment services work with employers to (1) educate them on the importance and impact of hiring and retaining homeless and formerly homeless individuals. They also build trusted relationships with these employers so that they can intervene if situations arise that could lead to employment disruption or termination. The goal is to establish realistic expectations for both the employer and employee. For example, individuals who have experienced homelessness and have been out of the workforce for some time may need to build "work stamina". This means that it may be unwise for them to seek full-time employment immediately. It might be best to start with part-time employment and then gradually increase hours and income while developing skills and stamina. The CoC works with mainstream employment organizations, municipalities, WIOA-funded employment programs, and business associations to publicize employment opportunities and encourage projects to connect participants with job readiness, skills training, and educational programs. Our CoC partners with the Workforce Development Board of Western Missouri and the Missouri Department of Mental Health, the State Lead for SOAR training, and other job resource agencies to develop training and add to our growing directory of client resources.

3. Performance Committee, Lead Agency

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. Multiple organizations in the CoC offer income support programs that specialize in connecting households to all eligible mainstream benefits. These programs understand eligibility requirements and can help navigate the systems. They also provide transportation supports to and from appointments and assist with paperwork to overcome transportation barriers. Mainstream benefits specialists are knowledgeable about the benefits cliff and can help households avoid it. They work closely with employment coaches to ensure that employment does not disrupt benefit eligibility or to help households make enough income to cover expenses previously covered by mainstream benefits. The MO BoS CoC's strategies for increasing non-cash income consist of identifying SOAR-trained agencies, increasing participants' access to organizations with SOAR-trained staff, providing resources to agencies that seek SOAR training, and ensuring agency staff are knowledgeable on assisting clients with mainstream benefits to improve client stability while housed. We work to strengthen partnerships with state and federal non-employment cash income sources like TANF, Veteran Service Organizations, and Veterans Benefits Administration to ensure all Veterans are being connected with additional services and resources. Our CoC also reviews nonemployment cash income as part of our quarterly performance reviews, providing feedback and performance-improvement policies to agencies so they can improve training and system priorities. Participants' housing plans, including non-employment income, are discussed during monthly Case Conferencing meetings, and applicable training related to increasing access to nonemployment cash sources is provided to CoC member agencies. The need to improve system data is closely related to this measure, as income changes are very sensitive to data quality, and training about the need to record changes in income and the proper way to do so will continue to be a high priority.

2. Performance Committee, Lead Agency

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
MLM BoS CoC RRH E...	PH-RRH	24	Healthcare

3A-3. List of Projects.

1. What is the name of the new project? MLM BoS CoC RRH Expansion

2. Enter the Unique Entity Identifier (UEI): G57KZNGMNF3

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 24

5. Select the type of leverage: Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	3,206
2.	Enter the number of survivors your CoC is currently serving:	1,299
3.	Unmet Need:	1,907

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	
	Describe in the field below:	
	1. how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
	2. the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
	3. if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. Element 1: The number of DV survivors needing housing services is directly from emergency residential domestic violence shelters in the BoS CoC. During 2023, there were 3,206 people in domestic violence shelters under Category 4: Fleeing domestic violence. This number does not include any non-residential services. Element 2: The number of DV survivors enrolled and receiving rental assistance, rapid rehousing, or permanent supportive housing in 2023 was 1299. A one-day snapshot from the 2024 PIT Count shows 227 survivors in shelter and 39 survivors in nonresidential settings.

2. The data source for this information is Missouri Coalition Against Domestic and Sexual Violence (MOCADSV). The statistics provided come from DV/SV agencies in the state and are divided into 7 regions. The areas not in the BoS CoC have been subtracted from these numbers. MOCADSV is the sole collector of comprehensive DV statistics in the State of Missouri. All shelters in the state report in their data base monthly. The monthly service reports capture the number of survivors enrolled in RRH, TH, PSH projects, which is where element 2 comes from. These numbers are from service providers and not reflective of DV numbers in communities or outreach programs. In 2023, in the BoS CoC, MOCADSV service providers recorded 5,140 unmet needs for shelter alone. This does not include nonresidential requests for help. The State of MO has approximately 40 shelters for 114 counties, with approximately 10 of those shelters not in the BoS. When one considers there are approximately 30 shelters for 101 counties, the need for housing units for survivors becomes substantial.

3. Unmet need is supported.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	
	Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.	

Applicant Name
Metro Lutheran Mi...
Synergy Services

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	Metro Lutheran Ministry
2.	Rate of Housing Placement of DV Survivors–Percentage	100%
3.	Rate of Housing Retention of DV Survivors–Percentage	100%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. MLM receives its RRH referrals from the CE System. In the most recently completed APR period of 12/1/22-11/30/23, MLM received CE referrals for 7 households identifying as Category 4, actively fleeing; 100% were enrolled in the project. 100% of the DV households obtained permanent housing.
2. Yes. MLM's Housing Retention calculation accounts for exits to positive housing destinations, including safety.
3. The rate of housing retention was based on the number of DV households served divided by the number of positive housing destinations for those who exited and positive housing placement for those still enrolled and not having exited.
4. MLM calculated these rates using data from an Annual Performance Report generated in HMIS, WellSky.

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
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2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan;
3.	determined survivors’ supportive services needs;
4.	connected survivors to supportive services; and
5.	moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

1. Utilizing a low-barrier, trauma-informed approach, MLM staff quickly connect with the referred survivor to first evaluate if the household is in a safe place, and to subsequently place them in safe, temporary housing while the housing search begins. MLM maintains a robust network of landlord partners, and immediately begins working with the survivor to identify potential permanent rental housing of their choosing utilizing this network. MLM recognizes safety and choice, and assists the survivor to locate housing that will meet their individual needs, including outside of the geographic boundaries of the CoC if necessary.
2. All referrals for DV specific RRH units will be taken and accepted directly from the CoC’s Coordinated Entry System (CES). When necessary and requested, this project will accept emergency transfers via the approved transfer policy of the CoC.
3. MLM offers all CoC eligible supportive services to survivor participants of its RRH program, either in-house, directly through MLM staff, or through identified community partners. Each household served is assessed to identify and self-identify potential service needs; services are offered to each household on a voluntary, opt-in basis.
4. Survivors choosing to opt into services are immediately connected to MLM staff for internal services, and to community partners for external services. Whenever possible, survivors are provided a warm handoff to external service partners, ensuring access to services does not introduce trauma.
5. MLM offers up to 6 months of CoC funded case management and supportive services to each household after rental assistance has ended, to ensure the household maintains housing stability. Should the household require additional rental assistance within the 6 month service time frame, they are re-entered into the rental assistance portion of the project. Additional non-CoC funded supportive services, including access to food pantry, financial and employment coaching, and basic emergent needs assistance are not time limited, and are offered to the household during RRH program enrollment, and post program completion, as needed.

4A-3d.	Applicant’s Experience in Ensuring DV Survivors’ Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping survivors’ information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors’ physical safety and location confidentiality.

(limit 2,500 characters)

1. Confidentiality and safety are of utmost concern; MLM offers private meeting/office spaces at multiple locations, to ensure the privacy, safety, & confidentiality of each survivor during the intake and interview process. MLM staff also offer flexibility in meeting location, should the survivor have a safety concern meeting within agency offices, including meeting in public places such as the library, the home of a family member, or even a food establishment.
2. MLM maintains a robust network of landlord partners within and outside of the boundaries of the CoC, ensuring survivors have adequate choices and connections to safe, stable, permanent housing of their choosing. Staff encourage survivors to make thoughtful decisions regarding where they choose to live, helping evaluate type and location of housing in relation to the location of the person(s) they are fleeing. Safety planning is incorporated into all housing conversations and assessments.
3. All client level data is de-identified at the time of referral from CE, and client files are kept in locked files and offices. RRH units are all scattered site, with no congregate locations, chosen solely by the survivor.
4. MLM requires safety planning training for all staff at hire & annually. Curriculum includes methods of safety planning for: violent incidents; when planning to flee; safety at home; orders of protection; safety while at work/in public; safety & alcohol & drugs; safety & mental health, & interval/annual plan updates. All staff are trained on confidentiality expectations & logistics, & sign confidentiality agreements, reviewed & updated annually. Training is provided through VSP partners.
5. MLM utilizes its wide network of partner landlords to offer identified rental housing options to survivors in scattered site locations; Staff communicate with landlords to ensure safety concerns of the survivor are addressed prior to move-in. Survivors may identify housing through a landlord not already identified by MLM. Safety planning is considered throughout the housing search and location process.

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

(limit 2,500 characters)

MLM has a commitment to continuous program evaluation and improvement across all facets of the agency. Staff perform monthly program level audits of qualitative and quantitative data, including client-level feedback, to assess program soundness and effectiveness, and implement changes or improvements on an ongoing basis. This commitment translates directly to the safety and security of survivor clients of the RRH program, ensuring fidelity to client choice and safety. MLM has identified, through pre and post program surveys and interviews with survivors, that the supportive services and landlord advocacy offered by MLM is effective and necessary to the long-term stability of the household. Survivors interviewed have indicated that an area for growth in services is increased access or connection to employers who have an understanding of the needs of survivors in the workplace. We have identified this as an opportunity for new service partnerships.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches. NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below the project applicant's experience in:	
	1. prioritizing placement and stabilization of survivors;	
	2. placing survivors in permanent housing;	
	3. placing and stabilizing survivors consistent with their preferences; and	
	4. placing and stabilizing survivors consistent with their stated needs.	

(limit 2,500 characters)

1. Utilizing trauma informed, strengths based practices, MLM offers client centered placement and stabilization services. Survivors are informed of known housing and service options, and are assisted to locate permanent housing of their choosing. Safety planning is performed with each household to inform housing location and service needs.
2. Utilizing trauma informed, strengths based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing RRH of their own choosing, while supported by agency staff.
3. Client choice is supported in all areas. MLM maintains a network of landlord relationships, to provide a starting point for survivors to quickly located housing of their preference. Survivors may also choose to locate, with staff support, housing not affiliated with landlords with whom MLM has established relationships.
4. Utilizing each client's self-determined stabilization plan, survivors are supported to obtain services and housing of their choosing, both within and outside of the geographic boundaries of the CoC, to meet their stated needs.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches. NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	
	1. establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;	

2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. Utilizing trauma informed, strengths based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing of their own choosing, while supported by agency staff. All services are provided to support equality and equity in decision making, empowering survivors to support personal choice.
2. MLM is dedicated to trauma-informed practices and policies. Staff at all levels of the organization are trained in the Trauma-Informed Care practice and principles, which provides a conceptual framework for helping us align our thinking and culture with principles of trauma-informed care and recovery from trauma. Client education related to domestic violence and the impact and the effects of trauma is offered to all program participants.
3. MLM staff are trained in strengths based case management, utilizing the Community Health Worker model. Survivors are encouraged to self-identify personal and housing goal plans, to be implemented through staff led strengths based coaching and empowerment services.
4. MLM believes that housing is a basic human right, and endeavors to continually improve upon our commitment to being a culturally competent, accessible, and trauma informed agency, so that all survivors may access services and housing without discrimination or recrimination. Ongoing training is provide at all levels of the agency to ensure inclusivity and cultural responsiveness.
5. MLM offers a continuum of services and opportunities for program participants to engage both within the agency and through community partnerships. Internally, MLM offers employment and financial coaching, case management, basic emergent physical needs assistance, food pantry, medical and dental vouchers, furniture vouchers, life-skills classes, and mentoring. External partnerships include legal services, connections to faith based and spiritual services, counseling, and outpatient health services.
6. MLM offers a variety of supports for parenting survivors and their children, including financial assistance for legal services, connections to external legal partners, childcare assistance, life-skills parenting classes, advocacy and connections to McKinney-Vento education services.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Housing Search - Immediately upon referral, MLM housing case managers immediately begin providing housing search and navigation. We work directly with households to determine where they desire to live and obtain housing in that geographic location with safety planning in mind. 7 households were assisted last APR period to locate and retain housing both within & outside of the CoC's geographic boundaries.

Basic needs assistance - most households have many needs beyond simply finding a unit to feel safe and comfortable. MLM provides household goods such as furniture, beds, cleaning supplies, kitchen items, personal care items, and much more. We also provide food assistance in the form of food pantry items and grocery store gift cards. We can also provide vouchers for clothing and other needs, including birth certificates, ID, and medical/dental assistance. 7 survivor households received food assistance and furniture vouchers. 4 survivor households received birth certificates.

Employment support - All program participants have priority access to MLM's Financial Opportunity Center programming where they can get assistance with job skills training, employment coaching, resume assistance, and job placement and recruitment assistance. 3 survivors engaged in FOC financial and employment coaching services.

Mainstream benefits assistance - Our housing case managers help households apply for and receive all mainstream benefits for which the household is eligible including: Supplemental Nutrition Assistance Program (SNAP); Temporary Assistance for Needy Families (TANF); Medicaid; Medicare (if applicable); State Children's Health Insurance; Affordable Connectivity Program (ACP); and Women, Infant, Children assistance (WIC). 7 survivors households enrolled in or renewed mainstream benefits.

Housing case management - Case management is essential for families to rapidly move to permanent housing. In accordance with Housing First, these services are not mandatory, but are continually offered to assist households with becoming and remaining stable.

Financial coaching - As a Financial Opportunity Center, MLM offers financial coaching to all participants to help them with household budgeting, credit building, and wealth and asset building.

Life-Skills: MLM staff offer a variety of life-skills training classes, with topics including parenting, safety, basic home maintenance, landlord/tenant relations, and community living. 7 survivor households engaged in life-skills classes.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	
	Describe in the field below how the project(s) will:	
1.	prioritize placement and stabilization of program participants;	
2.	place program participants in permanent housing;	

3.	place and stabilize program participants consistent with their preferences; and
4.	place and stabilize program participants consistent with their stated needs.

(limit 2,500 characters)

1. MLM will offer a low-barrier, client centered approach to survivors, allowing them to choose permanent housing and services of their own volition. MLM will not place any preconditions to housing on clients, honoring their wishes and needs as they see fit. Self-determined safety, goal, and housing plans will be utilized by the survivor, with support from agency staff, to assist in quickly locating and obtaining appropriate RRH housing and services.
2. Utilizing trauma informed, strengths based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing RRH of their own choosing, while supported by agency staff.
3. Client choice is supported in all areas. MLM maintains a network of landlord relationships, to provide a starting point for survivors to quickly located housing of their preference. Survivors may also choose to locate, with staff support, housing not affiliated with landlords with whom MLM has established relationships.
4. Utilizing each client's self-determined stabilization plan, survivors are supported to obtain services and housing of their choosing, both within and outside of the geographic boundaries of the CoC, to meet their stated needs.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:

1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. The practices utilized by MLM in current programming will not change in future programming. Utilizing trauma informed, strengths based practices, MLM offers client centered placement and stabilization services. MLM maintains fidelity to a low barrier, Housing First model, allowing survivors to obtain safe, stable housing of their own choosing, while supported by agency staff. All services are provided to support equality and equity in decision making, empowering survivors to support personal choice.
2. MLM is dedicated to trauma-informed practices and policies. Staff at all levels of the organization are trained in the Trauma-Informed Care practice and principles, which provides a conceptual framework for helping us align our thinking and culture with principles of trauma-informed care and recovery from trauma. Client education related to domestic violence and the impact and the effects of trauma is offered to all program participants.
3. MLM staff are trained in strengths based case management, utilizing the Community Health Worker model. Survivors are encouraged to self-identify personal and housing goal plans, to be implemented through staff led strengths based coaching and empowerment services.
4. MLM believes that housing is a basic human right, and endeavors to continually improve upon our commitment to being a culturally competent, accessible, and trauma informed agency, so that all survivors may access services and housing without discrimination or recrimination. Ongoing training is provide at all levels of the agency to ensure inclusivity and cultural responsiveness.
5. MLM offers a continuum of services and opportunities for survivors to engage both within the agency and through community partnerships. Internally, MLM offers employment and financial coaching, case management, basic emergent physical needs assistance, food pantry, medical and dental vouchers, furniture vouchers, life-skills classes, and mentoring. External partnerships include legal services, connections to faith based and spiritual services, counseling, and outpatient health services.
6. MLM offers a variety of supports for parenting survivors and their children, including financial assistance for legal services, connections to external legal partners, childcare assistance, life-skills parenting classes, advocacy and connections to McKinney-Vento education services. Additional services to be offered in the new project will include vouchers for 3rd party therapy services for both children & adults, to support positive parenting outcomes.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

Describe in the field below how the new project will involve survivors:

- | | |
|----|---|
| 1. | with a range of lived expertise; and |
| 2. | in policy and program development throughout the project's operation. |

(limit 2,500 characters)

1. MLM includes the voice and guidance of persons with lived experience, including survivors, in all policy and practices. Persons with lived experience, including survivors, serve in elected positions on the agency board of directors, on staff, and in volunteer positions. Feedback and input is sought from leadership, volunteers, and most importantly, from the survivors served by the agency and program, to evaluate program effectiveness and scope on an ongoing basis. Survivors are encouraged to provide feedback throughout their participation in the program, and post exit, to inform positive change in programming, or enforce existing practices.
2. The voice of those with lived experience, including survivors is centered in the agency's leadership and development and implementation of agency and program policy. Survivors serve in both staff and elected board positions.

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	Synergy Services
2.	Rate of Housing Placement of DV Survivors—Percentage	87%
3.	Rate of Housing Retention of DV Survivors—Percentage	91%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. Divided number housed by total applicants for the entire year. Percentage of those housed was 87%.
2. Yes
3. Divided number housed by number who remained housed for the entire year. Percentage of those who remained housed was 91%.
4. Comparable database, Agency database

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below how the project applicant:	
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;	
3.	determined survivors' supportive services needs;	
4.	connected survivors to supportive services; and	
5.	moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

1. DV survivors pulled from the CE list were contacted within 72 hours by Synergy's Housing Navigator, who provided a list of properties with available units that work directly with Synergy. Survivors were asked to choose a unit, and the Housing Navigator assisted the survivor in completing an application, and assisted the survivor in completing all steps necessary to move in. If a survivor did not have a safe place to stay while waiting to move, the Housing Navigator worked with Synergy's Domestic Violence Center to provide shelter in the meantime.
2. Synergy Services completed housing assessments with Category 4 individuals in the Domestic Violence Center, through the DVH Rural Housing Program, and Synergy's youth campus. Synergy is the Level 4 non-HMIS list holder for our region. When there is an opening, Synergy pulls from Region 4's CE list, specifically requesting an individual listed as Category 4.
3. Synergy Services has a DVH Rural Outreach program, as well as the Domestic Violence Center and a youth campus, where survivors can be connected to housing assessments, resources, and emergency shelter. When an individual is accepted into the DVHP, they are immediately connected to a case manager who will complete a case management assessment in order to determine each individual's service needs.
4. Synergy Services provides case management, therapy, and advocacy services. In addition, Synergy works with community partners to connect clients to resources that can help meet their service needs.
5. Synergy's DVHP is a 2-year PH-RRH program. Survivors work from the beginning to start learning independent living skills and budgeting, gaining income stability and transportation stability, receiving assistance with saving money, and anything else the survivor needs assistance with to gain stability. At no later than one year in the program, survivors begin planning their next housing steps with case managers, including remaining in their current lease, determining a survivor's placement on PHA lists and income-based housing lists, researching rentals that are within the survivor's price range, researching other housing options like Habitat for Humanity or purchasing a home through single-parent tax credits, etc. Survivors are encouraged to have their relocation plans solidified by no later than 21 months in the program.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	
	1. taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
	2. making determinations and placements into safe housing;	
	3. keeping survivors' information and locations confidential;	
	4. training staff on safety and confidentiality policies and practices; and	
	5. taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.	

(limit 2,500 characters)

1. Synergy Services staff only meet with survivors in private spaces, separate from other individuals such as family, friends, children, etc. When at all possible, Synergy staff meet with clients at a Synergy location in private office space. If this is not a possibility, staff will arrange to meet with clients at the library in a study space, at a community partner agency, a police department, or other space in which staff are able to access a private space.
2. Survivors are asked to complete an intake assessment that reviews any safety or accessibility concerns for the survivor and/or their family; properties that provide an adequate amount of bedrooms for the family; areas of the city that should be avoided due to abuser location or other criteria; and access to transportation, schools, work, shopping centers, resources, etc.
3. Synergy Services follows all federal confidentiality regulations for survivors of domestic violence. Synergy staff do not disclose participation of any individual in program, or the location of any individual in program, without express written permission from the survivor. Survivor files are stored in a HIPAA compliant, double-locked space. Survivors are required to sign a confidentiality agreement stating that the survivor will not disclose any information about any other survivor they may encounter while in program, including in therapy groups, at special events, etc.
4. Synergy Services staff receive extensive training on safety and confidentiality for survivors, including a 40-hour Advocates Academy through the Missouri Coalition Against Domestic and Sexual Violence. Continued education is provided through mandatory monthly trainings.
5. Synergy staff take survivor safety considerations into the highest account when determining placement. Once a survivor is moved in to an appropriate unit, the survivor is provided with a doorbell camera, a door jamb lock, and a sliding door bar. Survivors have access to 24-hour on call support, and are provided with a variety of emergency numbers upon move in.

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.	

(limit 2,500 characters)

Survivors are provided with a client survey at the beginning of their stay, and at discharge. These surveys are reviewed and taken into account when evaluating programming. In addition, Synergy Services completes a quarterly Quality and Improvement process that engages all staff, and problem-solving/improvements are made accordingly. Staff are encouraged to provide feedback and ideas for improvements during supervision and staff meetings. Synergy Services is accredited through the Council on Accreditation.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below the project applicant's experience in:	
	1. prioritizing placement and stabilization of survivors;	
	2. placing survivors in permanent housing;	
	3. placing and stabilizing survivors consistent with their preferences; and	
	4. placing and stabilizing survivors consistent with their stated needs.	

(limit 2,500 characters)

1. Synergy Services pulls from the Region 4 Coordinated Entry list, specifically requesting individuals experiencing Category 4 homelessness. Survivors are contacted within 72 hours for intake, and are moved as soon as an appropriate unit is available. Survivors are encouraged to take the first few months of Synergy's DVHP to regularly attend therapy, case management, and support groups, to learn and practice independent living skills, and to focus on budgeting.
2. Synergy's DVHP is a PH-RRH program with a 24-month length of stay. Case managers work with survivors throughout their stay to find safe, stable permanent housing after discharge.
3. Survivors are asked to complete an intake assessment that reviews any safety or accessibility concerns for the survivor and/or their family; properties that provide an adequate amount of bedrooms for the family; areas of the city that should be avoided due to abuser location or other criteria; and access to transportation, schools, work, shopping centers, resources, etc. Synergy takes all of these into consideration when matching a survivor to housing properties.
4. Survivor needs that are prioritized when considering placement include safety needs (abuser and abuser acquaintance locations, covered parking to hide vehicle, etc.), bedrooms needed, and accessibility needs. Other preferences are considered after these needs are met.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	
	1. establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;	

2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. Synergy staff are trained to build rapport with survivors and interact with them with respect and a trauma informed lens. Survivors are provided with a client handbook that outlines program expectations are given coaching as needed to correct or improve actions that may go against expectations.
2. Synergy's domestic violence staff are all provided with 40 hours of training through the MOCADSV Advocate's Academy, as well as an additional 40 hours of in-person training. Additionally, staff are mandated to attend continuing education at a monthly training. Staff are trained specifically in trauma informed care practices, safety planning, and DV education.
3. Synergy case managers are trained in motivational interviewing in order to ensure goals are survivor-driven and attainable. All staff are encouraged to utilize trauma informed, strengths-based language when discussing survivor cases, as well as when interacting with survivors. All assessments include strengths-based measures.
4. All Synergy staff are trained in diversity, equity and inclusion as part of their initial training, and through continued education. Synergy Services has a Diversity, Equity and Inclusion Committee that ensures trainings are relevant, appropriate, and up to date.
5. Survivors are provided with multiple opportunities for peer support groups, therapy groups, substance abuse support groups (AA/NA). Community partners provide groups on employment opportunities, legal assistance, state assistance, etc. Survivors have opportunities for multiple recreational activities both on site and in the community, including holiday celebrations, craft groups, sports, and entertainment.
6. Survivors are offered support with childcare, legal advocacy, educational advocacy, and parenting support. Survivors with young children have the opportunity to utilize Synergy's preschool program. Staff are trained in Trust-Based Relational Interventions and model this for survivors and their children. Survivors have the opportunity to apply for Synergy's Attachment-Based Parenting Program for more intensive parenting support.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Synergy provides legal advocacy and case management to all clients, and assists clients in applying for legal aid services and seeking other legal resources. Additionally, Synergy hosts a legal clinic once a month in which survivors are given the opportunity to meet one-on-one with an attorney from legal aid in order to ask questions and obtain legal guidance. Legal resources and guidance cover several areas, including orders of protection, domestic violence court, child custody, and eviction and credit history.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	
	Describe in the field below how the project(s) will:	
1.	prioritize placement and stabilization of program participants;	
2.	place program participants in permanent housing;	
3.	place and stabilize program participants consistent with their preferences; and	
4.	place and stabilize program participants consistent with their stated needs.	

(limit 2,500 characters)

1. The new project is an expansion of the current project already in place and will therefore run similarly. Synergy Services pulls from the Region 4 Coordinated Entry list, specifically requesting individuals experiencing Category 4 homelessness. Survivors are contacted within 72 hours for intake, and are moved as soon as an appropriate unit is available. Survivors are encouraged to take the first few months of Synergy's DVHP to regularly attend therapy, case management, and support groups, to learn and practice independent living skills, and to focus on budgeting.
2. The new project is an expansion of the current project already in place and will therefore run similarly. Synergy's DVHP is a PH-RRH program with a 24-month length of stay. Case managers work with survivors throughout their stay to find safe, stable permanent housing after discharge.
3. The new project is an expansion of the current project already in place and will therefore run similarly. Survivors are asked to complete an intake assessment that reviews any safety or accessibility concerns for the survivor and/or their family; properties that provide an adequate amount of bedrooms for the family; areas of the city that should be avoided due to abuser location or other criteria; and access to transportation, schools, work, shopping centers, resources, etc. Synergy takes all of these into consideration when matching a survivor to housing properties.
4. The new project is an expansion of the current project already in place and will therefore run similarly. Survivor needs that are prioritized when considering placement include safety needs (abuser and abuser acquaintance locations, covered parking to hide vehicle, etc.), bedrooms needed, and accessibility needs. Other preferences are considered after these needs are met.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

	Describe in the field below examples of how the new project(s) will:
1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. The new project is an expansion of the current project already in place and will therefore run similarly. Synergy staff are trained to build rapport with survivors and interact with them with respect and a trauma informed lens. Survivors are provided with a client handbook that outlines program expectations are given coaching as needed to correct or improve actions that may go against expectations.
2. The new project is an expansion of the current project already in place and will therefore run similarly. Synergy's domestic violence staff are all provided with 40 hours of training through the MOCADSV Advocate's Academy, as well as an additional 40 hours of in-person training. Additionally, staff are mandated to attend continuing education at a monthly training. Staff are trained specifically in trauma informed care practices, safety planning, and DV education.
3. The new project is an expansion of the current project already in place and will therefore run similarly. Synergy case managers are trained in motivational interviewing in order to ensure goals are survivor-driven and attainable. All staff are encouraged to utilize trauma informed, strengths-based language when discussing survivor cases, as well as when interacting with survivors. All assessments include strengths-based measures.
4. The new project is an expansion of the current project already in place and will therefore run similarly. All Synergy staff are trained in diversity, equity and inclusion as part of their initial training, and through continued education. Synergy Services has a Diversity, Equity and Inclusion Committee that ensures trainings are relevant, appropriate, and up to date.
5. The new project is an expansion of the current project already in place and will therefore run similarly. Survivors are provided with multiple opportunities for peer support groups, therapy groups, substance abuse support groups (AA/NA). Community partners provide groups on employment opportunities, legal assistance, state assistance, etc. Survivors have opportunities for multiple recreational activities both on site and in the community, including holiday celebrations, craft groups, sports, and entertainment.
6. The new project is an expansion of the current project already in place and will therefore run similarly. Survivors are offered support with childcare, legal advocacy, educational advocacy, and parenting support. Survivors with young children have the opportunity to utilize Synergy's preschool program, which will be a full-day program at Synergy's new single-site housing site. Staff are trained in Trust-Based Relational Interventions and model this for survivors and their children.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1. Every survivor who enters into DV programming at Synergy Services is asked to complete a client survey upon entry, and again upon discharge. This captures a wide range of lived experience directly from the survivors in program.
2. Synergy's DVHP leads quarterly survivor feedback groups to review policies and procedures and discuss what is beneficial and what needs improvement. Survivors are asked about ideas for new programming or changes in programming that they would like to see. Changes are implemented as they are appropriate.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/26/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/26/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/26/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/26/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/26/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/26/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/26/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/26/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/26/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting CoC A...	10/26/2024
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	10/26/2024

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's HDX Competi...	10/26/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/26/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/26/2024
3C-2. Project List for Other Federal Statutes	No	Project List for ...	10/26/2024
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting CoC Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC Approved Consolidated Application

Attachment Details

Document Description: HUD's HDX Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description: Project List for Other Federal Statutes

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/30/2024
1B. Inclusive Structure	10/27/2024
1C. Coordination and Engagement	10/27/2024
1D. Coordination and Engagement Cont'd	10/27/2024
1E. Project Review/Ranking	10/27/2024
2A. HMIS Implementation	10/27/2024
2B. Point-in-Time (PIT) Count	10/27/2024
2C. System Performance	10/27/2024
3A. Coordination with Housing and Healthcare	10/27/2024
3B. Rehabilitation/New Construction Costs	10/27/2024
3C. Serving Homeless Under Other Federal Statutes	10/27/2024

4A. DV Bonus Project Applicants	10/27/2024
4B. Attachments Screen	10/26/2024
Submission Summary	No Input Required

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will use the following local preferences:

Public Housing Residents: Absolute preference may be given to any approved applicant on a Columbia Housing Authority (CHA) administered Project-Based Vouchers waiting list if that applicant currently resides on a CHA public housing property that has received Low-Income Tax Credit reservations through the Missouri Housing Development Commission. (Resolution 2748)

Temporary Relocation: Absolute preference may be given to PBV residents temporarily relocated to vacant CHA Public Housing units due to rehabilitation of their units. Residents returning back to a renovated site will be given absolute preference and considered for a Project-Based Voucher ahead of all applicants on the PBV waitlist. (Resolution 2748)

Mainstream Voucher Preference: The target population for the Mainstream Voucher program is non-elderly (18-62 years of age) with disabilities, extremely low-income (30% AMI) who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless or at risk of becoming homeless. Individuals who meet the Mainstream Voucher program eligibility criteria will receive 35 points on the HCV waitlist. (Resolution 2808)

Families where the head, spouse, co-head, or sole member is a person age 62 or older, or is a person with disabilities will be given 25 points.

The PHA will also use the following local preferences:

1. The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.
2. The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or is seeking an emergency transfer under VAWA from the PHA's public housing program or other covered housing program operated by the PHA.

The PHA will work with the partnering community service agencies.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

The PHA will first assist families that have been terminated from the HCV program due

to insufficient funding and then assist families that qualify for the VAWA preference.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the ELI income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met. (Resolution 2444)

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

In the event that a family is receive assistance through Shelter Plus Care, Tenant Based Rental Assistance (TBRA), or Veterans Administration Supportive Housing (VASH) and is no longer requiring supportive services from participating agencies, they may be moved on the Section 8 Program and bypass the Waiting List so there is no interruption of their rental assistance. (Resolution 2444)

In the event a family resides in CHA Public Housing and is certified by CHA Resident Services to be ready to move into Section 8 Homeownership, they may bypass the

Chapter 1

OVERVIEW OF THE PROGRAM AND PLAN

INTRODUCTION

The PHA receives its funding for the Housing Choice Voucher (HCV) program from the Department of Housing and Urban Development. The PHA is not a federal department or agency. A public housing agency (PHA) is a governmental or public body, created and authorized by state law to develop and operate housing and housing programs for low-income families. The PHA enters into an Annual Contributions Contract with HUD to administer the program requirements on behalf of HUD. The PHA must ensure compliance with federal laws, regulations and notices and must establish policy and procedures to clarify federal requirements and to ensure consistency in program operation.

This chapter contains information about the PHA and its programs with emphasis on the HCV program. It also contains information about the purpose, intent and use of the plan and guide.

There are three parts to this chapter:

Part I: The Public Housing Agency (PHA). This part includes a description of the PHA, its jurisdiction, its programs, and its mission and intent.

Part II: The HCV Program. This part contains information about the Housing Choice Voucher program operation, roles and responsibilities, and partnerships.

Part III: The HCV Administrative Plan. This part discusses the purpose and organization of the plan and its revision requirements.

PART I: THE PHA

1-I.A. OVERVIEW

This part explains the origin of the PHA's creation and authorization, the general structure of the organization, and the relationship between the PHA Board and staff.

1-I.B. ORGANIZATION AND STRUCTURE OF THE PHA

The Section 8 tenant-based Housing Choice Voucher (HCV) assistance program is funded by the federal government and administered by the **Housing Authority of the City of Columbia, MO (CHA) for the jurisdiction of the County of Boone, Missouri.**

The officials of a PHA are known as commissioners or, collectively, as the board of commissioners. Commissioners are appointed in accordance with state housing law and generally serve in the same capacity as the directors of a corporation, establishing policies under which the PHA conducts business, ensuring that policies are followed by PHA staff and ensuring that the PHA is successful in its mission. The board is responsible for preserving and expanding the agency's resources and assuring the agency's continued viability.

Formal actions of the PHA are taken through written resolutions, adopted by the board of commissioners and entered into the official records of the PHA.

