

40 S SPRIGG, CAPE GIRARDEAU MO 63703

Missouri Balance of State Continuum of Care



YHDP - RFP Information Session 10.11.2023



WELCOME

Please introduce yourself in the chat!

- Name
- Pronouns
- Organization
- Region(s) served
- Why are you interested in the RFP?
- If you know, please share what projects you are interested in operating.



AGENDA

1. RFP and CCP alignment
2. RFP Overview
3. Available Projects
4. Selection Process
5. Q & A





RFP & CCP Alignment

CCP ALIGNMENT



- RFP **applicants must review the CCP** prior to applying
 - [Access the CCP](#)
- **RFP proposals are for projects designed in the CCP process** – they are not intended to be designed by applicants. Rather applicants must consider their capacity and vision for operationalizing the projects created by the YHDP team and YAB.
- YHDP **awardees are charged with championing the CCP** mission, vision, and action plan and must be prepared to do so.

CCP ALIGNMENT - MISSION & VISION

Mission

The mission of the [Youth Action Board](#) (YAB) for the YHDP process is for the work to center the expertise of youth who have experienced or are experiencing homelessness in the Missouri Balance of State Continuum of Care.

Vision

This is carried out by our vision to meet currently or formerly unhoused youth in the Balance of State Continuum of Care where they are, valuing their differences, educating ourselves to embrace that diversity, and supporting unhoused youth in creating or working with systems to serve their basic needs, including through local and state policy. This will be realized through the YHDP process by creating and establishing individual responses system-wide through the provision of immediate-response services, including emergency housing, creating permanent housing, and aftercare, with the help of youth and young adult (YYAs) with lived experience driving the design, implementation, and ongoing evaluation.

Applicants must consider their mission and vision and how it aligns with the mission and vision to end youth homelessness in the BoS. Applicants whose vision does not align must be willing to adjust their mission, vision and/or scope of work to be a viable and competitive applicant.

CCP ALIGNMENT - YOUTH ACTION BOARD

YAB Partnership

Applicants must be prepared to partner authentically with the YAB.

Partnership includes but is not limited to:

- Project oversight including remote and on-site monitoring
- Project staff training including leadership
- Project capacity building & daily operations
- Project data collection and reporting
- Project alignment with CCP including YHDP principles alignment with emphasis on authentic youth leadership and equity
- Project evaluation and continuous quality improvement

CCP ALIGNMENT - HUD YHDP Principles of Practice

Principles of Practice

USICH 4 Core Outcomes: Stable Housing, Permanent Connections, Education/Employment, Social-Emotional Wellbeing	
Special Populations	Unsheltered Homelessness
Equity	Youth Choice
Positive Youth Development (PYD)	Individualized & Client-Driven Supports
Trauma Informed Care (TIC)	Coordinated Entry (CE)
Family Engagement	Social and Community Integration

Applicants must consider their practice values. Applicants whose practice values do not align must be willing to adjust practice values to be a compliant, viable and competitive applicant.



RFP OVERVIEW

RFP OVERVIEW

Part 1 - Overview

Part 2 - RFP Timeline

Part 3 - Minimum Requirements

Part 4 - Available Funding

Part 5 - Application Submission Requirements

Part 6 - Selection Process

Part 7 - Narrative Responses

Appendix

Missouri Balance of State Continuum of Care

Request for Proposals

Youth Homelessness Demonstration Program



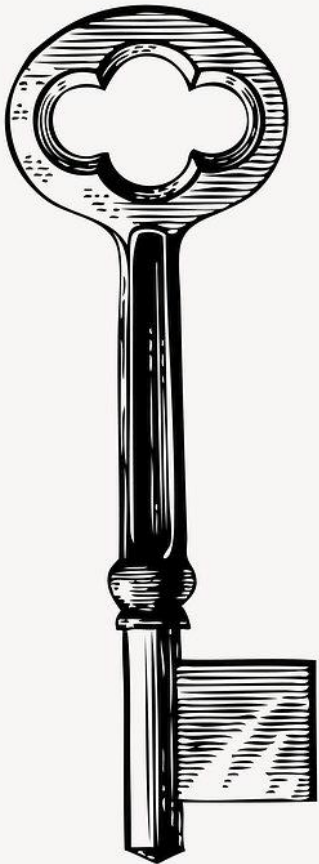
Funding Available: \$2,905,496 annually/\$5,810,991 2 year total

