

Missouri Balance of State Continuum of Care Board of Directors
Meeting Agenda: July 25, 2024

Board Members present: Angella Web, Maria Rench, Angella Holt, Becky Poitras, Kari Utterback, Reginald Jennings, Anthony Smith, Sharon Cobb, Martha Sander, Ann Gosnell-Hopkins, David Henrion, Glenna Wilson, Kelli Kemna, Robin Durbin and Sonia Campbell.

Board Members Absent: Nicolle Hahn

HMIS Lead Agency Staff: Sandy Wilson and Leah Woods

Guests: Melissa Stickel, Paris Mendoza and Gwen Beebe

Board Chair Sander called the Mo BoS CoC Board of Directors meeting to order by virtual meeting on Thursday July 25th at 11:03 am. Secretary Wilson completed roll call. Quorum present.

Agenda was approved with adding an action item for July and August 2024 meetings; and what to do with MOUs to be signed which was added under HMIS Lead Agency Reports and to remove closed session from agenda. Motion to approve agenda with amendments made by Gosnell Hopkins and second by Campbell. Motion carries.

The Board took action to review and approve minutes from previous meetings: Minutes, April 25, 2024, Revised May 24, 2024, email vote of June 6, 2024, email vote of July 3, 2024, email vote of July 9, 2024, email vote of July 11, 2024, June 27, 2024.

Motion to approve April 25, 2024 Minutes by Utterback, Second by Campbell. Motion carries.

Motion to ratify email votes for June 6, July 3, July 9 and July 11 2024 made by Campbell, second by Jennings. Motion carries.

Motion to attach notes from May 24 and June 27th 2024 meetings to the July Board minutes (they will need to be relabeled as board notes instead of board minutes) made by Poitras, Second by Jennings. Motion carries.

SNOFO Update—No updates at this time.

CoC Full Membership Meeting – September 2024; Contract signed for location; Membership sub-committee to see where contract for location and handle attendance. Gosnell-Hopkins will reach out to former lead agency.

Planning Grant Application submission deadline—Discussed planning grant application due at time of NOFO.

Motion for planning grant to be submitted with all other NOFO applications made by Utterback and Second by Campbell. Motion carries.

Motion made for the Board to meet in closed session for the next 4 months made by Campbell and second by Utterback. Opposed: Jennings and Abstentions: Kemna. Motion carries.

Motion to approve the Appeal Policy put forth by the Grants Committee by Jennings, second by Gosnell-Hopkins. Motion carries.

Motion made to accept the project priority of Rapid Re-Housing, Emergency Shelter and Outreach for ESG funding by Gosnell Hopkins and second by Jennings. Motion carries.

ESG agency scores submitted to MHDC on 6/28/24. Motion to approve agency scores for ESG score card by Gosnell-Hopkins, Second by Cobb. Abstention: Poitras. Motion carries.

Motion to approve Gaps Analysis report by Smith, Second by Campbell. Opposed Sander, Poitras, Henrion. Abstentions: Jennings, Kemna, Holt, Rench. Motion does not carry. Poitras recommended the Gaps Analysis as submitted be accepted as a report and not the Gaps Analysis. Discussion of implications of not having a Gaps Analysis. Poitras motion to accept report recognizing it attempts to address gaps within the continuum of care. Second by Cobb. Opposed: Sander and Gosnell-Hopkins. Abstentions: Kemna. Motion passes.

YAB Report—No updates

NOFO subcontract—Sander recommending RFP workgroup to obtain subcontractor and for board members who do not receive CoC funds to be on the workgroup which would be Sander, Jennings, Utterback and Wilson. Task of workgroup will be to interview, figure out costs and obtain contractor. Motion to form workgroup by Gosnell-Hopkins, Second by Durbin. Motion carries. Sander will chair workgroup.

HUD has released a special NOFO and will require Rank and Review committee involvement and Sander asking if board wants to pursue this. Motion to not pursue by Henrion; Second by Rench. Abstentions: Poitras. Motion carries. Poitras will draft information to be sent out.

Transition Items—Continuing to work through transition list. Transition Team will still be working on the items and continues to request items that were not received.

DVIMS—Made recommendation for DVIMS to be primary platform for DV providers. There was concern DVIMS did not meet all required criteria and Wilson, Sandy is working to get information on this. The board will pause on this until information is obtained to ensure DVIMS meets all HUD requirements.

Reallocation of CoC funded programs—Projects on second year of Performance Improvement Plan are up for re-allocation. Information needed from former lead agency regarding what communication was given to agencies on Performance Improvement Plans. The Board will wait at this time until additional information is received from former lead agency.

INSPIRE Compliance—Poitras provided information that there is a new inspection process that all HUD funded housing will now use. Information went out 7/10 and NSPIRE should be effective 10/1/2025.

Planning Grant Financials—Martha attached current financials to Board packet. Board did confirm with HUD that is the amount remaining in planning grant, former collaborative applicant will have a small draw down for expenses. Martha will be able to match her time working on CoC tasks.

D & O Insurance—Board member spoke with agent regarding D & O insurance and Boards are eligible. Motion to apply for D & O Insurance by Gosnell-Hopkins, second by Utterback. Motion carries.

HMIS Lead Agency Report—Nothing to add to written report.

CE MOUs—Who will sign the CE MOUs as the CoC no longer has a collaborative applicant. Poitras suggested CE Committee make recommendation who to sign the CE MOUs. Motion to amend the CE MOU document to remove lead agency signature and add CE Committee chair until CE Committee amends made by Poitras, Second by Campbell. Motion carries.

August Meetings—Discussion of if committees (other than vital committees) need to meet in August or wait until September to be able to focus on NOFO/etc. Discussion of how to send links for meetings as there has been a lot of confusion. For August, it will be up to each committee chair to determine if they want to meet in August. Sander also asked about where to send committee meetings/minutes and Jennings stated he will collect this information (attendance and minutes). Henrion will clean up meetings links and Gosnell-Hopkins and Jennings will work on gathering information for Region Coordinators/Committee Chairs.

Bylaws—Being reviewed and worked on. Regional elections; Regions 3, 4, 7 and 8 are up for re-election for Board seats and these need to be back to the Board by October. At-Large seats Wilson and Hahn are up for re-election this year as well.

General Comments by Public and Members—None

Motion to Adjourn at 1:09 pm Jennings S and second by Utterback. Motion carries.

Email vote - Zoom

18 messages

Sander, Martha <marthas@themosshouse.org> Fri, Aug 16, 2024 at 11:27 AM
To: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Martha Sander <marthas@themosshouse.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

There was no discussion on the Zoom account. I would entertain a motion to purchase a MO BoS CoC Zoom account for 3 users for \$479.70.

After a motion, I will need a second, and then vote please. Thank you.

Martha

Martha Sander

She/Her/Hers

Executive Director

Council On Families In Crisis

415 N Main

Nevada, MO 64772

417-667-7171

'This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the company. Finally, the recipient should check this email and any attachments for the presence of viruses. The agency accepts no liability for any damage caused by any virus transmitted by this email.'

Kari Utterback <Kari.Utterback@como.gov> Fri, Aug 16, 2024 at 11:29 AM
To: "Sander, Martha" <marthas@themosshouse.org>
Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

So moved.

Be well,

Kari Utterback, PMP, CDFT

(she/her/hers)

Columbia/Boone County

Public Health & Human Svcs.

1005 W. Worley St. Columbia, MO 65203

Phone - 573.874.7352

kari.utterback@como.gov

CONFIDENTIALITY STATEMENT

This email is from the Columbia/Boone County Department of Public Health and Human Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: kari.utterback@como.gov or by calling 573.874.7352.

[Quoted text hidden]

Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Fri, Aug 16, 2024 at 11:31 AM

To: Kari Utterback <Kari.Utterback@como.gov>, "Sander, Martha" <marthas@themosshouse.org>
Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmhc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Second.

Glenna Wilson, LCSW

Coordinated Entry Specialist

Harry S. Truman Memorial Veterans' Hospital

Cell: 573-742-9494

[Quoted text hidden]

Kari Utterback <Kari.Utterback@como.gov>

Fri, Aug 16, 2024 at 11:31 AM

To: "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>
Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmhc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I vote yes.

Be well,
Kari Utterback, PMP, CDFT
(she/her/hers)
Columbia/Boone County
Public Health & Human Svcs.
1005 W. Worley St. Columbia, MO 65203
Phone - 573.874.7352
kari.utterback@como.gov

CONFIDENTIALITY STATEMENT

This email is from the Columbia/Boone County Department of Public Health and Human Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: kari.utterback@como.gov or by calling 573.874.7352.

[Quoted text hidden]

Angella Holt <AHolt@pfh.org>

Fri, Aug 16, 2024 at 11:33 AM

To: Kari Utterback <Kari.Utterback@como.gov>, "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>
Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmhc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I vote yes



ANGELLA HOLT

Program Director

AHolt@pfh.org

900 E. Laharpe St., Kirksville, MO 63501

www.pfh.org



Your feedback matters! Take our quick survey here.



Follow us on social media.



CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information protected by law. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

From: Kari Utterback <Kari.Utterback@como.gov>

Sent: Friday, August 16, 2024 11:31 AM

To: Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Cc: Sander, Martha <marthas@themosshouse.org>; Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; Sonia Campbell <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: Re: [EXTERNAL] Re: Email vote - Zoom

[Quoted text hidden]

Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Fri, Aug 16, 2024 at 11:33 AM

To: "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes.

[Quoted text hidden]

Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Fri, Aug 16, 2024 at 11:34 AM

To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes.

Glenna Wilson, LCSW

Coordinated Entry Specialist

Harry S. Truman Memorial Veterans' Hospital

Cell: 573-742-9494

From: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Sent: Friday, August 16, 2024 11:34 AM

To: Sander, Martha <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Kari Utterback <kari.utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; Sonia Campbell <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: [EXTERNAL] Re: Email vote - Zoom

Yes.

[Quoted text hidden]

Becky Poitras <beckypoitras@mlmkc.org>

Fri, Aug 16, 2024 at 11:34 AM

To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, "scampbell@ccharities.com" <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

Becky Poitras
VP/Assistant Executive Director
Metro Lutheran Ministry
www.mlmkc.org
816.285.3149

From: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Sent: Friday, August 16, 2024 11:33:30 AM

To: Sander, Martha <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. CMOVAMC <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Kari Utterback <kari.utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; scampbell@ccharities.com <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: Re: Email vote - Zoom

[Quoted text hidden]

Reginald Jennings <reginald@capeareahabitat.org>

Fri, Aug 16, 2024 at 11:34 AM

To: Becky Poitras <beckypoitras@mlmkc.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, "scampbell@ccharities.com" <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

Sent via the Samsung Galaxy S23 Ultra 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Becky Poitras <beckypoitras@mlmkc.org>

Sent: Friday, August 16, 2024 11:34:23 AM

To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>; Sander, Martha <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. CMOVAMC <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Cobb, Sharon <scobb@oaiwp.org>; Kari Utterback <kari.utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; scampbell@ccharities.com <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

[Quoted text hidden]

[Quoted text hidden]

Sharon Cobb <scobb@oaiwp.org>

Fri, Aug 16, 2024 at 11:51 AM

To: Becky Poitras <beckypoitras@mlmkc.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, "scampbell@ccharities.com" <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes!!

Sharon

Get [Outlook for Android](#)

From: Becky Poitras <beckypoitras@mlmkc.org>

Sent: Friday, August 16, 2024 11:34:23 AM

To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>; Sander, Martha <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. CMOVAMC <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Sharon Cobb <scobb@oaiwp.org>; Kari Utterback <kari.utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; scampbell@ccharities.com <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: Re: [External] Email vote - Zoom

[Quoted text hidden]

Angela Webb <awebb@ccsomo.org>

Fri, Aug 16, 2024 at 12:05 PM

To: Kari Utterback <Kari.Utterback@como.gov>, "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>

Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

[Quoted text hidden]

Fri, Aug 16, 2024 at 12:45 PM

Robin Durbin <robin.durbin@elevatelebanon.org>

To: "Sander, Martha" <marthas@themosshouse.org>

Cc: Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

[Quoted text hidden]

Hahn, Nicolle <nhahn@eastmoaa.org>

Fri, Aug 16, 2024 at 12:46 PM

To: Robin Durbin <robin.durbin@elevatelebanon.org>

Cc: "Sander, Martha" <marthas@themosshouse.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

[Quoted text hidden]

David Henrion <davehenrion@gmail.com>

Fri, Aug 16, 2024 at 1:06 PM

To: "Hahn, Nicolle" <nhahn@eastmoaa.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, "Sander, Martha" <marthas@themosshouse.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, Sonia Campbell <scampbell@ccharities.com>

Yes

[Quoted text hidden]

Anthony Smith <anthonys@fccinc.org>

Fri, Aug 16, 2024 at 2:33 PM

To: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, "leah.woods@icalliances.org" <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes



Anthony Smith, MS

Director of Housing and Employment Services

FCC Behavioral Health

1201 Ely Street

Kennett, MO. 63857

(573)888-5925 ext 1409 (phone)

(573)717-7059 (fax)

anthonys@fccinc.org



CONFIDENTIALITY NOTICE: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employer or agent responsible for delivering the message to the intended recipient, you are hereby notified that any review, disclosure, dissemination, distribution or copying of it or its contents is prohibited. If you have received this communication in error, please notify me immediately by telephone or reply to e-mail and delete all copies of this communication and any attachments. Thank you for your cooperation!

From: Sander, Martha <marthas@themosshouse.org>
Sent: Friday, August 16, 2024 11:27 AM
To: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <awebb@ccsomo.org>; Wilson, Glenna J. CMOVAMC <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Martha Sander <marthas@themosshouse.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Kari Utterback <kari.utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; Sonia Campbell <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>
Subject: [EXTERNAL] Email vote - Zoom

CAUTION: This email comes from outside our organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

Sonia Campbell <scampbell@ccharities.com> Sat, Aug 17, 2024 at 9:59 AM
To: Anthony Smith <anthonys@fccinc.org>, "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, "Leah Woods" <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, David Henrion <davehenrion@gmail.com>

It looked like Anthony had made the motion, so I will second it..

Thank you.



Sonia Campbell

SSVF Program Manager

Catholic Charities of Kansas City-St. Joseph

scampbell@ccharities.com

+1(816) 232-2885
Work

catholiccharities-kcsj.org

1123 South 10th Street St. Joseph, Missouri 64503



Save contact

[Quoted text hidden]

*****THIS IS AN EXTERNAL E-MAIL. STOP AND THINK BEFORE CLICKING A LINK, OPENING AN ATTACHMENT OR REPLYING TO THIS MESSAGE*****

Maria Rench <maria.rench@fosteradopt.org> Sat, Aug 17, 2024 at 12:37 PM
To: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthony@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

yes

Maria Rench

VP Regional Operations

Main location: [18600 E 37th Ter S, Independence, MO 64057](#)

Hannibal location: [714 Broadway, Hannibal MO 63401](#)

Macon location: [410 N. Missouri, Ste A, Macon MO 63552](#)

Chillicothe location: [301 Cowgill St, Chillicothe MO 64601](#)

Phone: 573-719-1472

FosterAdopt.org



Confidentiality Notice: The information contained in this email belongs to the sender which is confidential and may be legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance

on the contents of this email is strictly prohibited. If you have received this email in error, please immediately delete and destroy all copies of the original email and its attachments, and notify the sender.

From: Sander, Martha [mailto:marthas@themosshouse.org]

Sent: Friday, August 16, 2024 11:27 AM

To: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. CMOVAMC <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Martha Sander <marthas@themosshouse.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Kari Utterback <kari.utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; Sonia Campbell <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: Email vote - Zoom

CAUTION EXTERNAL SENDER: This email originated from outside of FAC. Exercise caution when opening attachments or clicking links, especially from unknown senders.

[Quoted text hidden]

Sander, Martha <marthas@themosshouse.org> Sun, Aug 18, 2024 at 11:06 PM
To: Maria Rench <maria.rench@fosteradopt.org>
Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <kari.utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Motion passes. Zoom will be purchased in the name of the MO BoS CoC for 3 user licenses..

Martha

Martha Sander

She/Her/Hers

Executive Director

Council On Families In Crisis

415 N Main

Nevada, MO 64772

417-667-7171

'This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the company. Finally, the recipient should check this email and any attachments for the presence of viruses. The agency accepts no liability for any damage caused by any virus transmitted by this email.'

[Quoted text hidden]

NOFO Contract Agreement

14 messages

Sander, Martha <marthas@themosshouse.org> Sun, Aug 18, 2024 at 11:03 PM
To: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Martha Sander <marthas@themosshouse.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I have attached the contract agreement for Hazel Coleman for NOFO services. It has been updated to include the termination terms.

Please review. I would entertain a motion to approve the contract and get it submitted to CPSEMO for execution and payment.

After a motion, it will need a second and vote. Thank you.

Martha

Martha Sander
She/Her/Hers
Executive Director
Council On Families In Crisis
415 N Main
Nevada, MO 64772
417-667-7171

'This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the company. Finally, the recipient should check this email and any attachments for the presence of viruses. The agency accepts no liability for any damage caused by any virus transmitted by this email.'