The principal staff member of the PHA is the executive director (ED), hired and appointed by the board of commissioners. The executive director is directly responsible for carrying out the policies established by the board and is delegated the responsibility for hiring, training and supervising the PHA staff in order to manage the day-to-day operations of the PHA. The executive director is responsible for ensuring compliance with federal and state laws and directives for the programs managed. In addition, the executive director's duties include budgeting and financial planning for the agency. CHA's executive director is the Chief Executive officer or CEO. References to an executive director within this policy are meant to refer to the CEO for CHA.

1-I.C. PHA MISSION

The purpose of a mission statement is to communicate the purpose of the agency to people inside and outside of the agency. It provides guiding direction for developing strategy, defining critical success factors, searching out key opportunities, making resource allocation choices, satisfying clients and stakeholders, and making decisions.

PHA Policy

CHA Mission: Provide quality affordable housing opportunities with supportive and economic resources to eligible households in Columbia, Boone County.

CHA Vision: To be our community's leading affordable housing provider with a diverse and expanding portfolio of safe, energy-efficient and affordable housing options connected to supportive resources that foster stability and upward mobility.

Values:

Integrity: We act honestly and ethically in all aspects of our organization. We will continue to strengthen our policies and standards to best serve our mission.

Accountability: We are responsible, committed, and answerable to each other, to those we serve and to those who have entrusted us with resources.

Respect: We have respect for CHA residents, CHA staff and community partners by giving dignity and value to all.

Diversity, Equity, and Inclusion: We are committed to diversity, equity and inclusion in our staff, board, and services to residents. We recognize and value everyone’s life experience, perspective, and culture.

Safety: We establish partnerships with CHA residents, CHA staff and other stakeholders to help create and maintain a safe environment.

Adopted by the Board of Commissioners, August 25, 2021

1-I.D. THE PHA’S PROGRAMS

The following programs are included under this administrative plan:

PHA Policy

The PHA’s administrative plan is applicable to the operation of the Housing Choice Voucher program. In addition the administrative plan addresses policies for the following special programs:

Homeownership A Homeownership Plan addresses the operation and guidelines for the operation of the Homeownership Program.

Family Self Sufficiency (FSS) An FSS Action Plan addresses the operation and guidelines for the operation of the FSS Program.

Veterans Affairs Supportive Housing (VASH) A VASH Action Plan addresses the operation and guidelines for the operation of the VASH Program.

Mainstream: A Mainstream Action Plan addresses the operation and guidelines for the operation of the Mainstream Program.

Emergency Housing Vouchers (EHV) A EHV Action Plan addresses the operation and guidelines for the operation of the EHV Program.

Shelter Plus Care Program (S+C) A S+C Plan addresses the operation and guidelines for the operation of the S+C Program.

Tenant Based Rental Assistance Program (TBRA) A TBRA Plan addresses the operation and guidelines for the operation of the TBRA Program.

1-I.E. THE PHA’S COMMITMENT TO ETHICS AND SERVICE

As a public service agency, the PHA is committed to providing excellent service to HCV program participants, owners, and to the community. The PHA’s standards include:

- Administer applicable federal and state laws and regulations to achieve high ratings in performance measurement indicators while maintaining efficiency in program operation to ensure fair and consistent treatment of clients served.
- Provide decent, safe, and sanitary housing – in compliance with program housing quality standards – for very low income families while ensuring that family rents are fair, reasonable, and affordable.
- Encourage self sufficiency of participant families and assist in the expansion of family opportunities which address educational, socio-economic, recreational and other human services needs.
- Promote fair housing and the equal opportunity for very low-income families of all ethnic backgrounds to experience freedom of housing choice.
- Promote a housing program which maintains quality service and integrity while providing an incentive to private property owners to rent to very low-income families.
- Promote a market-driven housing program that will help qualified low-income families be successful in obtaining affordable housing and increase the supply of housing choices for such families.
- Create positive public awareness and expand the level of family, owner, and community support in accomplishing the PHA's mission.
- Attain and maintain a high level of standards and professionalism in day-to-day management of all program components.
- Administer an efficient, high-performing agency through continuous improvement of the PHA's support systems and a high level of commitment to our employees and their development.

The PHA will make every effort to keep program participants informed of HCV program rules and regulations, and to advise participants of how the program rules affect them.

PART III: VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH) PROGRAM

19-III.A. OVERVIEW

Since 2008, HCV program funding has provided rental assistance under a supportive housing program for homeless veterans. The Veterans Affairs Supportive Housing (VASH) program combines HCV rental assistance with case management and clinical services provided by the Department of Veterans Affairs (VA) at VA medical centers (VAMCs) and Community-Based Outpatient Clinics (CBOCs). Eligible families are homeless veterans and their families that agree to participate in VA case management and are referred to the VAMC's partner PHA for HCV assistance. The VAMC or CBOC's responsibilities include:

- Screening homeless veterans to determine whether they meet VASH program participation criteria;
- Referring homeless veterans to the PHA;
 - The term *homeless veteran* means a veteran who is homeless (as that term is defined in subsection (a) or (b) of Section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302)). See 38 U.S.C. 2002.
- Providing appropriate treatment and supportive services to potential VASH participants, if needed, prior to PHA issuance of a voucher;
- Providing housing search assistance to VASH participants;
- Identifying the social service and medical needs of VASH participants, and providing or ensuring the provision of regular ongoing case management, outpatient health services, hospitalization, and other supportive services as needed throughout the veterans' participation period; and
- Maintaining records and providing information for evaluation purposes, as required by HUD and the VA.

VASH vouchers are awarded noncompetitively based on geographic need and PHA administrative performance. Eligible PHAs must be located within the jurisdiction of a VAMC and in an area of high need based on data compiled by HUD and the VA. When Congress funds a new allocation of VASH vouchers, HUD invites eligible PHAs to apply for a specified number of vouchers.

Generally, the HUD-VASH program is administered in accordance with regular HCV program requirements. However, HUD is authorized to waive or specify alternative requirements to allow PHAs to effectively deliver and administer VASH assistance. Alternative requirements are established in the HUD-VASH Operating Requirements, which were originally published in the Federal Register on May 6, 2008, and updated March 23, 2012. Unless expressly waived by HUD, all regulatory requirements and HUD directives regarding the HCV program are applicable to VASH vouchers, including the use of all HUD-required contracts and other forms, and all civil rights and fair housing requirements. In addition, the PHA may request additional statutory or regulatory waivers that it determines are necessary for the effective delivery and administration of the program.

PART II: FOSTER YOUTH TO INDEPENDENCE INITIATIVE

19-II.A. PROGRAM OVERVIEW [Notice PIH 2020-28]

The Foster Youth to Independence (FYI) initiative was announced in 2019. The FYI initiative allows PHAs who partner with a Public Child Welfare Agency (PCWA) to request targeted HCVs to serve eligible youth with a history of child welfare involvement that are homeless or at risk of being homeless. Rental assistance and supportive services are provided to qualified youth for a period of up to 36 months.

The program was initially only available to PHAs that did not administer FUP vouchers but has since been expanded to all PHAs with an HCV Annual Contributions Contract (ACC). Funding is available either competitively through an FYI NOFA or noncompetitively on a rolling basis in accordance with the application requirements outlined in Notice PIH 2020-28. Under the noncompetitive process, PHAs are limited to 25 vouchers in a fiscal year with the ability to request an additional 25 vouchers for those PHAs with 90 percent or greater utilization of these vouchers. For competitive awards, the number of vouchers is dependent on PHA program size and need.

PART I: FAMILY UNIFICATION PROGRAM (FUP)

19-I.A. PROGRAM OVERVIEW [Fact Sheet, Housing Choice Voucher Program Family Unification Program (FUP)]

Overview

The Family Unification Program (FUP) was authorized by Congress in 1990 to help preserve and reunify families. PHAs that administer the program provide vouchers to two different populations—FUP families and FUP youth.

Families eligible for FUP are families for whom the lack of adequate housing is a primary factor in:

- The imminent placement of the family's child or children in out-of-home care; or
- The delay in the discharge of the child or children to the family from out-of-home care.

There is no time limitation on FUP family vouchers, and the family retains their voucher as long as they are HCV-eligible. There is no requirement for the provision of supportive services for FUP family vouchers.

Youth eligible for FUP are those who:

- Are at least 18 years old and not more than 24 years of age;
- Have left foster care or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act at age 16 and older; and
- Are homeless or at risk of becoming homeless.

FUP youth vouchers are limited by statute to 36 months of housing assistance. Supportive services must also be provided to FUP-eligible youth by the Public Child Welfare Agency (PCWA) or by another agency or organization under contract with the PCWA for at least 18 but up to 36 months.

PHAs that wish to administer FUP vouchers must apply to HUD by submitting an application under an active Notice of Funding Availability (NOFA). While the FUP program is administered in accordance with HCV regulations, the FUP NOFAs issued by HUD provide specific program information and requirements.

In order to administer the program, the PHA must also form a partnership with a local PCWA who is responsible for determining the family or youth meets FUP eligibility requirements and referring them to the PHA. Once the referral is received, the PHA is responsible for placing the FUP family or youth on the PHA's waiting list and determining whether they are eligible to receive assistance under the PHA's HCV program.

PART I: GENERAL REQUIREMENTS

17-I.A. OVERVIEW [24 CFR 983.5; FR Notice 1/18/17; Notice PIH 2017-21]

The project-based voucher (PBV) program allows PHAs that already administer a tenant-based voucher program under an annual contributions contract (ACC) with HUD to take up to 20 percent of its authorized units and attach the funding to specific units rather than using it for tenant-based assistance [24 CFR 983.6]. PHAs may only operate a PBV program if doing so is consistent with the PHA's Annual Plan, and the goal of deconcentrating poverty and expanding housing and economic opportunities [42 U.S.C. 1437f(o)(13)].

PHA Policy

The PHA will operate a project-based voucher program using up to 20 percent of its authorized units for project-based assistance.

See Exhibit 17-1 for information on projects to which the PHA has attached PBV assistance.

PBV assistance may be attached to existing housing or newly constructed or rehabilitated housing [24 CFR 983.52]. If PBV units are already selected for project-based assistance either under an agreement to enter into HAP Contract (Agreement) or a HAP contract, the PHA is not required to reduce the number of these units if the number of authorized units is subsequently reduced. However, the PHA is responsible for determining the amount of budget authority that is available for project-based vouchers and ensuring that the amount of assistance that is attached to units is within the amounts available under the ACC, regardless of whether the PHA has vouchers available for project-basing [FR Notice 1/18/17].

Additional Project-Based Units [FR Notice 1/18/17; Notice PIH 2017-21]

The PHA may project-base an additional 10 percent of its units above the 20 percent program limit. The units may be distributed among one, all, or a combination of the categories as long as the total number of units does not exceed the 10 percent cap. Units qualify under this exception if the units:

- Are specifically made available to house individuals and families that meet the definition of homeless under section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302) and contained in the Continuum of Care Interim Rule at 24 CFR 578.3.
- Are specifically made available to house families that are comprised of or include a veteran.
 - *Veteran* means an individual who has served in the United States Armed Forces.
- Provide supportive housing to persons with disabilities or elderly persons as defined in 24 CFR 5.403.
- Are located in a census tract with a poverty rate of 20 percent or less, as determined in the most recent American Community Survey Five-Year Estimates.

Only units that that are under a HAP contract that was first executed on or after April 18, 2017, are covered by the 10 percent exception.

Chapter 19

SPECIAL PURPOSE VOUCHERS

INTRODUCTION

Special purpose vouchers are specifically funded by Congress in separate appropriations from regular HCV program funding in order to target specific populations. Special purpose vouchers include vouchers for the following programs:

- Family Unification Program (FUP)
- Foster Youth to Independence (FYI) program
- Veterans Affairs Supportive Housing (VASH)
- Mainstream
- Non-Elderly Disabled (NED)
- Stability Voucher program

PHA Policy

The PHA will administer the following types of special purpose vouchers: **[Family Unification Program, Foster Youth to Independence, Veterans Affairs Supportive Housing, Mainstream, Non-Elderly Disabled, Stability Voucher Program]**

This chapter describes HUD regulations and PHA policies for administering special purpose vouchers. The policies outlined in this chapter are organized into five sections, as follows:

Part I: Family Unification Program (FUP)

Part II: Foster Youth to Independence (FYI) program

Part III: Veterans Affairs Supportive Housing (VASH)

Part IV: Mainstream voucher program

Part V: Non-Elderly Disabled (NED) vouchers

Part VI: Stability Voucher program

Except as addressed by this chapter and as required under federal statute and HUD requirements, the general requirements of the HCV program apply to special purpose vouchers.

PART I: FAMILY UNIFICATION PROGRAM (FUP)

19-I.A. PROGRAM OVERVIEW [Fact Sheet, Housing Choice Voucher Program Family Unification Program (FUP)]

Overview

The Family Unification Program (FUP) was authorized by Congress in 1990 to help preserve and reunify families. PHAs that administer the program provide vouchers to two different populations—FUP families and FUP youth.

Families eligible for FUP are families for whom the lack of adequate housing is a primary factor in:

- The imminent placement of the family's child or children in out-of-home care; or
- The delay in the discharge of the child or children to the family from out-of-home care.

There is no time limitation on FUP family vouchers, and the family retains their voucher as long as they are HCV-eligible. There is no requirement for the provision of supportive services for FUP family vouchers.

Youth eligible for FUP are those who:

- Are at least 18 years old and not more than 24 years of age;
- Have left foster care or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act at age 16 and older; and
- Are homeless or at risk of becoming homeless.

FUP youth vouchers are limited by statute to a period between 36 and 60 months of housing assistance. Supportive services must also be provided to FUP-eligible youth by the Public Child Welfare Agency (PCWA) or by another agency or organization under contract with the PCWA for the period of time defined in the notice or Notice of Funding Availability/Opportunity (NOFA/O) for which funding was made available.

PHAs that wish to administer FUP vouchers must apply to HUD by submitting an application under an active Notice of Funding Opportunity (NOFO). While the FUP program is administered in accordance with HCV regulations, the FUP NOFOs issued by HUD provide specific program information and requirements.

In order to administer the program, the PHA must also form a partnership with a local PCWA who is responsible for determining the family or youth meets FUP eligibility requirements and referring them to the PHA. Once the referral is received, the PHA is responsible for placing the FUP family or youth on the PHA's waiting list and determining whether they are eligible to receive assistance under the PHA's HCV program.

Assigning Vouchers [FUP FAQs]

The PHA may, but is not required to, assign a specific number or percentage of FUP vouchers for FUP youths and FUP families. Unless the PHA assigns a specific number or percentage of FUP vouchers to a designated FUP population, the PHA must serve any referrals (youths or families) that meet all program eligibility requirements up to the PHA's designated FUP program size.

PHA Policy

The PHA has not designated any specific number or percentage of FUP vouchers for youths or families. The PHA will serve all referrals that meet program eligibility requirements, up to the PHA's FUP voucher allocation.

19-I.B. PUBLIC CHILD WELFARE AGENCY (PCWA)

Families and youth do not apply directly to the PHA for FUP vouchers. They are instead referred by a PCWA with whom the PHA has entered into a Memorandum of Understanding (MOU). The partnering PCWA initially determines whether the family or youth meets the FUP program eligibility requirements listed in 19-I.C. and 19-I.D. and then refers those families or youths to the PHA.

HUD strongly encourages PHAs and PCWAs to make decisions collaboratively on the administration of the program and to maintain open and continuous communication. The PCWA must have a system for identifying FUP-eligible youth within the agency's caseload and for reviewing referrals from a Continuum of Care (COC) if applicable.

PHA Policy

The PHA has entered into an MOU with the following partnering organizations *[Referrals from Department of Social Services, Preferred Family Healthcare, COC, Children's Division]*.

Supportive Services

The PCWA must provide supportive services for the period of time defined in the notice or NOFA/O for which the funding was made available to all FUP-eligible youth regardless of their age. The MOU between the PHA and the PCWA should identify the period of time in which supportive services will be provided.

PHA Policy

The PCWA will provide supportive services for all FUP youth for a period of 36 months. Supportive services may be provided to FUP-eligible youth by the PCWA or by another agency or organization under agreement or contract with the PCWA, including the PHA. The organization providing the services and resources must be identified in the MOU. The following services must be offered:

- Basic life skills information or counseling on money management, use of credit, housekeeping, proper nutrition or meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services);
- Counseling on compliance with rental lease requirements and with HCV program participant requirements, including assistance or referrals for assistance on security deposits, utility hook-up fees, and utility deposits;
- Providing such assurances to owners of rental property as are reasonable and necessary to assist a FUP-eligible youth to rent a unit with a FUP voucher;
- Job preparation and attainment counseling (where to look and how to apply, dress, grooming, relationships with supervisory personnel, etc.); and
- Educational and career advancement counseling regarding attainment of general equivalency diploma (GED), or attendance or financing of education at a technical school, trade school, or college, including successful work ethic and attitude models.

PHA Policy

Additional supportive services will not be offered.

A FUP-eligible youth cannot be required to participate in these services as condition of receipt of the FUP voucher.

19-I.C. FUP FAMILY VOUCHER ELIGIBILITY CRITERIA

FUP family assistance is reserved for eligible families that the PCWA has certified are a family for whom a lack of adequate housing is a primary factor in:

- The imminent placement of the family's child or children in out-of-home care, or
- The delay in the discharge of the child or children to the family from out-of-home care.

Lack of adequate housing means the family meets any one of the following conditions:

- Living in substandard housing, which refers to a unit that meets any one of the following conditions:
 - Does not have operable indoor plumbing
 - Does not have a usable flush toilet inside the unit for the exclusive use of a family or youth
 - Does not have a usable bathtub or shower inside the unit for the exclusive use of a family or youth
 - Does not have electricity, or has inadequate or unsafe electrical service
 - Does not have a safe or adequate source of heat
 - Should, but does not, have a kitchen
 - Has been declared unfit for habitation by an agency or unit of government, or in its present condition otherwise endangers the health, safety, or well-being of the family or youth
 - Has one or more critical defects, or a combination of intermediate defects in sufficient number or to the extent that it requires considerable repair or rebuilding. The defects may result from original construction, from continued neglect or lack of repair, or from serious damage to the structure
- Being homeless as defined in 24 CFR 578.3
- Living in a unit where the presence of a household member with certain characteristics (i.e., conviction for certain criminal activities) would result in the imminent placement of the family's child or children in out-of-home care, or the delay in the discharge of the child or children to the family from out-of-home care
- Living in housing not accessible to the family's disabled child or children due to the nature of the disability

- Living in an overcrowded unit, which is defined as living in a unit where one of the following conditions has been met:
 - The family is separated from its child or children and the parents are living in an otherwise standard housing unit, but, after the family is reunited, the parents' housing unit would be overcrowded for the entire family and would be considered substandard; or
 - The family is living with its child or children in a unit that is overcrowded for the entire family and this overcrowded condition may result, in addition to other factors, in the imminent placement of its child or children in out-of-home care.
 - For purposes of this definition, the determination as to whether the unit is overcrowded is made in accordance with the PHA subsidy standards in Chapter 5, Part III of this policy.

Since HUD does not define *imminent placement*, the partnering PCWA may use its discretion to determine whether the potential out of home placement of the family's child or children is imminent [FUP FAQs].

19-I.D. FUP YOUTH VOUCHER ELIGIBILITY CRITERIA

While FUP family vouchers operate as regular HCVs after the family is referred from the PCWA, there are several aspects of the FUP youth vouchers that make them distinct from the FUP family vouchers and from regular HCVs.

Eligibility Criteria

A FUP-eligible youth is a youth the PCWA has certified:

- Is at least 18 years old and not more than 24 years of age (has not yet reached their 25th birthday);
 - The FUP youth must be no more than 24 years old at the time the PCWA certifies them as eligible and at the time of HAP contract execution.
- Has left foster care or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act;
 - Foster care placement can include, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and pre-adoptive homes in accordance with 24 CFR 5.576.
- Is homeless or at risk of becoming homeless at age 16 or older;
 - *At risk of being homeless* is fully defined at 24 CFR 576.2.
 - o This includes a person that is exiting a publicly funded institution, or system of care (such as a healthcare facility, a mental health facility, foster care or other youth facility, or correction program or institution).
 - o Therefore, youth being discharged from an institution may be eligible for a FUP voucher [FUP FAQs].
- Has an annual income at or below 30 percent of area median income; and
- Does not have sufficient resources or support networks (e.g., family, friends, faith-based or other social networks) immediately available to prevent them from moving to a supervised publicly or privately operated shelter designed to provide temporary living arrangements.

19-I.E. ASSISTANCE PERIOD [FR Notice 1/24/22]

Maximum Assistance Period

Although there is no time limit on FUP family vouchers, FUP youth vouchers are limited by statute. Unless the FUP youth meets an exception outlined below, after 36 months of assistance, the FUP youth voucher must be terminated. However, any period of time for which no subsidy (HAP) is being paid on behalf of the youth does not count toward the 36-month limitation.

If the FUP youth does meet the requirements outlined below, the statutory limit on FUP assistance is a total of 60 months of FUP voucher assistance [FR Notice 1/24/22].

Extension of Assistance

FUP youth who first leased or lease a unit after December 27, 2020, may be eligible for an extension of assistance up to 24 months beyond the 36-month time limit (for a total of 60 months of assistance).

While FUP youth cannot be required to participate in the Family Self-Sufficiency (FSS) program as a condition of receipt of assistance, an eligible youth who participates in the FSS program and is in compliance with the applicable terms and conditions of the program is entitled to receive assistance for up to an additional 24 months. A FUP youth must accept an FSS slot if it is offered to them prior to the 36-month mark in order to receive an extension of assistance (unless the youth meets one of the statutory exceptions described below).

Statutory Exceptions

A FUP youth will be entitled to receive an extension of assistance for up to 24 months beyond the 36-month time limit without participating in the PHA's FSS program if they certify that they meet one of the exceptions below:

- The FUP youth is a parent or other household member responsible for the care of a dependent child under the age of six or for the care of an incapacitated person.

PHA Policy

The PHA defines *incapacitated person* as **[Unable by reason of any physical, mental, or cognitive condition to receive and evaluate information or to communicate decisions to such an extent that the person lacks ability to manage the person's financial resources;]**.

The PHA will apply this exception in a manner that provides extensions of FUP youth assistance to the broadest population possible consistent with the statutory requirements.

The FUP youth will be required to self-certify that they meet this exception on a PHA-provided form. This certification is the only documentation that the FUP youth must submit.

The child or incapacitated person is not required to reside in the household in order for the youth to certify they meet this exception. For example, a child in a joint custody arrangement under the age of six who resides in the household only part-time may qualify the youth for this exception.

- The FUP youth is a person who is regularly and actively participating in a drug addiction or alcohol treatment and rehabilitation program.

PHA Policy

The PHA will define *regular and active participation* in a manner that provides extensions of FUP youth assistance to the broadest population possible consistent with the statutory requirements.

The FUP youth will be required to self-certify that they meet this exception on a PHA-provided form. This certification is the only documentation that the FUP youth must submit.

- The FUP youth is a person who is incapable of complying with the requirement to participate in a FSS program as described above or engage in education, workforce development, or employment activities as described below, as applicable, due to a documented medical condition.

PHA Policy

The PHA will apply this requirement in a manner that provides extensions of FUP youth assistance to the broadest population possible consistent with statutory requirements.

The FUP youth will be required to self-certify that they meet this exception on a PHA-provided form. This certification is the only documentation that the FUP youth must submit.

A FUP youth that meets one of the above exceptions must still be offered an opportunity to enroll in the PHA's FSS program (if it is available to them) and receive any supportive services available to FUP youth. A FUP youth may choose to participate in an FSS program or engage in education, workforce development, or employment activities, even if they meet one of the above statutory exceptions.

Education, Workforce Development, or Employment Activities

If a PHA that carries out an FSS program is unable to offer a FUP youth an FSS slot during their first 36 months of receiving FUP youth assistance, the youth is considered to have been “unable to enroll” in the program and may have their voucher extended by meeting the education, workforce development, or employment criteria described below:

- The youth was engaged in obtaining a recognized postsecondary credential or a secondary school diploma or its recognized equivalent.

PHA Policy

The PHA will use the definitions of *recognized postsecondary credential* and *secondary school diploma or its recognized equivalent* under the Workforce Innovation and Opportunity Act (WIOA). WIOA defines a *recognized postsecondary credential* as a credential consisting of an industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the state involved or federal government, or an associate or baccalaureate degree (29 U.S.C. 3102). Examples of a recognized postsecondary credential include, but are not limited to, an associate’s degree, bachelor’s degree, occupational licensure, or occupational certification (see U.S. Department of Labor, Training and Employment Guidance Letter No. 10–16, Change 1). For the purpose of WIOA, the U.S. Department of Labor defines a *secondary school diploma or its recognized equivalent* as a secondary school diploma (or alternate diploma) that is recognized by a state and that is included for accountability purposes under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act (ESSA). A secondary school equivalency certification signifies that a student has completed the requirement for a high school education. Examples of a secondary school diploma or its recognized equivalent include, but are not limited to, obtaining certification of attaining passing scores on a state-recognized high school equivalency test, earning a secondary school diploma or state-recognized equivalent, or obtaining certification of passing a state-recognized competency-based assessment.

- The youth was enrolled in an *institution of higher education*, as such term is defined in section 101(a) of the Higher Education Act of 1965 (20 U.S.C. 1001(a)) or an institution that meets the definition of a *proprietary institution of higher education* or a *postsecondary vocational institution* under sections 102(b)(1) and (c)(1) of the Higher Education Act of 1965 (20 U.S.C. 1002(b)(1) and (c)(1)), respectively.

PHA Policy

Youth must be enrolled in education activities on at least a half-time basis, as defined by the institution that they attend. However, the PHA may make exceptions to this requirement if the youth is unable to enroll in a sufficient number of classes due to a lack of course offerings by the educational institution where the youth is enrolled.

- The youth was participating in a career pathway, as such term is defined in Section 3 of the Workforce Innovation and Opportunity Act (29 U.S.C. 3102). The term *career pathway* means a combination of rigorous and high-quality education, training, and other services that:
 - Aligns with the skill needs of industries in the economy of the state or regional economy involved;
 - Prepares an individual to be successful in any of a full range of secondary or postsecondary education options, including apprenticeships registered under the Act of August 16, 1937 (commonly known as the “National Apprenticeship Act”; 50 Stat. 664, chapter 663; 29 U.S.C. 50 et seq.) (referred to individually in this Act as an *apprenticeship*, except in section 3226 of this title);
 - Includes counseling to support an individual in achieving the individual’s education and career goals;
 - Includes, as appropriate, education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;
 - Organizes education, training, and other services to meet the particular needs of an individual in a manner that accelerates the educational and career advancement of the individual to the extent practicable;
 - Enables an individual to attain a secondary school diploma or its recognized equivalent, and at least one recognized postsecondary credential; and
 - Helps an individual enter or advance within a specific occupation or occupational cluster.
- The youth was employed.

PHA Policy

The PHA will consider the youth to be employed if they work a minimum of 20 hours per week. The PHA may make exceptions to this requirement if the youth’s hours are reduced due to circumstances beyond their control or the youth must temporarily reduce their work hours due to a verified family emergency.

FSS Enrollment at 24 Months

If the FUP youth has not been provided an opportunity to enroll in the FSS program during the first 24 months of FUP assistance, HUD encourages the PHA to remind the youth at the 24-month reexamination of the education, workforce development, and employment requirements described above so that the youth has enough time to meet these requirements prior to the expiration of the 36-month time period for FUP assistance.

PHA Policy

If the FUP youth has not been provided an opportunity to enroll in the FSS program during the first 24 months of FUP assistance, the PHA will remind the youth at their second regular reexamination of the education, workforce development, and employment requirements described above.

FSS Enrollment Between 36 and 48 Months

If an FSS slot becomes available between the 36-month and 48-month mark:

- The PHA must offer the slot to a FUP youth who had their voucher extended based on meeting the education, workforce development, or employment requirement listed above, or one of the statutory exceptions listed above (even if the youth previously declined an FSS slot because they met one of the statutory exceptions).
- The PHA must work with the youth to determine whether enrollment in FSS is feasible and in their best interest given any education, workforce development, or employment activities that the youth is engaged in and any statutory exceptions that apply to the youth, as well as the remaining time on their voucher.
- If the FUP youth accepts the FSS slot, the PHA must work with the youth to establish Contract of Participation goals and an Individual Training and Services Plan (ITSP) that can be accomplished within the time period left on the voucher.

If the FUP youth is offered an FSS slot prior to the 36-month mark, the youth:

- Will be required to enroll in the FSS program in order to receive an extension of assistance at the end of the 36-month time period (unless they meet one of the statutory exceptions described above).
- Will not be considered to have been “unable to enroll” in the FSS program as described above, and as a result, will not be eligible to receive an extension of assistance based on meeting the education, workforce development, or employment requirements described above.

FSS Enrollment After 48 Months

The PHA may, but is not required to, offer a FUP youth an FSS slot that becomes available between the 48-month mark and the 60-month mark, since the youth will have already received their second and final extension.

PHA Policy

If an FSS slot becomes available between the 48 and 60-month marks, the PHA will not offer the FSS slot to a FUP youth.

Extensions of Assistance

At the 36-month and 48-month reexamination, the PHA must extend FUP youth assistance if the youth is participating in and in compliance with the FSS program as long as the youth is still eligible for the HCV program.

In any case, the FUP youth cannot receive more than a total of 60 months of FUP youth voucher assistance, even if the FSS Contract of Participation time period extends beyond the voucher 60-month mark.

No FSS Program or Unable to Enroll in FSS

If a PHA does not carry out an FSS program or the FUP youth has been unable to enroll in the program during the first 36 months of receiving FUP assistance, the FUP youth is entitled to receive an extension of assistance for up to two successive 12-month periods beyond the 36-month time limit provided that the youth engaged in at least one of the education, workforce development, or employment activities described above for not less than nine months of the 12-month period preceding each extension. In order to meet the nine months out of the preceding 12 months requirement, the youth may have engaged in one of the education, workforce development, or employment activities described above or a combination of these activities.

Verification Prior to Annual Reexam

In order to provide an extension of assistance, the PHA must verify compliance with the above requirements at the end of the 36-month time period and the 48-month time periods. The PHA does not need to verify compliance with these requirements at the end of the 60-month time period since the maximum length of assistance is 60 months.

To verify compliance with the education, workforce development, or employment requirement or one of the statutory exceptions, the PHA must provide the FUP youth written notification informing them that they may receive an extension of their FUP assistance and providing instructions on how the youth may demonstrate that they meet one of these conditions. This notification must be provided sufficiently in advance of the end of the 36-month or 48-month time periods, as applicable, to allow the FUP youth to demonstrate that they meet the education, workforce development, or employment requirement, or one of the statutory exceptions, and for the PHA to conduct an annual reexamination prior to the expiration of the FUP assistance.

PHA Policy

The PHA will verify compliance with the education, workforce development, or employment requirement, or one of the statutory exceptions, at the end of the 36-month and 48-month time periods prior to the FUP youth's scheduled annual reexamination. The PHA will not verify compliance at the end of the 60-month time period.

The PHA will provide each FUP youth on the PHA's program with a written notification informing them that they may receive an extension of their FUP assistance if they meet conditions outlined in this chapter and providing them with instructions on how they may demonstrate compliance at least 60 days prior to their scheduled annual reexamination date. When necessary, the PHA will provide this notification in a format accessible to FUP youth with disabilities and in a translated format for FUP youth with limited English proficiency in accordance with Chapter 2.

The PHA will use the following verification methods to verify a FUP youth's eligibility for voucher extensions:

To verify compliance with the FSS requirement, the PHA will examine its records to confirm, or obtain confirmation from the PHA's FSS program staff, that the FUP youth participant is in compliance with FSS program requirements and has not been terminated from the FSS program.

To meet the education, workforce development, or employment requirement, the PHA will verify that the FUP youth was engaged in at least one education, workforce development, or employment activity for at least nine months of the 12-month period immediately preceding the end of 36-month or 48-month time period, as applicable.

Due to the timing of when the PHA verifies compliance and conducts the annual reexamination, the FUP youth may have not yet met the nine-month requirement but may be able to demonstrate that they will meet the nine-month requirement as of the end of the 36-month or 48-month time period. In such cases, the FUP/FYI youth will still be considered to have met the requirements.

In order for the FUP youth to meet one of the statutory exceptions described above, the youth must submit a certification to the PHA that they meet one of these exceptions. This certification is the only documentation that the FUP youth must submit in order to demonstrate that they meet one of the statutory exceptions.

A FUP youth who received an extension of voucher assistance at the end of the 36-month time period based on meeting one of the conditions described in this chapter does not have to meet the same conditions when they reach the end of the 48-month time period. The FUP youth may demonstrate that they meet a different condition in order to receive an extension of their assistance.

If the PHA determines that the youth meets one of the statutory conditions, the PHA would then conduct an annual reexamination. If the annual reexamination determines that the youth is still eligible for the HCV program, the PHA must provide the FUP youth the extension of voucher assistance.

Termination of Assistance for Failure to Meet Conditions

Failure of the FUP youth to meet one of the above conditions will only impact their ability to receive subsequent extensions of assistance. It will not serve as a basis for terminating the FUP assistance prior to the annual reexam.

If the FUP youth does not meet any of the conditions described in in this chapter, the youth is subject to the statutory time limit of 36 months or the time limit of any extension that the youth has already received, and the FUP youth voucher must be terminated once the youth reaches this time limit. The calculation of the time limit begins from the date the first HAP contract is signed (for tenant-based vouchers) or from the date the youth entered into the initial lease agreement (for project-based vouchers). The number of months is calculated based on the number of months that HAP subsidy is being paid on behalf of the youth, not the number of months that the youth is in the FUP youth program. Prior to termination, the PHA must offer the FUP youth the opportunity to request an informal hearing, in accordance with Chapter 16.

19-I.F. REFERRALS AND WAITING LIST MANAGEMENT

Referrals

The PCWA must establish and implement a system to identify FUP-eligible families and youths within the agency's caseload and make referrals to the PHA. The PCWA must certify that the FUP applicants they refer to the PHA meet FUP eligibility requirements. The PHA is not required to maintain full documentation that demonstrates the family's or youth's FUP eligibility as determined by the PCWA but should keep the referral or certification from the PCWA.