Grant Term: 2 years/24-month contract

Application Due Date: October 25, 2023, at 11:59pm cst

Questions Contact: YouthPlan@moboscoc.org

RFP OVERVIEW - KEY INFORMATION



- \$2,905,496 is available annually with non-competitive renewal
- The RFP is due **10/25 11:59pm CST**
 - No late or incomplete responses will be accepted
- RFP questions must be submitted through the point of contact only
 - No questions submitted through other channels will be answered
 - Contact: YouthPlan@moboscoc.org
 - Last day to ask questions is 10/20/2023

RFP OVERVIEW - GENERAL REQUIREMENTS



- YHDP is authorized through the HUD. All projects must comply with CoC program rules and regulations, the YHDP NOFO, YHDP RFP and YHDP agreements. This includes only providing services to eligible persons and only incurring costs for eligible activities.
 - Eligible applicants include 501c3 non-profits and government entities.
 - Applicants must comply with [Fair Housing](#) & [Equal Access](#) rules.
- YHDP is operated with one recipient: CPSEMO.
 - All project funds are allocated through subrecipient agreements.
- YHDP is a reimbursement based funding model.
 - Subrecipients must be reimbursed by the recipient for all costs incurred within 45 days or less.

RFP OVERVIEW - GENERAL REQUIREMENTS



- YHDP subrecipients must use the coordinated entry system for all project referrals as it is designed in your CoC.
- All subrecipients must collect client level and project level data in the HMIS system. Projects dedicated to DV survivors [as defined by HUD] must use a HUD approved comparable database.
 - All subrecipients must comply with HMIS policies and procedures including data quality and timeliness standards.
 - All subrecipients must participate in required quarterly HMIS reporting to HUD

RFP OVERVIEW - GENERAL REQUIREMENTS



- All subrecipients must start projects in a timely manner.
 - All projects must serve YYA within 90 days.
 - Project that include units have 6 months to fully ramp up but must serve YYA within 90 days.
- All subrecipients must make timeline expenditures.
 - Subrecipients must submit invoices to the recipient every 30 days after the project starts.
- All subrecipients must comply with CoC program policies, procedures and standards including updates.
- All subrecipients must participate in start-up and ongoing training offered through the CoC.

