

Missouri Balance of State Continuum of Care Board of Directors
Board Minutes
February 22, 2024

Board Members Present: Angela Webb, Angella Holt, Becky Poitras, Kari Utterback, Reginald Jennings, Anthony Smith, Sharon Cobb, Martha Sander, Ann Gosnell-Hopkins, Brian Williams, Darius Johnson, David Henrion, Glenna Wilson, Kelli Kemna, Lori Concepcion, Nicolle Hahn, Robin Durbin, Sonia Campbell

Board Members Absent: Kelli Kemna

Lead Agency Staff Present: Nathaniel Meece, Dr. Melissa Stickel, Quinton Roberts, Bonnie Pickel

HMIS Staff Present: Leah Woods, Kaitlyn Poepsel, Belle DeLaCruz-Lysell, Tessa Cook

YAB present: Anastasia Holmes

Guests: CE Chair Maggie Thomas, Dr. Shun-Ta Shu, Dr Sarah Tlapek

Board Chair Sander called the MO BoS CoC Board of Directors to order by virtual meeting on Thursday, February 22, 2024 at 12:30 pm. Secretary Wilson completed roll call. Quorum present.

Sander requested the agenda be edited to include three items:

- SSVF Letter of Support for Salvation Army Kansas City
- DVIMS
- Closed Session action items

Gosnell requested the Membership Committee be given an agenda item for discussing dates for CoC meetings.

Gosnell-Hopkins made a motion to approve the agenda as amended. Concepcion seconded. Motion passed unanimously.

Minutes for October 26, 2023 and November 30, 2023 were tabled. CoC meeting November 30, 2023, email vote January 19, 2024 (SNOFO RFP), email vote February 8, 2024 (CCSOMO), email vote February 8, 2024 (CCKCSTJ), email vote February 7, 2024 (SNOFO Rank & Review), email vote February 15, 2024 (MOU Extension) were considered. Jennings made a motion to approve the CoC meeting and all email votes. Gosnell-Hopkins seconded. Motion passed unanimously.

Empower Missouri was unable to attend. Meece reported the Week of Action is the week of March 27, 2024. Day of Action is March 27 in Jefferson City. Sander suggested Empower Missouri hold a small webinar for BoS CoC agencies prior to this date to help agencies know how to educate legislators. Poitras also noted the FY24 Transportation-Housing and Urban Development Appropriations Bill has less funding for CoC program grants than FY23 levels.

Researchers Dr. Shun-Ta Hsu and Dr. Sarah Tlapek joined the call to discuss the research project they were awarded through the National Alliance to End Homelessness (NAEH). The goal of the research project is to develop a new assessment tool for coordinated entry. A short presentation was given that explained the project and the process. There will be three main pillars: Community Action Board (CAB), Data Science, and Policy Action Board (PAB). The CAB is designed to be voices of people with lived experience that have completed the BoS CoC assessment process and service providers giving the assessment. PAB is designed to be the policy advisory of the BoS CoC. Data science is the analyzation of HMIS data. Dr Shu expressed gratitude to the Board for providing the letter of support and noted input and feedback from the CoC is needed for the project to be successful. Sander thanked the researchers for attending and giving the board an overview of the project. Three questions were raised:

- 1) Can the same person serve on both the CAB and PAB? Dr. Hsu stated the researchers prefer people serve on one or the other, not both.
- 2) Can the CAB be reopened for a short time to recruit participants that meet the need for the CAB, now that the Board understands what is needed? Dr Hsu agreed it could be.
- 3) Sander inquired how non-HMIS data would be evaluated and considered in the project. Dr. Hsu stated the data would be used if it could be obtained in aggregate form and without providing any harm to survivors.