PHA Policy

As part of the MOU, the PHA and PCWA have identified staff positions to serve as lead FUP liaisons. These positions will be responsible for transmission and acceptance of FUP referrals. The PCWA must commit sufficient staff and resources to ensure eligible families and youths are identified and determined eligible in a timely manner.

When FUP vouchers are available, the PHA liaison responsible for acceptance of referrals will contact the PCWA FUP liaison via email indicating the number of vouchers available and requesting an appropriate number of referrals. No more than 10 business days from the date the PCWA receives this notification, the PCWA liaison will provide the PHA with a list of eligible referrals include the name, address, and contact phone number for each adult individual who is being referred; a completed release form for each adult family member; and a written certification for each referral indicating the youth or family is FUP-eligible.

The PHA will maintain a copy of the referral or certification from the PCWA in the participant's file along with other eligibility paperwork.

A PHA must serve any referrals (youths or families) that meet all program eligibility requirements. If a PHA determines that it has received a sufficient number of referrals from the PCWA so that the PHA will be able to lease all FUP vouchers awarded, the PHA may request that the PCWA suspend transmission of referrals. If the PHA determines that additional referrals will be needed after it has made such a request, the PHA may request that the PCWA resume transmission of referrals [Notice PIH 2011-52].

Waiting List Placement

A family that is already participating in the regular HCV program cannot be transferred to a FUP voucher.

Once a referral is made, the PHA must compare the list of PCWA referrals to its HCV waiting list to determine if any applicants on the PCWA's referral list are already on the PHA's HCV waiting list. Applicants already on the PHA's HCV waiting list retain the order of their position on the list. Applicants not already on the PHA's HCV waiting list must be placed on the HCV waiting list.

If the PHA's HCV waiting list is closed, the PHA must open its HCV waiting list in order to accept new FUP applicants. If necessary, the PHA may open its waiting list solely for FUP applicants, but this information must be included in the PHA's notice of opening its waiting list (see section 4-II.C., Opening and Closing the Waiting List of this administrative plan).

PHA Policy

Within 10 business days of receiving the referral from the PCWA, the PHA will review the HCV waiting list and will send the PCWA a list confirming whether or not referrals are on the waiting list.

Referrals who are already on the list will retain their position and the list will be notated to indicate the family or youth is FUP-eligible.

For those referrals not already on the waiting list, the PHA will work with the PCWA to ensure they receive and successfully complete a pre-application or application, as applicable. Once the pre-application or application has been completed, the PHA will place the referral on the HCV waiting list with the date and time of the original referral and an indication that the referral is FUP-eligible.

Waiting List Selection

The PHA selects FUP-eligible families or youths based on the PHA's regular HCV waiting list selection policies in Chapter 4, including any preferences that may apply.

19-I.G. PHA HCV ELIGIBILITY DETERMINATION

Once a FUP-eligible family or youth is selected from the HCV waiting list, the PHA must determine whether the family or youth meets HCV program eligibility requirements. Applicants must be eligible under both FUP family or youth eligibility requirements, as applicable, and HCV eligibility requirements as outlined in Chapter 3 of this policy.

The PCWA may, but is not obligated to, provide information to the PHA on the family's criminal history.

PHA Policy

Subject to privacy laws, the PCWA will provide any available information regarding the applicant's criminal history to the PHA.

The PHA will consider the information in making its eligibility determination in accordance with the PHA's policies in Chapter 3, Part III.

Additional FUP Eligibility Factors [FUP FAQs]

For FUP family vouchers, the family must remain FUP-eligible thorough lease-up.

- If, after a family is referred by the PCWA but prior to issuing a family FUP voucher, the PHA discovers that the lack of adequate housing is no longer a primary factor for the family not reunifying, the FUP voucher may not be issued to the family.
- Similarly, if the FUP voucher has already been issued before the PHA discovers that the reunification will not happen, but the family has not yet leased up under the voucher, the PHA must not execute the HAP contract, as the family is no longer FUP-eligible.

FUP-eligible youth must be no more than 24 years old both at the time of PCWA certification and at the time of the HAP execution. If a FUP youth is 24 at the time of PCWA certification but will turn 25 before the HAP contract is executed, the youth is no longer eligible for a FUP youth voucher.

PHA Policy

Any applicant that does not meet the eligibility criteria for the HCV program listed in Chapter 3 or any eligibility criteria listed in this section will be notified by the PHA in writing following policies in Section 3-III.F., including stating the reasons the applicant was found ineligible and providing an opportunity for an informal review.

19.I.H. LEASE UP [FR Notice 1/24/22]

Once the PHA determines that the family or youth meets HCV eligibility requirements, the family or youth will be issued a FUP voucher in accordance with PHA policies.

During the family briefing, PHAs must inform the FUP youth of:

- The extension of assistance provisions and requirements;
- The availability of the FSS program and offer them an FSS slot, if available, or offer to place them on the FSS waiting list (provided the PHA has an FSS program); and
- Supportive services available to them, the existence of any other programs or services, and their eligibility for such programs and services. However, participation in supportive services cannot be required as a condition of receiving FUP youth assistance.

PHA Policy

Eligible applicants will be notified by the PHA in writing following policies in Section 3-III.F. of this administrative plan. FUP families will attend a standard HCV briefing in accordance with PHA policies in Part I of Chapter 5 of this administrative plan. FUP youth will be briefed individually. The PHA will provide all aspects of the written and oral briefing as outlined in Part I of Chapter 5 but will also provide an explanation of the required items listed above, as well as discussing supportive services offered by the PCWA.

For both FUP youth and FUP families, vouchers will be issued in accordance with PHA policies in Chapter 5 Part II, except that the PHA will consider one additional 30-day extension beyond the first automatic extension for any reason, not just those listed in the policy in Section 5-II.E.

Once the family or youth locate a unit, the PHA conducts all other processes relating to voucher issuance and administration per HCV program regulations and the PHA's policies (including, but not limited to: NSPIRE inspections, determination of rent reasonableness, etc.).

19-I.I. TERMINATION OF ASSISTANCE

General Requirements

With the exception of terminations of assistance for FUP youth after the statutorily required time period, terminations of FUP assistance are handled in the same way as the regular HCV program. Termination of a FUP voucher must be consistent with regulations for termination in 24 CFR Part 982, Subpart L and be in compliance with PHA policies (Chapter 12).

If the person who qualifies for the FUP voucher passes away, the family retains the FUP voucher. In the case of a FUP-youth voucher, assistance will terminate after the statutorily required time period, even if the FUP-eligible youth is no longer included in the household.

If the person who qualifies for the FUP voucher moves, the remaining family members may keep the FUP voucher based on PHA policy (see administrative plan, Section 3-I.C., Family Breakup and Remaining Member of Tenant Family).

FUP Family Vouchers

If parents lose their parental rights or are separated from their children after voucher lease-up (or their children reach adulthood), the family is still eligible to keep their FUP assistance, as the regulations do not permit HCV termination for a family losing parental rights or the children reaching adulthood. However, the PHA may transfer the assistance of a FUP family voucher holder to regular HCV assistance if there are no longer children in the household.

PHA Policy

The PHA will transfer the assistance of a FUP family voucher holder to regular HCV assistance if there are no longer children in the household and there is no prospect of any minor child being returned to the household.

If the PHA has no regular HCV vouchers available at the time this determination is made, including if no vouchers are available due to lack of funding, the PHA will issue the family the next available regular HCV voucher after those being issued to families residing in PBV units claiming Choice Mobility.

FUP Youth Vouchers

A PHA cannot terminate a FUP youth's assistance for noncompliance with PCWA case management, nor may the PHA terminate assistance for a FUP youth for not accepting services from the PCWA.

The PHA may not transfer the assistance of a FUP youth voucher holder to regular HCV assistance upon the expiration of the statutorily required time period. However, the PHA may issue a regular HCV to FUP youth if they were selected from the waiting list in accordance with PHA policies and may also adopt a preference for FUP youth voucher holders who are being terminated for this reason.

PHA Policy

The PHA will not provide a selection preference on the PHA's HCV waiting list for FUP youth who are terminated due to the time limit on assistance.

Upon the expiration of the statutorily required time period, a FUP youth voucher holder who has children and who lacks adequate housing may qualify for a FUP family voucher provided they are referred by the PCWA as an eligible family and meet the eligibility requirements for the PHA's HCV program.

9-I.J. FUP PORTABILITY

Portability for a FUP family or youth is handled in the same way as for a regular HCV family. A PHA may not restrict or deny portability for a FUP family or youth for reasons other than those specified in the HCV program regulations, as reflected in Chapter 10 of the administrative plan.

A FUP family or youth does not have to port to a jurisdiction that administers FUP.

If the receiving PHA administers the FUP voucher on behalf of the initial PHA, the voucher is still considered a FUP voucher regardless of whether the receiving PHA has a FUP program.

If the receiving PHA absorbs the voucher, the receiving PHA may absorb the incoming port into its FUP program (if it has one) or into its regular HCV program (if the receiving PHA has vouchers available to do so) and the family or youth become regular HCV participants. In either case, when the receiving PHA absorbs the voucher, a FUP voucher becomes available to the initial PHA.

Considerations for FUP Youth Vouchers

If the voucher is a FUP youth voucher and remains such upon lease-up in the receiving PHA's jurisdiction, termination of assistance must still take place once the youth has received assistance for the statutorily required time period. If the receiving PHA is administering the FUP youth voucher on behalf of the initial PHA, the two PHAs must work together to initiate termination upon expiration of the statutorily required time period.

19-I.K. PROJECT-BASING FUP VOUCHERS [Notice PIH 2017-21; FR Notice 1/24/22]

The PHA may project-base FUP vouchers without HUD approval in accordance with Notice PIH 2017-21, FR Notice 1/24/22, and all statutory and regulatory requirements for the PBV program. Project-based FUP vouchers are subject to the PBV program percentage limitation discussed in Section 17-I.A.

The PHA may limit PBVs to one category of FUP-eligible participants (families or youth) or a combination of the two.

While FUP vouchers can be used for either families or youth, a PBV unit may only be counted towards the PHA's 10 percent exception authority under the program cap and the project's income-mixing requirement if the FUP PBV assistance is provided on behalf of an eligible youth. The PHA must amend its administrative plan to include the limitation of these FUP PBV units to eligible youth.

PHA Policy

The PHA will not project-base FUP vouchers. All FUP vouchers will be used to provide tenant-based assistance.

PART II: FOSTER YOUTH TO INDEPENDENCE INITIATIVE

19-II.A. PROGRAM OVERVIEW [Notice PIH 2020-28; Notice PIH 2023-04; FR Notice 1/24/22]

The Foster Youth to Independence (FYI) initiative was announced in 2019. The FYI initiative allows PHAs who partner with a Public Child Welfare Agency (PCWA) to request targeted HCVs to serve eligible youth with a history of child welfare involvement that are homeless or at risk of being homeless. Rental assistance and supportive services are provided to qualified youth for a period of between 36 and 60 months.

Funding is available either competitively through an FYI NOFA or noncompetitively on a rolling basis in accordance with the application requirements outlined in Notice PIH 2020-28, Notice PIH 2021-26, or Notice PIH 2023-04, as applicable. Under the noncompetitive process, PHAs are limited to 25 vouchers in a fiscal year with the ability to request additional vouchers. Where the PHA has a combined FYI and/or FUP size of no more than 10 vouchers, the PHA may request FYI vouchers with at least 50 percent utilization of its FUP and/or FYI vouchers. Where the PHA has a combined FYI and/or FUP size of 11 or more vouchers, the PHA may request FYI vouchers with 90 percent or greater utilization of its FUP and/or FYI vouchers. For competitive awards, the number of vouchers is dependent on PHA program size and need.

19-II.B. PARTNERING AGENCIES [Notice PIH 2023-04; FYI Updates and Partnering Opportunities Webinar]

Public Child Welfare Agency (PCWA)

The PHA must enter into a partnership agreement with a PCWA in the PHA's jurisdiction in the form of a Memorandum of Understanding (MOU) or letter of intent. The PCWA is responsible for identifying and referring eligible youth to the PHA and providing or securing a commitment for the provision of supportive services once youth are admitted to the program.

PHA Policy

The PHA will implement a Foster Youth to Independence (FYI) program in partnership with *[Referrals from Department of Social Services, Preferred Family Healthcare, COC, Children's Division]*.

The PCWA is responsible for:

- Identifying FYI-eligible youth;
- Developing a system of prioritization based on the level of need of the youth and the appropriateness of intervention;
- Providing a written certification to the PHA that the youth is eligible; and
- Providing or securing supportive services for 36 months.

Continuum of Care (CoC) and Other Partners

HUD strongly encourages PHAs to add other partners into the partnership agreement with the PCWA such as state, local, philanthropic, faith-based organizations, and the CoC, or a CoC recipient it designates.

PHA Policy

In addition to the PCWA, the PHA will implement the FYI program in partnership with *[Department of Social Services, Preferred Family Healthcare, COC, Children's Division]*.

19-II.C. YOUTH ELIGIBILITY CRITERIA [Notice PIH 2023-04; FYI Q&As; FYI FAQs]

The PCWA is responsible for certifying that the youth has prior qualifying foster care involvement. As determined by the PCWA, eligible youth:

- Are at least 18 years of age and not more than 24 years of age (have not yet reached their 25th birthday);
 - Youth must be no more than 24 years of age at the time the PCWA certifies them as eligible and at the time of HAP contract execution.
- Have left foster care or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act;
 - Placements can include, but are not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and pre-adoptive homes in accordance with 24 CFR 5.576;
- Are homeless or at risk of becoming homeless at age 16 and older;
 - *At risk of being homeless* is fully defined at 24 CFR 576.2.
 - o This includes a person that is exiting a publicly funded institution, or system of care (such as a healthcare facility, a mental health facility, foster care or other youth facility, or correction program or institution). Therefore, youth being discharged from an institution may be eligible for an FYI voucher [FYI FAQs].

Eligibility is not limited to single persons. For example, pregnant and/or parenting youth are eligible to receive assistance assuming they otherwise meet eligibility requirements.

19-II.D. SUPPORTIVE SERVICES [Notice PIH 2023-04; FYI Updates and Partnering Opportunities Webinar; FYI Q&As]

Supportive services may be provided by the PHA, PCWA, or a third party. The PCWA must provide or secure a commitment to provide supportive services for participating youth for the period of time defined in the NOFA/O for which the funding was made available. At a minimum, the following supportive services must be offered:

- Basic life skills information/counseling on money management, use of credit, housekeeping, proper nutrition/meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services);
- Counseling on compliance with rental lease requirements and with HCV program participant requirements, including assistance/referrals for assistance on security deposits, utility hook-up fees, and utility deposits;
- Providing such assurances to owners of rental property as are reasonable and necessary to assist eligible youth to rent a unit with a voucher;
- Job preparation and attainment counseling (where to look/how to apply, dress, grooming, relationships with supervisory personnel, etc.); and
- Educational and career advancement counseling regarding attainment of general equivalency diploma (GED) or attendance/financing of education at a technical school, trade school, or college, including successful work ethic and attitude models.

PHA Policy

Additional supportive services will not be offered.

Since participation in supportive services is optional, but strongly encouraged, an FYI participant may decline supportive services.

19-II.E. REFERRALS AND WAITING LIST MANAGEMENT [Notice PIH 2023-04; FYI Updates and Partnering Opportunities Webinar FYI FAQs]

Referrals

The PCWA is responsible for certifying that the youth has prior qualifying foster care involvement. Once the PCWA sends the PHA the referral certifying the youth is program-eligible, the PHA determines HCV eligibility.

The PCWA must have a system for identifying eligible youth within the agency's caseload and reviewing referrals from other partners, as applicable. The PCWA must also have a system for prioritization of referrals to ensure that youth are prioritized for an FYI voucher based upon their level of need and appropriateness of the intervention.

Referrals may come from other organizations in the community who work with the population, but the PCWA must certify that the youth meets eligibility requirements, unless the PCWA has vested another organization with this authority.

The PHA is not required to maintain full documentation that demonstrates the youth's eligibility as determined by the PCWA but should keep the referral or certification from the PCWA. The PCWA is not required to provide the PHA with HCV eligibility documents.

PHA Policy

The PHA and PCWA have identified staff positions to serve as lead FYI liaisons. These positions will be responsible for transmission and acceptance of referrals. The PCWA must commit sufficient staff and resources to ensure eligible youths are identified, prioritized, and determined eligible in a timely manner.

When vouchers are available, the PHA liaison responsible for acceptance of referrals will contact the PCWA liaison via email indicating the number of vouchers available and requesting an appropriate number of referrals. No more than 10 business days from the date the PCWA receives this notification, the PCWA liaison must provide the PHA with a list of eligible referrals, a completed release form, and a written certification for each referral indicating the referral is eligible. The list will include the name, address, and contact phone number for each adult individual who is being referred.

The PHA will maintain a copy of each certification from the PCWA in the participant's file along with other eligibility paperwork.

Waiting List Placement [Notice PIH 2023-04 and FYI FAQs]

The PHA must use the HCV waiting list for the FYI program. Youth already on the HCV program may not be transferred to an FYI voucher since they are not homeless or at-risk of homelessness.

Once a referral is made, the PHA must compare the list of PCWA referrals to its HCV waiting list to determine if any applicants on the PCWA's referral list are already on the PHA's HCV waiting list. Applicants already on the PHA's HCV waiting list retain the order of their position on the list. Applicants not already on the PHA's HCV waiting list must be placed on the HCV waiting list.

If the PHA's HCV waiting list is closed, the PHA must open its HCV waiting list in order to accept new referrals. The PHA may reopen the waiting list to accept an FYI eligible youth without opening the waiting list for other applicants; however, the requirements at 24 CFR 982.206 for giving public notice when opening and closing the waiting list apply (see section 4-II.C., Opening and Closing the Waiting List of this administrative plan).

PHA Policy

Within 10 business days of receiving the referral from the PCWA, the PHA will review the HCV waiting list and will send the PCWA a list confirming whether or not referrals are on the waiting list.

Referrals who are already on the list will retain their position and the list will be notated to indicate the applicant is FYI-eligible.

For those referrals not already on the waiting list, the PHA will work with the PCWA to ensure they receive and successfully complete a pre-application or application, as applicable. Once the pre-application or application has been completed, the PHA will place the referral on the HCV waiting list with the date and time of the original referral and an indication that the referral is FYI-eligible.

Waiting List Selection

The PHA selects eligible youths based on the PHA's regular HCV waiting list selection policies in Chapter 4, including any preferences that may apply.

19-II.F. PHA HCV ELIGIBILITY DETERMINATION [FYI FAQs]

Once an eligible youth is selected from the HCV waiting list, the PHA must determine whether the youth meets HCV program eligibility requirements. Applicants must be eligible under both FYI eligibility requirements and HCV eligibility requirements as outlined in Chapter 3 of this policy.

The PCWA may, but is not obligated to, provide information to the PHA on the youth's criminal history.

PHA Policy

Subject to privacy laws, the PCWA will provide any available information regarding the applicant's criminal history to the PHA.

The PHA will consider the information in making its eligibility determination in accordance with the PHA's policies in Chapter 3, Part III.

Additional Eligibility Factors

Youth must be no more than 24 years old both at the time of PCWA certification and at the time of the HAP execution. If a youth is 24 at the time of PCWA certification but will turn 25 before the HAP contract is executed, the youth is no longer eligible for a FYI voucher.

PHA Policy

Any applicant that does not meet the eligibility criteria for the HCV program listed in Chapter 3 or any eligibility criteria listed in this section will be notified by the PHA in writing following policies in Section 3-III.F, including stating the reasons the applicant was found ineligible and providing an opportunity for an informal review.

19-II.G. LEASE UP [FR Notice 1/24/22]

Once the PHA determines that the family or youth meets HCV eligibility requirements, the youth will be issued an FYI voucher in accordance with PHA policies.

During the family briefing, PHAs must inform the FYI voucher holder of:

- The extension of assistance provisions and requirements;
- The availability of the FSS program and offer them an FSS slot, if available, or offer to place them on the FSS waiting list (provided the PHA has an FSS program); and
- The supportive services available to them, the existence of any other programs or services, and their eligibility for such programs and services. However, participation in supportive services cannot be required as a condition of receiving FYI assistance.

PHA Policy

Eligible applicants will be notified by the PHA in writing following policies in Section 3-III.F. of this policy. FYI youth will be briefed individually. The PHA will provide all aspects of the written and oral briefing as outlined in Part I of Chapter 5.

Vouchers will be issued in accordance with PHA policies in Chapter 5, Part II, except that the PHA will consider one additional 30-day extension beyond the first automatic extension for any reason, not just those listed in the policy in Section 5-II.E.

Once the youth locates a unit, the PHA conducts all other processes relating to voucher issuance and administration per HCV program regulations and the PHA policy in Chapter 9.

Should a youth fail to use the voucher, the PHA may issue the voucher to another eligible youth if one has been identified [Notice PIH 2023-04].

Turnover [Notice PIH 2023-04]

Awards of FYI Tenant Protection Vouchers (TPVs) continue to be administered under the requirements of Notice PIH 2019-20. This includes turnover requirements and the requirement to inform HUD should a youth not use a voucher or leave the program. For example, FYI TPVs awarded under Notice PIH 2019-20 “sunset” when a youth leaves the program. This means that the PHA cannot reissue FYI TPV assistance issued under that notice to another youth when an initial youth exits the HCV program. HUD does not have the authority to allow the voucher to be used for a youth other than the one identified in the request.

19-II.H. MAXIMUM ASSISTANCE PERIOD [Notice PIH 2023-04 and FYI FAQs; FR Notice 1/24/22]

Vouchers are limited by statute to a total of between 36 months and 60 months of housing assistance. At the end of the statutory time period, assistance must be terminated. However, any period of time for which no subsidy (HAP) is being paid on behalf of the youth does not count toward the limitation. It is not permissible to reissue another FYI TPV to the same youth upon expiration of their FYI assistance.

Participants do not “age out” of the program. A participant may continue with the program until they have received the period of assistance for which they are eligible. Age limits are only applied for entry into the program.

Extension of Assistance

FYI voucher holders who first leased or lease a unit after December 27, 2020, may be eligible for an extension of assistance up to 24 months beyond the 36-month time limit (for a total of 60 months of assistance).

While FYI voucher holders cannot be required to participate in the Family Self-Sufficiency (FSS) program as a condition of receipt of assistance, an eligible youth who participates in the FSS program and is in compliance with the applicable terms and conditions of the program is entitled to receive assistance for up to an additional 24 months. A FYI voucher holders must accept an FSS slot if it is offered to them prior to the 36-month mark in order to receive an extension of assistance (unless the youth meets one of the statutory exceptions described below).

Statutory Exceptions

FYI voucher holders will be entitled to receive an extension of assistance for up to 24 months beyond the 36-month time limit without participating in the PHA’s FSS program if they certify that they meet one of the exceptions below:

- The FYI voucher holder is a parent or other household member responsible for the care of a dependent child under the age of six or for the care of an incapacitated person.

PHA Policy

The PHA defines *incapacitated person* as **[Unable by reason of any physical, mental, or cognitive condition to receive and evaluate information or to communicate decisions to such an extent that the person lacks ability to manage the person's financial resources;]**. The PHA will apply this exception in a manner that provides extensions of FYI assistance to the broadest population possible consistent with the statutory requirements.

The FYI voucher holder will be required to self-certify that they meet this exception on a PHA-provided form. This certification is the only documentation that the FYI voucher holder must submit.

The child or incapacitated person is not required to reside in the household in order for the FYI voucher holder to certify they meet this exception. For example, a child in a joint custody arrangement under the age of six who resides in the household only part time may qualify the FYI voucher holder for this exception.

- The FYI voucher holder is a person who is regularly and actively participating in a drug addiction or alcohol treatment and rehabilitation program.

PHA Policy

The PHA will define *regular and active participation* in a manner that provides extensions of FYI voucher holder assistance to the broadest population possible consistent with the statutory requirements.

The FYI voucher holder will be required to self-certify that they meet this exception on a PHA-provided form. This certification is the only documentation that the FYI voucher holder must submit.

- The FYI voucher holder is a person who is incapable of complying with the requirement to participate in a FSS program as described above or engage in education, workforce development, or employment activities as described below, as applicable, due to a documented medical condition.

PHA Policy

The PHA will apply this requirement in a manner that provides extensions of FYI voucher holder assistance to the broadest population possible consistent with statutory requirements.

The FYI voucher holder will be required to self-certify that they meet this exception on a PHA-provided form. This certification is the only documentation that the FYI voucher holder must submit.

An FYI voucher holder that meets one of the above exceptions must still be offered an opportunity to enroll in the PHA's FSS program (if it is available to them) and receive any supportive services available to FYI voucher holders. An FYI voucher holder may choose to participate in an FSS program or engage in education, workforce development, or employment activities, even if they meet one of the above statutory exceptions.

Education, Workforce Development, or Employment Activities

If a PHA that carries out an FSS program is unable to offer a FYI voucher holder an FSS slot during their first 36 months of receiving FYI assistance, the FYI voucher holder is considered to have been “unable to enroll” in the program and may have their voucher extended by meeting the education, workforce development, or employment criteria described below:

- The FYI voucher holder was engaged in obtaining a recognized postsecondary credential or a secondary school diploma or its recognized equivalent.

PHA Policy

The PHA will use the definitions of *recognized postsecondary credential* and *secondary school diploma or its recognized equivalent* under the Workforce Innovation and Opportunity Act (WIOA). WIOA defines a *recognized postsecondary credential* as a credential consisting of an industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the state involved or federal government, or an associate or baccalaureate degree (29 U.S.C. 3102). Examples of a recognized postsecondary credential include, but are not limited to, an associate’s degree, bachelor’s degree, occupational licensure, or occupational certification (see U.S. Department of Labor, Training and Employment Guidance Letter No. 10–16, Change 1). For the purpose of WIOA, the U.S. Department of Labor defines a *secondary school diploma or its recognized equivalent* as a secondary school diploma (or alternate diploma) that is recognized by a state and that is included for accountability purposes under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act (ESSA). A secondary school equivalency certification signifies that a student has completed the requirement for a high school education. Examples of a secondary school diploma or its recognized equivalent include, but are not limited to, obtaining certification of attaining passing scores on a state-recognized high school equivalency test, earning a secondary school diploma or state-recognized equivalent, or obtaining certification of passing a state-recognized competency-based assessment.

- The FYI voucher holder was enrolled in an *institution of higher education*, as such term is defined in section 101(a) of the Higher Education Act of 1965 (20 U.S.C. 1001(a)) or an institution that meets the definition of a *proprietary institution of higher education* or a *postsecondary vocational institution* under sections 102(b)(1) and (c)(1) of the Higher Education Act of 1965 (20 U.S.C. 1002(b)(1) and (c)(1)), respectively.

PHA Policy

The FYI voucher holder must be enrolled in education activities on at least a half-time basis, as defined by the institution which they attend. However, the PHA may make exceptions to this requirement if the FYI voucher holder is unable to enroll in a sufficient number of classes due to a lack of course offerings by the educational institution where they are enrolled.

- The FYI voucher holder was participating in a career pathway, as such term is defined in Section 3 of the Workforce Innovation and Opportunity Act (29 U.S.C. 3102).
- The FYI voucher holder was employed.

PHA Policy

The PHA will consider the FYI voucher holder to be employed if they work a minimum of 20 hours per week. The PHA may make exceptions to this requirement if the FYI voucher holder's hours are reduced due to circumstances beyond their control or the FYI voucher holder must temporarily reduce their work hours due to a verified family emergency.

FSS Enrollment at 24 Months

If the FYI voucher holder has not been provided an opportunity to enroll in the FSS program during the first 24 months of FYI assistance, HUD encourages the PHA to remind the FYI voucher holder at the 24-month reexamination of the education, workforce development, and employment requirements described above so that they have enough time to meet these requirements prior to the expiration of the 36-month time period for FYI assistance.

PHA Policy

If the FYI voucher holder has not been provided an opportunity to enroll in the FSS program during the first 24 months of FYI assistance, the PHA will remind the FYI voucher holder at their second regular reexamination of the education, workforce development, and employment requirements described above.

FSS Enrollment Between 36 and 48 Months

If an FSS slot becomes available between the 36-month and 48-month mark:

- The PHA must offer the slot to an FYI voucher holder who had their voucher extended based on meeting the education, workforce development, or employment requirement listed above, or one of the statutory exceptions listed above (even if the FYI voucher holder previously declined an FSS slot because they met one of the statutory exceptions).
- The PHA must work with the FYI voucher holder to determine whether enrollment in FSS is feasible and in their best interest given any education, workforce development, or employment activities that the FYI voucher holder is engaged in and any statutory exceptions that apply to the FYI voucher holder, as well as the remaining time on their voucher.
- If the FYI voucher holder accepts the FSS slot, the PHA must work with them to establish Contract of Participation goals and an Individual Training and Services Plan (ITSP) that can be accomplished within the time period left on the voucher.

If the FYI voucher holder is offered an FSS slot prior to the 36-month mark, the FYI voucher holder:

- Will be required to enroll in the FSS program in order to receive an extension of assistance at the end of the 36-month time period (unless they meet one of the statutory exceptions described above).

- Will not be considered to have been “unable to enroll” in the FSS program, and as a result, will not be eligible to receive an extension of assistance based on meeting the education, workforce development, or employment requirements described above.

FSS Enrollment After 48 Months

The PHA may, but is not required, to offer an FYI voucher holder an FSS slot that becomes available between the 48-month mark and the 60-month mark, since the FYI voucher holder will have already received their second and final extension.

PHA Policy

If an FSS slot becomes available between the 48 and 60-month marks, the PHA will not offer the FSS slot to an FYI voucher holder.

Extensions of Assistance

At the 36-month and 48-month reexamination, the PHA must extend FYI assistance if the FYI voucher holder is participating in and in compliance with the FSS program as long as the FYI voucher holder is still eligible for the HCV program.

In any case, the FYI voucher holder cannot receive more than a total of 60 months of FYI assistance even if the FSS Contract of Participation time period extends beyond the voucher 60-month mark.

No FSS Program or Unable to Enroll in FSS

If a PHA does not carry out an FSS program or the FYI voucher holder has been unable to enroll in the program during the first 36 months of receiving FYI assistance, the FYI voucher holder is entitled to receive an extension of assistance for up to two successive 12-month periods beyond the 36-month time limit provided that the FYI voucher holder engaged in at least one of the education, workforce development, or employment activities described above for not less than nine months of the 12-month period preceding each extension. In order to meet the nine months out of the preceding 12 months requirement, the FYI voucher holder may have engaged in one of the education, workforce development, or employment activities described above or a combination of these activities.

Verification Prior to Annual Reexam

In order to provide an extension of assistance, the PHA must verify compliance with the above requirements at the end of the 36-month time period and the 48-month time periods. The PHA does not need to verify compliance with these requirements at the end of the 60-month time period since the maximum length of assistance is 60 months.

To verify compliance with the education, workforce development, or employment requirement or one of the statutory exceptions, the PHA must provide the FYI voucher holder written notification informing them that they may receive an extension of their FYI assistance and providing instructions on how the FYI voucher holder may demonstrate that they meet one of these conditions. This notification must be provided sufficiently in advance of the end of the 36-month or 48-month time periods, as applicable, to allow the FYI voucher holder to demonstrate that they meet the education, workforce development, or employment requirement, or one of the statutory exceptions, and for the PHA to conduct an annual reexamination prior to the expiration of the FYI assistance.

PHA Policy

The PHA will verify compliance with the education, workforce development, or employment requirement, or one of the statutory exceptions, at the end of the 36-month and 48-month time periods prior to the FYI voucher holder's scheduled annual reexamination. The PHA will not verify compliance at the end of the 60-month time period.

The PHA will provide each FYI voucher holder on the PHA's program with a written notification informing them that they may receive an extension of their FYI assistance if they meet conditions outlined in this chapter and providing them with instructions on how they may demonstrate compliance at least 60 days prior to their scheduled annual reexamination date. When necessary, the PHA will provide this notification in a format accessible to FYI voucher holders with disabilities and in a translated format for FYI voucher holders with limited English proficiency in accordance with Chapter 2.

The PHA will use the following verification methods to verify an FYI voucher holder's eligibility for voucher extensions:

To verify compliance with the FSS requirement, the PHA will examine its records to confirm, or obtain confirmation from the PHA's FSS program staff, that the FYI participant is in compliance with FSS program requirements and has not been terminated from the FSS program.

To meet the education, workforce development, or employment requirement, the PHA will verify that the FYI voucher holder was engaged in at least one education, workforce development, or employment activity for at least nine months of the 12-month period immediately preceding the end of the 36-month or 48-month time period, as applicable.

Due to the timing of when the PHA verifies compliance and conducts the annual reexamination, the FYI voucher holder may have not yet met the nine-month requirement but may be able to demonstrate that they will meet the nine-month requirement as of the end of the 36-month or 48-month time period. In such cases, the FYI voucher holder will still be considered to have met the requirements.

In order for the FYI voucher holder to meet one of the statutory exceptions described above, the FYI voucher holder must submit a certification to the PHA that they meet one of these exceptions. This certification is the only documentation that the FYI voucher holder must submit in order to demonstrate that they meet one of the statutory exceptions.

An FYI voucher holder who received an extension of voucher assistance at the end of the 36-month time period based on meeting one of the conditions described in this chapter does not have to meet the same conditions when they reach the end of the 48-month time period. The FYI voucher holder may demonstrate that they meet a different condition in order to receive an extension of their assistance.

If the PHA determines that the FYI voucher holder meets one of the statutory conditions, the PHA would then conduct an annual reexamination. If the annual reexamination determines that the FYI voucher holder is still eligible for the HCV program, the PHA must provide the FYI voucher holder the extension of voucher assistance.

Termination of Assistance for Failure to Meet Conditions

Failure of the FYI voucher holder to meet one of the above conditions will only impact their ability to receive subsequent extensions of assistance. It will not serve as a basis for terminating the FYI assistance prior to the annual reexam.