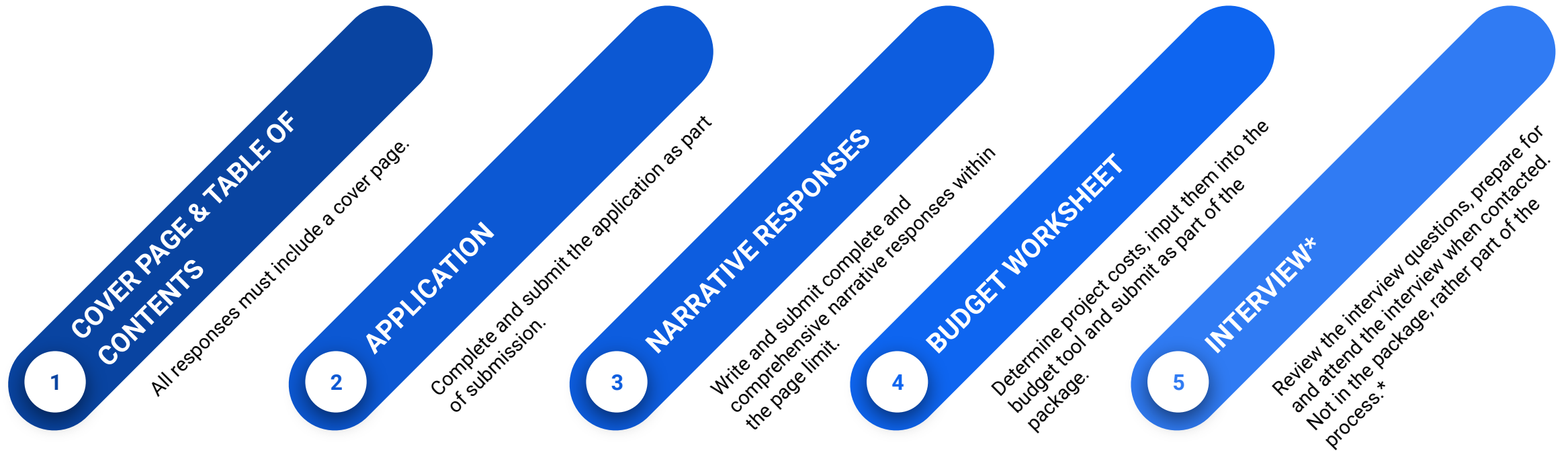
RFP OVERVIEW - TIMELINE

Milestone	Date
YHDP RFP published publicly	10.03.2023
YHDP RFP public virtual informational session	10.11.2023
YHDP RFP applications deadline	10.25.2023
YHDP RFP applicant interviews	10.26.2023 - 10.31.2023
YHDP awarded applicants announced CoC-wide	11.15.2023
YHDP applicants and YHDP recipient establish and execute subrecipient contracts/agreements	11.16.2023 - 11.30.2023
YHDP Project Start Date	12.01.2023