 **CoC_ 2024_AGREEMENT_Coleman.docx**
36K

Kari Utterback <Kari.Utterback@como.gov> Mon, Aug 19, 2024 at 7:29 AM
To: "Sander, Martha" <marthas@themosshouse.org>
Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

So moved.

Be well,
Kari Utterback, PMP, CDFT
(she/her/hers)
Columbia/Boone County
Public Health & Human Svcs.
1005 W. Worley St. Columbia, MO 65203
Phone - 573.874.7352
kari.utterback@como.gov

This email is from the Columbia/Boone County Department of Public Health and Human Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: kari.utterback@como.gov or by calling 573.874.7352.

[Quoted text hidden]

Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Mon, Aug 19, 2024 at 7:31 AM

To: Kari Utterback <Kari.Utterback@como.gov>, "Sander, Martha" <marthas@themosshouse.org>
Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I will second.

Get [Outlook for iOS](#)

From: Kari Utterback <Kari.Utterback@como.gov>

Sent: Monday, August 19, 2024 7:29:19 AM

To: Sander, Martha <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; Sonia Campbell <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: [EXTERNAL] Re: NOFO Contract Agreement

[Quoted text hidden]

Kari Utterback <Kari.Utterback@como.gov>

Mon, Aug 19, 2024 at 7:34 AM

To: "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>
Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I vote yes.

Be well,
Kari Utterback, PMP, CDFT
(she/her/hers)
Columbia/Boone County
Public Health & Human Svcs.
1005 W. Worley St. Columbia, MO 65203
Phone - 573.874.7352
kari.utterback@como.gov

CONFIDENTIALITY STATEMENT

This email is from the Columbia/Boone County Department of Public Health and Human Services. It contains confidential or privileged information that may be protected from disclosure by law. Unauthorized disclosure, review, copying, distribution, or use of this message or its contents by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please immediately destroy this message and notify the sender at the following email address: kari.utterback@como.gov or by calling 573.874.7352.

[Quoted text hidden]

Mon, Aug 19, 2024 at 7:39 AM

Becky Poitras <beckypoitras@mlmkc.org>

To: Kari Utterback <Kari.Utterback@como.gov>, "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>

Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicole" <nhahn@eastmoaa.org>, "scampbell@ccharities.com" <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Abstain

Becky Poitras

VP/Assistant Executive Director

Metro Lutheran Ministry

www.mlmkc.org

816.285.3149

From: Kari Utterback <Kari.Utterback@como.gov>

Sent: Monday, August 19, 2024 7:34:23 AM

To: Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Cc: Sander, Martha <marthas@themosshouse.org>; Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicole <nhahn@eastmoaa.org>; scampbell@ccharities.com <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: Re: [EXTERNAL] Re: NOFO Contract Agreement

[Quoted text hidden]

Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Mon, Aug 19, 2024 at 7:55 AM

To: Becky Poitras <beckypoitras@mlmkc.org>, Kari Utterback <Kari.Utterback@como.gov>

Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicole" <nhahn@eastmoaa.org>, "scampbell@ccharities.com" <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes.

Glenna Wilson, LCSW

Coordinated Entry Specialist

Harry S. Truman Memorial Veterans' Hospital

Cell: 573-742-9494

[Quoted text hidden]

Reginald Jennings <reginald@capeareahabitat.org>

Mon, Aug 19, 2024 at 7:57 AM

To: "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>, Kari Utterback <Kari.Utterback@como.gov>, "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, Anthony Smith <anthonys@fccinc.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicole" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

Reginald A. Jennings, M.A.

Chief Operating Officer



Building homes, Building hope

2365 Rust Ave.

Cape Girardeau, MO 63703

O: (573) 334-9728 C: (573) 382--1136

F: (573) 803-2041

reginald@capeareahabitat.org

www.capeareahabitat.org

CONFIDENTIALITY NOTICE:

This message and any attachment contains confidential information and is intended for only the recipient(s) named above. If you are not the named addressee, you should not disseminate, distribute, or copy this e-mail. Please contact the sender if you have received this email in error. Please delete all copies of this message. Your assistance in correcting this error is appreciated.

From: Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Sent: Monday, August 19, 2024 7:31 AM

To: Kari Utterback <Kari.Utterback@como.gov>; Sander, Martha <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Cobb, Sharon <scobb@oaiwp.org>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; Sonia Campbell <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: Re: [EXTERNAL] Re: NOFO Contract Agreement

[Quoted text hidden]

Anthony Smith <anthonys@fccinc.org>

Mon, Aug 19, 2024 at 8:20 AM

To: "Wilson, Glenna J. (she/her/hers)" <Glenna.Wilson@va.gov>, Becky Poitras <beckypoitras@mlmkc.org>, Kari Utterback <Kari.Utterback@como.gov>

Cc: "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <awebb@ccsomo.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, "Cobb, Sharon" <scobb@oaiwp.org>, "leah.woods@icalliances.org" <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, "scampbell@ccharities.com" <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I vote Yes.....



Anthony Smith, MS
Director of Housing and Employment Services
FCC Behavioral Health
1201 Ely Street

Kennett, MO. 63857
(573)888-5925 ext 1409 (phone)
(573)717-7059 (fax)
anthonys@fccinc.org



Culture, Equity, Diversity, and Inclusion Committee

CONFIDENTIALITY NOTICE: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employer or agent responsible for delivering the message to the intended recipient, you are hereby notified that any review, disclosure, dissemination, distribution or copying of it or its contents is prohibited. If you have received this communication in error, please notify me immediately by telephone or reply to e-mail and delete all copies of this communication and any attachments. Thank you for your cooperation!

From: Wilson, Glenna J. (she/her/hers) <Glenna.Wilson@va.gov>

Sent: Monday, August 19, 2024 7:55 AM

To: Becky Poitras <beckypoitras@mlmhc.org>; Kari Utterback <Kari.Utterback@como.gov>

Cc: Sander, Martha <marthas@themosshouse.org>; Robin Durbin <robin.durbin@elevatelebanon.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <awebb@ccsomo.org>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <Reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson <sandy.wilson@icalliances.org>; Cobb, Sharon <scobb@oaiwp.org>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Ann Gosnell-Hopkins <anngosnell@lexingtonhouseofhope.org>; Hahn, Nicolle <nhahn@eastmoaa.org>; scampbell@ccharities.com <scampbell@ccharities.com>; David Henrion <davehenrion@gmail.com>

Subject: RE: [EXTERNAL] Re: NOFO Contract Agreement

[Quoted text hidden]

Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Mon, Aug 19, 2024 at 8:32 AM

To: "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmhc.org>, "Cobb, Sharon" <scobb@oaiwp.org>, Kari Utterback <Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

I vote, yes.

[Quoted text hidden]

Sharon Cobb <scobb@oaiwp.org>

Mon, Aug 19, 2024 at 8:46 AM

To: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>

Cc: Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmhc.org>, Kari Utterback <Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench

I vote YES!

Sharon Cobb

Transitional Services Specialist

Ozark Action, Inc.

710 East Main

West Plains MO 65775

Phone: 417-256-6147 ext (239)

Fax: 417-256-0333



"The mission of Ozark Action, Inc. is to coordinate and provide services for people with needs so that they can improve their quality of life."

Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY Users call (800) 735-2966 or dial 7-1-1.

CONFIDENTIALITY STATEMENT: This email and any attachments are intended only for those to which it is addressed and may contain information which is privileged, confidential, and prohibited from disclosure or unauthorized use under applicable law. If you are not the intended recipient of this e-mail, you are hereby notified that any use, dissemination, or copying of this e-mail or the information contained in this e-mail is strictly prohibited by the sender. If you have received this transmission in error, please return the material received to the sender and delete all copies from your system.

From: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>

Sent: Monday, August 19, 2024 8:33 AM

To: Sander, Martha <marthas@themosshouse.org>

[Quoted text hidden]

[Quoted text hidden]

Hahn, Nicolle <nhahn@eastmoaa.org>

Mon, Aug 19, 2024 at 8:58 AM

To: Sharon Cobb <scobb@oaiwp.org>

Cc: Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, Kari Utterback

<Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Sonia Campbell <scampbell@ccharities.com>, David Henrion <davehenrion@gmail.com>

Yes

[Quoted text hidden]

--

Nicolle Hahn

Nicolle Hahn, CCAP
Development Director
East Missouri Action Agency, Inc.
403 Parkway Dr, PO Box 308
Park Hills, MO 63601

573-431-5191, Ext. 1105
573-431-7377 Fax

EMAA will leverage all community resources to support individuals in reaching their highest potential.



CONFIDENTIALITY NOTICE: This email is intended only for its addressee (s) and may contain information that is legally privileged, confidential, or otherwise protected from disclosure pursuant to EMAA's confidentiality policy. If you have received this communication in error, please notify me immediately by email and delete the original message.

David Henrion <davehenrion@gmail.com>

Mon, Aug 19, 2024 at 9:10 AM

To: "Hahn, Nicolle" <nhahn@eastmoaa.org>

Cc: Sharon Cobb <scobb@oaiwp.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>, Robin Durbin <robin.durbin@elevatelebanon.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, Kari Utterback <Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Sonia Campbell <scampbell@ccharities.com>

Yes.

[Quoted text hidden]

Robin Durbin <robin.durbin@elevatelebanon.org>

Mon, Aug 19, 2024 at 1:57 PM

To: David Henrion <davehenrion@gmail.com>

Cc: "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sharon Cobb <scobb@oaiwp.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>, Kelli Kemna <kelli.kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Reginald Jennings <Reginald@capeareahabitat.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, Kari Utterback <Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Sonia Campbell <scampbell@ccharities.com>

Yes.

Thank you,

Robin Durbin
Director of Operations
Elevate Lebanon
C: 417-501-4637
A: 324-A N. Jefferson Ave. Lebanon, MO 65536



"Empowering our neighbors to reach their full potential."

CONFIDENTIALITY STATEMENT: This email and any attachments are intended only for those to which it is addressed and may contain information which is privileged, confidential, and prohibited from disclosure or unauthorized use under applicable law. If you are not the intended recipient of this e-mail, you are hereby notified that any use, dissemination, or copying of this e-mail or the information contained in this e-mail is strictly prohibited by the sender. If you have received this transmission in error, please return the material received to the sender and delete all copies from your system.

[Quoted text hidden]

Reginald Jennings <reginald@capeareahabitat.org> Tue, Aug 20, 2024 at 7:40 AM
To: Robin Durbin <robin.durbin@elevatelebanon.org>, David Henrion <davehenrion@gmail.com>
Cc: "Hahn, Nicolle" <nhahn@eastmoaa.org>, Sharon Cobb <scobb@oaiwp.org>, Ann Gosnell <anngosnell@lexingtonhouseofhope.org>, "Sander, Martha" <marthas@themosshouse.org>, Kelli Kemna <Kelli.Kemna@dmh.mo.gov>, Angela Webb <Awebb@ccsomo.org>, "Wilson, Glenna J. CMOVAMC" <Glenna.Wilson@va.gov>, Anthony Smith <anthonys@fccinc.org>, Angella Holt <aholt@pfh.org>, Sandy Wilson <sandy.wilson@icalliances.org>, Becky Poitras <beckypoitras@mlmkc.org>, Kari Utterback <Kari.Utterback@como.gov>, Leah Woods <leah.woods@icalliances.org>, Maria Rench <Maria.rench@fosteradopt.org>, Sonia Campbell <scampbell@ccharities.com>

Motion passes. Contract approve. Thank you everyone. We will not get the contract signed and sent to Melissa.

Reginald A. Jennings, M.A.

Chief Operating Officer



Building homes, Building hope

2365 Rust Ave.

Cape Girardeau, MO 63703

O: (573) 334-9728 C: (573) 382--1136

F: (573) 803-2041

reginald@capeareahabitat.org

www.capeareahabitat.org

CONFIDENTIALITY NOTICE:

This message and any attachment contains confidential information and is intended for only the recipient(s) named above. If you are not the named addressee, you should not disseminate, distribute, or copy this e-mail. Please contact the sender if you have received this email in error. Please delete all copies of this message. Your assistance in correcting this error is appreciated.

From: Robin Durbin <robin.durbin@elevatelebanon.org>

Sent: Monday, August 19, 2024 1:57 PM

To: David Henrion <davehenrion@gmail.com>

Cc: Hahn, Nicolle <nhahn@eastmoaa.org>; Sharon Cobb <scobb@oaiwp.org>; Ann Gosnell <anngosnell@lexingtonhouseofhope.org>; Sander, Martha <marthas@themosshouse.org>; Kelli Kemna <kelli.kemna@dmh.mo.gov>; Angela Webb <Awebb@ccsomo.org>; Wilson, Glenna J. CMOVAMC <Glenna.Wilson@va.gov>; Anthony Smith <anthonys@fccinc.org>; Reginald Jennings <reginald@capeareahabitat.org>; Angella Holt <aholt@pfh.org>; Sandy Wilson

<sandy.wilson@icalliances.org>; Becky Poitras <beckypoitras@mlmkc.org>; Kari Utterback <Kari.Utterback@como.gov>; Leah Woods <leah.woods@icalliances.org>; Maria Rench <Maria.rench@fosteradopt.org>; Sonia Campbell <scampbell@ccharities.com>

[Quoted text hidden]

[Quoted text hidden]

Balance of State - HMIS Lead Board Report

August 2024

Prepared by Leah Woods, ICA

USER LICENSES BOS

As of 8.13.2024, there were 175 licenses in use by individuals who only enter data for the BoS, and a total of *197.07 licenses in use when we add in users that have access for multiple CoCs.

The CoC currently has several license pools:

- General - 175 licenses
 - 153 currently in use
- CE Only - 35 licenses
 - 26 currently in use
- YHDP – 40 licenses
 - 18 currently in use

GENERAL

There have been some significant staffing changes at ICA. Krystal Searcy is no longer with ICA, and HMIS System Administrator support will be temporarily provided by Diana Kilguss in Region 4 and by Belle Delacruz-Lysell in Region 10. In addition, we are happy to welcome two new System Administrators to the ICA Balance of State team, including Jaime Ley and Georgiana Reedy. They will shadow the existing team initially, and then System Administrator assignments will be re-configured at the beginning of November when Taylor Cummins transitions to supporting the Springfield CoC on a full-time basis. We look forward to being able to provide even better support with our expanded team, but also ask for some grace as we work to get our new team up to speed.

Amid these changes, ICA staff have also been working with agencies to complete Technical Assistance Assessments. These can take the form of a virtual Desk Monitoring or an in-person Site Monitoring, and they allow us to identify and address any data quality issues an agency may have, as well as giving us an opportunity to ensure that client data is being treated with the appropriate privacy, confidentiality, and security.

ICA staff are also working to support data requests from the NOFO Workgroup to help ensure that the CoC has the information needed to establish funding priorities for the year.

YHDP

ICA staff have been working hard to support YHDP-funded agencies as they begin serving clients and completing data entry in HMIS. All YHDP-funded agencies now have at least one trained user, and we have been excited to work agencies as they navigate the challenges associated with implementing new projects and recording information appropriately in HMIS. One key updates for this month was the decision by CPSEMO to terminate the sub-recipient agreement with Our Spot Kansas City (OKC). This agency had a street outreach project, but no services have been recorded in HMIS for this project, and we have been advised that they agency had not served any clients under the project.

SERVICE TRACKING

In addition to providing training and onboarding support for minimum data entry requirements in HMIS, we have also been working with CPSEMO to develop a process for recording direct client services in HMIS. While the funder does not require that these services be tracked in HMIS, this will help subrecipients to provide quarterly performance reports, track service utilization, and measure program outcomes. ICA staff have identified appropriate services and a reporting template and will be working with CPSEMO to work out the details needed to provide subrecipients with training in September.

ICA COORDINATED ENTRY UPDATES

CHANGES TO THE PRIORITIZATION LIST

ICA is currently working to implement several changes recommended by the CE Committee, including:

- Rename the Prevention/Diversion Assessment to the Crisis Needs Assessment
- Add Current Living Situation and Days Since Last Contact to the List

ICA currently has administrative access to non-HMIS Prioritization List, and we will coordinate our efforts to release updates to both the HMIS and the non-HMIS Prioritization List at the same time.

BOS CE DATA QUALITY ASSURANCE PLAN

ICA reaches out to regional list holders on or before the 3rd Monday of the month with a list of clients in their region who have not been successfully added to the list in the previous 60 days so that list holders can follow up with the agencies to request corrections to the PL. There were 35 clients impacted in this month's cleanup. We also review clients who are missing the VI-SPDAT information required to prioritize them correctly, and there were 25 clients impacted in this month's cleanup. At the request of the CE Committee, we have also begun including information about clients with a Current Living Situation that is more than 60 days old, since these clients need to have an updated Current Living Situation recorded or need to be removed from the list if they are inactive. This month, there were 81 clients with a missing or outdated Current Living Situation.