If the FYI voucher holder does not meet any of the statutory conditions described in in this chapter, the youth is subject to the statutory time limit of 36 months or the time limit of any extension that the youth has already received, and the FYI voucher must be terminated once they reach this time limit. The calculation of the time limit begins from the date the first HAP contract is signed (for tenant-based vouchers) or from the date the FYI voucher holder entered into the initial lease agreement (for project-based vouchers). The number of months is calculated based on the number of months that HAP subsidy is being paid on behalf of the FYI voucher holder, not the number of months that they are in the FYI program. Prior to termination, the PHA must offer the FYI voucher holder the opportunity to request an informal hearing, in accordance with Chapter 16.

19-II.I. TERMINATION OF ASSISTANCE [FYI FAQs]

Termination of a FYI voucher is handled in the same way as with any HCV; therefore, termination of a FYI voucher must be consistent with HCV regulations at 24 CFR Part 982, Subpart L and PHA policies in Chapter 12. Given the statutory time limit that requires FYI vouchers to sunset, a PHA must terminate the youth's assistance once the limit on assistance has expired.

A PHA cannot terminate a FYI youth's assistance for noncompliance with PCWA case management, nor may the PHA terminate assistance for a FYI youth for not accepting services from the PCWA.

The PHA may not transfer the assistance of FYI voucher holders to regular HCV assistance upon the expiration of the limit on assistance. However, the PHA may issue a regular HCV to FYI voucher holders if they were selected from the waiting list in accordance with PHA policies. The PHA may also adopt a waiting list preference for FYI voucher holders who are being terminated for this reason.

PHA Policy

The PHA will not provide a selection preference on the PHA's HCV waiting list for FYI voucher holders who are terminated due to the time limit on assistance.

19-II.J. PORTABILITY [FYI FAQs]

Portability for an FYI youth is handled in the same way as for a regular HCV family. A PHA may not restrict or deny portability for an FYI youth for reasons other than those specified in the HCV program regulations, as reflected in Chapter 10 of the administrative plan.

An FYI youth does not have to port to a jurisdiction that administers FYI vouchers.

If the receiving PHA absorbs the voucher, the PHA may absorb the youth into its regular HCV program if it has vouchers available to do so. If the receiving PHA absorbs the youth into its regular HCV program, that youth becomes a regular HCV participant with none of the limitations of an FYI voucher.

The initial and receiving PHA must work together to initiate termination of assistance upon expiration of the time limit on assistance.

19-II.K. PROJECT-BASING FYI VOUCHERS [FYI FAQs; FR Notice 1/24/22; Notice PIH 2024-03]

PHAs that have initiated the selection process to project-base FYI and/or FUP vouchers may be eligible to project-base FYI and FUP units formally identified for project basing in accordance with all applicable PBV regulations and PHA policies in Chapter 17. This includes FYI vouchers awarded under Notices PIH 2020-28, PIH 2021-26, and PIH 2023-04. Assistance awarded under Notice PIH 2019-20 is prohibited from being project-based.

PHA Policy

The PHA will not project-base FYI vouchers. All FYI vouchers will be used to provide tenant-based assistance.

PART III: VETERANS AFFAIRS SUPPORTIVE HOUSING (VASH) PROGRAM

19-III.A. OVERVIEW

Since 2008, HCV program funding has provided rental assistance under a supportive housing program for homeless veterans. The Veterans Affairs Supportive Housing (VASH) program combines HCV rental assistance with case management and clinical services provided by the Department of Veterans Affairs (VA) at VA medical centers (VAMCs) and Community-Based Outpatient Clinics (CBOCs), or through a designated service provider (DSP) as approved by the VA Secretary. Eligible families are homeless veterans and their families that agree to participate in VA case management and are referred to the VAMC's partner PHA for HCV assistance. The VAMC or DSP's responsibilities include:

- Screening homeless veterans to determine whether they meet VASH program participation criteria;
- Referring homeless veterans to the PHA;
 - The term *homeless veteran* means a veteran who is homeless (as that term is defined in subsection (a) or (b) of Section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302)). See 38 U.S.C. 2002.
- Providing appropriate treatment and supportive services to potential VASH participants, if needed, prior to PHA issuance of a voucher;
- Providing housing search assistance to VASH participants;
- Identifying the social service and medical needs of VASH participants, and providing or ensuring the provision of regular ongoing case management, outpatient health services, hospitalization, and other supportive services as needed throughout the veterans' participation period; and
- Maintaining records and providing information for evaluation purposes, as required by HUD and the VA.

VASH vouchers are awarded noncompetitively based on geographic need and PHA administrative performance. Eligible PHAs must be located within the jurisdiction of a VAMC and in an area of high need based on data compiled by HUD and the VA. When Congress funds a new allocation of VASH vouchers, HUD invites eligible PHAs to apply for a specified number of vouchers.

Generally, the HUD-VASH program is administered in accordance with regular HCV program requirements. However, HUD is authorized to waive or specify alternative requirements to allow PHAs to effectively deliver and administer VASH assistance. Alternative requirements are established in the HUD-VASH Operating Requirements, which were originally published in the Federal Register on May 6, 2008, and updated September 27, 2021. Unless expressly waived by HUD, all regulatory requirements and HUD directives regarding the HCV program are applicable to VASH vouchers, including the use of all HUD-required contracts and other forms, and all civil rights and fair housing requirements. In addition, the PHA may request additional statutory or regulatory waivers that it determines are necessary for the effective delivery and administration of the program.

The VASH program is administered in accordance with applicable Fair Housing requirements since civil rights requirements cannot be waived under the program. These include applicable authorities under 24 CFR 5.105(a) and 24 CFR 982.53 including, but not limited to, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act, and the Age Discrimination Act and all PHA policies as outlined in Chapter 2 of this document.

When HUD-VASH recipients include veterans with disabilities or family members with disabilities, reasonable accommodation requirements in Part II of Chapter 2 of this policy apply.

19-III.B. REFERRALS [FR Notice 9/27/21 and HUD-VASH Qs and As]

VAMC case managers will screen all families in accordance with VA screening criteria and refer eligible families to the PHA for determination of program eligibility and voucher issuance. The PHA has no role in determining or verifying the veteran's eligibility under VA screening criteria, including determining the veteran's homelessness status. The PHA must accept referrals from the partnering VAMC and must maintain written documentation of referrals in VASH tenant files. Upon turnover, VASH vouchers must be issued to eligible veteran families as identified by the VAMC.

PHA Policy

In order to expedite the screening process, the PHA will provide all forms and a list of documents required for the VASH application to the VAMC. Case managers will work with veterans to fill out the forms and compile all documents prior to meeting with the PHA and submitting an application. When feasible, the VAMC case manager should email or fax copies of all documents to the PHA prior to the meeting in order to allow the PHA time to review them and start a file for the veteran.

After the VAMC has given the PHA a complete referral, the PHA will perform an eligibility screening within five business days of receipt of a VAMC referral.

19-III.C. HCV PROGRAM ELIGIBILITY [FR Notice 9/27/21]

Eligible participants are homeless veterans and their families who agree to participate in case management from the VAMC.

- A *VASH Veteran* or *veteran family* refers to either a single veteran or a veteran with a household composed of two or more related persons. It also includes one or more eligible persons living with the veteran who are determined to be important to the veteran's care or well-being.
- A veteran for the purpose of VASH is a person whose length of service meets statutory requirements, and who served in the active military, naval, or air service, was discharged or released under conditions other than dishonorable, and is eligible for VA health care.

Under VASH, PHAs do not have authority to determine family eligibility in accordance with HCV program rules and PHA policies. The only reasons for denial of assistance by the PHA are failure to meet the income eligibility requirements and/or that a family member is subject to a lifetime registration requirement under a state sex offender registration program. Under portability, the receiving PHA must also comply with these VASH screening requirements.

Social Security Numbers

When verifying Social Security numbers (SSNs) for homeless veterans and their family members, an original document issued by a federal or state government agency, which contains the name and SSN of the individual along with other identifying information of the individual, is acceptable in accordance with Section 7-II.B. of this policy.

In the case of the homeless veteran, the PHA must accept the Certificate of Release or Discharge from Active Duty (DD-214) or the VA-verified Application for Health Benefits (10-10EZ) as verification of SSN and cannot require the veteran to provide a Social Security card. A VA-issued identification card may also be used to verify the SSN of a homeless veteran.

Proof of Age

The DD-214 or 10-10EZ must be accepted as proof of age in lieu of birth certificates or other PHA-required documentation as outlined in Section 7-II.C. of this policy. A VA-issued identification card may also be used to verify the age of a homeless veteran.

Photo Identification

A VA-issued identification card must be accepted in lieu of another type of government-issued photo identification. These cards also serve as verification of SSNs and date of birth.

Income Eligibility

The PHA must determine income eligibility for VASH families in accordance with 24 CFR 982.201 and policies in Section 3-II.A. If the family is over-income based on the most recently published income limits for the family size, the family will be ineligible for HCV assistance.

While income-targeting does not apply to VASH vouchers, the PHA may include the admission of extremely low-income VASH families in its income targeting numbers for the fiscal year in which these families are admitted.

PHA Policy

While income-targeting requirements will not be considered by the PHA when families are referred by the partnering VAMC, the PHA will include any extremely low-income VASH families that are admitted in its income targeting numbers for the fiscal year in which these families are admitted.

Screening

The PHA may not screen any potentially eligible family members or deny assistance for any grounds permitted under 24 CFR 982.552 and 982.553 with one exception: the PHAs is still required to prohibit admission if any member of the household is subject to a lifetime registration requirement under a state sex offender registration program. Accordingly, with the exception of denial for registration as a lifetime sex offender under state law and PHA policies on how sex offender screenings will be conducted, PHA policy in Sections 3-III.B. through 3-III.E. do not apply to VASH. The prohibition against screening families for anything other than lifetime sex offender status applies to all family members, not just the veteran.

If a family member is subject to lifetime registration under a state sex offender registration program, the remaining family members may be served if the family agrees to remove the sex offender from its family composition. This is true unless the family member subject to lifetime registration under a state sex offender registration program is the homeless veteran, in which case the family would be denied admission to the program [New HCV GB, *HUD-VASH*, p. 6].

Denial of Assistance [Notice PIH 2008-37]

Once a veteran is referred by the VAMC, the PHA must either issue a voucher or deny assistance. If the PHA denies assistance, it must provide the family with prompt notice of the decision and a brief statement of the reason for denial in accordance with Section 3-III.F. Like in the standard HCV program, the family must be provided with the opportunity for an informal review in accordance with policies in Section 3-III.F. In addition, a copy of the denial notice must be sent to the VAMC case manager.

19-III.D. CHANGES IN FAMILY COMPOSITION

Adding Family Members [FR Notice 9/27/21]

When adding a family member after the family has been admitted to the program, PHA policies in Section 3-II.B. apply. Other than the birth, adoption, or court-awarded custody of a child, the PHA must approve additional family members and will apply its regular screening criteria in doing so.

Remaining Family Members [HUD-VASH Qs and As]

If the homeless veteran dies while the family is being assisted, the voucher would remain with the remaining members of the tenant family. The PHA may use one of its own regular vouchers, if available, to continue assisting this family and free up a VASH voucher for another VASH-eligible family. If a regular voucher is not available, the family would continue utilizing the VASH voucher. Once the VASH voucher turns over, however, it must go to a homeless veteran family.

Family Break Up [HUD-VASH Qs and As]

In the case of divorce or separation, since the set-aside of VASH vouchers is for veterans, the voucher must remain with the veteran. This overrides the PHA's policies in Section 3-I.C. on how to determine who remains in the program if a family breaks up.

19-III.E. LEASING [FR Notice 9/27/21]

Waiting List

The PHA does not have the authority to maintain a waiting list or apply local preferences for HUD–VASH vouchers. Policies in Chapter 4 relating to applicant selection from the waiting list, local preferences, special admissions, cross-listing, and opening and closing the waiting list do not apply to VASH vouchers.

Exception Payment Standards

To assist VASH participants in finding affordable housing, especially in competitive markets, HUD allows PHAs to establish a HUD-VASH exception payment standard. PHAs may go up to but no higher than 120 percent of the published area-wide fair market rent (FMR) or small area fair market rent (SAFMR) specifically for VASH families. PHAs who want to establish a VASH exception payment standard over 120 percent must still request a waiver from HUD through the regular waiver process outlined in Notice PIH 2018-16.

Voucher Issuance

Unlike the standard HCV program which requires an initial voucher term of at least 60 days, VASH vouchers must have an initial search term of at least 120 days. PHA policies on extensions as outlined in Section 5-II.E. will apply.

PHA Policy

All VASH vouchers will have an initial term of 120 calendar days.

The family must submit a Request for Tenancy Approval and proposed lease within the 120-day period unless the PHA grants an extension.

The PHA must track issuance of HCVs for families referred by the VAMC or DSP in PIC as required in Notice PIH 2011-53.

Initial Lease Term

Unlike in the standard the HCV program, VASH voucher holders may enter into an initial lease that is for less than 12 months. Accordingly, PHA policy in Section 9-I.E., Term of Assisted Tenancy, does not apply.

Ineligible Housing [FR Notice 6/18/14]

Unlike in the standard HCV program, VASH families are permitted to live on the grounds of a VA facility in units developed to house homeless veterans. This applies to both tenant-based assistance and PBV. Therefore, 24 CFR 982.352(a)(5) and 983.53(a)(2), which prohibit units on the physical grounds of a medical, mental, or similar public or private institution, do not apply to VASH for this purpose only. Accordingly, PHA policy in 9-I.D., Ineligible Units, does not apply for this purpose only.

Pre-Inspections

To expedite the leasing process, PHAs may pre-inspect available units that veterans may be interested in leasing in order to maintain a pool of eligible units. If a VASH family selects a unit that passed an NSPIRE inspection (without intervening occupancy) within 45 days of the date of the Request for Tenancy Approval (Form HUD-52517), the unit may be approved if it meets all other conditions under 24 CFR 982.305. However, the veteran must be free to select their unit and cannot be steered to these units.

PHA Policy

To expedite the leasing process, the PHA may pre-inspect available units that veterans may be interested in leasing to maintain a pool of eligible units. If a VASH family selects a unit that passed a pre-inspection (without intervening occupancy) within 45 days of the date of the RTA, the unit may be approved provided that it meets all other conditions under 24 CFR 982.305. The veteran will be free to select their unit.

When a pre-inspected unit is not selected, the PHA will make every effort to fast-track the inspection process, including adjusting the normal inspection schedule for both initial and any required reinspections.

19-III.F. PORTABILITY [FR Notice 9/27/21 and Notice PIH 2011-53]

General Requirements

Portability policies under VASH depend on whether the family wants to move within or outside of the initial VA facility's catchment area (the area in which the VAMC or DSP operates). In all cases, the initial VA facility must be consulted prior to the move and provide written confirmation that case management will continue to be provided in the family's new location. VASH participant families may only reside in jurisdictions that are accessible to case management services, as determined by case managers at the partnering VAMC or DSP.

Under VASH, applicant families may move under portability even if the family did not have legal residency in the jurisdiction of the initial PHA when they applied. As a result, PHA policies in Section 10-II.B. about nonresident applicants do not apply.

If the family no longer requires case management, there are no portability restrictions. Normal portability rules apply.

Portability within the Initial VAMC or DSP's Catchment Area

A VASH family can move within the VAMC's catchment area as long as case management can still be provided, as determined by the VA. If the initial PHA's partnering VAMC will still provide the case management services, the receiving PHA must process the move in accordance with portability procedures:

- If the receiving PHA has been awarded VASH vouchers, it can choose to either bill the initial PHA or absorb the family if it has a VASH voucher available to do so.
 - If the PHA absorbs the family, the VAMC or DSP providing the initial case management must agree to the absorption and the transfer of case management.
- If the receiving PHA does not administer a VASH program, it must always bill the initial PHA.

Portability Outside of the Initial VAMC or DSP's Catchment Area

If a family wants to move to another jurisdiction where it will not be possible for the initial PHA's partnering VAMC or DSP to provide case management services, the initial VAMC or DSP must first determine that the VASH family could be served by another VAMC or DSP that is participating in the VASH program, and the receiving PHA has an available VASH voucher.

In these cases, the family must be absorbed by the receiving PHA either as a new admission or as a portability move-in, as applicable. Upon absorption, the initial PHA's VASH voucher will be available to lease to a new VASH-eligible family, and the absorbed family will count toward the number of VASH slots awarded to the receiving PHA.

Portability Outside of the Initial VAMC or DSP's Catchment Area under VAWA

Veterans who request to port beyond the catchment area of the VAMC or DSP where they are receiving case management to protect the health or safety of a person who is or has been the victim of domestic violence, dating violence, sexual assault, stalking, or human trafficking, and who reasonably believes they are threatened with imminent harm from further violence by remaining in the unit may port prior to receiving approval from the receiving VAMC or DSP. The initial PHA must follow its emergency transfer plan (see Exhibit 16-3). PHAs may require verbal self-certification or a written request from a participant seeking a move beyond the catchment area of the VAMC or DSP.

The verbal self-certification or written request must include either a statement expressing why the participant reasonably believes that there is a threat of imminent harm from further violence if they were to remain in the same unit or a statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-day period preceding the participants request for the move.

The participant must still port to a PHA that has a VASH program. If the receiving PHA does not have a VASH voucher available to lease, they may bill the initial PHA until a VASH voucher is available, at which point the porting veteran must be absorbed into the receiving PHA's program.

19-III.G. TERMINATION OF ASSISTANCE [FR Notice 9/27/21]

With the exception of terminations for failure to receive case management, HUD has not established any alternative requirements for termination of assistance for VASH participants. However, prior to terminating VASH participants, HUD strongly encourages PHAs to exercise their discretion under 24 CFR 982.552(c)(2) as outlined in Section 12-II.D. of this policy and consider all relevant circumstances of the specific case. This includes granting reasonable accommodations for persons with disabilities, as well as considering the role of the case manager and the impact that ongoing case management services can have on mitigating the conditions that led to the potential termination.

VASH participant families may not be terminated after admission for a circumstance or activities that occurred prior to admission and were known to the PHA but could not be considered at the time of admission due to VASH program requirements. The PHA may terminate the family's assistance only for program violations that occur after the family's admission to the program.

Cessation of Case Management

As a condition of receiving HCV rental assistance, a HUD-VASH-eligible family must receive case management services from the VAMC or DSP. A VASH participant family's assistance must be terminated for failure to participate, without good cause, in case management as verified by the VAMC or DSP.

However, a VAMC or DSP determination that the participant family no longer requires case management is not grounds for termination of voucher or PBV assistance. In such a case, at its option, the PHA may offer the family continued assistance through one of its regular vouchers. If the PHA has no voucher to offer, the family will retain its VASH voucher or PBV unit until such time as the PHA has an available voucher for the family.

VAWA [FR Notice 9/27/21]

When a veteran's family member is receiving protection under VAWA because the veteran is the perpetrator of domestic violence, dating violence, sexual assault, stalking, or human trafficking, the victim must continue to be assisted. Upon termination of the perpetrator's VASH assistance, the victim must be given a regular HCV if one is available, and the perpetrator's VASH voucher must be used to serve another eligible veteran family. If a regular HCV is not available, the perpetrator must be terminated from assistance and the victim will continue to use the VASH voucher.

19-III.H. PROJECT-BASING VASH VOUCHERS

General Requirements [Notice PIH 2017-21 and FR Notice 9/27/21]

PHAs are authorized to project-base their tenant-based VASH vouchers without additional HUD review or approval in accordance with Notice PIH 2017-21 and all PBV program requirements provided that the VAMC will continue to make supportive services available. In addition, since 2010, HUD has awarded VASH vouchers specifically for project-based assistance in the form of PBV HUD-VASH set-aside vouchers. While these vouchers are excluded from the PBV program cap as long as they remain under PBV HAP contract at the designated project, all other VASH vouchers are subject to the PBV program percentage limitation discussed in Section 17-I.A. Note that VASH supportive services only need to be provided to VASH families receiving PBV assistance in the project, not all families receiving PBV assistance in the project. If a VASH family does not require or no longer requires case management, the unit continues to count as an excepted PBV unit as long as the family resides in the unit.

If the PHA project-bases VASH vouchers, the PHA must consult with the partnering VAMC or DSP to ensure approval of the project or projects. PHAs may project-base VASH vouchers in projects alongside other PBV units and may execute a single HAP contract covering both the VASH PBVs and the other PBVs. The PHA must refer only VASH families to PBV units exclusively made available to VASH families and to PBV units funded through a HUD set-aside award.

If a VASH family is referred to the PHA and there is an available PBV unit that is not exclusively made available to VASH families, the PHA may offer to refer the family to the owner if allowable under the selection policy for that project, and the owner and PHA may amend the HAP contract to designate the PBV unit as a VASH PBV unit.

The PHA and owner may agree to amend a PBV HAP contract to redesignate a regular PBV unit as a unit specifically designated for VASH families so long as the PHA first consults with the VAMC or DSP. Additionally, the PHA and owner may agree to amend a PBV HAP contract to redesignate a unit specifically designated for VASH families as a regular PBV unit, so long as the unit is not funded through a VASH PBV set-aside award and is eligible for regular PBV (i.e., the unit is not on the grounds of a medical facility and the unit is eligible under the PHA's program and project caps).

Policies for VASH PBV units will generally follow PHA policies for the standard PBV program as listed in Chapter 17, with the exception of the policies listed below.

Failure to Participate in Case Management [FR Notice 9/27/21]

Upon notification by the VAMC or DSP of the family's failure to participate, without good cause, in case management, the PHA must provide the family a reasonable time period to vacate the unit. The PHA must terminate assistance to the family at the earlier of either the time the family vacates or the expiration of the reasonable time period given to vacate.

PHA Policy

Upon notification by the VAMC or DSP that a VASH PBV family has failed to participate in case management without good cause, the PHA will provide written notice of termination of assistance to the family and the owner within 10 business days. The family will be given 60 days from the date of the notice to move out of the unit.

The PHA may make exceptions to this 60-day period if needed for reasons beyond the family's control such as death, serious illness, or other medical emergency of a family member.

If the family fails to vacate the unit within the established time, the owner may evict the family. If the owner does not evict the family, the PHA must remove the unit from the HAP contract or amend the HAP contract to substitute a different unit in the project if the project is partially assisted. The PHA may add the removed unit to the HAP contract after the ineligible family vacates the property.

Moves [HUD-VASH Qs and As, FR Notice 9/27/21]

When a VASH PBV family is eligible to move from its PBV unit in accordance with Section 17-VIII.C. of this policy, but there is no other comparable tenant-based rental assistance, the following procedures must be implemented:

- If a VASH tenant-based voucher is not available at the time the family wants (and is eligible) to move, the PHA may require a family who still requires case management to wait for a VASH tenant-based voucher for a period not to exceed 180 days;
- If a VASH tenant-based voucher is still not available after that period, the family must be allowed to move with its VASH voucher. Alternatively, the PHA may allow the family to move with its VASH voucher without having to meet this 180-day period. In either case, the PHA is required to replace the assistance in the PBV unit with one of its regular vouchers, unless the PHA and owner agree to temporarily remove the unit from the HAP contract; and
- If a VASH veteran is determined to no longer require case management, the PHA must allow the family to move with the first available tenant-based voucher if no VASH voucher is immediately available and cannot require the family to wait for a VASH voucher to become available.

PART IV: MAINSTREAM VOUCHER PROGRAM

19-IV.A. PROGRAM OVERVIEW [Notice PIH 2020-01]

Mainstream vouchers assist non-elderly persons with disabilities and their families in the form of either project-based or tenant-based voucher assistance.

Aside from separate funding appropriations and serving a specific population, Mainstream vouchers follow the same program requirements as standard vouchers. The PHA does not have special authority to treat families that receive a Mainstream voucher differently from other applicants and participants. For example, the PHA cannot apply different payment standards, establish conditions for allowing portability, or apply different screening criteria to Mainstream families.

The Mainstream voucher program, (previously referred to as the Mainstream 5-Year program or the Section 811 voucher program) was originally authorized under the National Affordable Housing Act of 1990. Mainstream vouchers operated separately from the regular HCV program until the passage of the Frank Melville Supportive Housing Investment Act of 2010. Funding for Mainstream voucher renewals and administrative fees was first made available in 2012. In 2017 and 2019, incremental vouchers were made available for the first time since the Melville Act (in addition to renewals and administrative fees), and PHAs were invited to apply for a competitive award of Mainstream vouchers under the FY17 and FY19 NOFAs. In 2020, Notice PIH 2020-22 provided an opportunity for any PHA administering an HCV program to apply for Mainstream vouchers noncompetitively, while Notice PIH 2020-09 authorized an increase in Mainstream voucher units and budget authority for those PHAs already awarded Mainstream vouchers under the FY17 and FY19 NOFAs.

Funds for Mainstream vouchers may be recaptured and reallocated if the PHA does not comply with all program requirements or fails to maintain a utilization rate of 80 percent for the PHA's Mainstream vouchers.

19-IV.B. ELIGIBLE POPULATION [Notice PIH 2020-01 and Notice PIH 2020-22]

All Mainstream vouchers must be used to serve non-elderly persons with disabilities and their families, defined as any family that includes a person with disabilities who is at least 18 years old and not yet 62 years old as of the effective date of the initial HAP contract. The eligible disabled household member does not need to be the head of household.

The definition of person with disabilities for purposes of Mainstream vouchers is the statutory definition under section 3(b)(3)(E) of the 1937 Act, which is the same as is used for allowances and deductions in the HCV program and is provided in Exhibit 3-1 of this policy.

Existing families receiving Mainstream vouchers, where the eligible family member is now age 62 or older, will not “age out” of the program as long as the family was eligible on the day it was first assisted under a HAP contract.

The PHA may not implement eligibility screening criteria for Mainstream vouchers that is different from that of the regular HCV program.

19-IV.C. PARTNERSHIP AND SUPPORTIVE SERVICES [Notice PIH 2020-01]

PHAs are encouraged but not required to establish formal and informal partnerships with a variety of organizations that assist persons with disabilities to help ensure eligible participants find and maintain stable housing.

PHA Policy

The PHA will implement a Mainstream program, in partnership with *[LIFE Center (potential)]*.

19-IV.D. WAITING LIST ADMINISTRATION

General Waiting List Requirements [Notice PIH 2020-01 and Mainstream Voucher Basics Webinar, 10/15/20]

PHAs must not have a separate waiting list for Mainstream voucher assistance since the PHA is required by the regulations to maintain one waiting list for tenant-based assistance [24 CFR 982.204(f)]. All PHA policies on opening, closing, and updating the waiting list, as well as waiting list preferences in Chapter 4, apply to the Mainstream program.

When the PHA is awarded Mainstream vouchers, these vouchers must be used for new admissions to the PHA's program from the waiting list. The PHA must lease these vouchers by pulling the first Mainstream-eligible family from its tenant-based waiting list. PHAs are not permitted to reassign existing participants to the program in order to make regular tenant-based vouchers available. Further, the PHA may not skip over Mainstream-eligible families on the waiting list because the PHA is serving the required number of Mainstream families.

Upon turnover, vouchers must be provided to Mainstream-eligible families. If a Mainstream turnover voucher becomes available, the PHA must determine if the families at the top of the waiting list qualify under program requirements.

Admission Preferences [Notice PIH 2020-01; FY17 Mainstream NOFA; FY19 Mainstream NOFA]

If the PHA claimed points for a preference in a NOFA application for Mainstream vouchers, the PHA must adopt a preference for at least one of the targeted groups identified in the NOFA.

PHA Policy

The PHA claimed a preference for a targeted group as part of an application for Mainstream vouchers under a NOFA. The PHA will offer the following preference:

[On the Waiting List, Under 62, Disabled]

19-IV.E. PORTABILITY [Notice PIH 2020-01 and Mainstream Voucher Basics Webinar, 10/15/20]

Mainstream voucher participants are eligible for portability under standard portability rules and all PHA policies regarding portability in Chapter 10, Part II apply to Mainstream families.

The following special considerations for Mainstream vouchers apply under portability:

- If the receiving PHA has a Mainstream voucher available, the participant may remain a Mainstream participant.
 - If the receiving PHA chooses to bill the initial PHA, then the voucher will remain a Mainstream voucher.
 - If the receiving PHA chooses to absorb the voucher, the voucher will be considered a regular voucher, or a Mainstream voucher if the receiving PHA has a Mainstream voucher available, and the Mainstream voucher at the initial PHA will be freed up to lease to another Mainstream-eligible family.
- If the receiving PHA does not have a Mainstream voucher available, the participant may receive a regular voucher.

19-IV.F. PROJECT-BASING MAINSTREAM VOUCHERS [FY19 Mainstream Voucher NOFA Q&A]

The PHA may project-base Mainstream vouchers in accordance with all applicable PBV regulations and PHA policies in Chapter 17. PHAs are responsible for ensuring that, in addition to complying with project-based voucher program requirements, the project complies with all applicable federal nondiscrimination and civil rights statutes and requirements. This includes, but is not limited to, Section 504 of the Rehabilitation Act (Section 504), Titles II or III of the Americans with Disabilities (ADA), and the Fair Housing Act and their implementing regulations at 24 CFR Part 8; 28 CFR Parts 35 and 36; and 24 CFR Part 100. Mainstream vouchers are subject to the PBV program percentage limitation discussed in Section 17-I.A.

PART IV: NON-ELDERLY DISABLED (NED) VOUCHERS

19-V.A. PROGRAM OVERVIEW [Notice PIH 2013-19]

NED vouchers help non-elderly disabled families lease suitable, accessible, and affordable housing in the private market. Aside from separate funding appropriations and serving a specific population, NED vouchers follow the same program requirements as standard vouchers. The PHA does not have special authority to treat families that receive a NED voucher differently from other applicants and participants.

Some NED vouchers are awarded to PHAs through competitive NOFAs. The NOFA for FY2009 Rental Assistance for NED made incremental funding available for two categories of NED families:

- **Category 1** vouchers enable non-elderly persons or families with disabilities to access affordable housing on the private market.
- **Category 2** vouchers enable non-elderly persons with disabilities currently residing in nursing homes or other healthcare institutions to transition into the community. PHAs with NED Category 2 vouchers were required to partner with a state Medicaid or health agency or the state Money Follows the Person (MFP) Demonstration agency.

Since 1997, HCVs for NED families have been also awarded under various special purpose HCV programs: Rental Assistance for Non-Elderly Persons with Disabilities in Support of Designated Housing Plans (Designated Housing), Rental Assistance for Non-Elderly Persons with Disabilities Related to Certain Types of Section 8 Project-Based Developments (Certain Developments), One-Year Mainstream Housing Opportunities for Persons with Disabilities, and the Project Access Pilot Program (formerly Access Housing 2000).

- **Designated Housing** vouchers enable non-elderly disabled families, who would have been eligible for a public housing unit if occupancy of the unit or entire project had not been restricted to elderly families only through an approved Designated Housing Plan, to receive rental assistance. These vouchers may also assist non-elderly disabled families living in a designated unit/project/building to move from that project if they so choose. The family does not have to be listed on the PHA's voucher waiting list. Instead, they may be admitted to the program as a special admission. Once the impacted families have been served, the PHA may begin issuing these vouchers to non-elderly disabled families from their HCV waiting list. Upon turnover, these vouchers must be issued to non-elderly disabled families from the PHA's HCV waiting list.

- **Certain Developments** vouchers enable non-elderly families having a person with disabilities, who do not currently receive housing assistance in certain developments where owners establish preferences for, or restrict occupancy to, elderly families, to obtain affordable housing. These non-elderly families with a disabled person do not need to be listed on the PHA’s HCV waiting list in order to be offered and receive housing choice voucher rental assistance. It is sufficient that these families' names are on the waiting list for a covered development at the time their names are provided to the PHA by the owner. Once the impacted families have been served, the PHA may begin issuing these vouchers to non-elderly disabled families from their HCV waiting list. Upon turnover, these vouchers must be issued to non-elderly disabled families from the PHA’s HCV waiting list.
- **One-Year Mainstream Housing Opportunities for Persons with Disabilities (One-Year Mainstream)** vouchers enable non-elderly disabled families on the PHA’s waiting list to receive a voucher. After initial leasing, turnover vouchers must be issued to non-elderly disabled families from the PHA’s voucher waiting list.

19-V.B. ELIGIBLE POPULATION

General Requirements [Notice PIH 2013-19]

Only eligible families whose head of household, spouse, or cohead is non-elderly (under age 62) and disabled may receive a NED voucher. Families with only a minor child with a disability are not eligible.

In cases where the qualifying household member now qualifies as elderly due to the passage of time since the family received the NED voucher, existing NED participant families do not “age out,” as the family was eligible on the day it was first assisted under a housing assistance payments (HAP) contract.

The definition of person with disabilities for purposes of NED vouchers is the statutory definition under Section 3(b)(3)(E) of the 1937 Act, which is the same as is used for allowances and deductions in the HCV program and is provided in Exhibit 3-1 of this policy.

The PHA may not implement eligibility screening criteria for NED vouchers that is different from that of the regular HCV program.

NED Category 2 [Notice PIH 2013-19 and NED Category 2 FAQs]

In addition to being eligible for the PHA’s regular HCV program and a non-elderly person with a disability, in order to receive a Category 2 voucher, the family’s head, spouse, cohead, or sole member must be transitioning from a nursing home or other healthcare institution and provided services needed to live independently in the community.

Nursing homes or other healthcare institutions may include intermediate care facilities and specialized institutions that care for those with intellectual disabilities, developmentally disabled, or mentally ill, but do not include board and care facilities (e.g., adult homes, adult day care, adult congregate living).

The PHA cannot limit who can apply to just those persons referred or approved by a Money Follows the Person (MFP) Demonstration agency or state health agency. Other individuals could be placed on the waiting list if they can show, with confirmation by an independent agency or organization that routinely provides such services (this can be the MFP or partnering agency, but need not be), that the transitioning individual will be provided with all necessary services, including care or case management.