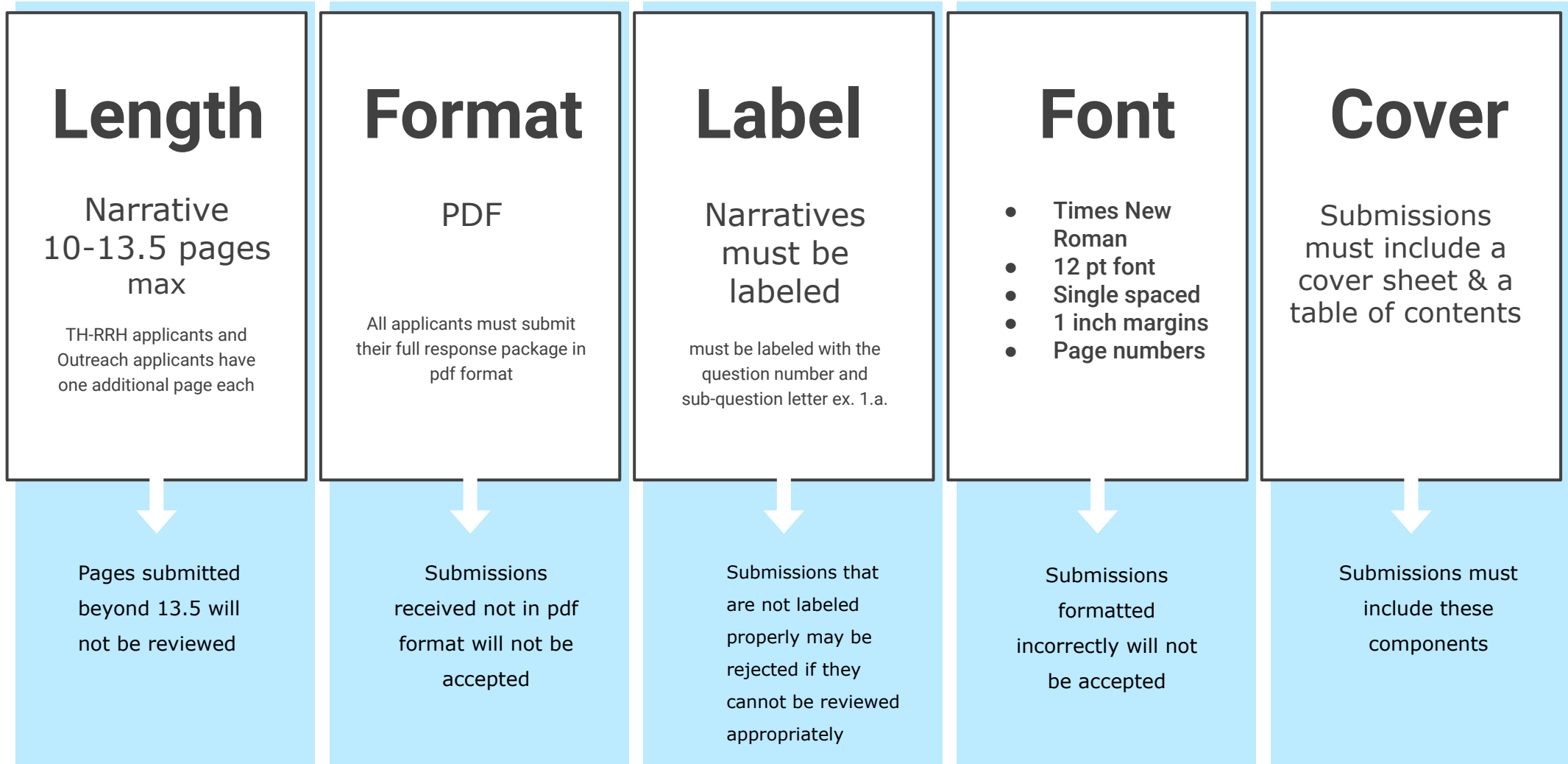
RFP OVERVIEW - FUNDING

HUD Project Type	YHDP 2 Year Allocation
Coordinated Entry	\$247,200
Crisis Response Outreach Team	\$721,000
Navigation	\$707,095
Crisis Peer Host Homes	\$84,460
Transitional Housing Rapid Re-Housing Joint Component(s)	
Component: Housing Problem Solving - Targeted Rapid Resolution	\$197,760
Component: Crisis Hotel/Motel TH	\$194,504
Component: Site-Based TH	\$1,462,360
Component: Rapid Re-Housing	\$2,196,612

RFP OVERVIEW - APPLICATION / PROPOSAL PACKAGE



RFP OVERVIEW - NARRATIVE RESPONSES



Submit responses electronically to youthplan@moboscoc.org by 10.25.2023 @ 11:59pm CST

RFP OVERVIEW - APPLICANT INTERVIEW



RFP Overview - Budget Tool

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This is a space for you to provide expected costs. If you are selected as a subrecipient, you can move things around within categories later. You could move funds within supportive services or rental assistance, but not between those categories. For example, you can move rental assistance funds from a 2 bedroom in Cape Girardeau to a 1 bedroom in Scott, if that is where the need is. All changes should be requested and reported for transparency



Available Projects

Available Projects

HUD Project	Type	2 Year Allocation
1. Coordinated Entry	Services	\$247,200
2. Crisis Response Outreach Team	Services	\$721,000
3. Navigation	Services	\$707,095
4. Crisis Peer Host Homes	Housing	\$84,460
5. Transitional Housing Rapid Re-Housing Joint Component(s)	—	—
5A. Component: Housing Problem Solving - Targeted Rapid Resolution	Housing	\$197,760
5B. Component: Crisis Hotel/Motel TH	Housing	\$194,504
5C. Component: Site-Based TH	Housing	\$1,462,360
5D. Component: Rapid Re-Housing	Housing	\$2,196,612

Available Projects

Coordinated Entry (SSO-CE)

Households Served	<ul style="list-style-type: none">• 250 YYA HHS annually• 31 concurrently
Service Populations	<ul style="list-style-type: none">• 18-24 YYA• PP 18-24 YYA• Unaccompanied minors• PP unaccompanied minors
Staffing	<ul style="list-style-type: none">• 2 FTEs YYA-Dedicated CE Staff

Requirements

- All regions are eligible to apply
- Applicants must serve the entire region(s)
- May apply for total or partial funding
 - Total: \$247,200
 - May apply for one FTE or both FTEs
 - No partial FTEs accepted

Outcomes

- This project seeks to ensure all YYAs know where and how to access the homelessness system and are supported in doing so.
- The desired outcome is increased and improved access to YYA-dedicated CE and enhanced CE operations. Additionally, increased systemwide YYA CE best practices and training.

Description

- Youth dedicated coordinated Entry
- Establish 2 regional YYA CE Specialist positions
 - CE staff will establish a culture of low-barrier, affirming, CE services.
- CE staff are responsible for conducting CE assessment & leading case conferencing
- CE staff are responsible for supporting training plans alongside CoC staff

Available Projects

Crisis Response Outreach (SSO)

Households Served	<ul style="list-style-type: none">• 250 YYA HHS annually• 75 concurrently
Service Populations	<ul style="list-style-type: none">• 18-24 YYA• PP 18-24 YYA• Unaccompanied minors• PPY unaccompanied minors
Staffing	<ul style="list-style-type: none">• 5 FTEs Outreach Workers doing eligible outreach activities<ul style="list-style-type: none">◦ Caseloads of 15-20 YYA with intense service needs◦ 10-15 light touch service need YYA

Requirements	<ul style="list-style-type: none">• All regions eligible to apply; must apply for entire region(s)<ul style="list-style-type: none">◦ A physical presence and transportation throughout the BoS• Applicants may apply for 0.5FTE-5 FTE(s)
Outcomes	Outcomes: <ul style="list-style-type: none">• YYAs understand where and how to access resources and are supported and affirmed in doing so.• Vulnerable YYAs and YYAs fleeing unsafe situations with no safe place to go for crisis response receive support that they can trust.• YYA receive immediate access to emergency basic need supplies.• YYAs seeking crisis and permanent housing are supported on their journey to independent housing.