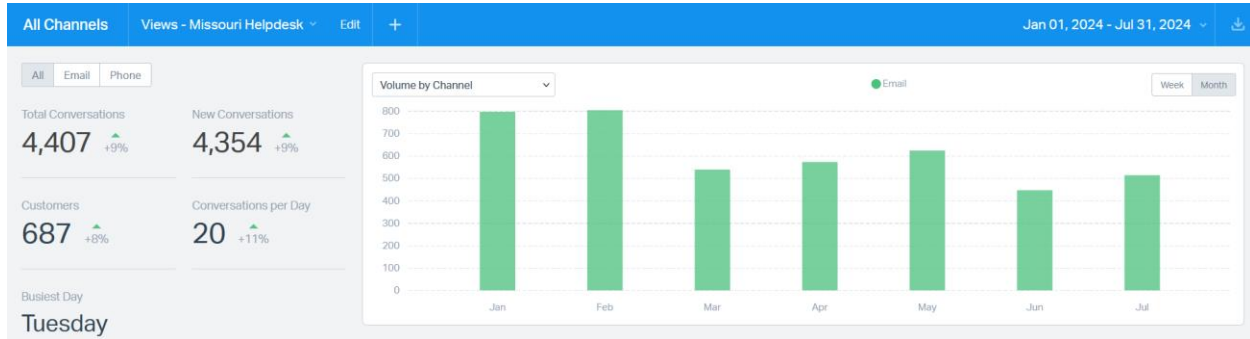
To provide additional insight into the data quality of our CES system, Belle Delacruz-Lysell prepared a 6 month report out to summarize outstanding issues by region, and to provide recommendations for how to improve data quality and client outcomes (see supplementary document).

COORDINATED ENTRY APR - YEAR TO DATE (1-1-2024 THRU 7-31-2024)

The CoC has been awarded several grants that require the submission of a CE-APR, a report that pulls information for all coordinated entry providers in the CoC, regardless of funding source. The CE-APR looks at the number of CE Events and CE Assessments recorded during the reporting period, along with demographic information for those clients. Please see below for a summary of the clients served, broken down by funding source:

| Provider | Total Active Households | Total Active Clients |
|--|-------------------------|----------------------|
| Callaway Cares – CE DV SSO | 7 | 22 |
| Synergy Services – CE DV SSO | 4 | 16 |
| Metro Lutheran Ministries – Rural Setaside | n/a | n/a |
| Foster Adopt Connect- YHDP | 16 | 27 |
| All Other CE Access Points | 1,706 | 2,824 |

***HELP DESK TICKETS - YEAR TO DATE (1-1-2024 thru 7-31-2024)**



| | |
|--------------------------|--|
| Messages Received | 4,407 |
| Status Rating | 96% of users have rated the support as “GREAT” |
| Response Time | 59% of all tickets are responded to within 2 hours, with 22% being responded to in less than 15 minutes. |

TRAININGS - YEAR TO DATE (1-1-2024 thru 7-31-2024)

| Type of Training | Totals Users Completing Training |
|--------------------|----------------------------------|
| Security & Privacy | 66 |
| Data Standards | 66 |
| Practice Cases | 137 |

COORDINATED ENTRY INFLOW/OUTFLOW JULY 2024

| Inflow/Outflow BoS Report | 5.2024 Look back period 5.1.2022_Inactive 3.1.2024 | 6.2024 Look back period 6.1.2022_Inactive 4.1.2024 | 7.2024 Look back period 7.1.2022_Inactive 5.1.2024 |
|---|---|---|---|
| Clients on PL | 1719 | 1836 | 1844 |
| Additional HH Members | 1193 | 1311 | 1283 |
| Total Veterans | 122 | 127 | 130 |
| Total Chronic Veterans | 26 | 26 | 26 |
| Total Chronic | 472 | 484 | 484 |
| Total Persons | 2912 | 3147 | 3127 |
| Individuals Newly Identified | | | |
| Client on PL | 235 | 225 | 236 |
| Additional HH Members | 162 | 205 | 194 |
| Total Persons | 397 | 430 | 430 |
| Individuals returning from Permanent Housing | | | |
| Client on PL | 7 | 14 | 18 |
| Additional HH Members | 2 | 15 | 5 |
| Total Persons | 9 | 29 | 23 |
| Individuals returning from Inactive | | | |
| Clients on PL | 24 | 18 | 18 |
| Additional HH Members | 8 | 10 | 10 |
| Total Persons | 32 | 28 | 28 |
| Actively Homeless Persons All Deduplicated | | | |
| 0-17 | 5 | 10 | 10 |
| 18-24 | 166 | 176 | 170 |
| 25-54 | 1230 | 1316 | 1325 |
| 55 and up | 316 | 332 | 338 |
| Null (No DOB Entered) | 2 | 2 | 1 |
| Total | 1719 | 1836 | 1844 |
| All clients housed PH or Permanent Destination | | | |
| Total Clients on the PL | 58 | 105 | 93 |
| Total Persons | 101 | 187 | 156 |
| Clients Moved to Inactive | | | |
| | 74 | 110 | 139 |

BOS MEETING PARTICIPATION

- Coordinated Entry Committee
- Grants Committee
- HMIS Committee
- Performance Committee
- Policy and Planning Committee
- PIT Committee
- Victim Services Committee
- Youth Services Committee
- Governance Workgroup
- NOFO Workgroup
- Bos CoC Transition Team
- YHDP Round 6 HMIS & Data TA Workgroup
- YHDP TA Bi-weekly Check-In
- Regional Meetings throughout the CoC
- Boone County Coalition to End Homelessness (BCCEH)
- MO-606 ICF Meeting
- HMIS Lead/System Admin Meeting-via webinar
- MICH Meeting – Chair
- MHDC Bi-Monthly HMIS Lead Meeting

Executive Summary

This report serves to provide accountability and transparency to the Board of Directors of the MO BoS CoC regarding data management, with a focus on clients being accurately added to the Coordinated Entry (CE) Prioritization List (PL). ICA has run the MO BoS CES Assessment Data Quality Report Part 2 for the first six months of 2024 and will show findings pertaining to the BoS CoC's data quality plan. Key findings include:

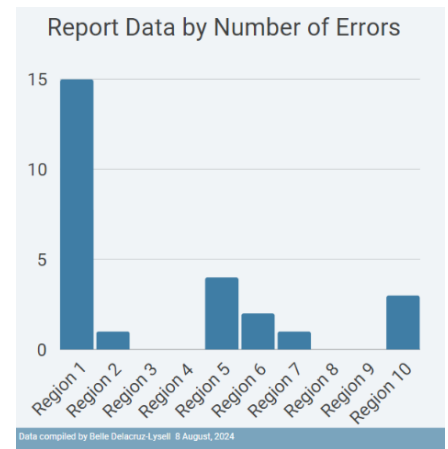
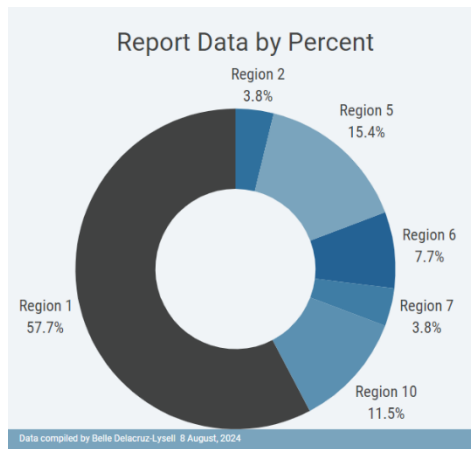
- Region 1 has the most data errors for this time period.
- There are four regions with no client issues flagged.
- Most current data flagged pertains to the BoS CE ADD/Remove subassessment. ICA provides information monthly and can provide training as requested by regional leads.

Purpose & Process

The report identifies data quality issues preventing clients from being correctly added to the PL, particularly the completion of the BoS CES ADD/REMOVE subassessment and the recording of VI-SPDAT data. ICA runs the CoC-wide CES Data Quality Report Card Part 2 by the third Monday of the month and identifies clients who are Heads of Households with open project entries in CE who have not been added to the PL in the last 60 days, as well as flagging missing Paper VI-SPDAT data. Regional list holders are notified of any clients in their region who are impacted, prompting them to follow up with agencies to ensure accuracy of the PL.

Data Findings

In reviewing open project entries from 1/1/24 – 6/30/24, there were a total of 26 flags, and the data reveals that Region 1 has the highest incidence of unresolved data errors related to clients being added to the PL and the accuracy of VI-SPDAT dates, with 15 total data flags. All 15 clients were missing the ADD/REMOVE subassessment, while 8 of those did not have a VI-SPDAT. In comparison, Regions 3, 4, 8, and 9 reported none of these data errors. Regions 2, 5, 6, 7 & 10 had 4 or less clients flagged. Notably, all but two of the flagged errors included the absence of the ADD/REMOVE subassessment, which is a critical step in placing clients on the PL. In contrast, only 11 of the 26 CoC-wide total flags were missing VI-SPDAT data.



Recommendations

To improve data quality and client outcomes, ICA suggests the following actions:

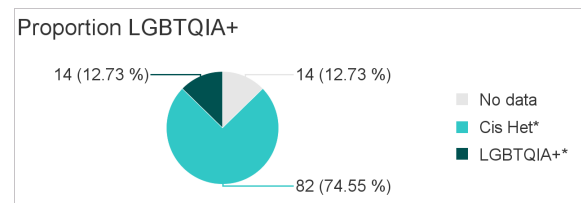
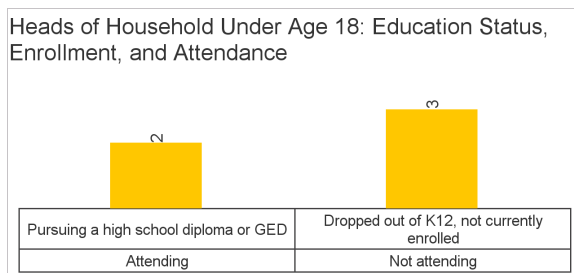
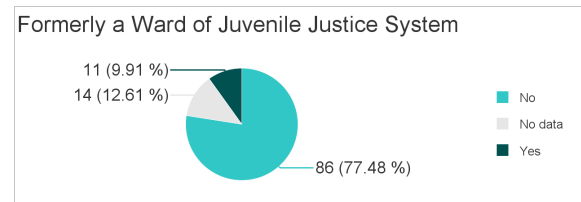
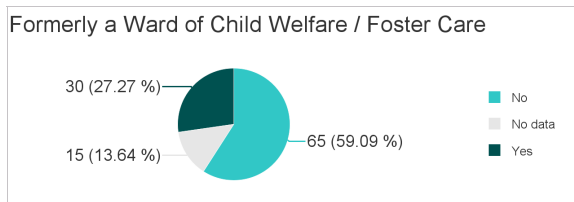
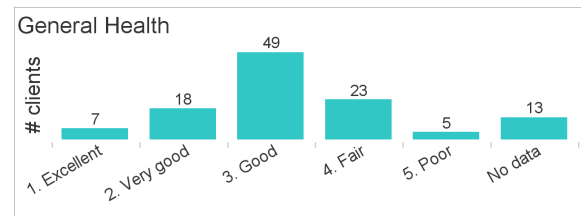
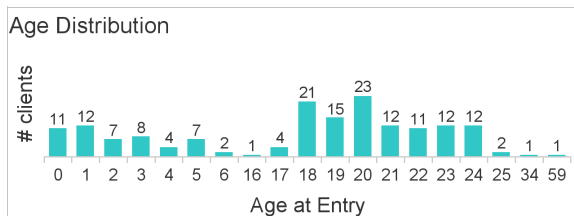
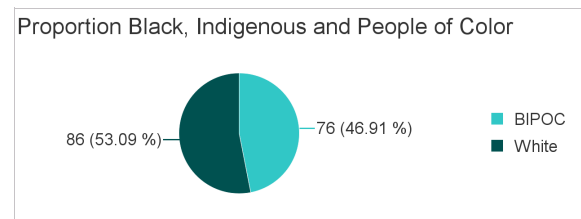
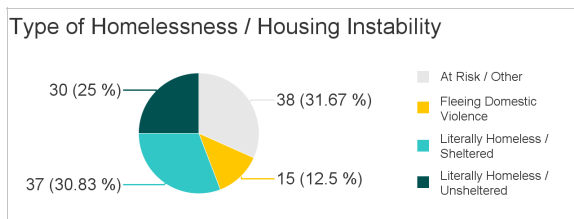
1. **Training and Support:** ICA can offer additional training and support to regional list holders and agencies to ensure thorough understanding of the ADD/REMOVE assessment process and the importance of accurate VI-SPDAT data entry.
2. **Monitoring:** Regional leads are encouraged to follow up with agencies to address errors identified in the monthly Bos CoC CES Prioritization List Data Quality Assurance Plan before they affect client placement on the PL.
3. **Policy Reinforcement:** Refresh agencies on the importance of adhering to the BoS CoC's protocols for data entry and prioritization to minimize errors and ensure clients receive the support they need.

YHDP ALL PROJECTS SUMMARY

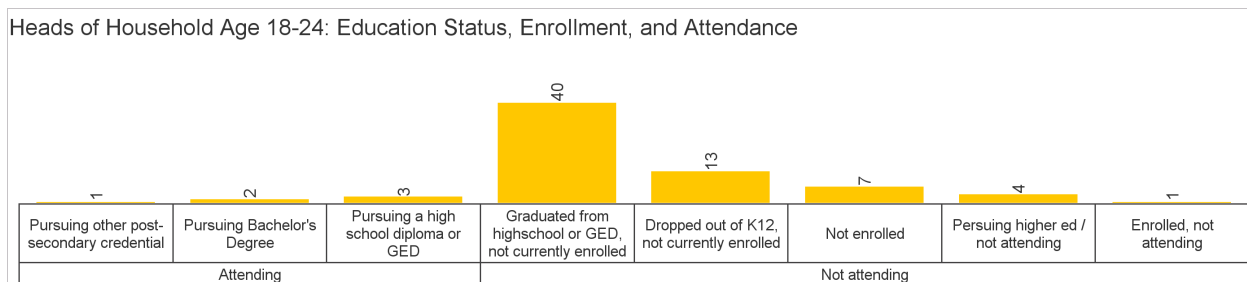
Report Start Date 1/1/24
Report End Date 8/1/24

| | | | | |
|--|--------------------------------------|---|--|--|
| All clients (current and exited) 162 | Adults no children 64 | People in households with children (adults and chil... 97 | Currently fleeing domestic violence 15 | Moved in with Rapid Rehousing 31 |
| Current clients 144 | Minor heads of household 5 | Children of parenting youth 50 | Pregnant 15 | Permanent exits 27 |

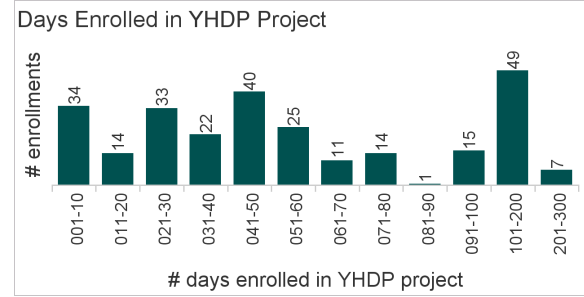
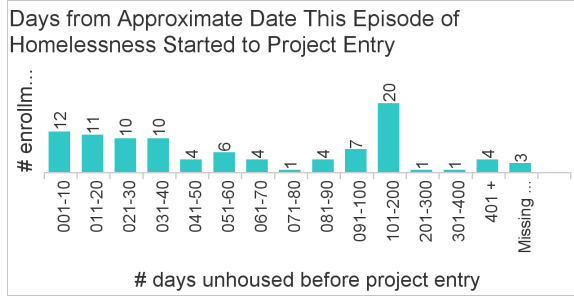
CHARACTERISTICS



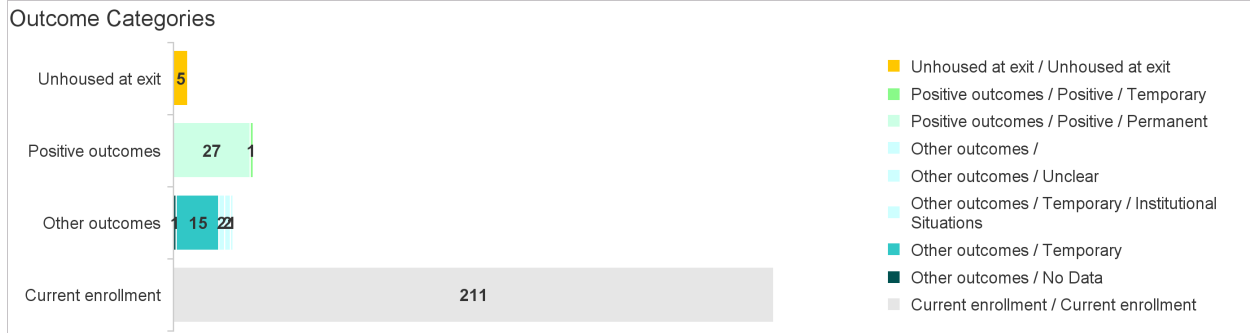
* LGBTQIA+ is an abbreviation for lesbian, gay, bisexual, transgender, queer or questioning, intersex, asexual, and more. These terms are used to describe a person's sexual orientation or gender identity. Cisgender means identifying with the gender you were assigned at birth. Heterosexual means being attracted to people of the opposite sex. Cis het refers to people who have both these identities.