For each Category 2 family, there must be documentation (e.g., a copy of a referral letter from the partnering or referring agency) in the tenant file identifying the institution where the family lived at the time of voucher issuance.

19-V.C. WAITING LIST

General Requirements [Notice PIH 2013-19]

Families must be selected for NED vouchers from the PHA's waiting list in accordance with all applicable regulations and PHA policies in Chapter 4.

Regardless of the number of NED families the PHA is required to serve, the next family on the waiting list must be served. Further, the PHA may not skip over NED-eligible families on the waiting list because the PHA is serving the required number of NED families.

NED Category 2 Referrals [NED Category 2 FAQs]

For NED Category 2 families, the partnering agency may make referrals of eligible families to the PHA for placement on the waiting list. The PHA will then select these families from the waiting list for voucher issuance. Because language in the NOFA established that vouchers awarded under the NOFA must only serve non-elderly disabled families transitioning from institutions, the PHA does not need to establish a preference in order to serve these families ahead of other families on the PHA's waiting list.

PHAs must accept applications from people living outside their jurisdictions or from people being referred from other Medicaid or MFP service agencies in their state.

If the PHA's waiting list is closed, the PHA must reopen its waiting list to accept referrals from its partnering agency. When opening the waiting list, PHAs must advertise in accordance with 24 CFR 982.206 and PHA policies in Section 4-II.C. In addition, the PHA must ensure that individuals living in eligible institutions are aware when the PHA opens its waiting list by reaching out to social service agencies, nursing homes, intermediate care facilities and specialized institutions in the local service area.

Reissuance of Turnover Vouchers [Notice PIH 2013-19]

All NED turnover vouchers must be reissued to the next NED family on the PHA's waiting list with the following exception: A Category 2 voucher must be issued to another Category 2 family upon turnover if a Category 2 family is on the PHA's waiting list. If there are no Category 2 families on the PHA's waiting list, the PHA must contact its partnering agency as well as conduct outreach through appropriate social service agencies and qualifying institutions to identify potentially eligible individuals. Only after all means of outreach have been taken to reach Category 2 families can the PHA reissue the voucher to another Category 2 NED family on the PHA's waiting list. Any subsequent turnover of that voucher must again be used for a Category 2 family on the PHA's waiting list, and the PHA is under the same obligation to conduct outreach to Category 2 families if no such families are on the PHA's waiting list.

For PHAs that received both Category 1 and Category 2 vouchers, if at any time the PHA is serving fewer Category 2 families than the number of Category 2 HCVs awarded under the NOFA, when a Category 2 family applies to the waiting list and is found eligible, the PHA must issue the next NED voucher to that family. HUD monitors the initial leasing and reissuance of Category 2 HCVs. These vouchers may be recaptured and reassigned if not leased properly and in a timely manner.

All NED vouchers should be affirmatively marketed to a diverse population of NED-eligible families to attract protected classes least likely to apply. If at any time following the turnover of a NED HCV a PHA believes it is not practicable to assist NED families, the PHA must contact HUD.

19-V.D. LEASE UP [Notice PIH 2013-19]

Briefings

In addition to providing families with a disabled person a list of accessible units known to the PHA, HUD encourages, but does not require, PHAs to provide additional resources to NED families as part of the briefing.

PHA Policy

In addition to providing families with a disabled person a list of accessible units known to the PHA, the PHA will provide a list of local supportive service and disability organizations that may provide such assistance as counseling services and funding for moving expenses or security deposits in the briefing packet. These organizations include state protection and advocacy agencies, Centers for Independent Living, state Medicaid agencies, and disability advocacy groups that represent individuals with a variety of disabilities.

Further, if other governmental or non-governmental agencies provide available resources such as housing search counseling, moving expenses, security deposits, and utility deposits, the PHA will include this information in the briefing packet.

The PHA will also offer specialized housing search assistance to families with a disabled person to locate accessible units if requested. Trained PHA staff or a local supportive service or disability organization may be able to provide this service.

Voucher Term

While the PHA is not required to establish different policies for the initial term of the voucher for NED vouchers, HUD has encouraged PHAs with NED vouchers to be generous in establishing reasonable initial search terms and subsequent extensions for families with a disabled person.

PHA Policy

All NED vouchers will have an initial term of 120 calendar days.

The family must submit a Request for Tenancy Approval and proposed lease within the 120-day period unless the PHA grants an extension.

All other PHA policies on extensions and suspension of vouchers in Section 5-II.E. will apply.

Special Housing Types [Notice PIH 2013-19 and NED Category 2 FAQs]

In general, a PHA is not required to permit families to use any of the special housing types and may limit the number of families using such housing. However, the PHA must permit the use of a special housing type if doing so provides a reasonable accommodation so that the program is readily accessible to and usable by a person with disabilities.

Such special housing types include single room occupancy housing, congregate housing, group homes, shared housing, cooperative housing, and manufactured homes when the family owns the home and leases the manufactured home space.

Persons with disabilities transitioning out of institutional settings may choose housing in the community that is in a group or shared environment or where some additional assistance for daily living is provided for them on site. Under HUD regulations, group homes and shared housing are considered special housing types and are not excluded as an eligible housing type in the HCV program. Assisted living facilities are also considered eligible housing under the normal HCV program rules, as long as the costs for meals and other supportive services are not included in the housing assistance payments (HAP) made by the PHA to the owner, and as long as the person does not need continual medical or nursing care.

19-V.E. PORTABILITY [NED Category 2 FAQs]

NED voucher participants are eligible for portability under standard portability rules and all PHA policies regarding portability in Chapter 10, Part II apply to NED families. However, the PHA may, but is not required to, allow applicant NED families to move under portability, even if the family did not have legal residency in the initial PHA's jurisdiction when they applied.

PHA Policy

If neither the head of household nor the spouse or cohead of a NED applicant family had a domicile (legal residence) in the PHA's jurisdiction at the time that the family's initial application for assistance was submitted, the family must lease a unit within the initial PHA's jurisdiction for at least 12 months before requesting portability.

The PHA will consider exceptions to this policy for purposes of reasonable accommodation (see Chapter 2) or reasons related to domestic violence, dating violence, sexual assault, stalking, or human trafficking.

PART VI: STABILITY VOUCHER PROGRAM

19-VI.A. PROGRAM OVERVIEW [Notice PIH 2022-24]

The Consolidated Appropriations Act, 2021 (Public Law 116-260) (2021 Act) provided new incremental funding for voucher assistance through Stability Vouchers (SVs) for households who are:

- Homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302(a));
- At-risk of homelessness;
- Those fleeing or attempting to flee domestic violence dating violence, sexual assault, stalking, or human trafficking; and
- Veterans and families that include a veteran family member that meet one of the above criteria.

HUD may waive certain statutory and regulatory provisions to administer the SVs (except for requirements related to tenant rights and protections, rent setting, fair housing, nondiscrimination, labor standards and the environment) upon a finding that any such waivers or alternative requirements are necessary to facilitate the use of funds made available for SVs. Unless expressly waived below, all statutory and regulatory requirements and HUD directives regarding the HCV program are applicable to SVs, including the use of all HUD required contracts and other forms. A PHA may request additional good cause regulatory waivers as established in Notice PIH 2018-16 in connection with the use of the SVs, which HUD will consider and assess upon the request of the PHA.

19-VI.B. PARTNERING ORGANIZATION [Notice PIH 2022-24]

SV funding is only awarded to PHAs that partner with eligible Continuums of Care (CoCs) or other entities that serve the targeted population, such as Victim Service Providers (VSPs) and Veteran Service Organizations (VSOs) serving the targeted population in the PHA's jurisdiction to implement coordinated approaches to reduce the prevalence of homelessness, improve service engagement, and promote housing stability while ensuring geographical need of assistance.

The PHA must enter into a Memorandum of Understanding (MOU) with the CoC to establish a partnership with the CoC to pair SVs with CoC-funded supportive services, and to collaborate with the CoC and other stakeholders to develop a prioritization plan for these vouchers.

PHA Policy

The PHA has entered into an MOU with the following partnering organization *[CoC, region 1 and region 6, Local VSPs as required]* See Exhibit 19-3 for a copy of the MOU.

19-VI.C. REFERRALS [Notice PIH 2022-24]

In general, families are issued SVs as the result of either:

- The direct referral process from the CoC or other partnering organizations; or
- A situation where the PHA makes an SV available in order to facilitate an emergency transfer for victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking.

CoC Referrals

The primary responsibility of the CoC under the MOU is to make direct referrals of qualifying individuals and families to the PHA and to identify any CoC-funded available supportive services that may be paired with SVs.

The CoC or other partnering agency must certify that the SV applicants they refer to the PHA meet the definition of a qualifying individual or family for SV assistance.

The referring agency must provide documentation to the PHA of the referring agency's verification that the family meets one of the four eligible categories for SV assistance. The PHA must retain this documentation as part of the family's file.

PHA Policy

The CoC or partnering agency must establish and implement a system to identify SV-eligible individuals and families within the agency's caseload and make referrals to the PHA.

The CoC or other partnering agency must certify that the SV applicants they refer to the PHA meet SV eligibility criteria. The PHA will maintain a copy of the referral or certification from the CoC or other partnering agency in the participant's file along with other eligibility paperwork. Homeless service providers may, but are not required to, use the certification form found in Exhibit 19-1 of this chapter. Victim services providers may, but are not required to, use the certification form found in Exhibit 19-2 of this chapter when identifying eligible families who qualify as victims of human trafficking.

As part of the MOU, the PHA and CoC or other partnering agency will identify staff positions to serve as lead SV liaisons. These positions will be responsible for transmission and acceptance of referrals. The CoC or partnering agency must commit sufficient staff and resources to ensure eligible individuals and families are identified and determined eligible in a timely manner.

The PHA liaison responsible for acceptance of referrals will contact the CoC or partnering agency liaison via email indicating the number of vouchers available and requesting an appropriate number of referrals. No more than five business days from the date the CoC or partnering agency receives this notification, the CoC or partnering agency liaison will provide the PHA with a list of eligible referrals including the name, address, and contact phone number for each adult individual who is being referred; a completed release form for each adult family member; and a written certification for each referral indicating they are SV-eligible.

Referrals from Outside the CoC

The PHA must also take direct referrals from outside the CoC process if:

- The CoC does not have a sufficient number of eligible families to refer to the PHA; or
- The CoC does not identify families that may be eligible for SV assistance because they are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking.

If a direct referral is taken from outside of the CoC, the PHA must enter into a partnership to receive direct referrals from another entity, assuming there are such additional organizations that can certify that an individual or family is eligible for an SV.

The PHA must enter into an MOU with a partnering referral agency or may add the partnering referral agency to the MOU between the PHA and CoC.

19-VI.D. WAITING LIST [Notice PIH 2022-24]

HCV Waiting List

The regulation that requires the PHA to admit applicants as waiting list admissions or special admissions in accordance with admission policies in Chapter 4 does not apply to PHAs operating the SV program. Direct referrals are not added to the PHA's HCV waiting list.

The PHA must inform families on the HCV waiting list of the availability of SVs by, at a minimum, either by posting the information to their website or providing public notice in their respective communities in accordance with the requirements listed in Notice PIH 2022-24.

PHA Policy

The PHA will post information about the SV program for families on the PHA's HCV waiting list on their website. The notice will:

Describe the eligible populations to which SVs are limited.

Clearly state that the availability of these SVs is managed through a direct referral process.

Advise the family to contact the CoC (or any other PHA referral partner, if applicable) if the family believes they may be eligible for SV assistance.

The PHA will ensure effective communication with persons with disabilities, including those with vision, hearing, and other communication-related disabilities in accordance with Chapter 2. The PHA will also take reasonable steps to ensure meaningful access for persons with limited English proficiency (LEP) in accordance with Chapter 2.

SV Waiting List

The HCV regulations requiring the PHA to operate a single waiting list for admission to the HCV program do not apply to PHAs operating the SV program. Instead, when the number of applicants referred by the CoC or partnering agency exceeds the SVs available, the PHA must maintain a separate waiting list for SV referrals. Upon turnover, SV vouchers must continue to remain available for eligible families.

Further, the SV waiting list is not subject to PHA policies in Chapter 4 regarding opening and closing the HCV waiting list. The PHA will work directly with its CoC and other referral agency partners to manage the number of referrals and the size of the SV waiting list.

HCV Waiting List Preferences

If local preferences are established by the PHA for HCV in Chapter 4, they do not apply to SVs. However, if the PHA has a homelessness preference or a preference for survivors of domestic violence, dating violence, sexual assault, stalking, or human trafficking for the regular HCV program, the PHA must refer any applicant on the waiting list that indicated they qualified for this preference to the CoC, or the applicable partnering referral agency.

PHA Policy

The PHA does not offer either a homelessness or VAWA preference for the HCV waiting list.

SV Waiting List Preferences

With the exception of a residency preference, which may not be applied to the PHA's SV waiting list, the PHA may choose, in coordination with the CoC and other referral partners, to establish separate local preferences for SVs, or may simply choose to not establish any local preferences for the SV waiting list. The preference system may not prohibit SV admissions from any of the four qualifying categories of eligibility.

PHA Policy

No local preferences have been established for the SV waiting list.

19-VLE. FAMILY ELIGIBILITY [Notice PIH 2022-24]

Referring Agency Determination of Eligibility

The CoC or referring agency determines whether the individual or family meets any one of the eligibility criteria described in Notice PIH 2022-24 and then refers the family to the PHA. The PHA determines that the family meets other eligibility criteria for the HCV program, as modified for the SV program and outlined below.

In order to be eligible for an SV, a household must meet one of four eligibility criteria:

- Homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302(a)) and 24 CFR 578.3;
- At-risk of homelessness as defined in 24 CFR 5.78.3;
- Those fleeing or attempting to flee domestic violence dating violence, sexual assault, stalking, or human trafficking; and
- Veterans [as defined in 38 U.S.C. 101(2); 38 CFR 3.1(d)] and families that include a veteran family member that meet one of the above criteria.

Mandatory Denials

HUD waived 24 CFR 982.552 and 982.553 in part for the SV applicants and established alternative requirements for mandatory and permissive prohibitions of admissions. Except where applicable, PHA policies regarding denials in Chapter 3 of this policy do not apply to screening individuals and families for eligibility for an SV. Instead, the SV alternative requirement listed in this section will apply to all SV applicants.

The mandatory and permissive prohibitions listed in Notice PIH 2022-24 and in this chapter, however, apply only when screening the individual or family for eligibility for an SV. When adding a family member after the family has been placed under a HAP contract with SV assistance, the regulations at 24 CFR 982.551(h)(2) apply. Other than the birth, adoption, or court-awarded custody of a child, the PHA must approve additional family members and may apply its regular HCV screening criteria in Chapter 3 in doing so.

Under alternative requirements for the SV program, mandatory denials for SV applicants include:

- 24 CFR 982.553(a)(1)(ii)(C), which prohibits admission if any household member has ever been convicted of drug-related criminal activity for manufacture or production of methamphetamine on the premises of federally assisted housing.
- 24 CFR 982.553(a)(2)(i), which prohibits admission to the program if any member of the household is subject to a lifetime registration requirement under a state sex offender registration program.

The PHA will also deny assistance to household members already receiving assistance from another program.

The PHA must deny admission to the program if any member of the family fails to sign and submit consent forms for obtaining information as required by 24 CFR 982.552(b)(3) but should notify the family of the limited SV grounds for denial of admission first.

PHA Policy

While the PHA will deny admission to the program if any adult member (or head of household or spouse, regardless of age) fails to sign and submit consent forms, the PHA will first notify the family of the limited SV grounds for denial of admission as part of the notice of denial that will be mailed to the family.

Permissive Denial

Notice PIH 2022-24 lists permissive prohibitions for which the PHA may, but is not required to, deny admission to SV families. The notice also lists prohibitions that, while allowable under the HCV program, may not be used to deny assistance for SV families.

If the PHA intends to establish permissive prohibition policies for SV applicants, the PHA must first consult with its CoC partner to understand the impact that the proposed prohibitions may have on referrals and must take the CoC's recommendations into consideration.

PHA Policy

In consultation with the CoC, the PHA will apply permissive prohibition to the screening of SV applicants. Determinations using permissive prohibitions will be made based on an individualized assessment of relevant mitigating information in accordance with policies in Section 3-III.E. of the administrative plan.

The PHA will establish the following permissive prohibitions:

If the PHA determines that any household member is currently engaged in, or has engaged in within the previous 12 months:

Violent criminal activity

Other criminal activity that may threaten the health, safety, or right to peaceful enjoyment of the premises by other residents or persons residing in the immediate vicinity

If any member of the family has committed fraud, bribery, or any other corrupt or criminal act in connection with any federal housing program within the previous 12 months.

If the family engaged in or threatened abusive or violent behavior toward PHA personnel within the previous 12 months.

Prohibitions based on criminal activity for the eligible SV populations regarding drug possession will be considered apart from criminal activity against persons (i.e., violent criminal activity).

In compliance with PIH 2022-24, the PHA **will not** deny an SV applicant admission regardless of whether:

Any member of the family has been evicted from federally assisted housing in the last five years

A PHA has ever terminated assistance under the program for any member of the family

The family currently owes rent or other amounts to the PHA or to another PHA in connection with Section 8 or public housing assistance under the 1937 Act

The family has not reimbursed any PHA for amounts paid to an owner under a HAP contract for rent, damages to the unit, or other amounts owed by the family under the lease

The family breached an agreement with the PHA to pay amounts owed to a PHA, or amounts paid to an owner by a PHA

The family would otherwise be prohibited admission under alcohol abuse standards established by the PHA in accordance with 24 CFR 982.553(a)(3)

The PHA determines that any household member is currently engaged in or has engaged in during a reasonable time before the admission, drug-related criminal activity

Self-Certification of Income at Admission

The requirement to obtain third-party verification of income in accordance with Notice PIH 2018-18 does not apply to the SV program applicants at admission, and alternatively, PHAs may consider self-certification the highest form of income verification at admission. As such, PHA policies related to the verification of income in Section 7-I.B. do not apply to SV families at admission. Instead, applicants must submit an affidavit attesting to their reported income, assets, expenses, and other factors that would affect an income eligibility determination.

Additionally, applicants may provide third-party documentation that represents the applicant's income within the 60-day period prior to admission or voucher issuance but is not dated within 60 days of the PHA's request.

PHA Policy

Any documents used for verification must be the original (not photocopies) and dated within the 60-day period prior to admission. The documents must not be damaged, altered, or in any way illegible.

Printouts from webpages are considered original documents.

Any family self-certifications must be made in a format acceptable to the PHA and must be signed by the family member whose information or status is being verified.

The PHA will incorporate additional procedures to remind families of the obligation to provide true and complete information in accordance with Chapter 14. The PHA will address any material discrepancies (i.e., unreported income or a substantial difference in reported income) that may arise later. The PHA may, but is not required to, offer the family a repayment agreement in accordance with Chapter 16. If the family fails to repay the excess subsidy, the PHA will terminate the family's assistance in accordance with the policies in Chapter 12.

Recently Conducted Income Determinations

PHAs may accept income calculations and verifications from third-party providers or from an examination that the PHA conducted on behalf of the family for another subsidized housing program in lieu of conducting an initial examination of income as long as:

- The income was calculated in accordance with rules outlined at 24 CFR Part 5 and within the last six months; and
- The family certifies there has been no change in income or family composition in the interim.

PHA Policy

The PHA will accept income calculations and verifications from third-party providers provided they meet the criteria outlined above.

The family certification must be made in a format acceptable to the PHA and must be signed by all adult family members whose information or status is being verified.

At the time of the family's annual reexamination, the PHA must conduct the annual reexamination of income as outlined at 24 CFR 982.516 and the PHA policies in Chapter 11.

EIV Income Validation

Once HUD makes the EIV data available to PHAs under this waiver and alternative requirement, the PHA must:

- Review the EIV Income and Income Validation Tool (IVT) reports to confirm and validate family-reported income within 90 days of the PIC submission date;
- Print and maintain copies of the EIV Income and IVT Reports in the tenant file; and
- Resolve any income discrepancy with the family within 60 days of the EIV Income or IVT Report dates.

Prior to admission, PHAs must continue to use HUD's EIV system to search for all household members using the Existing Tenant Search in accordance with PHA policies in Chapter 3.

If a PHA later determines that an ineligible family received assistance, the PHA must take steps to terminate that family from the program in accordance with Chapter 12.

Social Security Number and Citizenship Status Verification

For the SV program, the PHA is not required to obtain and verify SSN documentation and documentation evidencing eligible noncitizen status before admitting the family to the SV program. Instead, PHAs may adopt policies to admit SV applicants who are unable to provide the required SSN or citizenship documentation during the initial eligibility determination. As an alternative requirement, such individuals must provide the required documentation within 180 days of admission to be eligible for continued assistance, pending verification, unless the PHA provides an extension based on evidence from the family or confirmation from the CoC or other partnering agency that the family has made a good-faith effort to obtain the documentation.

If a PHA determines that an ineligible family received assistance, the PHA must take steps to terminate that family from the program.

PHA Policy

The PHA will admit SV applicants who are unable to provide the required SSN or citizenship documentation during the initial eligibility determination. These individuals must provide the required documentation in accordance with policies in Chapter 7 within 180 days of admission. The PHA may provide an additional 60-day extension based on evidence from the family or confirmation from the CoC or other partnering agency that the family has made a good-faith effort to obtain the documentation.

If the PHA determines that an ineligible family received assistance, the PHA will take steps to terminate that family from the program in accordance with policies in Chapter 12.

Age and Disability Verifications

PHAs may accept self-certification of date of birth and disability status if a higher level of verification is not immediately available. If self-certification is used, the PHA must obtain a higher level of verification within 90 days of admission or verify the information in EIV.

If a PHA determines that an ineligible family received assistance, the PHA must take steps to terminate that family from the program.

PHA Policy

The PHA will accept self-certification of date of birth and disability status if a higher form of verification is not immediately available. The certification must be made in a format acceptable to the PHA and must be signed by the family member whose information or status is being verified. If self-certification is accepted, within 90 days of admission, the PHA will verify the information in EIV or through other third-party verification if the information is not available in EIV. The PHA will note the family's file that self-certification was used as initial verification and include an EIV printout or other third-party verification confirming the applicant's date of birth and/or disability status.

If the PHA determines that an ineligible family received assistance, the PHA will take steps to terminate that family from the program in accordance with policies in Chapter 12.

Income Targeting

The PHA must determine income eligibility for SV families in accordance with 24 CFR 982.201 and PHA policy in Chapter 3; however, income targeting requirements do not apply for SV families. The PHA may still choose to include the admission of extremely low-income SV families in its income targeting numbers for the fiscal year in which these families are admitted.

PHA Policy

The PHA will not include the admission of extremely low-income SV families in its income targeting numbers for the fiscal year in which these families are admitted.

19-VI.F. HOUSING SEARCH AND LEASING

Initial Voucher Term

Unlike the standard HCV program, which requires an initial voucher term of at least 60 days, SV vouchers must have an initial search term of at least 120 days. PHA policies on extensions as outlined in Section 5-II.E. will apply.

PHA Policy

All SVs will have an initial term of 120 calendar days.

The family must submit a Request for Tenancy Approval and proposed lease within the 120-day period unless the PHA grants an extension.

Pre-Inspections

To expedite the leasing process, PHAs may pre-inspect available units that SV families may be interested in leasing in order to maintain a pool of eligible units.

PHA Policy

To expedite the leasing process, the PHA may pre-inspect available units that SV families may be interested in leasing to maintain a pool of eligible units. If an SV family selects a unit that passed a pre-inspection (without intervening occupancy) within 45 days of the date of the Request for Tenancy Approval, the unit may be approved provided that it meets all other conditions under 24 CFR 982.305. The family will be free to select his or her unit.

When a pre-inspected unit is not selected, the PHA will make every effort to fast-track the inspection process, including adjusting the normal inspection schedule for any required reinspections.

Initial Lease Term

Unlike in the standard the HCV program, SV voucher holders may enter into an initial lease that is for less than 12 months, regardless of the PHA policy in Section 9-I.E., Term of Assisted Tenancy.

Portability

The normal HCV portability procedures and requirements outlined in Chapter 10 generally apply to SVs. Exceptions are addressed below.

- Under SV, applicant families may move under portability even if the family did not have legal residency in the jurisdiction of the initial PHA when they applied, regardless of PHA policy in Section 10-II.B.
- A receiving PHA cannot refuse to assist an incoming SV family, regardless of whether the PHA administers SVs under its own ACC.
- If the SV family moves under portability to another PHA that administers SVs under its own ACC:
 - The receiving PHA may only absorb the incoming SV family with an SV (assuming it has an SV voucher available to do so).
 - If the PHA does not have an SV available to absorb the family, it must bill the initial PHA. The receiving PHA must allow the family to lease the unit with SV assistance and may not absorb the family with a regular HCV when the family leases the unit.
 - Regardless of whether the receiving PHA absorbs or bills the initial PHA for the family's SV assistance, the SV administration of the voucher is in accordance with the receiving PHA's SV policies.
- If the SV family moves under portability to another PHA that does not administer SVs under its own ACC, the receiving PHA may absorb the family into its regular HCV program or may bill the initial PHA.

Family Briefing

In addition to the applicable family briefing requirements at 24 CFR 982.301(a)(2) as to how portability works and how portability may affect the family's assistance, the initial PHA must inform the family how portability may impact the special SV services and assistance that may be available to the family.

The initial PHA is required to help facilitate the family's portability move to the receiving PHA and inform the family of this requirement in writing, taking reasonable steps to ensure meaningful access for persons with limited English proficiency (LEP).

PHA Policy

In addition to following PHA policy on briefings in Chapter 5, as part of the briefing packet for SV families, the PHA will include a written notice that the PHA will assist the family with moves under portability.

For limited English proficient (LEP) applicants, the PHA will provide interpretation services in accordance with the PHA's LEP plan (See Chapter 2).

19-VI.G. PAYMENT STANDARDS

Overview

For the SV program, HUD has waived the regulation requiring a single payment standard for each unit size. Instead, the PHA may, but is not required to, establish separate higher payment standards for SVs. Lower SV payment standards are not permitted. If the PHA is increasing the regular HCV payment standard, the PHA must also increase the SV payment standard if it would be otherwise lower than the new regular HCV payment standard. The separate SV payment standard must comply with all other HCV requirements with the exception of the alternative requirements discussed below.

Further, if the PHA chooses to establish higher payments standards for SVs, HUD has provided other regulatory waivers:

- Defining the “basic range” for payment standards as between 90 and 120 percent of the published Fair Market Rent (FMR) for the unit size (rather than 90 to 110 percent).
- Allowing a PHA that is not in a designated Small Area FMR (SAFMR) area or has not opted to voluntarily implement SAFMRs to establish exception payment standards for a ZIP code area above the basic range for the metropolitan FMR based on the HUD-published SAFMRs. The PHA may establish an exception payment standard up to 120 percent (as opposed to 110 percent) of the HUD published Small Area FMR for that ZIP code area. The exception payment standard must apply to the entire ZIP code area.

PHA Policy

The PHA will not establish a higher payment standard amount for SVs. The PHA will use the same payment standards for HCV and SV.

All rent reasonableness requirements apply to SV units, regardless of whether the PHA has established an alternative or exception SV payment standard.

Increases in Payment Standards

The requirement that the PHA apply increased payment standards at the family’s first regular recertification on or after the effective date of the increase does not apply to SV. The PHA may, but is not required to, establish an alternative policy on when to apply the increased payment standard, provided the increased payment standard is used to calculate the HAP no later than the effective date of the family’s first regular reexamination following the change.

PHA Policy

The PHA will not establish an alternative policy for increases in the payment standard. PHA policy in Section 11-III.B. governing increases in payment standards will apply to SVs.

19-VI.H. PROJECT-BASED UNITS

All tenant-based SV awards can be converted to Project-Based Vouchers (PBV) at any time after award without HUD approval provided all the established PBV regulations and requirements are followed.

All PBV requirements in 24 CFR Part 983 and in Chapter 17 apply to project-based SVs with the exception of 24 CFR 983.251(c)(1), which requires PHAs to select families for project-based units from its HCV or PBV waiting list. HUD is waiving this requirement and establishing an alternative requirement that PHAs receive SV referrals from CoC partners for vouchers as well as project-based assistance.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will use the following local preferences:

Public Housing Residents: Absolute preference may be given to any approved applicant on a Columbia Housing Authority (CHA) administered Project-Based Vouchers waiting list if that applicant currently resides on a CHA public housing property that has received Low-Income Tax Credit reservations through the Missouri Housing Development Commission. (Resolution 2748)

Temporary Relocation: Absolute preference may be given to PBV residents temporarily relocated to vacant CHA Public Housing units due to rehabilitation of their units. Residents returning back to a renovated site will be given absolute preference and considered for a Project-Based Voucher ahead of all applicants on the PBV waitlist. (Resolution 2748)

Mainstream Voucher Preference: The target population for the Mainstream Voucher program is non-elderly (18-62 years of age) with disabilities, extremely low-income (30% AMI) who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless or at risk of becoming homeless. Individuals who meet the Mainstream Voucher program eligibility criteria will receive 35 points on the HCV waitlist. (Resolution 2808)

Families where the head, spouse, co-head, or sole member is a person age 62 or older, or is a person with disabilities will be given 25 points.

The PHA will also use the following local preferences:

1. The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.
2. The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking who have either been referred by a partnering service agency or consortia or is seeking an emergency transfer under VAWA from the PHA's public housing program or other covered housing program operated by the PHA.

The PHA will work with the partnering community service agencies.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

The PHA will first assist families that have been terminated from the HCV program due

to insufficient funding and then assist families that qualify for the VAWA preference.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the ELI income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met. (Resolution 2444)

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

In the event that a family is receive assistance through Shelter Plus Care, Tenant Based Rental Assistance (TBRA), or Veterans Administration Supportive Housing (VASH) and is no longer requiring supportive services from participating agencies, they may be moved on the Section 8 Program and bypass the Waiting List so there is no interruption of their rental assistance. (Resolution 2444)

In the event a family resides in CHA Public Housing and is certified by CHA Resident Services to be ready to move into Section 8 Homeownership, they may bypass the

10/21/2024

Lived Experience Support Letter

The Missouri Balance of State Continuum of Care recognizes the importance of people with lived experience of homelessness. These individuals serve in various leadership and committee roles in the Missouri Balance of State Continuum of Care such as board leadership, Rank and Review Committee, and Grants Committee. They each have leadership in their non-profit organizations that serves the homeless population in their organizations. We have three individuals: John Gary, Martha Sander, and Ann Gosnell all have over 60 years of combined experience both personally and professionally in their work in crisis response systems. The Missouri Balance of State Continuum of Care support and prioritize serving individuals and families experiencing homelessness with severe needs in our CoC's geographic area and people with lived experience may sign letters using pseudonyms to protect their privacy.

Signed,


Ann Gosnell


John Gary


Martha Sander

Missouri Balance of State Continuum of Care



SITE MONITORING REPORT

Missouri Balance of State Continuum of Care

Purpose of Monitoring

The [HUD CoC Interim Rule](#) (24 CFR 578.7) states that Continuums of Care (CoC) are responsible for monitoring recipients. Monitoring provides information to assure that recipients are using CoC funding efficiently and effectively in accordance with federal law, HUD guidelines and standards established by the CoC. MO BoS CoC will conduct monitoring to aid on performance and technical areas in the delivery of services to the homeless population in their communities. Monitoring gives an opportunity to identify possible fraud, waste, and abuse to make certain federal funds are being used as intended, but most importantly ensures the most vulnerable in our communities seeking services are receiving the best services possible. Additionally, project providers are required to monitor their own performance on a regular basis to ensure that they are meeting the goals established by the CoC.

Lead Agency Team: Community Partnership of Southeast Missouri
support@moboscoc.org



Site Monitoring Report and Findings

Participants and Events:

CoC Reviewer(s): Christian Freeman, CoC Performance Coordinator
Grantee Staf/Participants: Margaret Moore, Assistant Housing Case Manager
Entrance Conference:
Date: April 23, 2024
Exit Conference: May 7, 2024

Projects Reviewed:

SEMO Christian Restoration Center- Foundations for Living

Process Overview

The CoC Performance Coordinator emailed the SEMO CRC team and scheduled a site visit, reviewed documentation needed for review, and set timeframes for sending documents. The CoC Performance Coordinator and SEMO CRC team met virtually before the site visit and reviewed the process in detail, the documents needed, and any questions.

SEMO CRC sent all requested documents prior and had all requested documents accessible and ready for the site review.

In a review with SEMO CRC staff, the COC Performance Coordinator identified some findings. CoC Performance Coordinator assessed how to address the findings.

Finding #1

Condition: SEMO CRC has established the principles of the Housing First Policy, but has not given it a title, nor referenced the HUD definition in the policy. Moreover, they have a Non-Discrimination Policy, but it does not make any reference to the Involuntary Family Separation Policy.

Cause/Effect: It is important for both clients and staff to be aware of these policies and refer to them as needed. I didn't notice any spelling, grammar or punctuation errors in the original text.



Recommendation: SEMO CRC will edit their handbook to include the Involuntary Family Separation Policy, which will be sent to the SEMO CRC staff by the CoC Performance Coordinator.

Finding #2

Condition: The binders of SEMO CRC's clients appeared to not have signed forms that would indicate a review of the relevant policies.

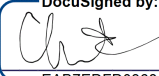

Cause/Effect: Other staff and auditing partners cannot verify if policies were reviewed with the client without proper documentation.

Recommendation: SEMO CRC was able to show the location of this document and in addition stated they were working on revising the client handbook and will send it with the signature page to the CoC Performance Coordinator. This is not a finding due to locating the document at the site visit.

CoC and SEMO CRC will have a meeting to review findings and add timelines to complete recommendation tasks.

Prior to our exit meeting, SEMO CRC sent all requested items stated above to MO BoS CoC and have completed all tasks requested.