Description

- Outreach workers will conduct street outreach, advertising system resources, partnering with others when needed to identify YYA experiencing homelessness. Workers build trust and provide **housing focused outreach**
- Outreach workers meet YYA where they are with emphasis on unsheltered homelessness and/or fleeing unsafe situations with no place to go
- Outreach workers provide basic needs like: food, hygiene, clothing and other emergency supplies, they meet YYA in person and remotely
- Remote staff positions required with availability to travel throughout the region(s) and bordering region(s), when applicable
 - Workers conduct street outreach in afternoon and evening, provide transportation, and create community outreach routes

Available Projects

Housing Navigation (SSO)

Households Served	<ul style="list-style-type: none"> • 93 YYA HHS • 70 concurrently
Service Populations	<ul style="list-style-type: none"> • 18-24 YYA • PP 18-24 YYA • Unaccompanied minors • PPY unaccompanied minors
Staffing	5 FTEs <ul style="list-style-type: none"> • Caseload of 1:15; average estimated time in project - 9 months

Requirements	<ul style="list-style-type: none"> • All regions eligible; Must serve entire region(s) applied for • Applicants may apply for 1 FTE- 5FTEs <ul style="list-style-type: none"> ◦ Positions must have remote options and availability to travel throughout the region(s) & bordering region(s) • Must partner closely with CoC, YAB, and other navigators • 24 hour on-call services strongly preferred. • Satellite offices strongly encouraged where possible to maximize reach.
Outcomes	<ul style="list-style-type: none"> • YYAs receive supportive services tailored to their needs while enrolled leading to independence and permanent housing. • YYAs have a trained professional to connect with in times of crisis and to celebrate and build upon achieved milestones.

Description

- Staff near and connected to Transitional Housing- Rapid ReHousing projects
 - Supporting transition and stabilization between TH and RRH and working with co-enrolled YYA that want to go directly to RRH
- Navigators must be experts on system resources and provide **housing focused supportive services** system wide
- Liaison between YYA, existing providers, and new YHDP programs
- Provide transportation
- Work with YYA from point of project entry until safe and/or permanent housing is secured and beyond in aftercare capacity if the YYA needs/wants

Available Projects

TH-RRH Joint Component

Site-based Transitional Housing (A)

Households Served	<ul style="list-style-type: none"> • 50 YYA HHS • 50 concurrently
Service Populations	<ul style="list-style-type: none"> • 18-24 YYA • PP 18-24 YYA • Unaccompanied minors • PPY unaccompanied minors
Staffing	6 FTEs (one per site) <ul style="list-style-type: none"> • Caseload of 1:9 average, estimated time in project - 12 months

Description	<ul style="list-style-type: none"> • Project will increase YYA-dedicated emergency and permanent housing, identification of YYAs experiencing housing crisis, YYAs obtaining permanent housing and independence, and YYA voice choice and options. • TH staff will be near and connected to the RRH component, supporting transition and stabilization between TH and RRH • May serve YYAs for up to 24 months with transitions to permanent housing as quickly as is appropriate
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Requirements

- TH must serve as an alternative to emergency shelter, with guaranteed linkage to RRH component
- Must make non-gender-based options available
- Must provide optional life skills training and community integration support
- Each project must include 1 YHDP-funded FTE with a caseload of at least 8 YYA households dedicated to each TH site
- Must provide 24-hour support which may be delivered via on-call/remote services
- Staffed a minimum of 16 hours per day. Projects that serve minors must provide 24-hour staffing
- Minimum 1 site with 1 FTE. Applicants may configure the units any way they want (not smaller than 3 bedroom site or equivalent).
- Bonus for demonstration applicant can effectively serve an entire region and/or provide services in service deserts

Outcomes

- YYA-dedicated emergency and permanent housing is more widely available.
- Increased identification of YYAs experiencing housing crisis.
- Increase in YYAs obtaining permanent housing and independence.
- Increased YYA voice, choice, and options in the strategy to address crisis and permanent housing.