LENGTH OF TIME



OUTCOMES

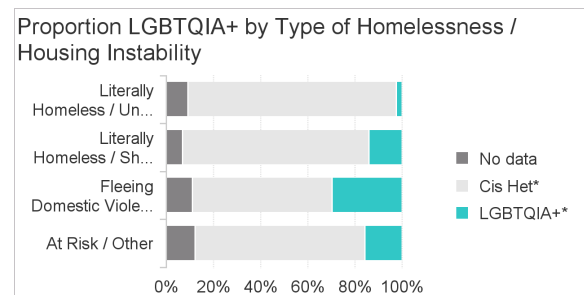
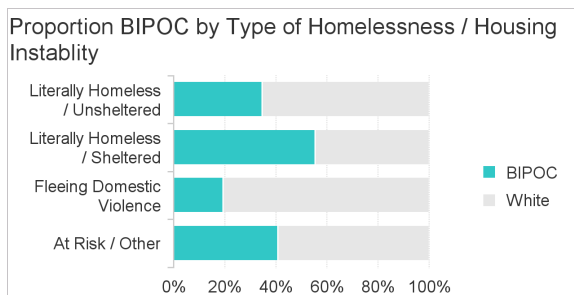


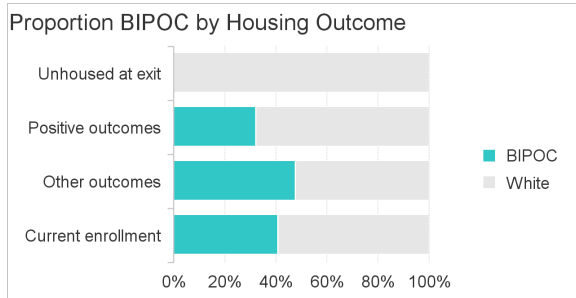
Exit destinations and outcome categories

| | Current enrollment | Other outcomes | Positive outcomes | Unhoused at exit |
|--|--------------------|----------------|-------------------|------------------|
| Data not collected | | 1 | | |
| Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter | | | | 5 |
| Hospital or other residential non-psychiatric medical facility | | 1 | | |
| Hotel or motel paid for without emergency shelter voucher | | 6 | 1 | |
| Psychiatric hospital or other psychiatric facility | | 1 | | |
| Rental by client, no ongoing housing subsidy | | | 2 | |
| Rental by client, with ongoing housing subsidy | | | 11 | |
| Staying or living with family, permanent tenure | | | 12 | |
| Staying or living with family, temporary tenure (e.g., room, apartment, or house) | | 7 | | |
| Staying or living with friends, permanent tenure | | | 2 | |
| Staying or living with friends, temporary tenure (e.g., room, apartment, or house) | | 3 | | |
| Transitional housing for homeless persons (including homeless youth) | | 2 | | |
| | 211 | | | |

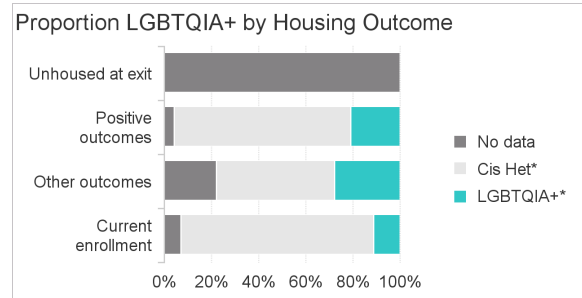
Exits to Emergency Shelter and other temporary destinations count as positive outcomes for unsheltered Street Outreach clients.

EQUITY





78.8% of Missouri residents identify as "White alone, not Hispanic or Latino." [census.gov/quickfacts/fact/table/MO/POP815222](https://www.census.gov/quickfacts/fact/table/MO/POP815222)



*3.8% of Missouri adults identify as "LGBT." williamsinstitute.law.ucla.edu/visualization/lgbt-stats/?topic=LGBT#density

REPORT SPECIFICATIONS

| Provider | Stayers | Leavers | All |
|--|---------|---------|-----|
| FCC - YHDP Joint Component RRH(2126) | 22 | 4 | 26 |
| FCC - YHDP Joint Component TH(2127) | 5 | 3 | 8 |
| FCC - YHDP Street Outreach(2128) | 13 | 1 | 14 |
| Flourish Home - YHDP Joint Component TH(2129) | 9 | 4 | 13 |
| Flourish Home - YHDP Street Outreach(2130) | 2 | 2 | 4 |
| FosterAdopt - YHDP Crisis Host Homes (SSO)(2133) | | | |
| FosterAdopt - YHDP Joint Component RRH(2131) | 8 | 1 | 9 |
| FosterAdopt - YHDP Joint Component TH(2132) | 6 | 1 | 7 |
| FosterAdopt - YHDP MO BoS CoC CES (Level 4 Access Point)(2167) | 28 | 3 | 31 |
| FosterAdopt - YHDP Navigation (SSO)(2134) | 23 | 0 | 23 |
| Love Columbia - YHDP Joint Component RRH(2135) | 68 | 3 | 71 |
| Love Columbia - YHDP Street Outreach(2136) | 2 | 9 | 11 |
| Our Spot KC - YHDP Street Outreach(2191) | | | |
| Project 360 - YHDP Joint Component RRH(2162) | 17 | 8 | 25 |
| Project 360 - YHDP Joint Component TH(2161) | 13 | 10 | 23 |

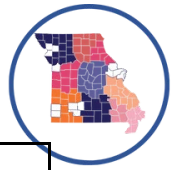


CoC NOFO Timeline 2024

Board approved ?

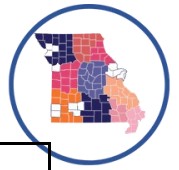
Review the table below for important dates for MO BoS CoC NOFO Application submission. Items marked with an asterisk () are firm and unable to be moved, per NOFO requirements*

| CoC Internal Competition | | | |
|---|---|--|--|
| Item | Due Date | Responsible Party | Location |
| Open Internal CoC Competition | 08.26.24 | NOFO Workgroup | Online via e-newsletter & website posting |
| NOFO and Application Information Session | 08.29.24 | 10am-12pm | Virtual |
| Time period for applications to be completed in eSNAPS and CoC-required application | 08.26.24 through 09.23.24 with both applications due by 12:00 pm CST (Noon) | Applicant Agencies | Applicant Agencies |
| Rank and Review Committee Training | 3 rd week of September (09.16-09.20.24) | Rank and Review Subcommittee/NOFO Coordinators | Virtual via Google Meets |
| Rank and Review Committee Follow Up (if needed) | 09.23.24 | Rank and Review Subcommittee/NOFO Coordinators | Virtual via Google Meets |
| Agency Applications are Due for Internal CoC Competition and eSNAPS* | 09.23.24* Both applications due by 12:00 pm CST (Noon) | Applicant Agencies | Please submit CoC-required Application and PDF export of completed eSNAPS application via email to moboscoc@gmail.com **Do NOT press Submit in eSNAPS |



| | | | |
|---|---|---|---|
| Rank and Review Subcommittee Meeting and Review Process | 1 st week of October 09.23.24 through 10.3.24 | Rank and Review Subcommittee/NO FO Coordinators | Virtual via Google Meets |
| Distribution of Preliminary Priority List | 10.04.24 | NOFO Coordinators | Notification of Board and Applicants via email |
| Project Appeals Due | 10.07.24 | Rank and Review Subcommittee/NO FO Coordinators | moboscoc@gmail.com / Rank and Review Subcommittee chair |
| Appeal Panel Reviews | 10.08.24 | Rank and Review Subcommittee/NO FO Coordinators | Notify Applicants via email |
| CoC Board Approval of Priority List* | 10.10.24* (if no appeals to Board) | CoC Board | Virtual via Google Meets |
| Distribution of Final Priority List* | 10.11.24 | NOFO Coordinators | Online, via website, e-newsletter & direct email to applicants |
| Review of Agency Applications into eSNAPS | TBD | TBD | Online, eSNAPS |

| CoC Application | | | |
|---|-----------|---------------------|--|
| Item | Date Due | Responsible Parties | Location |
| NOFO Coordinators Provides NOFO Draft to Board for Approval | 10.18.24 | NOFO Coordinators | Email or Special Meeting |
| CoC Consolidated Application Posted on Website | 10.24.24* | NOFO Coordinators | Online, moboscoc.org/nofo |



| | | | |
|--|-----------|-----------------------------------|----------------|
| Final HUD Project Applications submitted to HUD via eSNAPS | 10.28.24 | Collaborative Applicant of Record | Online, eSNAPS |
| CoC Application submitted to HUD via eSNAPS | 10.28.24* | Collaborative Applicant of Record | Online, eSNAPS |

2024 New Project Scoring Guide and Checklist

This checklist and scorecard will be used for all new project applications.

Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care (CoC) at moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UIE) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- Coordinated Entry System (CES) & HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with the Letter of Intent (LOI), project applicants must include the following attachments with the application:

- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two year and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Applicable documentation by MOU, LOA or other contractual agreement between any Healthcare Provider or Housing Resource Provider
- Organization's Anti-discrimination Policy for clients receiving services, ensuring that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**

Mo BoS CoC

2024 New Project Scoring Guide and Checklist

- Safety Plan for Victims of Domestic Violence
- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)
- Confirmation of agencies intent to use or are using HMIS or comparable database.

Data Collected through other resources:

- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.

Other scoring items will be submitted via response to Word Document.

| MAX POINTS | SCORING SECTIONS |
|----------------------------------|---|
| 10 | Letter of Intent |
| HUD Standards | |
| Pass/Fail | Board of Directors – Lived Experience of Homelessness |
| Mo BoS CoC Participation | |
| 10 | Participation in Coordinated Entry |
| 10 | Participation in HMIS or Comparable Database |
| 10 | CoC Meeting Attendance |
| 5 | Point in Time Count (PIT) Participation |
| 5 | CoC Planning and Operations Activities |
| Descriptions | |
| 10 | Experience of Applicant |
| 3 | Outreach Efforts |
| 3 | Equity |
| Attachments | |
| Pass/Fail | ESNAPS PDF Export |
| Pass/Fail | HUD Monitoring Visit |
| Pass/Fail | Financial Audit |
| 10 | Project Participation with a Healthcare Entity or Housing Resource provider |
| 5 | Anti-Discrimination Policy & Conflict of Interest |
| 5 | DV Safety Plan |
| 10 | Housing First Assessment |
| Embedded in ESNAPS Export | |
| Pass/Fail | HUD Eligibility and Threshold Requirements |
| Pass/Fail | Documentation of Minimum Match |
| 5 | Cost Effectiveness |
| 10 | Performance Capacity: System Performance Measures |
| 10 | Project Narrative Description: Clarity |
| 10 | Project Narrative Description: Completeness |
| 131 | TOTAL SCORE |

| HUD Standards | |
|--|---|
| <p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none">- Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity.- Attachment of waiver if exempt from regulatory requirement, if applicable.- A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none">- The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding.- Certification response. | <p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p> |

| Mo BoS CoC Participation | |
|---|---|
| <p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. | <p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 – Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL – project does not certify they will use the coordinated entry system.</p> |
| <p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self-Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff | <p>PASS – Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL – Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p> |
| <p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. | <p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> |

| Mo BoS CoC Participation | |
|---|--|
| <p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. | <p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p> |
| <p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. | <p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p> |

| Descriptions | |
|---|--|
| <p>Experience of Applicant</p> <p>Describe the organization’s experience:</p> <ul style="list-style-type: none"> - working with and addressing the target population’s housing and supportive service needs; - developing and implementing relevant program systems and services; - identifying and securing matching funds; - managing basic organization operations including financial accounting systems; - leveraging federal, state, local, and private sector funds. | <p>10 Points – Organization has experience with all items.</p> <p>5 Points – Organization has experience with some but not all required items.</p> <p>0 Points – Organization does not have experience with any required items.</p> |
| <p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness | <p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p> |
| <p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity | <p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p> |

| Attachments | |
|--|---|
| <p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. | <p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry.</p> |
| <p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. | <p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p> |
| <p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and | <p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p> |

| Attachments | |
|---|--|
| <p>practices were prepared and conducted using Generally Accepted Accounting Principles.</p> <ul style="list-style-type: none"> - A description of the audit’s findings in instances when an unqualified opinion was not issued, including the auditor’s report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor’s report. - Audit findings for which a response is overdue or unsatisfactory. | |
| <p>Project Participation with a Healthcare Entity and Housing Resource Provider</p> <p>Projects will describe how the project works with a Healthcare Entity to provide healthcare to participating clients.</p> <p>Explain how the Healthcare entity may:</p> <ul style="list-style-type: none"> - Provide direct medical services to clients; or - Provide direct funding to access healthcare services; <p>The agreement of the Healthcare entity must include the value of the services provided and the value should comprise of 25% of the project funding request. Project eligibility must follow HUD program and Fair Housing requirements and not be restricted by eligibility requirements of the health care service provider.</p> <p>Projects will describe how the project works to leverage housing subsidies. Leveraged funds should comprise of 25% of project funding request and may be provided by any of the following sources:</p> <ul style="list-style-type: none"> - Private organizations; - State or local government, including through the use of HOME funding provided through the American Rescue Plan; - Public Housing Agencies, including through the use of a set aside or limited preference; - Faith-based organizations; or - Federal programs other than the CoC or ESG programs. <p>Documentation for either partnership by MOU, LOA, or other contractual agreement must be included and detail values for support provided.</p> | <p>10 points – Organization is partnered with a healthcare entity to provide client healthcare services and a housing resource provider to provide housing support. Detailed values comprise 25% of project funding request for both partnerships</p> <p>(5 points – Organization is partnered with either a healthcare entity or a housing resource provider. Detailed values comprise 25% of project funding request for one partnership.)</p> <p>0 Points – Organization does not have a partnership with a participating healthcare entity or housing funding provider, or said partnerships do not meet comprise 25% of project funding request.</p> |

| Attachments | |
|---|---|
| <p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - | <p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p> |
| <p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. | <p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p> |
| <p>Safety Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.</p> <p>Attach:</p> <ul style="list-style-type: none"> - Agency/project safety plan for survivors of domestic violence, dating violence, sexual assault, and stalking. <p>Plans should include:</p> | <p>5 Points - Project description includes safety plan that addresses all applicable elements in project safety plan.</p> <p>3 Points – Project description includes safety plan that address some elements in project safety plan.</p> <p>0 Points – Project description does not address any required items or does not have a safety plan</p> |

| Attachments | |
|--|--|
| <ul style="list-style-type: none">- Information sharing policies that include de-identification for any client data that may be collected for Coordinated Entry efforts- Comparable database use for all programs where the target population is survivors of domestic violence, dating violence, sexual assault, and stalking.- Comparable database should include the ability to generate aggregate CAPER reports for the reporting of System Performance Measures within the data sharing policies for survivors of domestic violence, dating violence, sexual assault, and stalking. | |

| Embedded in ENSAPS Export | |
|--|---|
| <p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. | <p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p> |
| <p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. | <p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p> |

| | |
|---|--|
| <p>Cost Effectiveness</p> <p>Using the following formula, assess the cost effectiveness of the project:</p> $\frac{(total\ CoC\ Request) \div (number\ of\ bedrooms\ served)}{(average\ cost\ per\ room\ among\ new\ projects)} \times 100$ <p>Project scores will be percentage values of average cost per room among new projects.</p> | <p>5 points – Agency demonstrates cost effectiveness at more than 105% of average cost per room.</p> <p>3 Points – Agency demonstrates projected cost effectiveness at 100% (±5%) of average cost per room.</p> <p>0 Points – Agency demonstrates projected cost effectiveness at less than 95% of average cost per room</p> |
| <p>Performance Capacity: System Performance Measures</p> <p>Attached: Report from HMIS, Comparable Database, or other SPM reporting database (e.g. CAPER, APR, etc.).</p> <p>If Agency has operated housing projects (from any funding source) describe the following System Performance Measures from those projects:</p> <ul style="list-style-type: none"> - Percent returns to homelessness - Percent increase in all income - Percentage of successful exits to permanent housing <p>For all agencies describe the following elements:</p> <ul style="list-style-type: none"> - how participants will be assisted to obtain and remain in permanent housing (Successful exit to permanent housing); - how the project will help program participants obtain income (increase in employment and income); - how the supportive services provided will lead directly to program participants gaining employment, accessing SSI, SSDI, or other mainstream income streams (increase in employment and income); - how the requested CoC Program funds will contribute to program participants becoming more independent (e.g. accessing Medicare, Medicaid, early childhood education) (Client stability towards successful exit and reducing returns to homelessness); - how the project will ensure clients receive the appropriate support to retain stable housing (reducing returns to homelessness). | <p>10 Points – Project has a plan for addressing all elements and has demonstrated prior contributions to System Performance Measures by meeting at least two of the following goals:</p> <ul style="list-style-type: none"> - at least 85% of participants have retained housing; - at least 25% of participants have increase income; or - at least 56% of clients have successful exits to permanent housing. <p>7 points – Project has a plan for addressing all elements and has demonstrated prior contributions to at least one of the indicated goals above.</p> <p>4 points – Project has a plan for addressing all elements but does not have prior performance history to indicate performance capacity.</p> <p>0 points – Project has not adequately addressed all elements as listed</p> |

| | |
|--|---|
| <p>An acceptable response will acknowledge the needs of the target population, include plans to address those needs through current and proposed case management activities, and describe the availability and accessibility of supportive services such as—housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Example: A project that targets its housing and services to serving young parents might provide a specific service array of supportive services including parenting classes, education programing, and childcare services</p> | |
| <p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. | <p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p> |
| <p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive service needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. | <p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p> |

2024 NOFO Project Renewal Scoring Guide and Checklist

This checklist and scorecard will be used for all Renewal Applications, except for the HMIS application.