Signatures:

<p><small>DocuSigned by:</small>  <small>EAB7EDFD036847A...</small></p> <hr/> <p>CoC Performance Coordinator</p>	<p>5/7/2024</p> <hr/> <p>Date</p>
<p><small>DocuSigned by:</small>  <small>3CC48E6501C84C2...</small></p> <hr/> <p>CoC Planning Director</p>	<p>5/7/2024</p> <hr/> <p>Date</p>
<p><small>DocuSigned by:</small>  <small>3E12A4F653D04AB...</small></p> <hr/> <p>Agency Representative</p>	<p>5/13/2024</p> <hr/> <p>Date</p>

Housing First Checklist - Monitoring	YES	NO
Has this program's organization committed to moving its participants into permanent housing quickly and made the policy and practice changes to do so?	x	
Screening/Eligibility Criteria for Participation:		
Are participants/Will participants be screened out of this program based on having no, too little or little income?		x
Are participants/Will participants be screened out of this program based on active or history of substance abuse?		x
Are participants/Will participants be screened out of this program based on having a criminal record with exceptions for state-mandated restrictions?		x
Are participants/Will participants be screened out of this program based on history of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement)?		x
Reasons for Termination from Program:		
Are participants/Will participants be terminated from the program for failure to participate in supportive services?		x
Are participants/Will participants be terminated from the program for failure to make progress on a service plan?		x
Are participants/Will participants be terminated from the program for loss of income or failure to improve income?		x
Are participants/Will participants be terminated from the program for domestic violence?		x
Are participants/Will participants be terminated from the program for any other activity not covered in a lease agreement typically found in the project's geographic area? If so, please list: _____		x

Proposed project's commitment to a Housing First approach and to operating as a low-barrier project

The Housing First Checklist must have the responses above confirmed verbally or in writing to be in compliance with MO BoS CoC Housing First standards.

1E-2.

Local Competition Scoring Tool

*During the Rank & Review process, the subcommittee ascertained that 2 scoring elements in the CoC Performance section of the Renewal Scorecard and DV Renewal Scorecard could not be scored due to inaccessibility to data and recent APR changes. The subcommittee removed those two scoring elements from all Renewal and DV Renewal scoring criteria, reducing total points available equally by 10 points.

The subcommittee also ascertained the PIT max score on the overall scorecard was incorrect, per the detailed scoring criteria breakdown. Total points available was determined to be 6, not 5. Total maximum points for all scorecards was increased by 1 point. The correction was applied equally across all New, New DV, Renewal, and DV Renewal scorecards and project applications.

Both the original scorecards posted to the CoC during the competition, and revised scorecards are included in this attachment.

Mo BoS CoC

2024 New DV Bonus Project Scoring Guide and Checklist

2024 New DV Bonus Project Scoring Guide and Checklist

This checklist and scorecard will be used for all new project applications.

Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care (CoC) at moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UIE) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- Coordinated Entry System (CES) & HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with the Letter of Intent (LOI), project applicants must include the following attachments with the application:

- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two year and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Applicable documentation by MOU, LOA or other contractual agreement between any Healthcare Provider or Housing Resource Provider
- Organization's Anti-discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**

Mo BoS CoC

2024 New DV Bonus Project Scoring Guide and Checklist

- Safety Plan for Victims of Domestic Violence
- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)
- Confirmation of agencies intent to use or are using HMIS or comparable database.

Data Collected through other resources:

- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.

Other scoring items will be submitted via response to Word Document.

MAX POINTS	SCORING SECTIONS
10	Letter of Intent
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
10	Participation in HMIS or Comparable Database
10	CoC Meeting Attendance
5	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
10	Experience of Applicant
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF Export
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
10	Project Participation with a Healthcare Entity or Housing Resource provider
5	Anti-Discrimination Policy & Conflict of Interest
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
5	Cost Effectiveness
10	Performance Capacity: System Performance Measures
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
DV Bonus Questions	
8	Confidentiality of Survivors
3	Client Database Entry and Safety
6	Safety Planning and Outcomes
6	Community Resources and Outcomes
5	CE System Safety
154	TOTAL POINTS

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none">- Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity.- Attachment of waiver if exempt from regulatory requirement, if applicable.- A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none">- The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding.- Certification response.	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 – Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL – project does not certify they will use the coordinated entry system.</p>
<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self-Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff 	<p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>
<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>

Mo BoS CoC Participation	
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>

Descriptions	
<p>Experience of Applicant</p> <p>Describe the organization’s experience:</p> <ul style="list-style-type: none"> - working with and addressing the target population’s housing and supportive service needs; - developing and implementing relevant program systems and services; - identifying and securing matching funds; - managing basic organization operations including financial accounting systems; - leveraging federal, state, local, and private sector funds. 	<p>10 Points – Organization has experience with all items.</p> <p>5 Points – Organization has experience with some but not all required items.</p> <p>0 Points – Organization does not have experience with any required items.</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry.</p>
<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>
<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>

Attachments	
<ul style="list-style-type: none"> - A description of the audit’s findings in instances when an unqualified opinion was not issued, including the auditor’s report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor’s report. - Audit findings for which a response is overdue or unsatisfactory. 	
<p>Project Participation with a Healthcare Entity and Housing Resource Provider</p> <p>Projects will describe how the project works with a Healthcare Entity to provide healthcare to participating clients.</p> <p>Explain how the Healthcare entity may:</p> <ul style="list-style-type: none"> - Provide direct medical services to clients; or - Provide direct funding to access healthcare services; <p>The agreement of the Healthcare entity must include the value of the services provided and the value should comprise of 25% of the project funding request. Project eligibility must follow HUD program and Fair Housing requirements and not be restricted by eligibility requirements of the health care service provider.</p> <p>Projects will describe how the project works to leverage housing subsidies. Leveraged funds should comprise of 25% of project funding request and may be provided by any of the following sources:</p> <ul style="list-style-type: none"> - Private organizations; - State or local government, including through the use of HOME funding provided through the American Rescue Plan; - Public Housing Agencies, including through the use of a set aside or limited preference; - Faith-based organizations; or - Federal programs other than the CoC or ESG programs. <p>Documentation for either partnership by MOU, LOA, or other contractual agreement must be included and detail values for support provided.</p>	<p>10 points – Organization is partnered with a healthcare entity to provide client healthcare services and a housing resource provider to provide housing support. Detailed values comprise 25% of project funding request for both partnerships</p> <p>(5 points – Organization is partnered with either a healthcare entity or a housing resource provider. Detailed values comprise 25% of project funding request for one partnership.)</p> <p>0 Points – Organization does not have a partnership with a participating healthcare entity or housing funding provider, or said partnerships do not meet comprise 25% of project funding request.</p>

Attachments	
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p>
<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Cost Effectiveness</p> <p>Using the following formula, assess the cost effectiveness of the project:</p> $\frac{(total\ CoC\ Request) \div (number\ of\ bedrooms\ served)}{(average\ cost\ per\ room\ among\ new\ projects)} \times 100$ <p>Project scores will be percentage values of average cost per room among new projects.</p>	<p>5 points – Agency demonstrates cost effectiveness at more than 105% of average cost per room.</p> <p>3 Points – Agency demonstrates projected cost effectiveness at 100% (±5%) of average cost per room.</p> <p>0 Points – Agency demonstrates projected cost effectiveness at less than 95% of average cost per room</p>
<p>Performance Capacity: System Performance Measures</p> <p>Attached: Report from HMIS, Comparable Database, or other SPM reporting database (e.g. CAPER, APR, etc.).</p> <p>If Agency has operated housing projects (from any funding source) describe the following System Performance Measures from those projects:</p> <ul style="list-style-type: none"> - Percent returns to homelessness - Percent increase in all income - Percentage of successful exits to permanent housing <p>For all agencies describe the following elements:</p> <ul style="list-style-type: none"> - how participants will be assisted to obtain and remain in permanent housing (Successful exit to permanent housing); - how the project will help program participants obtain income (increase in employment and income); - how the supportive services provided will lead directly to program participants gaining employment, accessing SSI, SSDI, or other mainstream income streams (increase in employment and income); - how the requested CoC Program funds will contribute to program participants becoming more independent (e.g. accessing Medicare, Medicaid, early childhood education) (Client stability towards successful exit and reducing returns to homelessness); - how the project will ensure clients receive the appropriate support to retain stable housing (reducing returns to homelessness). <p>An acceptable response will acknowledge the needs of the target population, include plans to address those</p>	<p>10 Points – Project has a plan for addressing all elements and has demonstrated prior contributions to System Performance Measures by meeting at least two of the following goals:</p> <ul style="list-style-type: none"> - at least 85% of participants have retained housing; - at least 25% of participants have increase income; or - at least 56% of clients have successful exits to permanent housing. <p>7 points – Project has a plan for addressing all elements and has demonstrated prior contributions to at least one of the indicated goals above.</p> <p>4 points – Project has a plan for addressing all elements but does not have prior performance history to indicate performance capacity.</p> <p>0 points – Project has not adequately addressed all elements as listed</p>

<p>needs through current and proposed case management activities, and describe the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Example: A project that targets its housing and services to serving young parents might provide a specific service array of supportive services including parenting classes, education programming, and childcare services</p>	
<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive service needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>

New DV Bonus Project Scorecard Additional Questions:

<p>Confidentiality of Survivors</p> <p>In your narrative, please describe your agency’s confidentiality policies that protect survivors’ personally identifying information in compliance with FVPSA, VOCA, and HUD requirements. Include the following:</p> <ul style="list-style-type: none"> - How informed consent is obtained - Staff training - Data security - Partnerships with other agencies <p>(8 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Client Database Entry and Safety</p> <p>For non-primary victim service providers:</p> <p>Please describe your agency’s policies and procedures to inform survivors about the benefits and risks of entering information into a HMIS database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including a locked HMIS file <p>For primary victim service providers:</p> <p>Please describe your agency’s policies and procedures to inform survivors about the benefits and risks of entering information into a comparable database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including anonymous reporting <p>(3 points possible in this section)</p>	<p>1 Points – One point will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>Safety Planning and Outcomes</p> <p>Please identify how your agency assists survivors to identify potential safety risks. Include the following:</p> <ul style="list-style-type: none"> - Attach the Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> <p>**Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts</p> <p>**Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <p>**Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <ul style="list-style-type: none"> - Support available to adjust safety plans - How safety planning is evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Community Resources and Outcomes</p> <p>Please identify how your agency helps connect survivors to available community resources. Include the following:</p> <ul style="list-style-type: none"> - How are relevant referrals provided - How are survivors assisted in accessing mainstream benefits - How accessing community resources are evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>CE System Safety</p> <p>Please describe your agency's current or planned involvement in the Coordinated Entry System, specific to the non-HMIS list and safety protocols of the CoC. Applicant must also describe how your agency upholds survivor confidentiality when working with other system partners and within case conferencing.</p> <p>(5 points are available in this section)</p>	<p>5 Points: Five points will be awarded when description is clear and reviewer determines all components of the CES are working together for survivor confidentiality and safety.</p> <p>3 points – Three points will be awarded if the description is not clear and the reviewer can determine some safety processes are clear and present.</p> <p>0 Points – Zero points will be awarded if the description is not clear</p>
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2024 Renewal DV Bonus NOFO Project Scoring Guide and Checklist

This checklist and scorecard will be used for all Renewal Applications, except for the HMIS application.

First or second time renewals without a completed and submitted APR must meet threshold requirements and will receive full points for items that are not able to be scored. Items that cannot be scored include if there is not yet 12 months' worth of information.

. Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care (CoC) at moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UEI) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with the Letter of Intent (LOI), project applicants must include the following attachments with the application:

- Grant Spending Timeliness & Unspent Grant Funds (documentation from eLOCCS)
- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Organization's Anti-Discrimination Policy for clients receiving services, ensuring

that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**

- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Organizations that use a comparable database must submit a PDF APR for the most recent Federal Fiscal Year (10/1 - 9/30).
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)

Data Collected through other resources:

- Organizations will have performance data reported from HMIS for the last Federal Fiscal Year (10/1 - 9/30).
- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.
- Documentation of Minimum Match with exact value of match written in dollar amount. Should be included in ESNAPS pdf export.
- HMIS Lead Agency may verify HMIS usage and Comparable Database usage and submit that to the panel for review.

Other scoring items will be submitted via response to the Word Document.

MAX POINTS	SCORING SECTIONS
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
20	Letter of Intent
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
Pass/Fail	Participation in HMIS or Comparable Database
Pass/Fail	CoC Meeting Attendance
5	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF export
10	Grant Spending Timeliness
20	Unspent Grant Funds
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
5	Anti-discrimination and Conflict of Interest Policies
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
Performance Scoring	
30	CoC Performance Review: Performance Improvement
DV Bonus Questions	
8	Confidentiality of Survivors
3	Client Database Entry and Safety
6	Safety Planning and Outcomes
6	Community Resources and Outcomes
5	CE System Safety

MAX POINTS	SCORING SECTIONS
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
20	Letter of Intent
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
Pass/Fail	Participation in HMIS or Comparable Database
199	TOTAL POINTS

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity. - Attachment of waiver if exempt from regulatory requirement, if applicable. - A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding. - Certification response. 	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. - <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 - Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL - project does not certify they will use the coordinated entry system.</p>

<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff - 	<p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>
<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p>

<p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>
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Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry?</p>
<p>Grant Spending Timeliness</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS showing the past 12 months of grant draw downs, including dates of grant draws. - Evidence demonstrating timely grant draws were not possible due to Department of Housing and Urban Development delays. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Frequency of project grant draws. 	<p>10 Points – Project made grant draws at least once per quarter.</p> <p>0 Points – Project did not make at least once per quarter.</p>

<p>Unspent Grant Funds</p> <p>Projects will be scored on their most recent completed project operating year.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS <p>Material for Review (Rank and Review refer to involuntary reallocation policy):</p> <ul style="list-style-type: none"> - Documentation from eLOCCS for the last three completed grant operating years, including: <ul style="list-style-type: none"> o Total grant award; and o Total grant amount spent. - Written statements as part of an active CoC Corrective Action Plan or other document of the project’s efforts to reduce unspent grant funding. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Project yearly percent and total deobligation amounts. - Project efforts to reduce unspent grant funding. - Current Grant Expenditures 	<p>20 Points – Project unspent funds between 0% and 3% of funding.</p> <p>16 Points – Project unspent funds between 3.1% and 5% of funding OR project reallocated at least 5% of total funding.</p> <p>12 Points – Project unspent funds between 5.1% and 7.5% of funding.</p> <p>8 Points – Project unspent funds between 7.6% and 10% of funding.</p> <p>4 Points – Project unspent funds between 10.1% and 15% of funding.</p> <p>0 Points – Project unspent funds more than 15.1% of funding.</p> <p>Projects without a completed grant year will not be scored on this measure, and these projects will be scored on a scale of 90. For example, a project receiving 72 of 90 points will receive a score of 88 ($72 \div 90 \times 110 = 88$).</p>
<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>

<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. - A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor's report. - Audit findings for which a response is overdue or unsatisfactory. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>
<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization's client/service anti-discrimination policy - Organization's Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p>

	<p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points. 3.5 Points – 50% of points or more. 2 Points – 25% of points. or more 1 Point – 10% of points or more. 0 Points – less than 10% of available points.</p>
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Descriptions	
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>

Performance Scoring
<p>1. Performance Improvement</p> <p>Renewal projects that were operating prior to the beginning of the reporting period are subject to performance scoring as described below. HMIS and, if determined by the Mo BoS CoC, Supportive Services Only – Coordinated Entry project types are exempted from performance scoring.</p> <p>Victim Services Providers</p> <p>Victim services providers that operate permanent supportive housing, rapid rehousing, transitional housing/rapid rehousing joint component project with CoC Program funds must use a comparable database to provide all data necessary to conduct the performance scoring process described below. Improving performance on the exits to permanent destinations, returns to homelessness, and increases to income performance measures is likely to improve safety for victim of domestic violence, dating violence, sexual assault, and stalking. The data must be de-identified and provided no later than the project application deadline.</p> <p>Reporting Period</p> <p>The reporting period is the complete federal fiscal year (October 1 to September 30) directly prior to scoring.</p> <p>Scoring</p> <p>For each scoring measure, individual project performance will be compared only against the average performance for the same project type, known as the project-type average. For example, permanent supportive housing projects will only be compared against the average score for all other permanent supportive housing projects. Safe Haven projects will be included in the project-type average for rapid rehousing projects. Except for the <i>Cost Per Successful Outcome</i> measure, the project-type average will include all projects for which data is available and will not be limited to only CoC-funded projects. Scoring measures for each project and for the project-type average will be rounded to the nearest whole number. For example, 89.5% on the Housing Stability measure would be rounded to 90%.</p>

For each scoring measure, projects performing at or better than the project-type average will receive the maximum score. Projects will lose 10% of the maximum score for each percentage point they fall short of the project-type average. The score is represented by the equation below.

$$(1 - (|Project\ Type\ Average - Individual\ Project\ Measurement| \times 0.1)) \times Maximum\ Score = Individual\ Project\ Score$$

Depending on the scoring measure, increasing or decreasing the measurement is desirable. For example, *higher* rates of exits to permanent housing are desired while *lower* rates of returns to homelessness are desired. The desired measurement direction is represented by an arrow next to each scoring measure's name.

Example 1:

Project Example Measure: 88% ↑

Example Measure Project-Type Average: 93%

Example Measure Maximum Score: 5

Calculation: $(1 - (|93 - 88| \times 0.1)) \times 5 = 2.5$

Project Example Measure Score = 2.5

Example 2:

Project Example Measure: 17% ↓

Example Measure Project-Type Average: 14%

Example Measure Maximum Score: 2.5

Calculation: $(1 - (|14 - 17| \times 0.1)) \times 2.5 = 1.75$

Project Example Measure Score = 1.75

Cost Per Successful Outcome

The *Cost Per Successful Outcome* scoring measure will compare renewal projects only against other CoC-funded projects rather than projects from all funding sources. Match funding is excluded. Scores will be based on the average cost per successful outcome for all projects, regardless of project type. Projects with costs per successful outcome that are

- More than 25% lower than the average will receive the maximum score;
- 0% to 25% lower than the average will receive 75% of the maximum score;
- 1% to 25% higher than the average will receive 50% of the maximum score;
- 26% to 50% higher than the average will receive 25% of the maximum score;
- More than 50% higher than the average will receive no points.

Performance Improvement – Permanent Supportive Housing

Scoring Measure	Description	Maximum Score
Permanent Housing Retention and Exits ↑	The percent of persons who remained in all PH projects except PH-RRH projects and exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	5

Cost Per Successful Outcome ↓	The number of people who remained in the project or exited to permanent housing destinations divided by the total award amount pro-rated by the applicable grant year(s).	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	5
Performance Improvement – Rapid Rehousing and Safe Haven		
Scoring Measure	Description	Maximum Score
Exits to Permanent Destinations ↑	The percent of persons who exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	5
Cost Per Successful Outcome ↓	The number of people exited to permanent housing destinations divided by the total award amount pro-rated by applicable grant year.	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	5

New DV Bonus Project Scorecard Additional Questions:

<p>Confidentiality of Survivors</p> <p>In your narrative, please describe your agency's confidentiality policies that protect survivors' personally identifying information in compliance with FVPSA, VOCA, and HUD requirements. Include the following:</p> <ul style="list-style-type: none"> - How informed consent is obtained - Staff training - Data security - Partnerships with other agencies <p>(8 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Client Database Entry and Safety</p> <p>For non-primary victim service providers:</p> <p>Please describe your agency's policies and procedures to inform survivors about the benefits and risks of entering information into a HMIS database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including a locked HMIS file <p>For primary victim service providers:</p> <p>Please describe your agency's policies and procedures to inform survivors about the benefits and risks of entering information into a comparable database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including anonymous reporting <p>(3 points possible in this section)</p>	<p>1 Points – One point will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>Safety Planning and Outcomes</p> <p>Please identify how your agency assists survivors to identify potential safety risks. Include the following:</p> <ul style="list-style-type: none"> - Attach the Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> <p>**Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts</p> <p>**Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <p>**Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <ul style="list-style-type: none"> - Support available to adjust safety plans - How safety planning is evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Community Resources and Outcomes</p> <p>Please identify how your agency helps connect survivors to available community resources. Include the following:</p> <ul style="list-style-type: none"> - How are relevant referrals provided - How are survivors assisted in accessing mainstream benefits - How accessing community resources are evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>CE System Safety</p> <p>Please describe your agency’s current or planned involvement in the Coordinated Entry System, specific to the non-HMIS list and safety protocols of the CoC. Applicant must also describe how your agency upholds survivor confidentiality when working with other system partners and within case conferencing.</p> <p>(5 points are available in this section)</p>	<p>5 Points: Five points will be awarded when description is clear and reviewer determines all components of the CES are working together for survivor confidentiality and safety.</p> <p>3 points – Three points will be awarded if the description is not clear and the reviewer can determine some safety processes are clear and present.</p> <p>0 Points – Zero points will be awarded if the description is not clear</p>
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2024 New Project Scoring Guide and Checklist

This checklist and scorecard will be used for all new project applications.

Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care

moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UIE) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- CES & HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with LOI, project applicants must include the following attachments with the application:

- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two year and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Applicable documentation by MOU, LOA or other contractual agreement between any Healthcare Provider or Housing Resource Provider
- Organization's Anti-discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+

Mo BoS CoC

2024 New Project Scoring Guide and Checklist

- individuals. **This is not your agency's personnel statement.**
- Safety Plan for Victims of Domestic Violence
 - Organization's Conflict of Interest policy for internal leadership.
 - Pledge to Housing First Principles
 - Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)
 - Confirmation of agencies intent to use or are using HMIS or comparable database.

Data Collected through other resources:

- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.

Other scoring items will be submitted via response to Word Document.

MAX POINTS	SCORING SECTIONS
10	Letter of In-tent
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
10	Participation in HMIS or Comparable Database
10	CoC Meeting Attendance
5	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
10	Experience of Applicant
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF Export
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
10	Project Participation with a Healthcare Entity or Housing Resource provider
5	Anti Discrimination Policy & Conflict of Interest
5	DV Safety Plan
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
5	Cost Effectiveness
10	Performance Capacity: System Performance Measures
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
131	TOTAL SCORE

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none">- Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity.- Attachment of waiver if exempt from regulatory requirement, if applicable.- A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none">- The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding.- Certification response.	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 – Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL – project does not certify they will use the coordinated entry system.</p>
<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff 	<p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>
<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>

Mo BoS CoC Participation	
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>

Descriptions	
<p>Experience of Applicant</p> <p>Describe the organization’s experience:</p> <ul style="list-style-type: none"> - working with and addressing the target population’s housing and supportive services needs; - developing and implementing relevant program systems and services; - identifying and securing matching funds; - managing basic organization operations including financial accounting systems; - leveraging federal, state, local, and private sector funds. 	<p>10 Points – Organization has experience with all items.</p> <p>5 Points – Organization has experience with some but not all required items.</p> <p>0 Points – Organization does not have experience with any required items.</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry.</p>
<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>
<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>

Attachments	
<ul style="list-style-type: none"> - A description of the audit’s findings in instances when an unqualified opinion was not issued, including the auditor’s report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor’s report. - Audit findings for which a response is overdue or unsatisfactory. 	
<p>Project Participation with a Healthcare Entity and Housing Resource Provider</p> <p>Projects will describe how the project works with a Healthcare Entity to provide healthcare to participating clients.</p> <p>Explain how the Healthcare entity may:</p> <ul style="list-style-type: none"> - Provide direct medical services to clients; or - Provide direct funding to access healthcare services; <p>The agreement of the Healthcare entity must include the value of the services provided and the value should comprise of 25% of the project funding request. Project eligibility must follow HUD program and Fair Housing requirements and not be restricted by eligibility requirements of the health care service provider.</p> <p>Projects will describe how the project works to leverage housing subsidies. Leveraged funds should comprise of 25% of project funding request and may be provided by any of the following sources:</p> <ul style="list-style-type: none"> - Private organizations; - State or local government, including through the use of HOME funding provided through the American Rescue Plan; - Public Housing Agencies, including through the use of a set aside or limited preference; - Faith-based organizations; or - Federal programs other than the CoC or ESG programs. <p>Documentation for either partnership by MOU, LOA, or other contractual agreement must be included and detail values for support provided.</p>	<p>10 points – Organization is partnered with a healthcare entity to provide client healthcare services and a housing resource provider to provide housing support. Detailed values comprise 25% of project funding request for both partnerships</p> <p>(5 points – Organization is partnered with either a healthcare entity or a housing resource provider. Detailed values comprise 25% of project funding request for one partnership.)</p> <p>0 Points – Organization does not have a partnership with a participating healthcare entity or housing funding provider, or said partnerships do not meet comprise 25% of project funding request.</p>

Attachments	
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p>
<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>
<p>Safety Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.</p> <p>Attach:</p> <ul style="list-style-type: none"> - Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> <ul style="list-style-type: none"> - Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts 	<p>5 Points - Project description includes safety plan that addresses all applicable elements in project safety plan.</p> <p>3 Points – Project description includes safety plan that address some elements in project safety plan.</p> <p>0 Points – Project description does not address any required items or does not have a safety plan</p>

Attachments	
<ul style="list-style-type: none">- Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.- Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking.	

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Cost Effectiveness</p> <p>Using the following formula, assess the cost effectiveness of the project:</p> $\frac{(total\ CoC\ Request) \div (number\ of\ bedrooms\ served)}{(average\ cost\ per\ room\ among\ new\ projects)} \times 100$ <p>Project scores will be percentage values of average cost per room among new projects.</p>	<p>5 points – Agency demonstrates cost effectiveness at more than 105% of average cost per room.</p> <p>3 Points – Agency demonstrates projected cost effectiveness at 100% (±5%) of average cost per room.</p> <p>0 Points – Agency demonstrates projected cost effectiveness at less than 95% of average cost per room</p>
<p>Performance Capacity: System Performance Measures</p> <p>Attached: Report from HMIS, Comparable Database, or other SPM reporting database (e.g. CAPER, APR, etc.).</p> <p>If Agency has operated housing projects (from any funding source) describe the following System Performance Measures from those projects:</p> <ul style="list-style-type: none"> - Percent returns to homelessness - Percent increase in all income - Percentage of successful exits to permanent housing <p>For all agencies describe the following elements:</p> <ul style="list-style-type: none"> - how participants will be assisted to obtain and remain in permanent housing (Successful exit to permanent housing); - how the project will help program participants obtain income (increase in employment and income); - how the supportive services provided will lead directly to program participants gaining employment, accessing SSI, SSDI, or other mainstream income streams (increase in employment and income); - how the requested CoC Program funds will contribute to program participants becoming more independent (e.g. accessing Medicare, Medicaid, early childhood education) (Client stability towards successful exit and reducing returns to homelessness); - how the project will ensure clients receive the appropriate support to retain stable housing (reducing returns to homelessness). <p>An acceptable response will acknowledge the needs of the target population, include plans to address those</p>	<p>10 Points – Project has a plan for addressing all elements and has demonstrated prior contributions to System Performance Measures by meeting at least two of the following goals:</p> <ul style="list-style-type: none"> - at least 85% of participants have retained housing; - at least 25% of participants have increase income; or - at least 56% of clients have successful exits to permanent housing. <p>7 points – Project has a plan for addressing all elements and has demonstrated prior contributions to at least one of the indicated goals above.</p> <p>4 points – Project has a plan for addressing all elements but does not have prior performance history to indicate performance capacity.</p> <p>0 points – Project has not adequately addressed all elements as listed</p>

<p>needs through current and proposed case management activities, and describe the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Example: A project that targets its housing and services to serving young parents might provide a specific service array of supportive services including parenting classes, education programming, and childcare services</p>	
<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>



2024 NOFO Project Renewal Scoring Guide and Checklist

This checklist and scorecard will be used for all Renewal Applications, except for the HMIS application.

First or second time renewals without a completed and submitted APR must meet threshold requirements and will receive full points for items that are not able to be scored. Items that cannot be scored include if there is not yet 12 months' worth of information.

. Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care at

moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UEI) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with LOI, project applicants must include the following attachments with the application:

- Grant Spending Timeliness & Unspent Grant Funds (documentation from eLOCCS)
- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.

- Organization's Anti-Discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**
- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Organizations that use a comparable database must submit a PDF APR for the most recent Federal Fiscal Year (10/1 - 9/30).
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)

Data Collected through other resources:

- Organizations will have performance data reported from HMIS for the last Federal Fiscal Year (10/1 - 9/30).
- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.
- Documentation of Minimum Match with exact value of match written in dollar amount. Should be included in ESNAPS pdf export.
- HMIS Lead Agency may verify HMIS usage and Comparable Database usage and submit that to the panel for review.

Other scoring items will be submitted via response to the Word Document.

MAX POINTS	SCORING SECTIONS
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
20	Letter of Intent
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
Pass/Fail	Participation in HMIS or Comparable Database
Pass/Fail	CoC Meeting Attendance
5	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF export
10	Grant Spending Timeliness
20	Unspent Grant Funds
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
5	Anti-discrimination and Conflict of Interest Policies
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
Performance Scoring	
30	CoC Performance Review: Performance Improvement
141	TOTAL SCORE

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity. - Attachment of waiver if exempt from regulatory requirement, if applicable. - A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding. - Certification response. 	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. - <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 - Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL - project does not certify they will use the coordinated entry system.</p>
<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff - 	<p>PASS - Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL - Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>

<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>

Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry?</p>
<p>Grant Spending Timeliness</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS showing the past 12 months of grant draw downs, including dates of grant draws. - Evidence demonstrating timely grant draws were not possible due to Department of Housing and Urban Development delays. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Frequency of project grant draws. 	<p>10 Points – Project made grant draws at least once per quarter.</p> <p>0 Points – Project did not make at least once per quarter.</p>
<p>Unspent Grant Funds</p> <p>Projects will be scored on their most recent completed project operating year.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS <p>Material for Review (Rank and Review refer to involuntary reallocation policy):</p> <ul style="list-style-type: none"> - Documentation from eLOCCS for the last three completed grant operating years, including: <ul style="list-style-type: none"> o Total grant award; and o Total grant amount spent. - Written statements as part of an active CoC Corrective Action Plan or other document of the project’s efforts to reduce unspent grant funding. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Project yearly percent and total deobligation amounts. - Project efforts to reduce unspent grant funding. - Current Grant Expenditures 	<p>20 Points – Project unspent funds between 0% and 3% of funding.</p> <p>16 Points – Project unspent funds between 3.1% and 5% of funding OR project reallocated at least 5% of total funding.</p> <p>12 Points – Project unspent funds between 5.1% and 7.5% of funding.</p> <p>8 Points – Project unspent funds between 7.6% and 10% of funding.</p> <p>4 Points – Project unspent funds between 10.1% and 15% of funding.</p> <p>0 Points – Project unspent funds more than 15.1% of funding.</p> <p>Projects without a completed grant year will not be scored on this measure, and these projects will be scored on a scale of 90. For example, a project receiving 72 of 90 points will receive a score of 88 ($72 \div 90 \times 110 = 88$).</p>

<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>
<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. - A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor's report. - Audit findings for which a response is overdue or unsatisfactory. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>

<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p>

Descriptions	
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>

Performance Scoring
<p>1. Performance Improvement</p> <p>Renewal projects that were operating prior to the beginning of the reporting period are subject to performance scoring as described below. HMIS and, if determined by the Mo BoS CoC, Supportive Services Only – Coordinated Entry project types are exempted from performance scoring.</p> <p>Victim Services Providers</p> <p>Victim services providers that operate permanent supportive housing, rapid rehousing, transitional housing/rapid rehousing joint component project with CoC Program funds must use a comparable database to provide all data necessary to conduct the performance scoring process described below. Improving performance on the exits to permanent destinations, returns to homelessness, and increases to income performance measures is likely to improve safety for victim of domestic violence, dating violence, sexual assault, and stalking. The data must be de-identified and provided no later than the project application deadline.</p> <p>Reporting Period</p> <p>The reporting period is the complete federal fiscal year (October 1 to September 30) directly prior to scoring.</p> <p>Scoring</p> <p>For each scoring measure, individual project performance will be compared only against the average performance for the same project type, known as the project-type average. For example, permanent supportive housing projects will only be compared against the average score for all other permanent supportive housing projects. Safe Haven projects will be included in the project-type average for rapid rehousing projects. Except for the <i>Cost Per Successful Outcome</i> measure, the project-type average will include all projects for which data is available and will not be limited to only CoC-funded projects. Scoring measures for each project and for the project-type average will be rounded to the nearest whole number. For example, 89.5% on the Housing Stability measure would be rounded to 90%.</p>

For each scoring measure, projects performing at or better than the project-type average will receive the maximum score. Projects will lose 10% of the maximum score for each percentage point they fall short of the project-type average. The score is represented by the equation below.

$$(1 - (|Project\ Type\ Average - Individual\ Project\ Measurement| \times 0.1)) \times Maximum\ Score = Individual\ Project\ Score$$

Depending on the scoring measure, increasing or decreasing the measurement is desirable. For example, *higher* rates of exits to permanent housing are desired while *lower* rates of returns to homelessness are desired. The desired measurement direction is represented by an arrow next to each scoring measure's name.

Example 1:

Project Example Measure: 88% ↑

Example Measure Project-Type Average: 93%

Example Measure Maximum Score: 5

Calculation: $(1 - (|93 - 88| \times 0.1)) \times 5 = 2.5$

Project Example Measure Score = 2.5

Example 2:

Project Example Measure: 17% ↓

Example Measure Project-Type Average: 14%

Example Measure Maximum Score: 2.5

Calculation: $(1 - (|14 - 17| \times 0.1)) \times 2.5 = 1.75$

Project Example Measure Score = 1.75

Cost Per Successful Outcome

The *Cost Per Successful Outcome* scoring measure will compare renewal projects only against other CoC-funded projects rather than projects from all funding sources. Match funding is excluded. Scores will be based on the average cost per successful outcome for all projects, regardless of project type. Projects with costs per successful outcome that are

- More than 25% lower than the average will receive the maximum score;
- 0% to 25% lower than the average will receive 75% of the maximum score;
- 1% to 25% higher than the average will receive 50% of the maximum score;
- 26% to 50% higher than the average will receive 25% of the maximum score;
- More than 50% higher than the average will receive no points.