Available Projects

TH-RRH Joint Component

Crisis Hotel / Motel TH (B)

Households Served	<ul style="list-style-type: none"> 24 YYA HHS Number of Concurrent Clients projected- 6
Service Populations	<ul style="list-style-type: none"> 18-24 YYA PP 18-24 YYA Unaccompanied minors PPY unaccompanied minors
Staffing	.5 FTE <ul style="list-style-type: none"> Caseload of 1:6 average, estimated time in project - 90 days

Description	<ul style="list-style-type: none"> Designed for communities where site-based TH is not available Used as short-term TH (approx. 90 days). Alternative to emergency shelter
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Requirements	<ul style="list-style-type: none"> Must partner closely with the CoC and YAB in execution of hotel/motel agreements and on-going operations Agreements with hotel chains used to ensure low-barrier, immediate access to crisis housing. This project has requested a YHDP special activity to use Habitability Standards in place of HQS inspections. YYAs that enter hotel/motel TH will have the choice of transitioning to the RRH component, however there is no requirement to use RRH Navigators and CE staff coordinate to ensure quick transition from crisis hotel/motel housing to permanent housing through joint RRH when chosen by the YYA. Subrecipient must serve the entire CoC geography [all 10 regions] making hotel/motel available in any region [with respect to locations that hotels/motels will partner] Must apply for .5 FTE and all funding available for the project
Outcomes	<ul style="list-style-type: none"> YYA-dedicated emergency and permanent housing is more widely available. Increased identification of YYAs experiencing housing crisis. Increase in YYAs obtaining permanent housing and independence. Increased YYA voice, choice, and options in the strategy to address crisis and permanent

Available Projects

TH-RRH Joint Component

Scattered- Site Rapid Re-Housing (C)

Households Served	<ul style="list-style-type: none"> 75 YYA HHS 75 concurrently
Service Populations	<ul style="list-style-type: none"> 18-24 YYA PP 18-24 YYA Unaccompanied minors PPY unaccompanied minors
Staffing	2 FTE <ul style="list-style-type: none"> Caseload of 1:34 average, estimated time in project - 12 months Staff are responsible for connecting YYAs with landlords, landlord engagement, and PHA relations to support YYA transitions to permanent housing

Description	<p>This RRH project provides scattered-site rental assistance. The project is designed to be implemented in tandem with TH. RRH must also be offered as a direct option to YYAs who want RRH, are eligible for it, and wish to bypass TH. Projects must ensure that shared housing options are available for YYA HHS that are interested in housing with roommates and that shared housing is operationalized in compliance with rules and regulations.</p>
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Requirements	<ul style="list-style-type: none"> Designed to be implemented in tandem with TH Projects must ensure that shared housing options are available for YYA HHS that are interested in housing with roommates and that shared housing is operationalized in compliance with rules and regulation This project has pending special activity approval from HUD designed to ensure RRH provides an individualized approach. Pending special activities include the option to have a one month lease, using habitability standards in place of HQS inspections, the option to receive rental assistance for up to 36 months, payment of double deposits, rental arrears, utility arrears, fees/fines, after care supportive services for up to 24 months, the option to provide up to \$300 worth of move-in items to YYAs in the form of "move-in kits," and the option to provide moving assistance more than one time. All regions ar eligible to apply. Subrecipients must serve at least one county and may serve entire region(s). Bonus points for applicants that demonstrate they can effectively serve the entire region(s) and for willingness to stretch. Bonus points for applicants who offer TH and RRH or have a partnership plan to ensure the project will operate as required Must prioritize referrals from YHDP TH in all forms Minimum 16 hours per day staffing. Projects serving minors must have 24-hour on-site staffing Applicants must apply for at least 19 units and .5 FTE Must serve at least one county Must provide 24-hour supportive services with on-call/remote services after hours Bonus points for demonstrated ability to effectively serve entire area applied for and willingness to stretch into service deserts
Outcomes	<ul style="list-style-type: none"> YYA-dedicated emergency and permanent housing is more widely available. Increased identification of YYA experiencing housing crisis. Increase in YYAs obtaining permanent housing and independence. Increased YYA voice, choice, and options in the strategy to address crisis and permanent housing.