First or second time renewals without a completed and submitted APR must meet threshold requirements and will receive full points for items that are not able to be scored. Items that cannot be scored include if there is not yet 12 months' worth of information.

. Applicants with disabilities may contact the NOFO Coordinator via email to request and arrange accommodations. Requests for accommodations should be made as soon as possible to ensure adequate time to make accommodations before the application deadline. Please contact the Continuum of Care (CoC) at moboscoc@gmail.com

Checklist

Certifications and attachments should be completed and submitted to the CoC email at moboscoc@gmail.com. This scoring guide is for new projects only. Contact moboscoc@gmail.com if you encounter any issues or need assistance.

Certifications- Should the CoC need to review any of the following, project applicants can produce certification, description or waivers if needed.

- Nonprofit documentation
- Description of organization financial management structure
- Unique Entity Identifier (UEI) Applicants must provide a valid UEI number, registered and active at <https://www.sam.gov/SAM>. in the application.
- HMIS Participation.
- Organization's board of directors includes at least one homeless or formerly homeless individual or a waiver for this regulatory requirement.
- Point-in-Time Count Participation
- CoC Planning and Operations Participation

Attachments- Unless submitted and approved with the Letter of Intent (LOI), project applicants must include the following attachments with the application:

- Grant Spending Timeliness & Unspent Grant Funds (documentation from eLOCCS)
- Coordinated Entry MOU with signatures from agency representative, CES lead and CoC representative.
- HUD Monitoring Visit: Certification that a HUD monitoring visit has not occurred within the previous two years; OR Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings.
- Financial Audit: Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. A description of the audit's findings in instances when an unqualified opinion was not issued, including the auditor's report.
- Organization's Anti-Discrimination Policy for clients receiving services, ensuring

that all individuals and families receive supportive services, shelter and housing free of discrimination. Policies should address both BIPOC and LGBTQ+ individuals. **This is not your agency's personnel statement.**

- Organization's Conflict of Interest policy for internal leadership.
- Pledge to Housing First Principles
- Organizations that use a comparable database must submit a PDF APR for the most recent Federal Fiscal Year (10/1 - 9/30).
- Complete PDF export of ESNAPS Project. (Agencies are not recommended to submit to HUD prior to project review. PDF export alone is used for review purposes.)

Data Collected through other resources:

- Organizations will have performance data reported from HMIS for the last Federal Fiscal Year (10/1 - 9/30).
- Project Narrative scores will refer to Section 3B of the project ESNAPS pdf export.
- Documentation of Minimum Match with exact value of match written in dollar amount. Should be included in ESNAPS pdf export.
- HMIS Lead Agency may verify HMIS usage and Comparable Database usage and submit that to the panel for review.

Other scoring items will be submitted via response to the Word Document.

| MAX POINTS | SCORING SECTIONS |
|----------------------------------|---|
| HUD Standards | |
| Pass/Fail | Board of Directors – Lived Experience of Homelessness |
| 20 | Letter of Intent |
| Mo BoS CoC Participation | |
| 10 | Participation in Coordinated Entry |
| Pass/Fail | Participation in HMIS or Comparable Database |
| Pass/Fail | CoC Meeting Attendance |
| 5 | Point in Time Count (PIT) Participation |
| 5 | CoC Planning and Operations Activities |
| Descriptions | |
| 3 | Outreach Efforts |
| 3 | Equity |
| Attachments | |
| Pass/Fail | ESNAPS PDF export |
| 10 | Grant Spending Timeliness |
| 20 | Unspent Grant Funds |
| Pass/Fail | HUD Monitoring Visit |
| Pass/Fail | Financial Audit |
| 5 | Anti-discrimination and Conflict of Interest Policies |
| 10 | Housing First Assessment |
| Embedded in ESNAPS Export | |
| Pass/Fail | HUD Eligibility and Threshold Requirements |
| Pass/Fail | Documentation of Minimum Match |
| 10 | Project Narrative Description: Clarity |
| 10 | Project Narrative Description: Completeness |
| Performance Scoring | |
| 30 | CoC Performance Review: Performance Improvement |
| 141 | TOTAL SCORE |

| HUD Standards | |
|---|---|
| <p>Organization’s board of directors includes at least one homeless or formerly homeless individual.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of representation of persons with lived experience of homelessness on applicant’s board of directors or equivalent decision-making entity. - Attachment of waiver if exempt from regulatory requirement, if applicable. - A project will not be considered in compliance if an agency does not have a Board member with PLE of Homelessness on their board within 90 days prior to the application submission. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - The CoC Program Interim Rule (24 CFR Part 578) requires all recipients and subrecipients to provide for the participation of one homeless or formerly homeless individual on the board of directors or other equivalent policy making entity, to the extent that each entity considers and makes policies and decisions regarding any project, supportive services, or assistance provided with CoC Program funding. - Certification response. | <p>PASS – Provides certification of at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity or provides a waiver.</p> <p>FAIL – Provides information that confirms the organization does not include at least one homeless or formerly homeless individual on the organization’s board of directors or equivalent entity.</p> |

| Mo BoS CoC Participation | |
|--|---|
| <p>Participation in Coordinated Entry and HMIS</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that the project will use the coordinated entry system established by the Mo BoS CoC and will follow all coordinated entry policies, procedures, and written standards established by the Mo BoS CoC. - <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Report from HMIS and Lead Agency that comprises of: <ul style="list-style-type: none"> o CoC regional records, o HMIS records of the PL, o CoC records of the Non-HMIS PL, and o CoC records of CES MOU's. - Mo BoS CoC compliance documentation for coordinated entry and HMIS/comparable database. | <p>10 - Applicant is an access point, and accepts all referrals from the Coordinated Entry System, and holds a leadership role in Coordinated Entry (either regionally [primary/secondary] or CoC wide)</p> <p>5 - Applicant is an access point, and/or accepts referrals from the Coordinated Entry System.</p> <p>0 - Applicant is not an access point, does not accept referrals from the Coordinated Entry System.</p> <p>FAIL - project does not certify they will use the coordinated entry system.</p> |
| <p>Participation in HMIS or Comparable Database</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Self Certification that the organization currently participates in Mo BoS CoC HMIS or, for victim services providers, a comparable database; and - Verification from HMIS to the Lead Agency. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Verification from HMIS of current use of the Mo BoS CoC HMIS or comparable database, and - Verification of Compliance from HMIS staff - | <p>PASS - Project certified participation in the HMIS established by the Mo BoS CoC or a comparable database.</p> <p>FAIL - Project did not provide written certification of intent to use the coordinated entry system or HMIS/comparable database.</p> |

| | |
|---|--|
| <p>CoC Meeting Attendance</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Agency certification of attendance. - CoC meeting records. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Attendance at the last four meetings of the full Mo BoS CoC membership directly prior to submission of the project application as reflected by CoC attendance records. | <p>PASS – Organization staff attended 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> <p>FAIL – Organization staff did not attend 75% of meetings of the last four meetings of the full Mo BoS CoC membership.</p> |
| <p>Point-in-Time (PIT) Count Participation</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in the most recent Mo BoS CoC PIT Count. - Description of PIT Count role. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of participation in the PIT Count. | <p>6 Points - Elected Regional PIT Coordinator</p> <p>5 Points – PIT County lead as recorded by the Regional PIT Coordinator.</p> <p>3 Points - Organization staff participated in any other way for the PIT count including volunteers.</p> <p>0 Points – Organization staff did not participate in the PIT Count.</p> |
| <p>CoC Planning and Operations Activities</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of participation in one or more Mo BoS CoC board, committee, subcommittee, workgroup, regional meeting, or other entity. - Description of role and activities in relevant committee(s), subcommittee(s), workgroup(s), or meetings, including tasks or projects to which organization staff contributed directly. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Leadership positions and degree of participation in Mo BoS CoC committees, subcommittees, or workgroups. | <p>5 Points – Organization staff held a leadership role (e.g. chair, co-chair/vice chair, secretary, regional lead) in one or more committee, subcommittee, workgroup, or region.</p> <p>3 Points – Organization staff participated in 75% of meetings of one or more committee, subcommittee, or workgroup.</p> <p>0 Points – Organization staff did not participate in 75% of meetings for any committees, subcommittee, or workgroups.</p> <p>Participation in regional meetings as a regular member will not be considered for scoring purposes. Regional meetings often occur for coordinated entry purposes, and coordinated entry participation is a requirement of the CoC Program.</p> |

| Attachments | |
|--|---|
| <p>ESNAPS PDF Export</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed ESNAPS pdf export - If ESNAPS is not functional the agency must submit documentation that contains the project description, complete budget with details, and households and populations served by the project. | <p>Pass/Fail</p> <p>Did the agency submit a complete ESNAPS PDF export for review, or submit relevant documents as requested in the event that ESNAPS is not operating correctly for project entry?</p> |
| <p>Grant Spending Timeliness</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS showing the past 12 months of grant draw downs, including dates of grant draws. - Evidence demonstrating timely grant draws were not possible due to Department of Housing and Urban Development delays. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Frequency of project grant draws. | <p>10 Points – Project made grant draws at least once per quarter.</p> <p>0 Points – Project did not make at least once per quarter.</p> |
| <p>Unspent Grant Funds</p> <p>Projects will be scored on their most recent completed project operating year.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Documentation from eLOCCS <p>Material for Review (Rank and Review refer to involuntary reallocation policy):</p> <ul style="list-style-type: none"> - Documentation from eLOCCS for the last three completed grant operating years, including: <ul style="list-style-type: none"> o Total grant award; and o Total grant amount spent. - Written statements as part of an active CoC Corrective Action Plan or other document of the project’s efforts to reduce unspent grant funding. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Project yearly percent and total deobligation amounts. - Project efforts to reduce unspent grant funding. - Current Grant Expenditures | <p>20 Points – Project unspent funds between 0% and 3% of funding.</p> <p>16 Points – Project unspent funds between 3.1% and 5% of funding OR project reallocated at least 5% of total funding.</p> <p>12 Points – Project unspent funds between 5.1% and 7.5% of funding.</p> <p>8 Points – Project unspent funds between 7.6% and 10% of funding.</p> <p>4 Points – Project unspent funds between 10.1% and 15% of funding.</p> <p>0 Points – Project unspent funds more than 15.1% of funding.</p> <p>Projects without a completed grant year will not be scored on this measure, and these projects will be scored on a scale of 90. For example, a project receiving 72 of 90 points will receive a score of 88 ($72 \div 90 \times 110 = 88$).</p> |

| | |
|--|---|
| <p>HUD Monitoring Visit</p> <p>This section refers to the CoC project you're applying for only.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that a HUD monitoring visit has not occurred within the previous two years; OR - Certification that HUD monitoring occurred within the previous two years and the monitoring included no findings that resulted in sanctions or required corrective action; OR - Description of the HUD monitoring findings that resulted in sanctions or required corrective action AND documentation indicating resolution of findings. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - No monitoring or findings - Findings that were resolved. - Findings that were not resolved within timeframe established by the HUD monitoring letter. - Organization does not provide documentation of resolution through official HUD letter or other notice. - Project did not provide complete attachments. | <p>PASS – Project did not receive a monitoring visit in the prior two years for this CoC project or received a monitoring visit in the prior two years that did not result in any findings or the findings were resolved in compliance with HUD requirements for this CoC project.</p> <p>PASS WITH FINDINGS – This CoC Project received findings through a HUD monitoring visit in the prior two years and organization states findings were resolved but provides no documentation of resolution from HUD.</p> <p>FAIL – Project received findings for this CoC project through a HUD monitoring visit in the prior two years but provides no documentation of resolution.</p> |
| <p>Financial Audit</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that an independent financial audit has occurred within the past two years OR certification that no financial audit occurred during the past two years. - When an audit has occurred, certification that the independent financial audit issued an unqualified or "clean" opinion in which the organization's financial statements and practices were prepared and conducted using Generally Accepted Accounting Principles. - A description of the audit’s findings in instances when an unqualified opinion was not issued, including the auditor’s report. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Opinion of the independent auditor. - Content of the independent auditor’s report. - Audit findings for which a response is overdue or unsatisfactory. | <p>PASS – No concerns about project or organizational solvency or capacity.</p> <p>PASS W/ FINDINGS – Information provided causes concern that the project lacks capacity to financially administer HUD funds.</p> <p>FAIL – Information provided confirms that the project lacks capacity to financially administer HUD funds and/or is not eligible for HUD funding.</p> |

| | |
|---|---|
| <p>Client Anti-Discrimination and Conflict of Interest Policies</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Organization’s client/service anti-discrimination policy - Organization’s Conflict of Interest Policy <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - If the policy ensures that BIPOC and LGBTQ+ individuals and families receive supportive services, shelter and housing free of discrimination - Conflict of Interest Policy ensures that the agency operates in an ethical and appropriate manner considering possible self-interests. | <p>5 Points – Policy completely addresses all required items.</p> <p>0 Points – Policy does not address any required items</p> |
| <p>Housing First Assessment</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Completed Housing First Assessment Pledge. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Degree of completion including additional notes and responses to all questions and fields. - | <p>Completeness of Tool: Up to 5 Points</p> <p>5 Points – Project selected a response for every item.</p> <p>2.5 Points – Project selected a response for some but not all items.</p> <p>0 Points – Project did not select a response for any item or did not attach tool.</p> <p>Tool Score: (based off available points)</p> <p>5 Points – 100% of points.</p> <p>3.5 Points – 50% of points or more.</p> <p>2 Points – 25% of points. or more</p> <p>1 Point – 10% of points or more.</p> <p>0 Points – less than 10% of available points.</p> |

| Descriptions | |
|---|---|
| <p>Equity</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Identification of disparities - Methods of improving racial equity | <p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p> |
| <p>Outreach Efforts</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Answers all parts of the question - Frequency of street outreach - Methods of engagements of persons experiencing homelessness | <p>3 Points – Description completely addresses all required items.</p> <p>1 Points – Description addresses some of all required items.</p> <p>0 Points – Description does not address any required items</p> |

| Embedded in ENSAPS Export | |
|--|---|
| <p>HUD Eligibility and Threshold Requirements</p> <p>HUD establishes eligibility threshold requirements for applicants and projects. Renewal projects may be considered as having met eligibility threshold requirements through the previously approved grant application unless information to the contrary is received.</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification that organization and project meet HUD eligibility and threshold requirements. - Certification of Annual Performance Report (APR) for most recent completed grant operating year including project operating start and end dates and APR submission date. - Certification of active registration in the System for Award Management (SAM) and current UEI Number. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Information that may indicate the project is not eligible or does not meet threshold requirements, including but not limited to <ul style="list-style-type: none"> o Information about any internal or external investigations or legal actions and outcomes. o Change to organization status (e.g. 501(c)3 incorporation). o Timeliness of Annual Performance Report submission. o Registration status in SAM with UEI. | <p>PASS – Meets all criteria established in CoC Program NOFO.</p> <p>PASS WITH FINDINGS – Information provided that may affect project eligibility, including but not limited to applicant eligibility (e.g. 501(c)3 organizations and states or local governments), evidence of ongoing investigation, investigation results, failure to consistently draw down funding at least once per quarter, late Annual Performance Report submission.</p> <p>FAIL - Information provided confirms that the project is not eligible for HUD funding.</p> |
| <p>Minimum Match</p> <p>Material for Review:</p> <ul style="list-style-type: none"> - Certification of minimum match requirements. <p>Criteria for Rank and Review Committee to consider:</p> <ul style="list-style-type: none"> - Match certification. - Description of match source(s) and amount. | <p>PASS – Project certified it meets minimum match requirements for all grant funds except leasing funds.</p> <p>FAIL – Project did not provide certification or description does not explain lack of match.</p> |

| | |
|--|---|
| <p>Project Description Narrative – Clarity and Consistency</p> <p>Criteria for meeting expectations:</p> <ul style="list-style-type: none"> - Description matches other details in project application, including: <ul style="list-style-type: none"> o Budget; o Project Type; o Housing First Assessment Tool. - Rationale for funding and service design explain program strengths. - Use of current data (e.g. PIT Count, system performance measures) for community need. - Project outcomes are measurable. - Clear explanation of all activities with specific details. | <p>5 to 10 Points – Project descriptions with good or exceptional clarity and consistency will be awarded up to 10 points. Exceptionally clear descriptions use direct, specific, and concise language.</p> <p>Up to 5 Points – Project descriptions with adequate clarity and consistency will be awarded up to 5 points. Adequately clear descriptions lack detail and specificity or may be overly repetitive.</p> <p>0 Points – Project descriptions that are confusing or incomprehensible may be awarded 0 points.</p> |
| <p>Project Description Narrative– Completeness</p> <p>Criteria addresses all required items.</p> <ul style="list-style-type: none"> - Target populations to be served. - Plan for addressing the identified housing and supportive services needs. - Anticipated project outcomes. - Coordination with other organizations. - The reason CoC Program funding is required. | <p>10 Points – Project description completely addresses all required items.</p> <p>5 Points – Project description addresses some of all required items.</p> <p>0 Points – Project description does not address any required items.</p> |

| Performance Scoring |
|--|
| <p>1. Performance Improvement</p> <p>Renewal projects that were operating prior to the beginning of the reporting period are subject to performance scoring as described below. HMIS and, if determined by the Mo BoS CoC, Supportive Services Only – Coordinated Entry project types are exempted from performance scoring.</p> <p>Victim Services Providers</p> <p>Victim services providers that operate permanent supportive housing, rapid rehousing, transitional housing/rapid rehousing joint component project with CoC Program funds must use a comparable database to provide all data necessary to conduct the performance scoring process described below. Improving performance on the exits to permanent destinations, returns to homelessness, and increases to income performance measures is likely to improve safety for victim of domestic violence, dating violence, sexual assault, and stalking. The data must be de-identified and provided no later than the project application deadline.</p> <p>Reporting Period</p> <p>The reporting period is the complete federal fiscal year (October 1 to September 30) directly prior to scoring.</p> <p>Scoring</p> <p>For each scoring measure, individual project performance will be compared only against the average performance for the same project type, known as the project-type average. For example, permanent supportive housing projects will only be compared against the average score for all other permanent supportive housing projects. Safe Haven projects will be included in the project-type average for rapid rehousing projects. Except for the <i>Cost Per Successful Outcome</i> measure, the project-type average will include all projects for which data is available and will not be limited to only CoC-funded projects. Scoring measures for each project and for the project-type average will be rounded to the nearest whole number. For example, 89.5% on the Housing Stability measure would be rounded to 90%.</p> |

For each scoring measure, projects performing at or better than the project-type average will receive the maximum score. Projects will lose 10% of the maximum score for each percentage point they fall short of the project-type average. The score is represented by the equation below.

$$(1 - (|Project\ Type\ Average - Individual\ Project\ Measurement| \times 0.1)) \times Maximum\ Score = Individual\ Project\ Score$$

Depending on the scoring measure, increasing or decreasing the measurement is desirable. For example, *higher* rates of exits to permanent housing are desired while *lower* rates of returns to homelessness are desired. The desired measurement direction is represented by an arrow next to each scoring measure's name.