Performance Improvement – Permanent Supportive Housing

Scoring Measure	Description	Maximum Score
Permanent Housing Retention and Exits ↑	The percent of persons who remained in all PH projects except PH-RRH projects and exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	5

Cost Per Successful Outcome ↓	The number of people who remained in the project or exited to permanent housing destinations divided by the total award amount pro-rated by the applicable grant year(s).	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	5
Performance Improvement – Rapid Rehousing and Safe Haven		
Scoring Measure	Description	Maximum Score
Exits to Permanent Destinations ↑	The percent of persons who exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	5
Cost Per Successful Outcome ↓	The number of people exited to permanent housing destinations divided by the total award amount pro-rated by applicable grant year.	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	5

2024 New DV Bonus Project Scoring Guide and Checklist

This checklist and scorecard will be used for all new project applications.

Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care (CoC) at moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UIE) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- Coordinated Entry System (CES) & HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with the Letter of Intent (LOI), project applicants must include the following attachments with the application:

- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two year and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Applicable documentation by MOU, LOA or other contractual agreement between any Healthcare Provider or Housing Resource Provider
- Organization's Anti-discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**

Mo BoS CoC

2024 New DV Bonus Project Scoring Guide and Checklist

- Safety Plan for Victims of Domestic Violence
- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)
- Confirmation of agencies intent to use or are using HMIS or comparable database.

Data Collected through other resources:

- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.

Other scoring items will be submitted via response to Word Document.

MAX POINTS	SCORING SECTIONS
10	Letter of Intent
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
10	Participation in HMIS or Comparable Database
10	CoC Meeting Attendance
6	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
10	Experience of Applicant
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF Export
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
10	Project Participation with a Healthcare Entity or Housing Resource provider
5	Anti-Discrimination Policy & Conflict of Interest
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
5	Cost Effectiveness
10	Performance Capacity: System Performance Measures
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
DV Bonus Questions	
8	Confidentiality of Survivors
3	Client Database Entry and Safety
6	Safety Planning and Outcomes
6	Community Resources and Outcomes
5	CE System Safety
155	TOTAL POINTS

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none">- Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity.- Attachment of waiver if exempt from regulatory requirement, if applicable.- A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none">- The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding.- Certification response.	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 – Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL – project does not certify they will use the coordinated entry system.</p>
<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self-Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff 	<p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>
<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>

Mo BoS CoC Participation	
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>

Descriptions	
<p>Experience of Applicant</p> <p>Describe the organization’s experience:</p> <ul style="list-style-type: none"> - working with and addressing the target population’s housing and supportive service needs; - developing and implementing relevant program systems and services; - identifying and securing matching funds; - managing basic organization operations including financial accounting systems; - leveraging federal, state, local, and private sector funds. 	<p>10 Points – Organization has experience with all items.</p> <p>5 Points – Organization has experience with some but not all required items.</p> <p>0 Points – Organization does not have experience with any required items.</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry.</p>
<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>
<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>

Attachments	
<ul style="list-style-type: none"> - A description of the audit’s findings in instances when an unqualified opinion was not issued, including the auditor’s report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor’s report. - Audit findings for which a response is overdue or unsatisfactory. 	
<p>Project Participation with a Healthcare Entity and Housing Resource Provider</p> <p>Projects will describe how the project works with a Healthcare Entity to provide healthcare to participating clients.</p> <p>Explain how the Healthcare entity may:</p> <ul style="list-style-type: none"> - Provide direct medical services to clients; or - Provide direct funding to access healthcare services; <p>The agreement of the Healthcare entity must include the value of the services provided and the value should comprise of 25% of the project funding request. Project eligibility must follow HUD program and Fair Housing requirements and not be restricted by eligibility requirements of the health care service provider.</p> <p>Projects will describe how the project works to leverage housing subsidies. Leveraged funds should comprise of 25% of project funding request and may be provided by any of the following sources:</p> <ul style="list-style-type: none"> - Private organizations; - State or local government, including through the use of HOME funding provided through the American Rescue Plan; - Public Housing Agencies, including through the use of a set aside or limited preference; - Faith-based organizations; or - Federal programs other than the CoC or ESG programs. <p>Documentation for either partnership by MOU, LOA, or other contractual agreement must be included and detail values for support provided.</p>	<p>10 points – Organization is partnered with a healthcare entity to provide client healthcare services and a housing resource provider to provide housing support. Detailed values comprise 25% of project funding request for both partnerships</p> <p>(5 points – Organization is partnered with either a healthcare entity or a housing resource provider. Detailed values comprise 25% of project funding request for one partnership.)</p> <p>0 Points – Organization does not have a partnership with a participating healthcare entity or housing funding provider, or said partnerships do not meet comprise 25% of project funding request.</p>

Attachments	
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p>
<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>

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<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Cost Effectiveness</p> <p>Using the following formula, assess the cost effectiveness of the project:</p> $\frac{(total\ CoC\ Request) \div (number\ of\ bedrooms\ served)}{(average\ cost\ per\ room\ among\ new\ projects)} \times 100$ <p>Project scores will be percentage values of average cost per room among new projects.</p>	<p>5 points – Agency demonstrates cost effectiveness at more than 105% of average cost per room.</p> <p>3 Points – Agency demonstrates projected cost effectiveness at 100% (±5%) of average cost per room.</p> <p>0 Points – Agency demonstrates projected cost effectiveness at less than 95% of average cost per room</p>
<p>Performance Capacity: System Performance Measures</p> <p>Attached: Report from HMIS, Comparable Database, or other SPM reporting database (e.g. CAPER, APR, etc.).</p> <p>If Agency has operated housing projects (from any funding source) describe the following System Performance Measures from those projects:</p> <ul style="list-style-type: none"> - Percent returns to homelessness - Percent increase in all income - Percentage of successful exits to permanent housing <p>For all agencies describe the following elements:</p> <ul style="list-style-type: none"> - how participants will be assisted to obtain and remain in permanent housing (Successful exit to permanent housing); - how the project will help program participants obtain income (increase in employment and income); - how the supportive services provided will lead directly to program participants gaining employment, accessing SSI, SSDI, or other mainstream income streams (increase in employment and income); - how the requested CoC Program funds will contribute to program participants becoming more independent (e.g. accessing Medicare, Medicaid, early childhood education) (Client stability towards successful exit and reducing returns to homelessness); - how the project will ensure clients receive the appropriate support to retain stable housing (reducing returns to homelessness). <p>An acceptable response will acknowledge the needs of the target population, include plans to address those</p>	<p>10 Points – Project has a plan for addressing all elements and has demonstrated prior contributions to System Performance Measures by meeting at least two of the following goals:</p> <ul style="list-style-type: none"> - at least 85% of participants have retained housing; - at least 25% of participants have increase income; or - at least 56% of clients have successful exits to permanent housing. <p>7 points – Project has a plan for addressing all elements and has demonstrated prior contributions to at least one of the indicated goals above.</p> <p>4 points – Project has a plan for addressing all elements but does not have prior performance history to indicate performance capacity.</p> <p>0 points – Project has not adequately addressed all elements as listed</p>

<p>needs through current and proposed case management activities, and describe the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Example: A project that targets its housing and services to serving young parents might provide a specific service array of supportive services including parenting classes, education programming, and childcare services</p>	
<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive service needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>

New DV Bonus Project Scorecard Additional Questions:

<p>Confidentiality of Survivors</p> <p>In your narrative, please describe your agency’s confidentiality policies that protect survivors’ personally identifying information in compliance with FVPSA, VOCA, and HUD requirements. Include the following:</p> <ul style="list-style-type: none"> - How informed consent is obtained - Staff training - Data security - Partnerships with other agencies <p>(8 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Client Database Entry and Safety</p> <p>For non-primary victim service providers:</p> <p>Please describe your agency’s policies and procedures to inform survivors about the benefits and risks of entering information into a HMIS database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including a locked HMIS file <p>For primary victim service providers:</p> <p>Please describe your agency’s policies and procedures to inform survivors about the benefits and risks of entering information into a comparable database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including anonymous reporting <p>(3 points possible in this section)</p>	<p>1 Points – One point will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>Safety Planning and Outcomes</p> <p>Please identify how your agency assists survivors to identify potential safety risks. Include the following:</p> <ul style="list-style-type: none"> - Attach the Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> <p>**Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts</p> <p>**Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <p>**Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <ul style="list-style-type: none"> - Support available to adjust safety plans - How safety planning is evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Community Resources and Outcomes</p> <p>Please identify how your agency helps connect survivors to available community resources. Include the following:</p> <ul style="list-style-type: none"> - How are relevant referrals provided - How are survivors assisted in accessing mainstream benefits - How accessing community resources are evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>CE System Safety</p> <p>Please describe your agency’s current or planned involvement in the Coordinated Entry System, specific to the non-HMIS list and safety protocols of the CoC. Applicant must also describe how your agency upholds survivor confidentiality when working with other system partners and within case conferencing.</p> <p>(5 points are available in this section)</p>	<p>5 Points: Five points will be awarded when description is clear and reviewer determines all components of the CES are working together for survivor confidentiality and safety.</p> <p>3 points – Three points will be awarded if the description is not clear and the reviewer can determine some safety processes are clear and present.</p> <p>0 Points – Zero points will be awarded if the description is not clear</p>
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2024 Renewal DV Bonus NOFO Project Scoring Guide and Checklist

This checklist and scorecard will be used for all Renewal Applications, except for the HMIS application.

First or second time renewals without a completed and submitted APR must meet threshold requirements and will receive full points for items that are not able to be scored. Items that cannot be scored include if there is not yet 12 months' worth of information.

. Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care (CoC) at moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UEI) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with the Letter of Intent (LOI), project applicants must include the following attachments with the application:

- Grant Spending Timeliness & Unspent Grant Funds (documentation from eLOCCS)
- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Organization's Anti-Discrimination Policy for clients receiving services, ensuring

that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**

- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Organizations that use a comparable database must submit a PDF APR for the most recent Federal Fiscal Year (10/1 - 9/30).
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)

Data Collected through other resources:

- Organizations will have performance data reported from HMIS for the last Federal Fiscal Year (10/1 - 9/30).
- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.
- Documentation of Minimum Match with exact value of match written in dollar amount. Should be included in ESNAPS pdf export.
- HMIS Lead Agency may verify HMIS usage and Comparable Database usage and submit that to the panel for review.

Other scoring items will be submitted via response to the Word Document.

MAX POINTS	SCORING SECTIONS
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
20	Letter of Intent
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
Pass/Fail	Participation in HMIS or Comparable Database
Pass/Fail	CoC Meeting Attendance
6	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF export
10	Grant Spending Timeliness
20	Unspent Grant Funds
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
5	Anti-discrimination and Conflict of Interest Policies
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
Performance Scoring	
20	CoC Performance Review: Performance Improvement
DV Bonus Questions	
8	Confidentiality of Survivors
3	Client Database Entry and Safety
6	Safety Planning and Outcomes
6	Community Resources and Outcomes
5	CE System Safety

MAX POINTS	SCORING SECTIONS
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
20	Letter of Intent
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
Pass/Fail	Participation in HMIS or Comparable Database
190	TOTAL POINTS

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity. - Attachment of waiver if exempt from regulatory requirement, if applicable. - A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding. - Certification response. 	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. - <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 - Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL - project does not certify they will use the coordinated entry system.</p>

<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff - 	<p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>
<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p>

<p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>
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Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry?</p>
<p>Grant Spending Timeliness</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS showing the past 12 months of grant draw downs, including dates of grant draws. - Evidence demonstrating timely grant draws were not possible due to Department of Housing and Urban Development delays. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Frequency of project grant draws. 	<p>10 Points – Project made grant draws at least once per quarter.</p> <p>0 Points – Project did not make at least once per quarter.</p>

<p>Unspent Grant Funds</p> <p>Projects will be scored on their most recent completed project operating year.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS <p>Material for Review (Rank and Review refer to involuntary reallocation policy):</p> <ul style="list-style-type: none"> - Documentation from eLOCCS for the last three completed grant operating years, including: <ul style="list-style-type: none"> o Total grant award; and o Total grant amount spent. - Written statements as part of an active CoC Corrective Action Plan or other document of the project’s efforts to reduce unspent grant funding. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Project yearly percent and total deobligation amounts. - Project efforts to reduce unspent grant funding. - Current Grant Expenditures 	<p>20 Points – Project unspent funds between 0% and 3% of funding.</p> <p>16 Points – Project unspent funds between 3.1% and 5% of funding OR project reallocated at least 5% of total funding.</p> <p>12 Points – Project unspent funds between 5.1% and 7.5% of funding.</p> <p>8 Points – Project unspent funds between 7.6% and 10% of funding.</p> <p>4 Points – Project unspent funds between 10.1% and 15% of funding.</p> <p>0 Points – Project unspent funds more than 15.1% of funding.</p> <p>Projects without a completed grant year will not be scored on this measure, and these projects will be scored on a scale of 90. For example, a project receiving 72 of 90 points will receive a score of 88 ($72 \div 90 \times 110 = 88$).</p>
<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>

<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. - A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor's report. - Audit findings for which a response is overdue or unsatisfactory. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>
<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization's client/service anti-discrimination policy - Organization's Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p>

	<p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points. 3.5 Points – 50% of points or more. 2 Points – 25% of points. or more 1 Point – 10% of points or more. 0 Points – less than 10% of available points.</p>
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Descriptions	
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>

Performance Scoring
<p>1. Performance Improvement</p> <p>Renewal projects that were operating prior to the beginning of the reporting period are subject to performance scoring as described below. HMIS and, if determined by the Mo BoS CoC, Supportive Services Only – Coordinated Entry project types are exempted from performance scoring.</p> <p>Victim Services Providers</p> <p>Victim services providers that operate permanent supportive housing, rapid rehousing, transitional housing/rapid rehousing joint component project with CoC Program funds must use a comparable database to provide all data necessary to conduct the performance scoring process described below. Improving performance on the exits to permanent destinations, returns to homelessness, and increases to income performance measures is likely to improve safety for victim of domestic violence, dating violence, sexual assault, and stalking. The data must be de-identified and provided no later than the project application deadline.</p> <p>Reporting Period</p> <p>The reporting period is the complete federal fiscal year (October 1 to September 30) directly prior to scoring.</p> <p>Scoring</p> <p>For each scoring measure, individual project performance will be compared only against the average performance for the same project type, known as the project-type average. For example, permanent supportive housing projects will only be compared against the average score for all other permanent supportive housing projects. Safe Haven projects will be included in the project-type average for rapid rehousing projects. Except for the <i>Cost Per Successful Outcome</i> measure, the project-type average will include all projects for which data is available and will not be limited to only CoC-funded projects. Scoring measures for each project and for the project-type average will be rounded to the nearest whole number. For example, 89.5% on the Housing Stability measure would be rounded to 90%.</p>

For each scoring measure, projects performing at or better than the project-type average will receive the maximum score. Projects will lose 10% of the maximum score for each percentage point they fall short of the project-type average. The score is represented by the equation below.

$$(1 - (|Project\ Type\ Average - Individual\ Project\ Measurement| \times 0.1)) \times Maximum\ Score = Individual\ Project\ Score$$

Depending on the scoring measure, increasing or decreasing the measurement is desirable. For example, *higher* rates of exits to permanent housing are desired while *lower* rates of returns to homelessness are desired. The desired measurement direction is represented by an arrow next to each scoring measure's name.

Example 1:

Project Example Measure: 88% ↑

Example Measure Project-Type Average: 93%

Example Measure Maximum Score: 5

Calculation: $(1 - (|93 - 88| \times 0.1)) \times 5 = 2.5$

Project Example Measure Score = 2.5

Example 2:

Project Example Measure: 17% ↓

Example Measure Project-Type Average: 14%

Example Measure Maximum Score: 2.5

Calculation: $(1 - (|14 - 17| \times 0.1)) \times 2.5 = 1.75$

Project Example Measure Score = 1.75

Cost Per Successful Outcome

The *Cost Per Successful Outcome* scoring measure will compare renewal projects only against other CoC-funded projects rather than projects from all funding sources. Match funding is excluded. Scores will be based on the average cost per successful outcome for all projects, regardless of project type. Projects with costs per successful outcome that are

- More than 25% lower than the average will receive the maximum score;
- 0% to 25% lower than the average will receive 75% of the maximum score;
- 1% to 25% higher than the average will receive 50% of the maximum score;
- 26% to 50% higher than the average will receive 25% of the maximum score;
- More than 50% higher than the average will receive no points.

Performance Improvement – Permanent Supportive Housing

Scoring Measure	Description	Maximum Score
Permanent Housing Retention and Exits ↑	The percent of persons who remained in all PH projects except PH-RRH projects and exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	NA

Cost Per Successful Outcome ↓	The number of people who remained in the project or exited to permanent housing destinations divided by the total award amount pro-rated by the applicable grant year(s).	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	NA
Performance Improvement – Rapid Rehousing and Safe Haven		
Scoring Measure	Description	Maximum Score
Exits to Permanent Destinations ↑	The percent of persons who exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	NA
Cost Per Successful Outcome ↓	The number of people exited to permanent housing destinations divided by the total award amount pro-rated by applicable grant year.	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	NA

New DV Bonus Project Scorecard Additional Questions:

<p>Confidentiality of Survivors</p> <p>In your narrative, please describe your agency's confidentiality policies that protect survivors' personally identifying information in compliance with FVPSA, VOCA, and HUD requirements. Include the following:</p> <ul style="list-style-type: none"> - How informed consent is obtained - Staff training - Data security - Partnerships with other agencies <p>(8 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Client Database Entry and Safety</p> <p>For non-primary victim service providers:</p> <p>Please describe your agency's policies and procedures to inform survivors about the benefits and risks of entering information into a HMIS database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including a locked HMIS file <p>For primary victim service providers:</p> <p>Please describe your agency's policies and procedures to inform survivors about the benefits and risks of entering information into a comparable database. Include the following:</p> <ul style="list-style-type: none"> - Who may access their PII, - How survivors may withdraw consent at any time, - Options to keep their information confidential, including anonymous reporting <p>(3 points possible in this section)</p>	<p>1 Points – One point will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>Safety Planning and Outcomes</p> <p>Please identify how your agency assists survivors to identify potential safety risks. Include the following:</p> <ul style="list-style-type: none"> - Attach the Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> <p>**Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts</p> <p>**Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <p>**Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <ul style="list-style-type: none"> - Support available to adjust safety plans - How safety planning is evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>
<p>Community Resources and Outcomes</p> <p>Please identify how your agency helps connect survivors to available community resources. Include the following:</p> <ul style="list-style-type: none"> - How are relevant referrals provided - How are survivors assisted in accessing mainstream benefits - How accessing community resources are evaluated and the outcomes for the prior 12 months <p>If you are new to victim services and do not have 12 months of evaluation data, please describe how you will collect this data and how it will be used to implement improvements.</p> <p>(6 points possible in this section)</p>	<p>2 Points: Two points will be awarded for each hyphenated item that clearly describes the agency policy</p> <p>1 point: One point will be awarded for each hyphenated item that somewhat describes the agency policy but does not give the reviewer a clear description</p> <p>0 points: Zero points will be awarded for each hyphenated item not described in the narrative or the description is so incomplete the reviewer cannot tell if the policy covers that item</p>

<p>CE System Safety</p> <p>Please describe your agency’s current or planned involvement in the Coordinated Entry System, specific to the non-HMIS list and safety protocols of the CoC. Applicant must also describe how your agency upholds survivor confidentiality when working with other system partners and within case conferencing.</p> <p>(5 points are available in this section)</p>	<p>5 Points: Five points will be awarded when description is clear and reviewer determines all components of the CES are working together for survivor confidentiality and safety.</p> <p>3 points – Three points will be awarded if the description is not clear and the reviewer can determine some safety processes are clear and present.</p> <p>0 Points – Zero points will be awarded if the description is not clear</p>
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2024 New Project Scoring Guide and Checklist

This checklist and scorecard will be used for all new project applications.

Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care

moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UIE) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- CES & HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with LOI, project applicants must include the following attachments with the application:

- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two year and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Applicable documentation by MOU, LOA or other contractual agreement between any Healthcare Provider or Housing Resource Provider
- Organization's Anti-discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+

Mo BoS CoC

2024 New Project Scoring Guide and Checklist

- individuals. **This is not your agency's personnel statement.**
- Safety Plan for Victims of Domestic Violence
- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)
- Confirmation of agencies intent to use or are using HMIS or comparable database.

Data Collected through other resources:

- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.

Other scoring items will be submitted via response to Word Document.

MAX POINTS	SCORING SECTIONS
10	Letter of In-tent
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
10	Participation in HMIS or Comparable Database
10	CoC Meeting Attendance
6	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
10	Experience of Applicant
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF Export
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
10	Project Participation with a Healthcare Entity or Housing Resource provider
5	Anti Discrimination Policy & Conflict of Interest
5	DV Safety Plan
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
5	Cost Effectiveness
10	Performance Capacity: System Performance Measures
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
132	TOTAL SCORE

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none">- Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity.- Attachment of waiver if exempt from regulatory requirement, if applicable.- A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none">- The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding.- Certification response.	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 – Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL – project does not certify they will use the coordinated entry system.</p>
<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff 	<p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>
<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>

Mo BoS CoC Participation	
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>

Descriptions	
<p>Experience of Applicant</p> <p>Describe the organization’s experience:</p> <ul style="list-style-type: none"> - working with and addressing the target population’s housing and supportive services needs; - developing and implementing relevant program systems and services; - identifying and securing matching funds; - managing basic organization operations including financial accounting systems; - leveraging federal, state, local, and private sector funds. 	<p>10 Points – Organization has experience with all items.</p> <p>5 Points – Organization has experience with some but not all required items.</p> <p>0 Points – Organization does not have experience with any required items.</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry.</p>
<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>
<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>

Attachments	
<ul style="list-style-type: none"> - A description of the audit’s findings in instances when an unqualified opinion was not issued, including the auditor’s report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor’s report. - Audit findings for which a response is overdue or unsatisfactory. 	
<p>Project Participation with a Healthcare Entity and Housing Resource Provider</p> <p>Projects will describe how the project works with a Healthcare Entity to provide healthcare to participating clients.</p> <p>Explain how the Healthcare entity may:</p> <ul style="list-style-type: none"> - Provide direct medical services to clients; or - Provide direct funding to access healthcare services; <p>The agreement of the Healthcare entity must include the value of the services provided and the value should comprise of 25% of the project funding request. Project eligibility must follow HUD program and Fair Housing requirements and not be restricted by eligibility requirements of the health care service provider.</p> <p>Projects will describe how the project works to leverage housing subsidies. Leveraged funds should comprise of 25% of project funding request and may be provided by any of the following sources:</p> <ul style="list-style-type: none"> - Private organizations; - State or local government, including through the use of HOME funding provided through the American Rescue Plan; - Public Housing Agencies, including through the use of a set aside or limited preference; - Faith-based organizations; or - Federal programs other than the CoC or ESG programs. <p>Documentation for either partnership by MOU, LOA, or other contractual agreement must be included and detail values for support provided.</p>	<p>10 points – Organization is partnered with a healthcare entity to provide client healthcare services and a housing resource provider to provide housing support. Detailed values comprise 25% of project funding request for both partnerships</p> <p>(5 points – Organization is partnered with either a healthcare entity or a housing resource provider. Detailed values comprise 25% of project funding request for one partnership.)</p> <p>0 Points – Organization does not have a partnership with a participating healthcare entity or housing funding provider, or said partnerships do not meet comprise 25% of project funding request.</p>

Attachments	
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p>
<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>
<p>Safety Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.</p> <p>Attach:</p> <ul style="list-style-type: none"> - Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> <ul style="list-style-type: none"> - Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts 	<p>5 Points - Project description includes safety plan that addresses all applicable elements in project safety plan.</p> <p>3 Points – Project description includes safety plan that address some elements in project safety plan.</p> <p>0 Points – Project description does not address any required items or does not have a safety plan</p>

Attachments	
<ul style="list-style-type: none">- Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.- Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking.	

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Cost Effectiveness</p> <p>Using the following formula, assess the cost effectiveness of the project:</p> $\frac{(total\ CoC\ Request) \div (number\ of\ bedrooms\ served)}{(average\ cost\ per\ room\ among\ new\ projects)} \times 100$ <p>Project scores will be percentage values of average cost per room among new projects.</p>	<p>5 points – Agency demonstrates cost effectiveness at more than 105% of average cost per room.</p> <p>3 Points – Agency demonstrates projected cost effectiveness at 100% (±5%) of average cost per room.</p> <p>0 Points – Agency demonstrates projected cost effectiveness at less than 95% of average cost per room</p>
<p>Performance Capacity: System Performance Measures</p> <p>Attached: Report from HMIS, Comparable Database, or other SPM reporting database (e.g. CAPER, APR, etc.).</p> <p>If Agency has operated housing projects (from any funding source) describe the following System Performance Measures from those projects:</p> <ul style="list-style-type: none"> - Percent returns to homelessness - Percent increase in all income - Percentage of successful exits to permanent housing <p>For all agencies describe the following elements:</p> <ul style="list-style-type: none"> - how participants will be assisted to obtain and remain in permanent housing (Successful exit to permanent housing); - how the project will help program participants obtain income (increase in employment and income); - how the supportive services provided will lead directly to program participants gaining employment, accessing SSI, SSDI, or other mainstream income streams (increase in employment and income); - how the requested CoC Program funds will contribute to program participants becoming more independent (e.g. accessing Medicare, Medicaid, early childhood education) (Client stability towards successful exit and reducing returns to homelessness); - how the project will ensure clients receive the appropriate support to retain stable housing (reducing returns to homelessness). <p>An acceptable response will acknowledge the needs of the target population, include plans to address those</p>	<p>10 Points – Project has a plan for addressing all elements and has demonstrated prior contributions to System Performance Measures by meeting at least two of the following goals:</p> <ul style="list-style-type: none"> - at least 85% of participants have retained housing; - at least 25% of participants have increase income; or - at least 56% of clients have successful exits to permanent housing. <p>7 points – Project has a plan for addressing all elements and has demonstrated prior contributions to at least one of the indicated goals above.</p> <p>4 points – Project has a plan for addressing all elements but does not have prior performance history to indicate performance capacity.</p> <p>0 points – Project has not adequately addressed all elements as listed</p>

<p>needs through current and proposed case management activities, and describe the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Example: A project that targets its housing and services to serving young parents might provide a specific service array of supportive services including parenting classes, education programing, and childcare services</p>	
<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>



2024 NOFO Project Renewal Scoring Guide and Checklist

This checklist and scorecard will be used for all Renewal Applications, except for the HMIS application.

First or second time renewals without a completed and submitted APR must meet threshold requirements and will receive full points for items that are not able to be scored. Items that cannot be scored include if there is not yet 12 months' worth of information.

. Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care at

moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UEI) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with LOI, project applicants must include the following attachments with the application:

- Grant Spending Timeliness & Unspent Grant Funds (documentation from eLOCCS)
- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.

- Organization's Anti-Discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**
- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Organizations that use a comparable database must submit a PDF APR for the most recent Federal Fiscal Year (10/1 - 9/30).
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)

Data Collected through other resources:

- Organizations will have performance data reported from HMIS for the last Federal Fiscal Year (10/1 - 9/30).
- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.
- Documentation of Minimum Match with exact value of match written in dollar amount. Should be included in ESNAPS pdf export.
- HMIS Lead Agency may verify HMIS usage and Comparable Database usage and submit that to the panel for review.

Other scoring items will be submitted via response to the Word Document.

MAX POINTS	SCORING SECTIONS
HUD Standards	
Pass/Fail	Board of Directors – Lived Experience of Homelessness
20	Letter of Intent
Mo BoS CoC Participation	
10	Participation in Coordinated Entry
Pass/Fail	Participation in HMIS or Comparable Database
Pass/Fail	CoC Meeting Attendance
6	Point in Time Count (PIT) Participation
5	CoC Planning and Operations Activities
Descriptions	
3	Outreach Efforts
3	Equity
Attachments	
Pass/Fail	ESNAPS PDF export
10	Grant Spending Timeliness
20	Unspent Grant Funds
Pass/Fail	HUD Monitoring Visit
Pass/Fail	Financial Audit
5	Anti-discrimination and Conflict of Interest Policies
10	Housing First Assessment
Embedded in ESNAPS Export	
Pass/Fail	HUD Eligibility and Threshold Requirements
Pass/Fail	Documentation of Minimum Match
10	Project Narrative Description: Clarity
10	Project Narrative Description: Completeness
Performance Scoring	
20	CoC Performance Review: Performance Improvement
132	TOTAL SCORE

HUD Standards	
<p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity. - Attachment of waiver if exempt from regulatory requirement, if applicable. - A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding. - Certification response. 	<p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p>

Mo BoS CoC Participation	
<p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. - <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. 	<p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 - Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL - project does not certify they will use the coordinated entry system.</p>
<p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff - 	<p>PASS - Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL - Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p>

<p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. 	<p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p>
<p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. 	<p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p>
<p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. 	<p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p>

Attachments	
<p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. 	<p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry?</p>
<p>Grant Spending Timeliness</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS showing the past 12 months of grant draw downs, including dates of grant draws. - Evidence demonstrating timely grant draws were not possible due to Department of Housing and Urban Development delays. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Frequency of project grant draws. 	<p>10 Points – Project made grant draws at least once per quarter.</p> <p>0 Points – Project did not make at least once per quarter.</p>
<p>Unspent Grant Funds</p> <p>Projects will be scored on their most recent completed project operating year.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS <p>Material for Review (Rank and Review refer to involuntary reallocation policy):</p> <ul style="list-style-type: none"> - Documentation from eLOCCS for the last three completed grant operating years, including: <ul style="list-style-type: none"> o Total grant award; and o Total grant amount spent. - Written statements as part of an active CoC Corrective Action Plan or other document of the project’s efforts to reduce unspent grant funding. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Project yearly percent and total deobligation amounts. - Project efforts to reduce unspent grant funding. - Current Grant Expenditures 	<p>20 Points – Project unspent funds between 0% and 3% of funding.</p> <p>16 Points – Project unspent funds between 3.1% and 5% of funding OR project reallocated at least 5% of total funding.</p> <p>12 Points – Project unspent funds between 5.1% and 7.5% of funding.</p> <p>8 Points – Project unspent funds between 7.6% and 10% of funding.</p> <p>4 Points – Project unspent funds between 10.1% and 15% of funding.</p> <p>0 Points – Project unspent funds more than 15.1% of funding.</p> <p>Projects without a completed grant year will not be scored on this measure, and these projects will be scored on a scale of 90. For example, a project receiving 72 of 90 points will receive a score of 88 ($72 \div 90 \times 110 = 88$).</p>

<p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. 	<p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p>
<p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. - A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor's report. - Audit findings for which a response is overdue or unsatisfactory. 	<p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p>

<p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. 	<p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p>
<p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - 	<p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p>

Descriptions	
<p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>
<p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness 	<p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p>

Embedded in ENSAPS Export	
<p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. 	<p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p>
<p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. 	<p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p>

<p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. 	<p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p>
<p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. 	<p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p>

Performance Scoring
<p>1. Performance Improvement</p> <p>Renewal projects that were operating prior to the beginning of the reporting period are subject to performance scoring as described below. HMIS and, if determined by the Mo BoS CoC, Supportive Services Only – Coordinated Entry project types are exempted from performance scoring.</p> <p>Victim Services Providers</p> <p>Victim services providers that operate permanent supportive housing, rapid rehousing, transitional housing/rapid rehousing joint component project with CoC Program funds must use a comparable database to provide all data necessary to conduct the performance scoring process described below. Improving performance on the exits to permanent destinations, returns to homelessness, and increases to income performance measures is likely to improve safety for victim of domestic violence, dating violence, sexual assault, and stalking. The data must be de-identified and provided no later than the project application deadline.</p> <p>Reporting Period</p> <p>The reporting period is the complete federal fiscal year (October 1 to September 30) directly prior to scoring.</p> <p>Scoring</p> <p>For each scoring measure, individual project performance will be compared only against the average performance for the same project type, known as the project-type average. For example, permanent supportive housing projects will only be compared against the average score for all other permanent supportive housing projects. Safe Haven projects will be included in the project-type average for rapid rehousing projects. Except for the <i>Cost Per Successful Outcome</i> measure, the project-type average will include all projects for which data is available and will not be limited to only CoC-funded projects. Scoring measures for each project and for the project-type average will be rounded to the nearest whole number. For example, 89.5% on the Housing Stability measure would be rounded to 90%.</p>

For each scoring measure, projects performing at or better than the project-type average will receive the maximum score. Projects will lose 10% of the maximum score for each percentage point they fall short of the project-type average. The score is represented by the equation below.

$$(1 - (|Project\ Type\ Average - Individual\ Project\ Measurement| \times 0.1)) \times Maximum\ Score = Individual\ Project\ Score$$

Depending on the scoring measure, increasing or decreasing the measurement is desirable. For example, *higher* rates of exits to permanent housing are desired while *lower* rates of returns to homelessness are desired. The desired measurement direction is represented by an arrow next to each scoring measure's name.

Example 1:

Project Example Measure: 88% ↑

Example Measure Project-Type Average: 93%

Example Measure Maximum Score: 5

Calculation: $(1 - (|93 - 88| \times 0.1)) \times 5 = 2.5$

Project Example Measure Score = 2.5

Example 2:

Project Example Measure: 17% ↓

Example Measure Project-Type Average: 14%

Example Measure Maximum Score: 2.5

Calculation: $(1 - (|14 - 17| \times 0.1)) \times 2.5 = 1.75$

Project Example Measure Score = 1.75

Cost Per Successful Outcome

The *Cost Per Successful Outcome* scoring measure will compare renewal projects only against other CoC-funded projects rather than projects from all funding sources. Match funding is excluded. Scores will be based on the average cost per successful outcome for all projects, regardless of project type. Projects with costs per successful outcome that are

- More than 25% lower than the average will receive the maximum score;
- 0% to 25% lower than the average will receive 75% of the maximum score;
- 1% to 25% higher than the average will receive 50% of the maximum score;
- 26% to 50% higher than the average will receive 25% of the maximum score;
- More than 50% higher than the average will receive no points.