Available Projects

TH-RRH Joint Component

Housing Problem Solving Targeted Rapid Resolution (D)

Households Served		<ul style="list-style-type: none"> 24 YYA HHS Number of Concurrent Clients projected-12
Service Populations		<ul style="list-style-type: none"> 18-24 YYA PP 18-24 YYA Unaccompanied minors PPY unaccompanied minors
Staffing		1 FTE <ul style="list-style-type: none"> Caseload of 1:12 average Will use YAB-developed YYA system standards, including assessment and prioritization tools for the project to be effective and consistent in ensuring short-term financial assistance acts as a bridge to independent, permanent housing.
Description	This is a Rapid Re-Housing project that delivers targeted prevention [financial assistance and supportive services]. The Housing Problem Solving - Targeted Rapid Resolution project creates quick, nimble, short-term financial assistance, and [with approved special activities] will provide rental assistance, rental arrears, deposits, utility costs, utility arrears, eligible fees, and fines for YYA households where deeper homelessness can be prevented, such as YYAs with external supports.The purpose of the project is to increase the likelihood of preventing unsheltered or chronic homelessness by providing time-limited financial assistance using a targeted prevention method.	
Requirements		<ul style="list-style-type: none"> Delivers targeted prevention [financial assistance and supportive services]. Creates quick, nimble, short-term financial assistance, and [with approved special activities] will provide rental assistance, rental arrears, despoists, utility costs, utility arrears, eligible fees, and fines for YYA households Pending special activity approval from HUD to use Habitability Standards in place of HQS inspections during assessment period and approval of 1 month leases to deliver a more flexible program All regions eligible to apply. Applicants must serve the entire region(s) for which they apply Applicants who serve more than one region may receive bonus points for willingness to stretch Applicants may only apply for the 1 FTE position and all funding. Remote staff position required with availability to travel throughout the region(s) and bordering region(s) - 24 hour on-call services strongly preferred Satellite offices strongly encouraged where possible to maximize reach
Outcomes		<ul style="list-style-type: none"> Eligible YYA will receive targeted prevention from the CoC that prevents unsheltered, chronic homelessness. Purpose is to increase the likelihood of preventing unsheltered or chronic homelessness by providing time-limited financial assistance using a targeted prevention method

Available Projects

Crisis Peer Host Homes

Households Served	<ul style="list-style-type: none"> • 22 YYA HHS • Number of Concurrent Clients projected-6
Service Populations	<ul style="list-style-type: none"> • 18-24 YYA • PP 18-24 YYA • Unaccompanied minors • PPY unaccompanied minors
Staffing	<p>.5 FTE</p> <ul style="list-style-type: none"> • Caseload of 1:6 average, estimated time in project - 105 days
Description	<ul style="list-style-type: none"> • Functions as an emergency shelter alternative, especially in regions where site-based TH and hotel/motel are not feasible, appropriate, or chosen by the YYA • YYAs chosen permanent connections are realized as viable crisis housing options and leveraged as a bridge to permanent housing

Requirements	<ul style="list-style-type: none"> • Subrecipients will work with the community and YAB to develop and evolve the host home model. • YYAs are presented with a menu of crisis housing options in their region, including the choice to identify a host that can provide safe, short-term, appropriate housing accommodations, while the YYA works with the navigation team to operationalize permanent housing such as RRH and/or FYI. • All hosts will be verified as safe and stable within 72 hours or less. Hosts who meet the threshold to provide crisis housing will receive a stipend of up to \$500 every 30 days. • Hosts must be identified by the YYA • Subrecipients must serve the entire CoC geography [10 regions] making host homes available in any region • Must apply for .5 FTE and all funding available for the project
Outcomes	<ul style="list-style-type: none"> • YYAs chosen permanent connections are realized as viable crisis housing options and leveraged as a bridge to permanent housing. • More YYAs have access to permanent housing in alignment with YHDP principles.



SELECTION PROCESS

Selection Process - Scoring Tool

- The Application Recommendation and Review Panel will use a rubric style scoring tool to evaluate submissions.
- Maximum points available: 60
- Applicants are encouraged to review the scoring tool early and often in their process to ensure submission align with scoring priorities.
- The scoring tool can be found in Appendix F page 70.