Example 1:

Project Example Measure: 88% ↑

Example Measure Project-Type Average: 93%

Example Measure Maximum Score: 5

Calculation: $(1 - (|93 - 88| \times 0.1)) \times 5 = 2.5$

Project Example Measure Score = 2.5

Example 2:

Project Example Measure: 17% ↓

Example Measure Project-Type Average: 14%

Example Measure Maximum Score: 2.5

Calculation: $(1 - (|14 - 17| \times 0.1)) \times 2.5 = 1.75$

Project Example Measure Score = 1.75

Cost Per Successful Outcome

The *Cost Per Successful Outcome* scoring measure will compare renewal projects only against other CoC-funded projects rather than projects from all funding sources. Match funding is excluded. Scores will be based on the average cost per successful outcome for all projects, regardless of project type. Projects with costs per successful outcome that are

- More than 25% lower than the average will receive the maximum score;
- 0% to 25% lower than the average will receive 75% of the maximum score;
- 1% to 25% higher than the average will receive 50% of the maximum score;
- 26% to 50% higher than the average will receive 25% of the maximum score;
- More than 50% higher than the average will receive no points.

Performance Improvement – Permanent Supportive Housing

| Scoring Measure | Description | Maximum Score |
|---|---|---------------|
| Permanent Housing Retention and Exits ↑ | The percent of persons who remained in all PH projects except PH-RRH projects and exited to permanent housing destinations. | 5 |
| Returns to Homelessness ↓ | The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit. | 5 |
| Maintain or Increase Income – Stayers ↑ | The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year. | 2.5 |
| Maintain or Increase Income – Leavers ↑ | The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year. | 2.5 |
| Bed Utilization ↑ | The average number of people served during the reporting period divided by the total number of beds. | 5 |

MO BoS CoC
2024 Project Renewal Scoring Guide and Checklist

| | | |
|---|---|---------------|
| Cost Per Successful Outcome ↓ | The number of people who remained in the project or exited to permanent housing destinations divided by the total award amount pro-rated by the applicable grant year(s). | 5 |
| Risk Score at Project Entry ↑ | A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry. | 5 |
| Performance Improvement – Rapid Rehousing and Safe Haven | | |
| Scoring Measure | Description | Maximum Score |
| Exits to Permanent Destinations ↑ | The percent of persons who exited to permanent housing destinations. | 5 |
| Returns to Homelessness ↓ | The percent of persons who exited homelessness to permanent housing destinations and returned to homelessness within 24 months after their date of exit. | 5 |
| Maintain or Increase Income – Stayers ↑ | The percentage of adult participants who have been in HMIS for at least a year and are still in HMIS at the end of the reporting period who maintained or increased their income level over the program year. | 2.5 |
| Maintain or Increase Income – Leavers ↑ | The percentage of adult participants who exited HMIS who maintained or increased their income level over the program year. | 2.5 |
| Bed Utilization ↑ | The average number of people served during the reporting period divided by the total number of beds. | 5 |
| Cost Per Successful Outcome ↓ | The number of people exited to permanent housing destinations divided by the total award amount pro-rated by applicable grant year. | 5 |
| Risk Score at Project Entry ↑ | A score from 0 to 100 based on five risk factors: chronic homelessness, coming from a place not meant for human habitation, alcohol or drug use disorder, mental health disorder, and no income in past 30 days. Projects with higher scores served higher risk clients at time of project entry. | 5 |



Rank and Review Subcommittee Process Flow

The purpose of this document is to create a process flow for the HUD CoC program competition, Missouri Balance of State CoC (MO BoS CoC) will utilize this process in order to ensure objective scoring of MO BoS CoC projects.

The Rank and Review Subcommittee is a subcommittee of the Grants Committee and consists of members appointed by the MO Balance of State Board. The responsibilities of the Rank and Review Subcommittee are to: review Project Applications for new and renewal projects and rank Project Applications according to MO BoS CoC policies. The responsibilities of the Rank and Review Subcommittee Chair are to: attend and facilitate the Rank and Review Subcommittee meeting(s), provide updates at the MO BoS CoC Board and provide feedback to applicants after ranking and submission, as requested.

Applicants, currently funded agencies or entities that may have a financial gain or has knowledge of a personal conflict may not hold a seat on the Rank and Review Subcommittee.

*The timeline for the Rank and Review Subcommittee changes each year depending on when HUD releases the Notice of Funding Opportunity (NOFO) for the Continuum of Care Competition. The Continuum of Care (CoC) usually has 60 days to complete the entire CoC application process. In order to provide agencies time for training and application completion, the Rank and Review Subcommittee meets towards the end of the application timeline.

Agencies who choose not to renew a grant in the Balance of State Continuum of Care may serve on the Rank and Review Subcommittee. Notice of Intent to not renew from a funded agency must happen prior to the publishing of the CoC NOFO and prior to the selection of the Rank and Review Subcommittee members.

HUD usually makes CoC funding announcements in January following the application period.

Information regarding the Rank and Review Subcommittee for the competition will be posted on MO BoS CoC website: <https://moboscoc.org/funding-opportunities/>



Process Flow

- Grants Committee reviews the Letter of Intent (LOI) and votes on any changes based upon the last CoC NOFO Competition. Grants Committee directs NOFO Coordinator to send the LOI announcement.
- NOFO Coordinator posts the LOI announcement on the MO BoS CoC website and sends an email regarding the same to all BoS CoC Member agencies.
- NOFO Coordinator reviews all LOI materials provided and verifies all information in each LOI. NOFO Coordinator sends confirmation/verification emails for each LOI submission. NOFO Coordinator presents Grants Committee with a report on all LOIs received/verified and funding summary.
- Grants Committee sends LOI report to MO BoS CoC Board. Grants Committee directs NOFO Coordinator to solicit for specific areas of need that were not covered in the LOIs submitted.
- HUD Releases NOFO for Continuum of Care Competition
- NOFO Coordinator creates BoS CoC NOFO announcement which includes the funds available, application training date, application instructions and agency requirements. NOFO Coordinator requests MO BoS CoC Board approval to post the announcement.
- NOFO Coordinator creates a proposed timeline in accordance with HUD due dates in the NOFO for the Continuum of Care Competition. NOFO Coordinator presents the proposed timeline to Grants Committee for vote. Grants Committee sends the approved timeline to MO BoS CoC Board.
- NOFO Coordinator coordinates times and locations for application and application review
- The Rank and Review Subcommittee chair informs the Rank and Review Subcommittee of the date, location and time to review applications.
- NOFO Coordinator reviews the CoC NOFO and CoC local application tools. NOFO Coordinator presents to the Grants Committee on any areas of improvement for the local application to be in line with Priorities set forth in CoC NOFO.
- Grants Committee will vote on any proposed changes to the application tools noting any changes that are required due updated information found in the CoC NOFO.
- NOFO Coordinator opens the Consolidated Application in E-Snaps and send HMIS Lead Agency Coordinators portions for completion.
- NOFO Coordinator holds application training for interested agencies. The timing of the application training depends on when the HUD NOFO is released and when applications are due to HUD each year.
- NOFO Coordinator notifies agencies of Rank and Review Subcommittee date and that pending applicants must be available for follow-up from the Rank and Review Subcommittee that day.



- NOFO Coordinator receives applications from interested Balance of State agencies via E-Snaps and additional local application materials via email.
- NOFO Coordinator prepares copies of all applications received for the Rank and Review Subcommittee.
- NOFO Coordinator requests compliance information from HMIS Lead Agency for all applicants.
- NOFO Coordinator verifies data submitted on local application tools on each new and renewal application and notes any discrepancies for Rank and Review Subcommittee.
- NOFO Coordinator prepares a summary of funds available for new projects and bonus projects based on the final registration information provided by HUD for the Rank and Review Subcommittee.
- NOFO Coordinator prepares additional spreadsheets as needed for process, including GIW versus Project application budget.
- NOFO Coordinator attends Rank and Review meetings to be available to answer objective questions and prepare the room for the Rank and Review Subcommittee.
- NOFO Coordinator provides reviewers with grant packets, including the application, local application tool scoring sheets and a budget summary of all available funds.
- Rank and Review Subcommittee Chair provides instructions to reviewers and facilitates the application review process.
- NOFO Coordinator collects reviewer scoring sheets and record grant scores into a spreadsheet for reviewers to view.
- NOFO Coordinator follows up with any agencies as requested by the Rank and Review Subcommittee for further information or clarification on an application.
- After all applications have been reviewed, the Rank and Review Subcommittee Chair facilitates ranking decision discussion for renewal, new and bonus projects based on MO BoS CoC policies.
- The Rank and Review Subcommittee has the discretion to recommend more or less of requested application amount, based on MO BoS CoC policies and availability of funding.
- NOFO Coordinator makes any contacts requested by the Rank and Review Subcommittee to agencies who must change budgets or other application elements to be included in the CoC's collaborative application to HUD; information is reported to the Rank and Review Subcommittee.
- After scores for all applications are finalized and submitted from the Rank and Review Subcommittee members, the application scores are calculated and displayed for the Rank and Review Subcommittee to see all grant application scores together.
- Rank and Review Subcommittee makes funding recommendations to the NOFO Coordinator by voting and coming to a consensus; NOFO Coordinator writes down funding recommendations.
- NOFO Coordinator keeps an electronic record of funding decisions and score sheets.
- NOFO Coordinator uploads the electronic records of funding decisions and score sheets in to a shared location identified by CoC leadership.



- NOFO Coordinator releases the E-Snaps applications that need changes back to the agencies with a new E-Snaps submission deadline.
- NOFO Coordinator enters the rankings of all projects in the Consolidated Application
- NOFO Coordinator sends conditional funding letters and rejection letters to all agencies who applied for CoC funds with a deadline to request feedback from the Rank and Review Subcommittee Chair; requests must be made in writing to the Rank and Review Subcommittee Chair.
- Requests for feedback are sent from the Rank and Review Subcommittee Chair to the NOFO Coordinator to compile an overview for the feedback.
- NOFO Coordinator sends the feedback overview to the Rank and Review Subcommittee Chair, which is then sent back to the agency by the Rank and Review Subcommittee Chair.
- NOFO Coordinator updates the MO BoS CoC website NOFO page to reflect the feedback deadline.
- NOFO Coordinator works with the Rank and Review Subcommittee Chair on any feedback requests using the scoring sheets on file.
- NOFO Coordinator updates the MO BoS CoC website NOFO page when the deadline for feedback has passed.
- After HUD has made funding decisions for renewal and new projects, NOFO Coordinator sends agencies an email to notify agencies of final funding decisions made by HUD.
- Any activity not listed in this policy must be approved by the Mo BoS CoC Board.

Missouri Balance of State Continuum of Care



2024 Ranking and Priortizaion Policy

Missouri Balance of State Continuum of Care



Ranking and Prioritization Policy

Ranking

MO BoS CoC project applications will be ranked in order of score within the five (5) project categories listed below. New Projects applications serving priorities established by the MO BoS CoC will be ranked at the top of their category. Project applications must meet any threshold criteria or other requirements established in the CoC Program Competition Notice of Funding Availability or by the MO BoS CoC to be ranked.

1. Continuum-wide activities
 - a. HMIS project
2. Projects exempted from scoring
 - a. Renewal projects without an APR in the reporting period***
3. Renewal projects
4. New projects – available funding**
5. New projects – DV Bonus funding

** Funding sources may include funds made available through involuntary reallocation, voluntary reallocation, and, CoC bonus funds (funding acquired beyond Annual Renewal Demand & not related to special allocation such as DV). For this competition, there will be no distinction between New and Expansion project. They will all be classified, ranked, and scored as New Projects. All Voluntary reallocated project, Expansion project, and Transition projects are considered new projects and will be ranked with all other new projects. **MO Bos CoC will prioritize new single Permanent Supportive Housing projects.** Other project types that will be accepted include Family Permanent Supportive Housing projects, Rapid-Rehousing projects and Joint Transitional Housing/Rapid-Rehousing.

*** Will be scored at the bottom of Tier 1

For the FY2024 NOFO Competition, no new SSO projects will be accepted.

Prioritization Structure

Unless otherwise prohibited by statute, regulation, or CoC Program Competition Notice of Funding Availability, the Missouri Balance of State Continuum of Care (MO BoS CoC) may establish a prioritization structure for CoC project applications. The prioritization structure may identify project types, participant subpopulations, geographic areas, or other criteria that the MO BoS CoC chooses to prioritize during the CoC Program Competition. Project applications serving priorities listed in the



prioritization structure will be ranked above project applications within their project category regardless of score. Project applications serving in the same priorities will be ranked against each other by score.

The prioritization structure must be based on factors established by Department of Housing and Urban Development notice or guidance or identified through data from the MO BoS CoC homeless management information system or comparable database, Point in Time Count, Housing Inventory Chart, gaps analysis, or another reliable source relevant to the MO BoS CoC's geographic area.

The prioritization structure must be approved by the MO BoS CoC Board of Directors and published by the MO BoS CoC at least 30 days prior to the MO BoS CoC project application deadline.

Tiebreaker

If two or more projects in the same project category receive the same score, the projects will be ranked in order of the severity of community housing and supportive service needs and the degree to which the project's plans addresses the identified housing and supportive service needs as assessed by the MO BoS CoC entity responsible for reviewing and ranking project applications. The assessment of severity of community housing and supportive service needs and the project's plan to address the needs will be based on the narrative in the project application. Projects with plans to address more severe needs will receive preferential ranking compared to the other projects receiving the same score. This guidance will be discussed and training provided to the Rank and Review Subcommittee.

Missouri Balance of State Continuum of Care



2024 REALLOCATION POLICY Missouri Balance of State Continuum of Care

Abstract

The U.S. Department of Housing and Urban Development (HUD) requires that Continuum of Care (CoCs) evaluate the performance of all projects based on objective criteria and reallocate funding in whole or in part from existing renewal projects to new or expansion projects based on how the new or expansion project will improve the overall performance of the CoC.

MO BOS CoC Grants Committee Chair
moboscoc@gmail.org



Reallocation Policy

Introduction

The Missouri Balance of State (MO BoS CoC) Reallocation Policy allows for voluntary and involuntary funding reallocations. Voluntary reallocations are initiated by the CoC Program funded organization and may include all or part of the funding for their CoC project(s). Involuntary reallocations are initiated by the MO BoS CoC based on objective criteria and must be intended to improve system performance unless otherwise allowed by HUD. Voluntary and involuntary reallocation decisions must comply with HUD requirements, provide sufficient funding to create or expand a project, and align with priorities established by the MO BoS CoC to the extent possible.

Voluntary Reallocation

During the annual CoC Program Competition, CoC-funded organizations may choose to reallocate all or part of renewal project funding. In the event an organization requests reallocation of one or more CoC-funded projects, the organization requesting reallocation is responsible for any and all HUD-required closeout activities, securing housing for any project participants whose housing will be impacted by reallocation, and, if needed, requesting technical assistance from the MO BoS CoC and/or HUD.

Projects interested in voluntarily reallocating should notify the MO BoS CoC by emailing moboscoc@gmail.org with the organization name, project name, project award amount, reallocation amount, and contact information as soon as possible.