Performance Improvement – Permanent Supportive Housing

Scoring Measure	Description	Maximum Score
Permanent Housing Retention and Exits ↑	The percent of persons who remained in all PH projects except PH-RRH projects and exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	NA

MO BoS CoC
2024 Project Renewal Scoring Guide and Checklist

Cost Per Successful Outcome ↓	The number of people who remained in the project or exited to permanent housing destinations divided by the total award amount pro-rated by the applicable grant year(s).	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	NA
Performance Improvement – Rapid Rehousing and Safe Haven		
Scoring Measure	Description	Maximum Score
Exits to Permanent Destinations ↑	The percent of persons who exited to permanent housing destinations.	5
Returns to Homelessness ↓	The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit.	5
Maintain or Increase Income – Stayers ↑	The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year.	2.5
Maintain or Increase Income – Leavers ↑	The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year.	2.5
Bed Utilization ↑	The average number of people served during the reporting period divided by the total number of beds.	NA
Cost Per Successful Outcome ↓	The number of people exited to permanent housing destinations divided by the total award amount pro-rated by applicable grant year.	5
Risk Score at Project Entry ↑	A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry.	NA

MO BoS CoC
2024 Project Renewal Scoring Guide and Checklist

Agency: DMH-SCH

MAX POINTS	SCORING SECTIONS	Score
HUD Standards		
Pass/Fail	Board of Directors – Lived Experience of Homelessness	Pass
20	Letter of Intent	20
Mo BoS CoC Participation		
10	Participation in Coordinated Entry	10
Pass/Fail	Participation in HMIS or Comparable Database	Pass
Pass/Fail	CoC Meeting Attendance	Pass
6	Point in Time Count (PIT) Participation	6
5	CoC Planning and Operations Activities	5
Descriptions		
3	Outreach Efforts	3
3	Equity	1
Attachments		
Pass/Fail	ESNAPS PDF export	Pass
10	Grant Spending Timeliness	10
20	Unspent Grant Funds	20
Pass/Fail	HUD Monitoring Visit	Pass
Pass/Fail	Financial Audit	Pass
5	Anti-discrimination and Conflict of Interest Policies	5
10	Housing First Assessment	10
Embedded in ESNAPS Export		
Pass/Fail	HUD Eligibility and Threshold Requirements	Pass
Pass/Fail	Documentation of Minimum Match	Pass
10	Project Narrative Description: Clarity	10
10	Project Narrative Description: Completeness	10
Performance Scoring		
20	CoC Performance Review: Performance Improvement	15.6
132	TOTAL SCORE	125.6



NOTIFICATION OF PROJECTS REJECTED

Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

2 messages

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:09 PM

To: Margaret Moore <m.moore1950@yahoo.com>, jacquelinehenry24@yahoo.com, davidwebbsr@yahoo.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has **rejected** and **not recommend** for funding the project submitted below:

Project Name	Project Rank	Project Score	Requested Funding Amount
Foundations for Living	rejected	not scored	\$91,349

The reason for this project being rejected:

- **Project did not meet minimum threshold requirements. Rank and Review requested documentation of a board member with lived experience via email to both emails provided on your local application. Both emails were returned as undeliverable. Rank and Review additionally reached out via phone to the phone numbers provided on your local application and was unsuccessful in reaching an individual. For these reasons, your project did not meet minimum threshold requirements and has been rejected.**

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and from can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

3 messages

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:12 PM

To: davidwebbsr@yahoo.com, jacquelinehenry24@yahoo.com, Margaret Moore <m.moore1950@yahoo.com>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has **rejected** and **not recommend** for funding the project submitted below:

Project Name	Project Rank	Project Score	Requested Funding Amount
Raising Families	rejected	not scored	\$138,556

The reason for this project being rejected:

- **Project did not meet minimum threshold requirements. Rank and Review requested documentation of a board member with lived experience via email to both emails provided on your local application. Both emails were returned as undeliverable. Rank and Review additionally reached out via phone to the phone numbers provided on your local application and was unsuccessful in reaching an individual. For these reasons, your project did not meet minimum threshold requirements and has been rejected.**

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nof/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

3 messages

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:12 PM

To: KFiccadenti@ccharities.com, gvertz@ccharities.com, jbreuer@ccharities.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has **rejected** and **not recommend** for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
NEMPH FY2024	rejected	not scored	\$240.942

The reason for this project being rejected:

- **Project did not meet minimum threshold requirements. As required by HUD and the CoC, you do not have a board member with lived experience. Per your email, you have not had a board member with lived experience since 2022.**

full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and from can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:09 PM

To: jbreuer@ccharities.com, gvertz@ccharities.com, kficcadenti@ccharities.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has **rejected** and **not recommend** for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
NWPH FY2024	rejected	not scored	\$344,363

The reason for this project being rejected:

- **Project did not meet minimum threshold requirements. As required by HUD and the CoC, you do not have a board member with lived experience. Per your email, you have not had a board member with lived experience since 2022.**

full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and from can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

4 messages

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: "christina@callawaycares.org" <christina@callawaycares.org>, "jade@callawaycares.org" <jade@callawaycares.org>, callawaycares@outlook.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has **rejected** and **not recommend** for funding the project submitted below:

Project Name	Project Rank	Project Score	Requested Funding Amount
DV-Expansion Project	rejected	not scored	\$325,000

The reason for this project being rejected:

- **Project did not meet minimum threshold requirements. You did not submit a full eSNAPs export by the Board approved deadline.**

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Melissa Stickel <director@cpsemo.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
YHDP Navigation	31		\$370,709

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Melissa Stichel <director@cpsemo.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Joint Component TH-RRH	29		\$2,123,945

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SZI Shelter Plus Care	5	125.6	\$557,241

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Becky Poitras <beckypoitras@mlmkc.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

<u>Project Name</u>	<u>Project Rank</u>	<u>Project Score</u>	<u>Funding Amount</u>
MLM Bos Coc Expansion-DV	DV Bonus	129	\$670,734

-

A full list of the Preliminary List can be found on our website, moboscoc.org/resources/nof/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,

Rank and Review Subcommittee Chair

Reginald Jennings,

Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project (updated)

2 messages

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 3:56 PM

To: cherry@synergyservices.org, rvetter@synergyservices.org

Dear Agency,

We have updated your information on the Preliminary Priority List. Please review the updated information below:

Project Name	Project Rank	Project Score	Funding Amount
Domestic Violence Housing Program Expansion	28	107	\$474,120

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and from can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,

Rank and Review Subcommittee Chair

Mail Delivery Subsystem <mailer-daemon@googlemail.com>

Fri, Oct 4, 2024 at 3:56 PM

To: moboscoc@gmail.com



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: Melissa Stickel <director@cpsemo.org>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
YHDP-Coordinated Entry	28		\$129,600

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Amy Anderson <AAnderson@wcmcaa.org>, MNeider@wcmcaa.org, AMartin@wcmcaa.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Transition Services	25	75	\$325,000

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: ccherry@synergyservices.org, rvetter@synergyservices.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Domestic Violence Housing Program	17	117	\$282,011

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: "jessica.hill@semosafehouse.org" <jessica.hill@semosafehouse.org>, "kimd@semosafehouse.org" <kimd@semosafehouse.org>, robyn.scott@semosafehouse.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Safehouse Rapid Re-Housing for Victims of DV	12	130	\$261,006

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,

Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Michele Hastings <mhastings@pfh.org>, "bklein@pfh.org" <bklein@pfh.org>, "egarnett@pfh.org" <egarnett@pfh.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
PFH Rapid Rehousing	10	112	\$107,390

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Becky Poitras <beckypoitras@mlmkc.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
MLM-Expansion RRH	24	105	\$265.660

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Becky Poitras <beckypoitras@mlmkc.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
MLM BoS CoC RRH	9	114.4	\$243,583

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: sandy.wilson@icalliances.org, Leah Woods <leah.woods@icalliances.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
HMIS Project	1	100	\$360,113

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Sandy Wilson <sandy.wilson@icalliances.org>, Leah Woods <leah.woods@icalliances.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
HMIS-YHDP	27		\$278,100

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: andreaowland@hhesinc.com, saraweaver@hhesinc.com, kirkriegel@hhesinc.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
High Hope Supportive Housing-P	26	74	\$68,104

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofa/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: "andrearowland@hhesinc.com" <andrearowland@hhesinc.com>, kimkriegel@hhesinc.com, saraweaver@hhesinc.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
High Hope Supportive Housing	13	101.5	\$85,208

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: michele.felps@fccinc.org, Tammie Bratton <tammie.bratton@fccinc.org>, Anthony Smith <anthonys@fccinc.org>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
SEMO Safe Haven	21	78.3	\$135,780

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Anthony Smith <anthony@fccinc.org>, Tammie Bratton <tammie.bratton@fccinc.org>, michele.felps@fccinc.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Cape Woman and Children	20	82	\$169,647

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofa/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Anthony Smith <anthonys@fccinc.org>, Tammie Bratton <tammie.bratton@fccinc.org>, michele.felps@fccinc.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Homeless and Disabled	22	78	\$161,141

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:10 PM

To: Iross@hillcrestkc.org, sculter@hillcrestkc.org, wdent@hillcrestkc.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
BOS Youth and Families RRH	16	91.3	\$356.480

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nof/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Projected (Updated)

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 3:56 PM

To: Becky Poitras <beckypoitras@mlmkc.org>

Dear Agency,

We have updated your information on the Preliminary Priority List. Please review the updated information below:

Project Name	Project Rank	Project Score	Funding Amount
MLM BoS CoC RRH Expansion - DV	27	129	\$670,734

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: Melissa Stickel <director@cpsemo.org>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
SSO DV CE	14	127	\$300,000

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SCH Shelter Plus Care	6	125.6	\$345,128

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:12 PM

To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SCW Shelter Plus Care	8	122.5	\$357,590

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:09 PM

To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SCB Shelter Plus Care	7	122.8	\$152,436

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SZR Shelter Plus Care	11	109	\$86,041

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nof/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SZI Shelter Plus Care	5	125.6	\$557,241

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SZH Shelter Plus Care	4	125.7	\$194,509

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: "Kemna, Kelli" <kelli.kemna@dmh.mo.gov>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
2024 - SCP Shelter Plus Care	3	128.9	\$164,240

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Mindy Sanders <msanders@daeoc.com>, Scarlett Loomas <sloomas@daeoc.com>, yredd@daeoc.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
HOME-Housing Opportunities Made Easy	19	86	\$114,899

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,

Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Mindy Sanders <msanders@daeoc.com>, Scarlett Loomas <sloomas@daeoc.com>, "yredd@daeoc.com" <yredd@daeoc.com>

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Bootheel House of Progress	23	77.2	\$117,392

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

Balance of State Missouri <moboscoc@gmail.com>
To: Melissa Stickel <director@cpsemo.org>

Fri, Oct 4, 2024 at 2:10 PM

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Crisis Peer Homes	32		\$44,280

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024. The appeals policy and form can be found on our website at moboscoc.org.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: TEdwards@columbiaha.com, RCole@columbiaha.com, CJohns@columbiaha.com

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
Columbia Housing Authority	18	86.5	\$506,497

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair



Balance of State Missouri <moboscoc@gmail.com>

2024 NOFO Project

1 message

Balance of State Missouri <moboscoc@gmail.com>

Fri, Oct 4, 2024 at 2:11 PM

To: Bridget Bauer <bbauer@ccsomo.org>, scox@ccsomo.org

Dear Agency,

Thank you for your submission to the 2024 MO BoS CoC Annual NOFO. The Rank and Review Subcommittee has ranked and recommend for funding the project submitted below:

Project Name	Project Rank	Project Score	Funding Amount
HUD CoC RRH 2024	15	98.2	\$201,737

-

A full list of scores and rankings can be found on our website, moboscoc.org/resources/nofo/. Any appeals must be submitted by 11:59pm on October 5, 2024.

Thank you for your interest in being apart of the Missouri Balance of State Continuum of Care.

Reginald Jennings,
Rank and Review Subcommittee Chair

Missouri Balance of State Continuum of Care MO-606 Local Competition Results

Rank	New/Renewal	Project Name	Agency Name	Project Type	Score	Status	Amount Requested from HUD	Reallocated Funds
1	Renewal	HMIS Project	Institute for Community Alliances	HMIS	100	Accepted	\$360,113	\$0
2	Renewal	2024 -SCT Shelter Plus Care	Missouri Department of Mental Health	PSH	130	Accepted	\$218,738	\$0
3	Renewal	2024 - SCP Shelter Plus Care	Missouri Department of Mental Health	PSH	128.9	Accepted	\$164,240	\$0
4	Renewal	2024 - SZH Shelter Plus Care	Missouri Department of Mental Health	PSH	125.7	Accepted	\$194,509	\$0
5	Renewal	2024 - SZI Shelter Plus Care	Missouri Department of Mental Health	PSH	125.6	Accepted	\$557,241	\$0
6	Renewal	2024 - SCH Shelter Plus Care	Missouri Department of Mental Health	PSH	125.6	Accepted	\$345,128	\$0
7	Renewal	2024 - SCB Shelter Plus Care	Missouri Department of Mental Health	PSH	122.8	Accepted	\$152,436	\$0
8	Renewal	2024 - SCW Shelter Plus Care	Missouri Department of Mental Health	PSH	122.5	Accepted	\$357,590	\$0
9	Renewal	MLM BoS CoC RRH	Metropolitan Lutheran Ministry	RRH	114.4	Accepted	\$243,583	\$0
10	Renewal	PFH Rapid Rehousing	Preferred Family Healthcare	RRH	112	Accepted	\$107,390	\$0
11	Renewal	2024 - SZR Shelter Plus Care	Missouri Department of Mental Health	PSH	109	Accepted	\$86,041	\$0
12	Renewal	Safehouse Rapid Re-Housing for	Safehouse for Women	RRH	130	Accepted	\$261,006	\$0
13	Renewal	High Hope Supportive Housing	High Hope Employment Services	PSH	101.5	Accepted	\$85,208	\$0
14	Renewal	SSO DV CE	Community Partnership of Southeast Missouri	SSO-CE	127	Accepted	\$300,000	\$0
15	Renewal	HUD CoC RRH 2024	Catholic Charities of Southern Missouri, Inc.	RRH	98.2	Accepted	\$201,737	\$0
16	Renewal	BOS Youth and Families RRH	Hillcrest Ministries of MidAmerica	RRH	91.3	Accepted	\$356,480	\$0
17	Renewal	Domestic Violence Housing Program	Synergy Services	RRH	117	Accepted	\$282,011	\$0
18	Renewal	Columbia Housing Authority	Columbia Housing Authority	PSH	86.5	Accepted	\$506,497	\$0
19	Renewal	HOME-Housing Opportunities Made Easy	Delta Area Economic Opportunity Corporation	RRH	86	Accepted	\$114,899	\$0
20	Renewal	Cape Woman and Children	Family Counseling Center	PSH	82	Accepted	\$169,647	\$0
21	Renewal	SEMO Safe Haven	Family Counseling Center	Safe Haven	78.3	Accepted	\$135,780	\$0
22	Renewal	Homeless and Disabled	Family Counseling Center	PSH	78	Accepted	\$161,141	\$0
23	Renewal	Bootheel House of Progress	Delta Area Economic Opportunity Corporation	PSH	77.2	Accepted	\$117,392	\$0
24	New	MLM-Expansion RRH	Metropolitan Lutheran Ministry	RRH	105	Accepted	\$185,808	\$185,808
24	New	MLM-Expansion RRH	Metropolitan Lutheran Ministry	RRH	105	Accepted	\$139,852	\$139,852
25	New	Transition Services	West Central Missouri Community Action Agency	PSH	75	Accepted	\$425,000	\$425,000
26	New/Reallocated & Bonus	High Hope Supportive Housing-P	High Hope Employment Services	PSH	74	Accepted	\$68,104	\$64,550
27	NEW/ DV Bonus	MLM BoS CoC RRH Expansion - DV	Metropolitan Lutheran Ministry	RRH	129	Accepted	\$670,734	\$0
28	NEW/ DV Bonus	Domestic Violence Housing Program Expansion	Synergy Services, Inc.	RRH	107	Accepted	\$474,120	\$0
		HMIS-YHDP	Institute for Community Alliances	YHDP		Accepted	\$278,100	\$0
		YHDP-Coordinated Entry	Community Partnership of Southeast Missouri	YHDP		Accepted	\$129,600	\$0
		Joint Component TH-RRH	Community Partnership of Southeast Missouri	YHDP		Accepted	\$2,123,945	\$0
		YHDP Crisis Response Outreach	Community Partnership of Southeast Missouri	YHDP		Accepted	\$378,002	\$0
		YHDP Navigation	Community Partnership of Southeast Missouri	YHDP		Accepted	\$370,709	\$0
		Crisis Peer Homes	Community Partnership of Southeast Missouri	YHDP		Accepted	\$44,280	\$0
Not Ranked	New	CoC Planning Grant	Community Partnership of Southeast Missouri	Planning	Not Scored	Accepted	\$480,933	\$0
Rejected	Renewal	NEMPH FY2024	Catholic Charities of Kansas City- St. Joesph	PSH		Fully Reallocated	\$0	-\$240,942
Rejected	Renewal	NWPH FY2024	Catholic Charities of Kansas City- St. Joesph	PSH		Fully Reallocated	\$0	-\$344,363
Rejected	Renewal	Foundations for Living	SEMO Christian Restoration Center	PSH		Fully Reallocated	\$0	-\$91,349
Rejected	Renewal	Restoring Families	SEMO Christian Restoration Center	PSH		Fully Reallocated	\$0	-\$138,556
TOTAL							\$11,247,994	\$0

[Renewal Project Scorecard](#)

[New Project Scorecard](#)

[DV Bonus Renewal Project Scorecard](#)

[New DV Bonus Project Scorecard](#)

[Preliminary Priority List](#)

[Final Priority List](#)

Review the [Approved Consolidated Application](#) and [Approved Priority Project Listings](#)

Letter of Intent Training and Office Hours

This video was recorded on 4.29.24 for those who had questions about the process of the Letter of Intent. Provided by Nathaniel Meece.

M Letter of Intent Training 4.29.24



Email Lists Segments

- All the CoC Members (734)
- Board Members 2023 (31)
- Full CoC Membership Registrants June 2023 (137)
- LOI Submitters 2022 (CoC NOFO) (33)
- Membership List (2024) (67)

1 List Selected | 734 Recipients Selected

[Want to make changes to your list? Go to the Contacts page.](#)

Campaign Info

Subject (Required)

A/B Test

Engage your contacts at first sight. See some [recommended subject lines](#)

FY24 CoC Application and Priority Listing eSNAPS

Preheader

Additional Options

Send me early results

davehenrion@gmail.com

[Add Another](#)

Resend to Non-Openers [Learn More](#)

Preview



Becky Poitras

From: Sander, Martha <marthas@themosshouse.org>
Sent: Saturday, October 26, 2024 7:37 PM
To: Margaret Moore; Jacqueline Henry; jacquelinehenry24@yahoo.com; David Webb; Kathy Ficcadenti; gvertz@ccharities.com; jbreuer@ccharities.com; christina@callawaycares.org; jade@callawaycares.org; April Redman; Melissa Stickel; Kelli Kemna; Becky Poitras; Christina Cherry; rvetter@synergyservices.org; Amy Anderson; Mendy Neider; Austin Martin; Jessica Hill; Kim Dixon; Robyn Scott; Michele Hastings; bklein@pfh.org; egarnett@pfh.org; Sandy Wilson; Leah Woods; Andrea Rowland; saraweaver@hhesinc.com; kirkriegel@hhesinc.com; kimkriegel@hhesinc.com; michele.felps@fccinc.org; Tammie Bratton; Anthony Smith; lross@hillcrestkc.org; sculter@hillcrestkc.org; wdent@hillcrestkc.org; Mindy Sanders; sloomas@daeoc.com; Yolanda Redd; Tawanda Edwards; Randall Cole; CJohns@columbia.com; bbauer@ccsomo.org; Susan Cox
Cc: Martha Sander; Reginald Jennings
Subject: Fwd: FY24 CoC Application and Priority Listing eSNAPS

Please see the email sent to CoC Membership today.

The CoC Board approved the Collaborative Application and Priority Listing for the FY24 CoC NOFO competition on Thursday, October 24th, 2024. Approved documents are posted on the CoC website at <https://moboscoc.org/resources/nofo/>.

Thank you.

Martha Sander
MO-606 Board Chair

Martha

Martha Sander
She/Her/Hers
Executive Director
Council On Families In Crisis
415 N Main
Nevada, MO 64772
417-667-7171

'This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the company. Finally, the recipient should check this email and any attachments for the presence of viruses. The agency accepts no liability for any damage caused by any virus transmitted by this email.'

----- Forwarded message -----

From: **Missouri Balance of State Continuum of Care** <collaborativeapplicant@moboscoc.org>

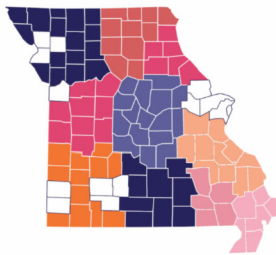
Date: Sat, Oct 26, 2024 at 7:20 PM

Subject: FY24 CoC Application and Priority Listing eSNAPS

To: <marthas@themosshouse.org>

FY24 CoC Application and Priority Listing eSNAPS

Missouri Balance of State Continuum of Care



The CoC Board approved the Collaborative Application and Priority Listing for the FY24 CoC NOFO competition on Thursday, October 24th, 2024. Approved documents are posted on the CoC website at <https://moboscoc.org/resources/nofo/>.

Martha Sander
MO-606 Board Chair

Missouri Balance of State Continuum of Care | C/O CPSEMO 40 S. Sprigg | Cape Girardeau,
MO 63701 US

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3A-1a. Housing Leveraging Commitments

MO-606 does not have any
Housing Leveraging
Commitments to Attach

Healthcare Formal Agreements

Memorandum of Understanding
Between
Children's Mercy Integrated Care Solutions
and
Metro Lutheran Ministry

This Memorandum of Understanding ("MOU") is entered into as of January 1, 2024 ("Effective Date") and sets forth the terms and understanding between Children's Mercy Integrated Care Solutions ("CMICS") and Metro Lutheran Ministry ("CBO") (collectively the "Parties") to collaborate on efforts to address an individual's or a family's social needs.

I. PURPOSE

The purpose of this MOU is to define the terms of a program between CMICS and CBO that encourages and supports CBO's mission and assists individuals identified by CMICS to address their Social Determinant of Health (SDOH) needs (e.g., "closing the loop"). The program will train and support CBO's staff and volunteers to use Children's Mercy's Lift Up KC referral platform (powered by findhelp) ("SDOH PLATFORM"). CBO will utilize the SDOH PLATFORM to acknowledge they received a referral from individuals accessing the SDOH PLATFORM and document they have "closed the loop" for these individuals. To support the provision of services by CBO as outlined in Section II of this MOU, CMICS will provide the following:

\$7,000 in January 2024
\$7,000 in July 2024

II. STATEMENT OF WORK

CBO agrees that it will perform, or cause to be performed, the following activities described in the following statement of work ("SOW"), so as to accomplish the above goals:

1. Claim the CBO program(s) on SDOH PLATFORM
2. Maintain accurate and up-to-date CBO program information on SDOH PLATFORM
3. Accept referrals on SDOH PLATFORM
4. Indicate that social need services have been provided on the SDOH PLATFORM website (i.e. completing closed loop referrals).
5. Meet monthly with CMICS to talk about challenges/opportunities and user experience on SDOH PLATFORM.

III. UTILIZATION OF FUNDS - LIMITATIONS

CBO is required to use funds for one or more of the following:

- Staff time
- Technology resources (laptops, hotspots, Wifi)
- Marketing materials
- Materials or services provided to patients/families seeking help

Exclusions:

- Brick & mortar investments
- Bonuses for staff

IV. EXPECTED OUTCOMES FOR THIS INITIATIVE

1. Ongoing collaborative relationship between CMICS and CBO focused on improving the efficiency and effectiveness of social need referrals.

2. Acknowledgement of referrals made to CBO (e.g. "closing the loop") within the SDOH PLATFORM.
3. Documented cases of individuals who were referred through the SDOH PLATFORM having received assistance from CBO.

V. COMPLIANCE

Both Parties agree to comply with all federal and state health care fraud and abuse laws, including but not limited to, the federal health care program anti-kickback statute, 42 U.S.C. § 1320a-7b(b).

Towards this end, the Parties agree that:

- This MOU is the result of an arms-length negotiation between the Parties,
- Users of the SDOH PLATFORM and all other individuals who are referred to the CBO by CMICS or Children's Mercy staff can decide whether to utilize the CBO's services,
- the CBO in its discretion may decline referrals,
- the CBO is under no obligation to refer any individual to Children's Mercy Hospital or clinics for health care services or items, and
- the one time award payment to the CBO is not in any way related to or dependent upon the volume or value of referrals to Children's Mercy Hospital or clinics.

VI. TERM & TERMINATION

A. Term. Subject to the conditions set forth in this MOU, this MOU shall become effective upon signature by the authorized officials from the Parties and shall have a term of twelve (12) months.

B. Termination. Either Party reserves the absolute right, at any time and without cause, to terminate this MOU with thirty (30) calendar days advance written notice to the other Party. Such notification shall state the effective date of termination or cancellation. Either Party may terminate the MOU for cause, in the event of a breach of or non-compliance with a material term of this MOU or immediately if the other Party is: (1) liquidated or dissolved (2) fails to maintain its license to operate pursuant to applicable law.

If agreement is terminated mid-term, CBO will return to CMICS a pro-rated amount of the total funds distributed based on pro-rated portion of the term not completed.

VII. INDEMNIFICATION

CMICS shall be responsible to CBO for acts and omissions of CMICS employees, agents, subcontractors, and other persons or entities performing portions of the work described in this MOU for or on behalf of CMICS. CMICS shall defend, indemnify, and hold harmless CBO, CBO's officers, board members, employees, and agents from and against any and all claims, costs, losses, and damages (including reasonable attorney's fees) caused by the negligent acts or omissions of CMICS or its subsidiaries including all officers, directors, partners, employees, and agents thereof in the performance and furnishing of CMICS services under this MOU.

CBO shall defend, indemnify, and hold harmless CMICS and its parent companies, subsidiaries, affiliates, including all employees, directors, officers, agents of the same from and against any and all claims, costs, losses, and damages (including reasonable attorneys' fees) caused by the negligent acts or omissions of CBO or its staff, employees, agents, contractors (other than CMICS), or CBO's alleged breach of this Agreement.

VIII. CONTACT INFORMATION

Metro Lutheran Ministry

Contact: Becky Poitras
Position: Vice President/ Assistant Executive Director
Address: 1100 NE Vivion Rd. Kansas City, MO 64118
Telephone: 816-285-3149
Fax: 816-931-3511
E-mail: beckypoitras@mlmkc.org

Children's Mercy Integrated Care Solutions

Contact: Bob Finuf
Position: Executive Director
Address: 2420 Pershing, Ste G-10
Kansas City, MO 64108
Telephone: (816) 559-9370
Fax: (816) 265-6015
E-mail: bfinuf@cmpcn.org

IX. ASSIGNMENT

This MOU shall be binding upon the successors and assigns of the Parties hereto; provided however, that this MOU and any Statement of Work, and the services provided thereunder may not be assigned without the prior written consent of the other Party.

X. ENTIRE AGREEMENT

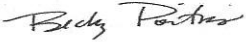
The provisions of this MOU between CBO and CMICS constitutes the entire agreement between the Parties as to the matters contemplated by this MOU. No modification, addition, or deletion to this MOU shall be effective unless agreed in writing by all Parties hereto.

XI. GOVERNING LAW

This MOU shall be construed in accordance with, and governed by, the laws of the State of Missouri.

IN WITNESS WHEREOF, in consideration of the terms set forth above and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties have executed this MOU as of the Effective Date.

METRO LUTHERAN MINISTRY

By: 
Becky Poitras
VP/Assistant Executive Director

Date: 12/13/2023

CHILDREN'S MERCY INTEGRATED CARE SOLUTIONS

By: 
Bob Finuf
Executive Director

Date: 12/27/2023

COMMUNITY BASED ORGANIZATION (CBO) PARTNERSHIP
MEMORANDUM OF UNDERSTANDING

Between

SAINT LUKE'S HEALTH SYSTEM

And

METRO LUTHERAN MINISTRY

This Memorandum of Understanding ("MOU") is entered into as of [Effective Date] and sets forth the terms and understanding between Saint Luke's Health System ("SLHS") and [CBO Name] ("CBO") (collectively the "Parties") to collaborate on efforts to address social needs.

I. PURPOSE.

The purpose of the MOU is to define the terms of the program between SLHS and the CBO that encourages and supports CBO's mission and assists individuals identified by SLHS to address their social drivers of health (SDOH) needs. CBO will utilize the Saint Luke's Community Resource Hub/findhelp ("SDOH PLATFORM") to connect patients and families to resources and document if services were received. The program will train and support CBO staff to use SDOH PLATFORM to accept referrals and report services provided using the "closed loop" system. To support the provision of services by CBO as outlined in Section II of this MOU, SLHS will provide the following:

One time award of \$15,000

II. SCOPE OF WORK.

SLHS agrees to award community benefit funds to CBO on the terms provided in this MOU, to be used by the CBO for operational expenses relating to the ("PROJECT"). CBO will complete the following activities:

- A. Claim the CBO program(s) on SDOH PLATFORM.
- B. Maintain accurate and up-to-date CBO program information on SDOH PLATFORM.
- C. Accept referrals on the SDOH PLATFORM.
 - a. Complete the data collection form for each referral.
- D. Respond to referrals in a timely fashion (i.e., initiate first contact and status referral to pending within five business days).
 - a. Attempt to contact the patient 3 times in order to provide services as identified.
 - b. Update notes field in the referral when contact attempts have happened.
- E. Indicate that social need services have been provided (i.e., complete "closed loop" referrals).
 - a. CBO will use the various in progress referral statuses while working with the patient and provide a short note on referral progress when updating status.
 - b. If the patient is able to receive services, CBO will provide a final status of "got help" with a short note in the referral on what services the patient received.
- F. Send data collection report outlining the number of patients served and services provided to each referral to SLHS each month.
- G. Participate in quarterly CBO partnership meetings.
- H. Provide brief end-of-program year report as requested.

III. UTILIZATION OF FUNDS – LIMITATIONS.

The community benefit funds awarded hereunder shall be spent for the purposes described above. CBO is required to use funds for one or more of the following:

- Technology resources (laptops, hotspots, Wifi)
- Marketing materials
- Services, materials, or resources provided to patients seeking help
- Staff time

Exclusions:

- Brick and mortar investments
- Bonuses for staff

IV. EXPECTED OUTCOMES OF THIS INITIATIVE.

- A. Ongoing collaborative relationship between SLHS and CBO focused on improving the efficiency and effectiveness of social need referrals.
- B. Successful acknowledgement and receipt of referrals from SLHS to the CBO within the social care platform.
- C. Documented services provided to individuals by the CBO (e.g., “closing the loop”) referred via the social care platform.

V. DURATION.

This MOU is at-will and may be modified by mutual consent of authorized officials from SLHS. This MOU shall become effective upon signature by the authorized officials from SLHS. Funding is available through December 31, 2024.

VI. TERMINATION.

1. It is further understood that either of the undersigned parties to this agreement may terminate this engagement upon 30 days written notice, each to the other. Such notification shall state the effective date of termination or cancellation.
2. Saint Luke’s Health System may, upon written notice provided to CBO, terminate this Agreement if CBO commits a material breach of its obligations under this Agreement. However, if the breach is capable of being cured within ninety (90) days, then this right shall not be exercised unless CBO has been given written notice of the breach and has failed to cure such breach within ninety (90) days of receiving notice. This cure period shall be shortened if a shorter period is required by any governmental authority. The term “material breach” includes, but is not limited to, a failure to use the community benefit funds to promote the objectives set forth in Section I of this Agreement.
3. If agreement is terminated mid-term, CBO will return to Saint Luke’s Health System a pro-rated amount of the total funds distributed based on a pro-rated portion of the term not completed.

VII. ASSIGNMENT.

Neither party shall have the right to assign, delegate or transfer this Agreement, or its rights and obligations hereunder, without the express prior written consent of the other party.

VIII. AMMENDMENT.

Any amendment to this Agreement shall be in writing and signed by both parties. Except for the specific provision of this Agreement which thereby may be amended, this Agreement shall remain in full force and effect after such amendment.

IX. ENTIRE AGREEMENT

The provisions of this MOU between CBO and Saint Luke's Health System constitutes the entire agreement between the Parties as to the matters contemplated by this MOU. No modification, addition, or deletion to this MOU shall be effective unless agreed in writing by all Parties hereto.

I. CONTACT INFORMATION.

Metro Lutheran Ministry Contact: Becky Poitras
Position: Vice President/Assistant Executive Director
Address: 3031 Holmes Street, Kansas City, Missouri 64109
Telephone: 816.285.3149
E-mail: beckypoitras@mlmkc.org

Saint Luke's Health System Contact: Meredith Cantrell
Position: Population Health Strategy Consultant
Address: 901 E. 104th St., KCMO 64131
Telephone: 816-502-7001
E-mail: mecantrell@saintlukeskc.org

II. AGREEMENT.

_____ Date: _____
Tim Van Zandt
Vice President, Government and Community Relations
Saint Luke's Health System

 _____ Date: 1/8/24
Becky Poitras
Vice President/Assistant Executive Director
Metro Lutheran Ministry

3C-2. Project List for Other Federal Statutes

MO-606 does not have any
projects to list under this
Section