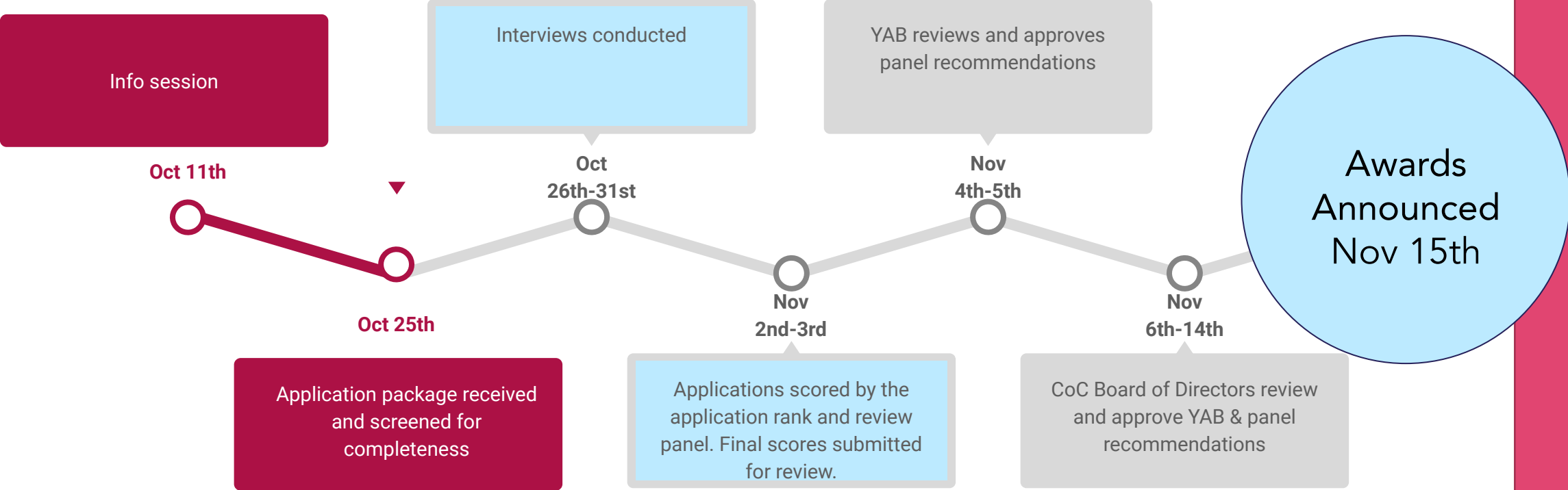
The following tool will be used to score all sections of the YHDP RFP. For more information about the YHDP applicant selection process review *RFP Part 6 - Selection Process*.

Criteria	1 point (Poor)	2 points (Fair)	3 points (Average)	4 points (Good)	5 points (Excellent)	Reviewer Comments
Narrative Responses						
1. Interest	The proposal demonstrates a limited understanding of YHDP principles and lacks a compelling reason for working with YYA. The plan is vague and lacks innovative strategies.	The proposal demonstrates a moderate understanding of YHDP principles and provides a decent level of detail. There are some innovative strategies but room for improvement.	The proposal demonstrates a comprehensive understanding of YHDP principles and convincingly aligns values with the desire to work with YYA. The plan is highly descriptive, and innovative strategies are well-thought-out and groundbreaking.			
2. Special Populations	The proposal lacks understanding of strength-based frameworks and systemic barriers faced by the youth population. There is little emphasis on youth needs and comfort.	The proposal shows some understanding of strength-based frameworks and systemic barriers but lacks depth. It provides limited attention to youth needs and comfort.	The proposal demonstrates a moderate understanding of strength-based frameworks and systemic barriers. It acknowledges the importance of youth needs and comfort but	The proposal showcases a strong understanding of strength-based frameworks and systemic barriers. It prioritizes youth needs and comfort, showing a well-rounded approach.	The proposal demonstrates an exceptional understanding of strength-based frameworks and systemic barriers. It excels in prioritizing youth needs and comfort, taking a	

Selection Process



SELECTION PROCESS



Questions



THANK YOU

Questions: youthplan@moboscoc.org