Missouri Balance of State Continuum of Care Board of Directors

Board Minutes

August 22, 2024

Board Members Present: Maria Rench, Becky Poitras, Kari Utterback, Reginald Jennings, Anthony Smith, Sharon Cobb, Martha Sander, Ann Gosnell-Hopkins, David Henrion, Glenna Wilson, Kelli Kemna, Nicolle Hahn, Robin Durbin

Board Members Absent: Angela Webb, Angella Holt and Sonia Campbell

HMIS Lead Agency Staff Present: Leah Woods, Belle Delacruz-Lysell

YAB Members Present: None

Guests: Hazel Coleman, Carter Stephenson, Mindy Saunders, Melissa Stickel, Allison Schwent and Michelle Sumner

Board Chair Sander called the Mo BoS CoC Board of Directors to order by virtual meeting on Thursday August 22nrd 2024 at 11:01 am. Secretary Wilson completed roll call. Quorum present.

Item 11 (Local Application) was added to Grants Committee for agenda approval. Motion to approve agenda with addendum made by Jennings and second by Utterback. Motion carries.

Approval of Minutes, July 25, 2024 minutes, email vote August 16, 2024 (purchase Zoom), email vote August 18, 2024 (NOFO Contractor) motion made by Poitras and second provided by Durbin. Motion carries.

Old Business

CoC Full Membership Meeting – September 5, 2024; Location has been secured in Jefferson City. The board did receive a checklist of required trainings and some of the trainings have been secured. There will likely not be a lot of time for things other than trainings due to the required trainings that need to be completed. One presenter will be $250 and the board will need to approve this. Membership committee met and discussed signing in and out of meeting instead of a password, and how to sign in and out of meeting based on location/etc. As a CoC, we have to offer certain trainings, but they do not have to be tracked who attends or have to be completed in CoC meetings, but has to be offered and available for members to complete. There were trainings located that could be sent out to the CoC to to be able to make more time in the all CoC Meeting. Membership Committee will continue to work on the agenda. Discussion of members to come in person versus virtual attendance and how the room is set up to provide virtual meeting options. Link for trainings provided to offer CoC via email provided at the end of minutes.

Vote to approve payment for trainer for Racial and Equity and Anti-Discrimination for $250 by Utterback and second by Smith. Motion carries.

YAB Report—No YAB Report

Grants Committee; there are 11 policies to vote on and are listed below:

* + 1. NOFO Timeline;
    2. Application Policy; edited current policy to current year
    3. Appeal Policy; updated emails
    4. Ranking and Prioritization Policy—New project expansion removed over projects and all moved to same level; New PSH projects must have a minimum of 60% of beds allocated to single adults or households without children; Discussion of SOS grant, we have one in automatic renewal and we will not take new ones.
    5. Reallocation Policy
    6. New Scorecard
    7. Renewal Scorecard
    8. Rank and Review Process Flow
    9. New DV Bonus Scorecard
    10. Renewal DV Bonus Scorecard
    11. Local Application; added cap amount to grant of $325,000 and listed ineligible items; set limit of supported services for new projects of 35%; Sander reviewed all updates/changes for local application that was completed today. Poitras suggested adding acquisitions to ineligible items and suggestions about wording for E SNAPS application.

Motion to approve 11 policies with edits that were made and notes taken by Sander and Jennings. Motion to approve made by Jennings and second by Gosnell-Hopkins. Abstentions: Kemna and Poitras. Motion carries.

NOFO Competition: Contract has been signed between CPSEMO and contractor (Hazel) and NOFO will launch on Monday 8/26. Information session 8/29 and link will be sent out. Need to get Rank and Review committee selected, David will send out email for applicants for committee. Applications will be due 8/30.

Performance Improvement Plans: Committee looking for guidance as in the past the lead agency was over the Performance Improvement Plans and this is no longer an option and discussion if this could wait until there was a new lead agency or what the committee should do. There are currently not any open performance improvement plans. Recommendation to put Performance Improvement Plans on the January 2025 agenda. Motion to suspend Performance Improvement Plan Policy for Performance Improvement Plans through January 31, 2025 made by Cobb and second by Gosnell-Hopkins. Abstentions: Henrion. Motion carries.

Request from CPSEMO concerning YAB hosting: Sander and Poitras attended YAB meeting Monday to discuss what YAB might look like under CoC and that they would remain a committee and someone would need to hold an ex-officio seat. Sander asked Stickel if the 10/1/2024 was a hard out date for 10/1/24 and she said an extension can be requested. YAB did not officially vote on this as they wanted to continue discussion on this. YAB also wanted to reach out to HUD before making a decision. YAB was informed this was their decision to make. Discussion of how to compensate YAB members.

Contracted CoC Administrator, Hiring Workgroup: There have been 2 people who replied who could serve on a hiring work group; Sander asked for more volunteers for workgroup who would put job description together and hopefully someone could fill that position through the end of the year. Poitras and Hahn volunteered to be on workgroup who will join Gosnell-Hopkins and Webb. Hahn will chair workgroup. Motion to approve hiring work group to draft contract for CoC Administrator who will be paid $1,000/week made by Jennings and Second by Utterback. Motion carries.

Ratification of CPSEMO MOA to draw down Planning Grant dollars on behalf of the MO-606: Motion to Ratify by Poitras and second by Gosnell-Hopkins. Motion carries.

Regional Board Seats: Region 7 re-elects Anthony Smith; Regions 3, 4, and 8 need to vote.

NAEH Research Project: Dr. Hsun-Ta requesting to meet with board in September or October to update regarding VISPDAT provider survey information and reported they have had four community advisory board meetings. Discussion of why there hasn’t been any updates/and to invite them to the meeting in September. Sander will reach out and invite them to present at the September board meeting and will pass on completing a media interview at this time.

HMIS Lead Agency Report: Staffing updates for interim coverage for Regions 4 and 10. There are a few changes for Prioritization List from recommendations from Coordinated Entry Committee. Each month they are completing a regional quality assurance plan to ensure data quality. Belle complete a 6 month report for data quality. Discussion of how to make data entry better to ensure people are getting served appropriately.

Committee Reports: Committee List: Sander reviewed list of committees and Board members that serve on each committee.

Other Business: None

General Comments by Public and Members: None

Motion to adjourn at 2:22 pm by Poitras and second by Jennings. Motion carries.

<https://www.hudexchange.info/programs/fair-housing/building-inclusive-communities-a-planning-guide-for-fair-housing-organizations/introduction/>

<https://www.hudexchange.info/trainings/courses/strategic-homeless-coordination-with-mainstream-systems1/>

<https://moboscoc.org/2023/04/mainstream-benefits-training-reminders-community-events/>

<https://www.youtube.com/watch?v=ssW6DQ8LMIk>

<https://cpsemo.coalitionmanager.org/eventmanager/onlinetraining/details/4>

<https://www.youtube.com/watch?v=ssW6DQ8LMIk>

<https://www.hudexchange.info/trainings/courses/2024-vawa-and-survivor-housing-community-conversations-informed-consent-and-system-access/?utm_source=HUD+Exchange+Mailing+List&utm_campaign=5fae166fc4-2024_VAWA_Informed_Consent_2024%2F8%2F12&utm_medium=email&utm_term=0_-4696db37ad-%5BLIST_EMAIL_ID%5D>

<https://partnersforhome.org/hud-coc-training-equal-access-rule/>

<https://www.mdhi.org/blog/equal-access-training>

<https://endhomelessness.org/resource/huds-equal-access-rule/>

<https://www.youtube.com/watch?v=rolSJt3cwX4>

<https://www.hudexchange.info/programs/nfhta/>