The Missouri Balance of State has established that funding from projects that are voluntarily reallocated is first offered to the current recipient agency or subrecipient to design another project to meet local goals to end homelessness. New projects created through voluntary reallocation will be scored and ranked in the position of the prior project from which funds are being reallocated. Funding that has been reallocated by agency indication (i.e. not through CoC request) may only be reallocated once per 5 years. Agencies will require a Letter of Support (Appendix 1) from the CoC Lead Agency (Collaborative Applicant) to indicate appropriate justification of the new project being created through voluntary reallocation.

Involuntary Reallocation

Performance

Unless otherwise prohibited by statute, regulation, or CoC Program Notice of Funding Availability, the MO BoS CoC may involuntarily reallocate funding, in whole or in part, from poor performing projects. Poor performing projects are projects



that fail to meet performance criteria established in the MO BoS CoC's Performance Improvement Policy.

Regular Performance Improvement Plan Reviews

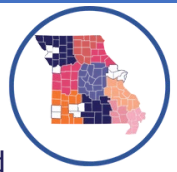
While on a **First Time Performance Improvement Plan**, the MO BoS CoC will review the project for performance improvements. Projects on improvement plans will provide documentation to Rank and Review to demonstrate compliance and improvement. Projects that do not meet the established performance criteria may be asked to consider voluntary reallocation during the next CoC Program Competition.

While on a **Continued Need Performance Improvement Plan**, a project has not met the established performance criteria, the MO BoS CoC may recommend involuntary reallocation of project funds during the next CoC Program Competition. Projects on improvement plans will provide documentation to Rank and Review to demonstrate compliance and improvement. The MO BoS CoC may consider mitigating factors to reallocation, including the project's alignment with MO BoS CoC priorities, the need for and impact on housing assistance in the geographic area served by the project, and the availability and capability of other organizations to use reallocated funding to provide housing assistance needed or prioritized by the MO BoS CoC. Mitigating factors should prevent involuntary reallocation only when the project provides clear and convincing evidence that the project's performance is likely to improve or when no organizations have the ability or capability to accept the reallocated funding in new or expansion projects that align with MO BoS CoC needs or priorities.

Should the MO BoS CoC decide not to involuntarily reallocate a project while on a Continued Need Performance Improvement Plan, the project will remain on the Performance Improvement Plan, and the MO BoS CoC will review the project for involuntary reallocation every 12 months until the project is fully reallocated or meets the established performance standards.

Unspent Funds

The MO BoS CoC expects grantees to spend all grant funds, and beginning with the FY 2022 CoC Program Competition, the MO BoS CoC may reallocate unspent funding from projects that consistently do not meet grant spending expectations. CoC renewal projects will be evaluated for reallocation, according to this section on unspent funds, on a three-year rolling cycle during every CoC Program Competition beginning with the FY 2022 CoC Program Competition. Projects will be reviewed based on the three completed grant operating years directly preceding the release of the CoC Program Competition Notice of Funding Availability. Projects without



three completed grant years are not subject to the involuntary reallocation based on unspent funds.

Projects subject to partial reallocation must have left unspent:

1. More than 5% or \$10,000, whichever is less*, of grant funding during each of the prior three completed grant years; OR
2. More than 10% or \$50,000, whichever is less*, of total grant funding during the prior three completed grant years.

*This means smaller grants in which the percentage indicated is less than the dollar value above may avoid reallocation by ensuring percentage is met, while some larger grants will be expected to reflect the dollar amount in unspent funding

The amount of funding subject to reallocation will be no more than the project's 3-year average of unspent funds minus 5% of the project's grant award. The maximum reallocation amount is represented by the formulas below.

$$\begin{aligned}(\textit{year 1 unspent funds}) - (5\% \textit{ of Year 1 grant award}) &= X \\(\textit{year 2 unspent funds}) - (5\% \textit{ of Year 2 grant award}) &= Y \\(\textit{year 3 unspent funds}) - (5\% \textit{ of Year 3 grant award}) &= Z\end{aligned}$$

$$\textit{Maximum Reallocation Amount} = \frac{X+Y+Z}{3}$$

The MO BoS CoC may consider mitigating factors to reallocation based on unspent funds, including the project's feasibility following reallocation, the project's alignment with MO BoS CoC priorities, the need for, and impact on, housing assistance in the area served by the project, and the availability and capability of other organizations to use reallocated funding to provide housing assistance needed or prioritized by the MO BoS CoC. An exception to this policy may be made for projects that could not expend funds due to mitigating factors or implementation barriers, such as: public health crisis, natural disaster or low rental inventory factors beyond the project's control.



Appendix 1.- Letter of Support for Voluntary Reallocation

Agency requesting voluntary reallocation: _____

Project being terminated or reduced: _____

New Project or Expansion proposed: _____

Rank and Review Panelists,

On behalf of the policies of the Missouri Balance of State Continuum of Care, the Grants Committee Chair is expected to provide the following information as a letter of support for the aforementioned agency that is seeking voluntary reallocation of funding, rather than renewal. The following letter template has been reviewed and approved by the MOBoSCoC Grants Committee. Please consider whether or not you feel this agency has made an adequate effort towards improving performance of our homelessness system of care.

The Grants Committee Chair has verified that the agency named herein has provided adequate evidence of consideration for voluntary reallocation of funds.

___: *The agency has indicated a specific challenge related to the project that justifies a need for reallocation.*

___: *The agency has demonstrated how current performance challenges will be addressed through reallocation of funds.*

___: *The Agency has demonstrated capacity to operate a program successfully or made sufficient changes to build such capacity.*

___: *The Agency has not been issued a Performance Improvement Plan from the MOBoSCoC Performance Committee, or has successfully met goals related to the Performance Improvement Plan, as confirmed by the MOBoSCoC Performance Committee.*

___: *The project being terminated or defunded by voluntary reallocation has no funds allocated to it through a voluntary reallocation within the last 5 years.*

___: *The Grants Committee Chair has consensus on the merits of this request from the Performance Committee.*

Text provided by the Agency seeking voluntary reallocation: _____

Missouri Balance of State Continuum of Care Community
Grants Committee Chair

Reginald Jennings

Missouri Balance of State Continuum of Care



2024 NOFO APPLICATION POLICY

Missouri Balance of State Continuum of Care

For the 2024 competition, the Grants Committee Chair and the board approved NOFO contractor will serve as the persons responsible for the Collaborative Applicant duties in this policy.

Reginald Jennings
MO BoS CoC Grants Committee Chair
moboscoc@gmail.org



Missouri Balance of State (MO-606) Continuum of Care NOFO Application Policy & Process

POLICY

In accordance with HUD requirements, MO-606 will host a competitive process for requesting and conditionally awarding Continuum of Care grants to eligible project applicants. MO-606 will follow the HUD Continuum of Care NOFO competition rules in the development and implementation of this policy. MO-606, through its Grants Committee and Board of Directors, shall set the competition timeline, deadlines, eligible project application types, and eligible grant contract terms for the NOFO competition in adherence with the HUD NOFO. Late submissions will not be accepted or considered.

PROCESS

A. Letter of Intent

Applicants are encouraged to submit a Letter of Intent (LOI). The Board will assign a period of time, prior to the NOFO competition, that allows for a Letter of Intent to be submitted. The Grants Committee, with final board approval, will select the items to be included with the Letter of Intent for each funding cycle. Any item submitted early with the Letter of Intent will not have to be resubmitted for the NOFO competition.

1. LOIs shall be submitted to the Collaborative Applicant in the manner indicated within the LOI form
2. LOIs shall be submitted in the format indicated within the LOI form
3. LOIs shall be submitted for each Renewal and perspective New Project
4. Applicants submitting an LOI and requested attachments by the specified deadline shall receive bonus points in the Rank & Review scoring process.

The Collaborative Applicant will contact all renewal agencies that do not submit a Letter of Intent by the due date. This contact will occur seven (7) to ten (10) days after the due date ends. The Collaborative Applicant will review all Letters of Intent within three (3) days of submission. The initial review is to determine eligibility for the funding.

Once completed, the Collaborative Applicant will provide a form letter to the applicant certifying their submission is complete and ready for competition or incomplete and state what the applicant needs to do to become eligible. The applicant must submit this form, once all items are complete, with their application submission. This form will certify to Rank and Review that the Letter of Intent process was utilized and the agency is eligible and submitted all documents for scoring and ranking.



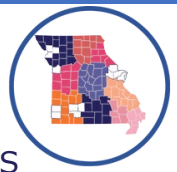
B. Project Application

All project applicants, both new & renewal, are required to submit a local application and an eSNAPS application, as indicated in the competition timeline. Applicants must meet the NOFO deadlines. No late submissions will be accepted due to individual user errors or agency technical issues. The only exception is if there is an identified and communicated technical issue with eSNAPS or the local CoC application platform, which has been documented in writing by HUD and/or the CoC. The process for establishing exceptions is detailed in section C of this document. Attachments not previously submitted and marked complete during the Letter of Intent process must be submitted with the Project Application; applicants not submitting required attachments in full will be awarded zero points for this scoring metric during Rank & Review.

Applicants must provide three (3) contacts for the applying agency. The contact must contain, at a minimum, the name, email, and phone number of each contact. At least one contact must be available during Rank and Review and the competition to ensure a timely response for questions or requests for additional information.

1. Project Applications shall be submitted to the Collaborative Applicant in the manner indicated within the project application form, including the local application form, eSNAPS application, and all required attachments
2. Project Applications shall be submitted in the format indicated within the Project Application form
3. Project Applications shall be submitted for each Renewal and perspective New Project
4. If an applying Agency is submitting multiple Project Applications, the following Required Attachments should only be submitted once (not with each application)
 - Audit
 - UEI Confirmation
 - MO Certificate of Good Standing
 - Federal EIN Letter

The Collaborative Applicant will review all submitted Project Applications and attachments for completeness and threshold eligibility, and provide a threshold scorecard for each project to the Rank & Review Sub-Committee. In the event the Collaborative Applicant is also a Project Applicant, their application(s) shall be reviewed by the MO BoS CoC Board Chair & Grants Committee Chair, or their designees should the Board & Grants Chair be CoC funded, conflicted representatives. Rank and Review will utilize completed threshold scorecards and detailed project scorecards to score and subsequently rank the applications. Scorecards are developed by the Grants Committee and approved by the Board of Directors prior to the opening of competition. Scorecards



are updated prior to each NOFO competition to reflect the priorities of the MO BoS CoC and HUD in each competition.

At the conclusion of Rank and Review, applicants will be notified by the Collaborative Applicant and/or Rank & Review SubCommittee Chair regarding whether their application was scored and ranked, or rejected. All applicants are provided a link to the Appeals Policy and form upon notification of the Rank & Review recommendation. The Collaborative Applicant provides the initial Rank & Review tier listing to the MO-606 Board of Directors for approval, and subsequently publicly posts the recommendation on the CoC website and disseminates via CoC membership email.

C. Solutions for Technical Application Barriers

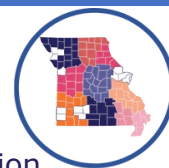
Any applicant experiencing technical difficulty with any component of the NOFO submission shall contact the Collaborative Applicant immediately. This section will provide allowances for agencies that are affected by HUD platform errors, CoC application resource errors, or agencies affected by natural disasters. This will not apply to local technology barriers that can be mitigated by the agency or individual. The Collaborative Applicant shall.....

1. Apply all technical support available to ensure content submission.
2. Provide an alternate platform or method for submission, including, at a minimum, allowing for submission by email to the Collaborative Applicant at moboscoc@gmail.org.
3. Submit requests to HUD support as necessary to provide access to HUD-managed portals.

The applicant must have written communication with the Collaborative Applicant within one business day of the technical issue they are experiencing. Following the communication, an established action plan must be shared with the applicant, the Collaborative Applicant, and the Review Panel. If the proposed action plan is not accepted by all parties, it should be adjusted as necessary. The action plan may use additional submission methods and timelines if those are deemed appropriate by all three parties.

An applicant's failure to submit or provide written communication technical errors before the published due date for each component will be considered a late application or submission and will not be considered for review.

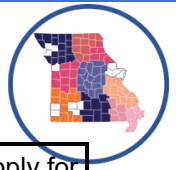
Applicants are encouraged to submit and communicate early to provide time for resolutions to be established by action plans. Any mitigations and solutions an agency can provide should be used as soon as possible. Failure to establish an action plan before the due date may not be approved by all parties and could result in a late application or submission. Applicants who communicate technical issues



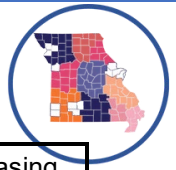
less than 24 hours of the due date may not receive approval for an alternate action plan and could lose the application opportunity.

Useful Acronyms and Definitions:

| | | |
|------|-----------------------------------|--|
| AHAR | Annual Homeless Assessment Report | HUD report to the U.S. Congress that provides nationwide estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons |
| APR | Annual Performance Report | provides information on the agency's progress achieving the goals and objectives described in the agency's Strategic Plan and Annual Performance Plan |
| ARA | Annual Renewal Amount | The amount to renew a project for the funding year. |
| ARD | Annual Renewal Demand | The total amount for all projects eligible for renewal in the competition based on the HUD-approved Grants Inventory Worksheet |
| BLI | Budget Line Item | The individual categories of Budget in a housing project. Can be specific based on funders and grant rules. CoC projects have strict budget rules relating to individual BLIs. |
| CC | Case Conferencing | a more formal, planned, and structured event separate from regular contacts. The goal of case conferencing is to provide holistic, coordinated, and integrated services across providers, and to reduce duplication. |
| CA | Collaborative Applicant | the eligible applicant designated by the Continuum of Care (CoC) to collect and submit the CoC Registration, CoC Consolidated Application (which includes the CoC Application and CoC Priority Listing), and apply for CoC planning funds on behalf of the CoC during the CoC Program Competition. |
| CE | Coordinated Entry | a streamlined system that provides quick access to individuals and families seeking assistance through a coordinated referral and housing placement process. |
| CFR | Code of Federal Regulations | the codification of the general and permanent rules published in the Federal Register by the departments and agencies of the Federal Government. |
| CoC | Continuum of Care | a concept involving an integrated system of care that guides and tracks patient over time through a comprehensive array of health services spanning all levels of intensity of care. |
| DEI | Diversity, Equality and Inclusion | term used to describe policies and programs that promote the representation and participation of different groups of individuals. DEI encompasses people of different ages, races, ethnicities, abilities, disabilities, genders, |
| DV | Domestic Violence | includes dating violence, sexual assault, stalking, and other dangerous or life-threatening conditions that relate to violence against the individual or family member that either takes place in, or him or her afraid to return to, their primary nighttime residence (including human trafficking). |



| | | |
|------------|---|--|
| FPRN | Final Pro-Rata Need | a key for determining how much funding a CoC will be eligible to apply for |
| FMR | Fair Market Rent | used to determine payment standard amounts for the Housing Choice Voucher program, initial renewal rents for some expiring project-based Section 8 contracts, initial rents for housing assistance payment (HAP) contracts in the Moderate Rehabilitation Single Room Occupancy program (Mod Rehab), rent ceilings for rental units in both the HOME Investment Partnerships program and the Emergency Solutions Grants program, maximum award amounts for Continuum of Care recipients and the maximum amount of rent a recipient may pay for property leased with Continuum of Care funds, and flat rents in Public Housing units. |
| GIW | Grant Inventory Worksheet | is used annually to record all grants within a CoC's geographic area that are eligible for renewal funding for an upcoming CoC Program Competition |
| ICA | Institute for Community Alliances | functions as the HMIS Collaborative Applicant and/or HMIS System Administrator in 14 states, providing technical assistance and training support for more than 4,000 database users. |
| Lol | Letter of Intent | a document declaring the preliminary commitment of one party to do business with another. The letter outlines the chief terms of a prospective deal. |
| MO BoS CoC | Missouri Balance of State Continuum of Care | The Continuum of Care in Missouri that is composed of the 101 counties that are not covered by the special entitlement CoC's. This CoC is also known under the CoC code: MO-606 |
| MoU | Memorandum of Understanding | a formal agreement that outlines plans for a common line of action between two or more parties. |
| NOFO | Notice of Funding Opportunity | includes a description of the project and the entities that are eligible to apply. |
| PH | Permanent Housing | a proven solution to homelessness for the most vulnerable chronically homeless people. It pairs housing with case management and supportive services. Permanent Housing includes both Rapid Rehousing and Permanent Supportive Housing project types. |
| PHA | Public Housing Authority | provides rental assistance through the Section 8 Housing Choice Voucher Program which is funded by the U.S Department of Housing and Urban Development. |
| PL | Priority List | a unique rank must be assigned to each ranked project on the project listings |
| PIT | Point in Time (Count) | a count of sheltered and unsheltered people experiencing homelessness on a single night in January. |
| P&P | Policies & Procedures | the counterpart to a policy; it is the instruction on how a policy is followed |
| PPRN | Preliminary Pro-Rata Need | A PPRN amount is a dollar amount assigned by HUD |



| | | |
|----------|---|--|
| PSH | Permanent Supportive Housing | permanent housing in which housing assistance (e.g., long-term leasing or rental assistance) and supportive services are provided to assist households with at least one member (adult or child) with a disability in achieving housing stability. |
| RRH | Rapid Rehousing | provides short-term rental assistance and services |
| SPM | System Performance Measure | to help communities gauge their progress in preventing and ending homelessness and provide a more complete picture of how well a community is achieving this goal. |
| SNAPS | Special Needs Assistance Programs | Special needs are the individualized care that a person with a disability - whether physical, mental, behavioral, emotional, or learning difficulties - requires to ensure their safety |
| SSO | Supportive Services Only | allow recipients to provide supportive services—such as conducting outreach to sheltered and unsheltered homeless persons and families and providing referrals to other housing or other necessary services—to families and individuals experiencing homelessness. |
| TA | Technical Assistance | the process of providing targeted support to an organization with a development need or problem |
| TBRA | Tenant-Based Rental Assistance | to create flexible programs that provide assistance to individual households to help them afford the housing costs of market-rate units. |
| TH | Transitional Housing | provides temporary housing with supportive services to individuals and families experiencing homelessness with the goal of interim stability and support to successfully move to and maintain permanent housing. |
| UEI | Unique Entity Identifier | the official name of the “new, non-proprietary identifier” that will replace the D-U-N-S® number, |
| UFA | United Funding Agency | Collaborative Applicant selected by the CoC (and approved by HUD) to apply for, receive, and distribute funding for all projects in a CoC. |
| VI-SPDAT | Vulnerability Index - Service Prioritization Decision Assistance Tool | combines HUD’s Housing Choice Voucher (HCV) rental assistance for homeless Veterans with case management and clinical services provided by the Department of Veterans Affairs (VA). |
| VSP | Victim Services Provider | a private nonprofit organization whose primary mission is to provide direct services to victims of domestic violence. |
| YHDP | Youth Homelessness Demonstration Program | support selected communities, including rural, suburban, and urban areas across the United States, in the development and implementation of a coordinated community approach to preventing and ending youth homelessness. |

Missouri Balance of State Continuum of Care



Missouri Balance of State Continuum of Care CoC Program Competition 2024 Appeal Policy

Appeal Conditions

Missouri Balance of State Continuum of Care (Mo BoS CoC) project applicants may file an appeal with the Mo BoS CoC if the applicant believes the Mo BoS CoC:

1. improperly applied processes or requirements related to project scoring, rating, ranking, reallocation, or prioritization established by the Mo BoS CoC or the Department of Housing and Urban Development for the Continuum of Care Program Competition;
2. improperly denied the applicant the right to participate in Continuum of Care Program Competition; or
3. otherwise violated or improperly applied rules, policies, or processes established by the Mo BoS CoC or the Department of Housing and Urban Development for the Continuum of Care Program Competition.