The SNOFO Rural CE SSO Award was discussed. Rank and Review recommended all three areas be awarded to Metro Lutheran Ministry (MLM). Utterback made a motion to award all three areas of the SNOFO Rural CE SSO grant to MLM. Webb seconded. Motion passed. No dissenting votes. Abstention: Becky Poitras

The issue was raised if the SNOFO grant could be transferred directly to MLM, since they were selected as the sole recipient of funding. Stickel inquired if there was staffing budgeted in the CE SSO Award for the Lead Agency. Meece noted it could be re-evaluated and moved around. There were questions if this grant would roll into permanent CoC funding and what duties a lead agency employee would perform on the grant. It was noted this is a 3-year grant with no promise of future funding. The main job duties would be technical support and monitoring of the grant. It was then noted that MLM is a long-time CoC funded agency with a good performance record and understanding of CoC grants. It would be unlikely that MLM would need technical assistance. It was noted that although the grant was written to be multiple subrecipients, the CoC simply did not have applicants for that type of system. Only 5 applicants applied; MLM was the only applicant applying to serve all three areas identified in the RFP. Jennings made a motion to make a request from HUD to transfer the entire grant from CPSEMO as a subrecipient model grant to MLM as a direct recipient grant. Gosnell-Hopkins seconded. Motion passed. No dissenting votes. Abstention: Becky Poitras

The CoC did not apply for any HUD Community Workshops this round. The Lead Agency stated that most of the workshops were similar to workshops already attended by the CoC .

Membership Committee Chair Gosnell-Hopkins discussed the CoC Membership meeting schedule. The dates selected will not work as two dates are on a Friday and some agencies are closed on Friday. The Membership Committee recommends the dates of March 20, June 13, September 5, and December 5. Gosnell-Hopkins will send an email to the Board asking for topics for the meetings. A subcommittee will be formed within Membership Committee with the purpose of planning CoC membership meetings. There was board consensus for the new dates.

Policy and Planning Committee Chair Poitras presented the Letter of Support, Letter of Participation, and MOU policy. Gosnell-Hopkins motioned to approve the policy. Concepcion seconded. Motion passed unanimously.

Poepsel presented the information needed for ICA to complete the data analysis portion of the Gaps Analysis. Since the analysis will provide information for each county, it was requested that the information be available by county and not just distributed for the CoC as a whole or region. There were questions about non-HMIS data and how the Gaps Analysis can be complete if one whole population is excluded from the data. ICA agreed the information should be included, if there is a way to extract it. Poitras made a motion to approve the data request by ICA to analyze aggregate data for the Gaps Analysis. Campbell seconded. Motion passed unanimously.

Poepsel presented the FY22 System Performance Measures (SPM). This is a data cleanup of data that has already been submitted through HMIS. HJD allows CoCs the opportunity to resubmit data. ICA recommends the CoC re-submit FY22 SPM by the HUD deadline of March 12, 2024. Poepsel will send the presentation by email. Sander will give time for review and questions and call for a vote by email.

Woods shared that HMIS is live for YHDP and training is open. The YHDP Transition Team recommended all YHDP projects be live in HMIS by March 18, 2024, with all paper packets entered by April 1, 2024. After discussion, Poitras made a motion to approve the recommended dates of March 18, 2024 and April 1, 2024. Gosnell-Hopkins seconded. Motion passed unanimously.

The Salvation Army of Kansas City has requested a letter of support for their SSVF Program. They are not currently active in the BoS CoC Coordinated Entry System. The letter is due by February 23, 2024. After discussion, Utterback made a motion to not write a letter of support at this time and encourage them to submit within the time frame next year. Smith seconded. Motion passed unanimously.

Sander reported the board took action on an item in closed session. The Board approved to immediately seek bids from Home Base and Cloudburst, at a minimum, to contract the entire NOFO competition for the current year. The Executive Committee will draft the letter for bids and bids are to be secured by April 15, 2024. Another closed board session will be scheduled for the March meeting. The Lead Agency will be provided a letter with information that is needed to finish the evaluation in March.

The rest of the agenda was tabled as the meeting ran short on time. Sander reported that Smith will represent the BOS on the Missouri Interagency Council on Homelessness (MICH) Bylaws Workgroup. Emergency Solutions Grant Rapid Rehousing Standards were unchanged. The Executive Committee will begin meeting once a month.

Campbell made a motion to adjourn at 2:36 pm. Seconded by Gosnell-Hopkins. Motion passed unanimously.

Minutes recorded and submitted by Glenna Wilson, Board Secretary