Appeal Procedure

Failure to follow the appeal procedure will result in denial of the appeal. Appeals with no evidence supporting its claim(s) will be denied. Appeals must be submitted to the Mo BoS CoC with adequate time to conduct all appeal processes in advance of the Mo BoS CoC Consolidated Application submission requirements established by the Department of Housing and Urban Development. Appeals submitted with insufficient time to conduct all appeal activities will be denied.

1. Mo BoS CoC project applicants must submit appeals in writing to the Mo BoS CoC NOFO Grants Committee Chair and the Mo BoS CoC Rank and Review Subcommittee chair by emailing the Mo BoS CoC Appeal Form and all supporting documentation to moboscoc@gmail.org and the subcommittee chair [EMAIL ADDRESS]. Appeals must be submitted within 24-hours following notification of the project's ranking or rejection.
2. The Mo BoS CoC Grants Committee Chair must confirm receipt of the appeal within 24-hours of receipt by responding to the project applicant and Mo BoS CoC Rank and Review Subcommittee Chair.
3. The Mo BoS CoC Rank and Review Subcommittee Chair must convene the Rank and Review Subcommittee to review appeals pursuant to the CoC NOFO timeline.
4. Mo BoS CoC project applicants unsatisfied by the response of the Mo BoS CoC Rank and Review Subcommittee Chair may appeal the resolution to the MO BoS CoC Board Review Subcommittee by emailing their decision to appeal, the rationale for the appeal, and all



supporting documentation to the Mo BoS CoC Board Chair at marthas@themosshouse.org within 24-hours following the response from the Mo BoS CoC Rank and Review Subcommittee Chair.

5. The Mo BoS CoC Board Review Subcommittee appointees must respond to the appeal pursuant to the CoC NOFO timeline. Responses by the Mo BoS CoC Board Review Subcommittee to appeals are considered the official and final response of the Mo BoS CoC to the appeal.

6. Project applicants dissatisfied by the decision of the Mo BoS CoC may appeal to the Department of Housing and Urban Development through the procedures established in the Notice of Funding Availability for Continuum of Care Program Competition.

Youth Service Committee Meeting

Tim Shockley Chair

8/13/2024 10:00 AM

Meeting started with introductions and everyone putting their names in the chat.

Christian, James, Tim, Joy, Michelle, Lesli, Bobbie, Lisa, Tessa, Storm, Tammie, Adam, Catherine, Jeff all added their names.

Tim Shockley opened the meeting by reminding all that there was still an opening for the Vice Chair as well as the Secretary to be filled on this committee.

It was updated that this meeting will be meeting on the 1st Tuesday of the month from 10:00-11:00 AM

YHDP updates:

Adam with FAC, navigator for them has 21 clients at this time. Has more clients and referrals than he can handle. Week 3 just took place last Friday for the case conferencing and all are able to see that it is working and going well.

Lisa Brooks shared that the HUD tech assistance will be on site to all MO Balance of Care members the week of September 9th. She shared there will be an agenda that comes out to show times and such to expect them on site. She shared there will most likely be a third person that they bring to ensure that they make it to all locations.

Good Samaritan Ranch asked if there were any updates to help aging out kids from the system. He shared that some older youth are hopeless once they lose those benefits at 18 and he was asking about grants such as the YHDP program. Adam, from FAC explained that was what YHDP was designed for and was able to share he could also help with food, clothing and hotel/motel and crisis home as well if needed.

FYI Voucher Updates:

Bobbie, shared that there is a Map that shows the coverage of the areas that have the vouchers. She has shared that getting some to sign a MOU has been an ongoing struggle. St. Francis County that covers 11 counties are no longer taking them as they are out and they don't have housing there at this time. She is hoping that will change soon in the meantime other workers have been asking for the FUP vouchers.

Lisa asked if we could all benefit from another training/ update on vouchers and is going to plan that training for all members. (*ACTION ITEM)

HMIS/ ICA Updates:

Tessa shared that all YHDP providers have received emails from her last week on reports that are being run. She shared that those resources are to be used to ensure all entries are being done correctly.

Transportation Updates:

MOCA in Lebanon, MO has paired with New Growth Transit that is volunteer based for transportation. Giving 48 hour notice allows drivers to determine if they want the route and or plan for it. These routes are to and from Dr appointments as well as work can include a trip to the airport if needed.

Adam, FAC shared that United Way helps as well in other Counties with transportation.

Lisa Brooks , shared that it has been seen when there is a need for something like this and grants be written to include transportation. She shared that this is the perfect kind platform (nonprofit) that they usually pass grants for. She offered up to be thinking about how we can come up with additional funding to help with this.

NEMT was reminded from a training prior this month that is a non-medical transportation that is available Statewide as well as to and from work. This means they are State mandated to provide that service and can file a complaint if needed if it wasn't provided. Lisa wanted to elevate that feedback.

Bobbie shared that Show me Healthy Kids up to the age 23 years can provide transportation that number is 866-455-2097.

Michelle Davidson from Project 360 updated on WIOA program and some qualifications on the program as many were familiar with the program it is Statewide as well and offered out of all the DSS offices.

Other programs shared;
Workforce-teen
Exel
Skills-up
Community Connections program
United we work-Healthy Blue
MO partnership

Melissa Stickel shared about the earn while they learn youth build enrollment it is a cohort group for 6 month setting.

Outreach updates:

This is to elevate other parties outside the BOS and bring in organizations to link YHDP kids to.

Jeff Bryant from I Pour Life shared about their program that is grant funded and not billed to your organization or insurances. They cover the majority of the Southwest Region and meet with kids in-person and hybrid of a 60/40 ratio.

They provide life coaching and develop positive relationships, embracing identity, evaluating situations and identifying emotions. They serve At Risk youth ages 16 to 24 years in foster care, judicial systems or living in extreme poverty. There is a nine month curriculum that they go through helping with budgeting, life skills as well as healthy relationships and building Social Capital.

Wrapping things up all are reminded of the visit to the properties in September by Lisa and Kathryn and possibly one other person from HUD.

YHDP training for FYI vouchers

Adam from FAC agreed to be the Vice Chair if all were okay with that. Lisa chimed in and reminded that more needed to branch out to be a part of the committee that it wasn't meant to be led by just the one person.

Listed below are the links that were in the chat box for references.

<https://www.homelesseyouth.org/en/us/missouri>

<https://www.homelesseyouth.org/en/us/missouri/education-and-school>

<https://mydss.mo.gov/mhd/nemt-faqs>

<https://morides.org/>

<https://files.hudexchange.info/resources/documents/YHDP-Partnerships-Utilizing-FYI-and-FUP-Vouchers.pdf>

<https://dss.mo.gov/cd/older-youth-program/files/fyi-housing-voucher-availability-map.pdf>

Great 1st meeting to restart this committee, Thanks Tim 😊

Team Red?

Team White?

Team Blue?

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (MOA) is entered into on the 16th day of July in 2024 (herein referred to as the "Effective Date") by and between:

Community Partnership of Southeast Missouri (herein referred to as "Party A") and

Missouri Balance of State Continuum of Care c/o Missouri Balance of State Continuum of Care Board (herein referred to as "Party B").

Parties may be referenced individually as "Party" and collectively as "Parties."

PURPOSE

Whereas, Community Partnership of Southeast Missouri ("CPSEMO") and the Missouri Balance of State Continuum of Care ("MO BoS CoC") desire to enter into this Memorandum of Agreement to assign roles for the purpose of utilizing the MO BoS CoC Planning Grant funds under contract by CPSEMO through the US Department of Housing & Urban Development ("HUD").

Whereas, the Missouri Balance of State Continuum of Care Board (the "Board") is the oversight of the MO BoS CoC, and serves as the body to act on behalf of the CoC pursuant to CoC Interim Rule, 578.7(a)(3) and as set forth in the Governance Charter for MO BoS CoC, originally dated as of November 29, 2017 (the "Charter").

Whereas, CPSEMO is currently under contract with HUD as the "Collaborative Applicant", such term defined by HUD to be an eligible applicant designated by the MO BoS CoC to apply for Continuum of Care planning grant funds on behalf of the MO BoS CoC.

Whereas, CPSEMO has resigned its position as the Collaborative Applicant as of July 15, 2024.

Whereas, the MO BoS CoC Board wishes to maintain access to planning grant funds, to ensure the ongoing effectiveness and operations of the MO BoS CoC, through the contract still held between CPSEMO and HUD.

Now, therefore, the parties hereto agree as follows:

DURATION OF MOA

This MOA becomes effective on the date it is signed by both parties. It remains in force until explicitly terminated, in writing, by either party.

ROLES AND RESPONSIBILITIES

Each party agrees to the following roles and responsibilities:

Party A Roles and Responsibilities shall include:

- A. *Through written request of the Executive Committee of the Mo BoS CoC Board, make payment utilizing planning grant funds for all eligible costs as allowed by HUD. Examples of eligible costs and payments include, but are not limited to:*
 - a. *Payment to contractors selected by the Board, including contractors specifically procured to support the CoC NOFO process*
 - b. *Payment to individuals, organizations, and other third-party vendors incurring eligible planning grant costs at the direction of the Board*
 - c. *Insurance Companies*
 - d. *Hotel/Meeting Venues*
 - e. *Digital platforms, i.e., Zoom, Website, etc.*
 - f. *Equipment*
- B. *Provide documentation supporting proof of payment for all written payment requests to the Executive Committee of the Board within 3 business days of payment, via email.*
- C. *Access eLOCCS and make draws on planning grant funds for the purpose of receiving funds to provide for all Board approved payments.*
- D. *Provide documentation supporting proof of eLOCCS draws to the Executive Committee of the Board within 3 business days of drawdown, via email.*
- E. *Track submitted payment requests and match in accounting platform which can segregate planning grant income, expense, and match from other agency funds.*
- F. *Maintain all records of the planning grant(s) for at least 7 years, unless HUD requires a greater retention period.*
- G. *Complete and submit the HUD required APR for the planning grant within 60 days of the close of the grant*
- H. *Provide a copy of the submitted APR to the Executive Committee of the Board within 3 business days of submission.*
- I. *Submit the FY24-25 HUD NOFO Collaborative Application, upon final written instruction from the Board*
 - a. *Screenshot the proof of submission and email to the Board within 1 hour of final submission*
 - b. *CPSEMO will only be responsible for submitting the completed application, not preparation of the Collaborative Application and its related parts*
- J. *Provide eSNAPS user access to the Executive Committee of the Board under CPSEMO for preparation of the FY24-FY25 HUD NOFO CoC Planning Grant*

- K. *Submit the FY24-FY25 Planning Grant, upon final written instruction from the Board, within established NOFO timeline deadline*
 - a. *Screenshot proof of submission and email to the Board within 1 hour of final submission*
 - b. *CPSEMO will only be responsible for submitting the completed application, not preparation of the Planning Grant*

- L. *Provide any other assistance, which may not be known at this time, that would require access or cooperation in submission of the FY24-FY25 Collaborative Application and/or Planning Grant application(s).*

Party B Roles and Responsibilities shall include:

- A. *Submit to CPSEMO, in writing, through methods of communication which may include email, US Mail, facsimile, or other similar methods, requests for payment to Board approved contractors, individuals, organizations, or other vendors.*
 - a. *Requests shall be submitted with all pertinent supporting documentation, including proof of approval by the Board or its designee, W-9s as necessary, invoices, and receipts.*
 - b. *Proof of 25% match shall be submitted with supporting documentation for all funds spent down under this MOA by Party B; if match for any reimbursement is submitted for more than the request, it shall carry forward to future reimbursements under this MOA that occur during this grant period.*

- B. *Approve requests only for expenses eligible under the Continuum of Care planning grant*

- C. *Secure adequate eligible match for all planning grant funds expended on behalf of the MO BoS CoC*

- D. *Prepare and write all parts of the FY24-FY25 Collaborative Application, with assistance and support from any designated contractors, individuals, and/or organizations*

- E. *Prepare and write all parts of the FY24-FY25 Planning Grant application, with assistance and support from any designated contractors, individuals, and/or organizations*

- F. *Communicate in a timely fashion, in writing, instruction to CPSEMO to submit in eSNAPS the FY24-FY25 Collaborative Application and Planning Grant application(s)*

Parties agree to uphold their roles and responsibilities in a committed, good-faith manner.

AMENDMENTS

The terms of this MOA may be amended upon written approval by both [all] original parties and their designated representatives.

TERM AND TERMINATION

This agreement becomes effective on the date it is signed by both [all] parties. This agreement will remain in effect until the earlier of a) a new CA is approved and ready to complete the lead agency duties, or b) December 31, 2024.

The undersigned Parties acknowledge and agree to this MOA:

SIGNATURES

FOR Community Partnership of Southeast Missouri

Signature: _____ Date: _____

Printed Name and Title: _____

FOR Missouri Balance of State Continuum of Care

Signature: _____ Date: _____

Printed Name and Title: _____

MO BoS CoC Board of Directors: 2024 Board Committee/Subcommittee/Workgroup Membership

Executive Committee:

Chair Martha Sander, Vice-Chair
Reginald Jennings, Secretary Glenna
Wilson, Advisory Becky Poitras

Veterans Subcommittee:

Board Representative: Glenna Wilson
Other Members:

Coordinated Entry Committee:

Board Representative: Ann Gosnell,
Vice Chair
Other Members: Kelly Kemna, Angella
Holt, Kari Utterback, Glenna Wilson,
Sharon Cobb, Martha Sander, Leah
Woods, Other ICA Support Staff

Victim Services Committee:

Board Representative: Martha Sander
Other Members: Ann Gosnell-Hopkins,
Belle Delacruz-Lysell

Performance Committee:

Board Representative: Sonia Campbell,
Chair
Other Members: Leah Woods, Kelli
Kemna, Other ICA Support Staff

Youth Services Committee:

Board Representative:
Other Members: Leah Woods,

PITC Committee:

Board Representative: Ann Gosnell-
Hopkins, Chair
Other Members: Becky Poitras, Leah
Woods, Sharon Cobb, Other ICA
Support Staff

IDEA Committee:

Board Representative:
Other Members:

Grants Committee:

Board Representative: Reginald
Jennings, Chair
Other Members: Kelli Kemna, Leah
Woods, Becky Poitras, Martha Sander,
other ICA Support Staff

Policy and Planning Committee:

Board Representative: Becky Poitras,
Chair
Other Members: Ann Gosnell-Hopkins,
Martha Sander, Leah Woods, Angela
Webb, Sharon Cobb

Rank & Review Subcommittee:

Board Representative: Reginald
Jennings, Ann Gosnell

HMIS Committee:

Board Representative: Leah Woods,
Chair
Other Members: David Henrion

Membership Committee:

Board Representative: Ann Gosnell-
Hopkins, Chair
Other Members: Leah Woods, Angela
Webb

YAB:

Board Representative:

MICH:

Board Representative: Anthony Smith

SLARCH Board Representative: Kelli Kemna

Shared HMIS Implementation Board

Representative: Kelli Kemna