

# DV CE SSO Applicant Q&A Session (2023-06-15 14:06 GMT-5) - Transcript

## Attendees

+1 417-\*\*\*-\*\*70, +1 573-\*\*\*-\*\*32, +1 816-\*\*\*-\*\*75, Angel Belanger, Angie Berry, Ann Gosnell, April Redman, Becky Poitras, Belle DeLaCruz, Bonnie Pickel, Christian Freeman, Cindy Brower, Doreen Page, Katie Croker, Lori Haney, Lynn Corbitt, Michael Turner, Rod Sansom, Samaritan Outreach Center, Sandy Wilson, Sharon Cobb, Tammie Bratton

## Transcript

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**Belle DeLaCruz:** And thank.

**Belle DeLaCruz:** And got a corrections going out and it'll take a few minutes till I process through our constant contact. and

**Becky Poitras:** While we're waiting for that to go out so that folks who can't join the Google meet and wanted to call in by phone. I can join if everybody who is on the Google meet, can please put their name and agency and the region that they represent in the chat so that we have a record of that.

**+1 573-\*\*\*-\*\*32:** What about the droid by phone? What do we do?

**Becky Poitras:** And if you could let us know who you are and your agency and the region that you're with, that would be appreciated.

**+1 573-\*\*\*-\*\*32:** Okay, I'm Michael Turner with Kbc Missouri and we're in the southeast.

**Becky Poitras:** Do you know what region of the balance that is?

**+1 573-\*\*\*-\*\*32:** Seven, I believe we're in Butler Ripley.

**Becky Poitras:** Butler Ripley Counties.

**+1 573-\*\*\*-\*\*32:** Yes.

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**Becky Poitras:** And that's good point. If you don't know what region you're in, if you could put the county Or counties that you serve currently.

**+1 573-\*\*\*-\*\*32:** and I could not get the Google beats to work either by the call in,

**Belle DeLaCruz:** With that Anne.

**Becky Poitras:** Yeah, it took a minute once it got started. So you may be able to access it through the Google meet now,

**Belle DeLaCruz:** Hey, a confirms sent. It looks like

**Becky Poitras:** I see Just hit my inbox. Hopefully. Let's give it about 5 more minutes.

**Belle DeLaCruz:** nice.

**Becky Poitras:** Thank you, all for your patience with technical difficulties.

**Sandy Wilson:** I got to tell you Becky, I think this is the week of technology issues across the board. When I have it calling me and telling me four, different staff members need new computers now, all at once, it's just like, no.

**Becky Poitras:** And then Belle. Since messages are deleted, when the call ends. Will you capture that information?

**Belle DeLaCruz:** For sure.

**Becky Poitras:** Thank you.

**Becky Poitras:** For those who just joined, if you could, please put your name and agency. And the region that you are in one of the 10 balance estate regions. And if you don't know the counties that your agency currently serves,

**Becky Poitras:** And we're just waiting a few more minutes for those who were unable to join by phone previously. To be able to dial in.

**Becky Poitras:** All Looks like we've got a few more folks that are coming on since they just saw that email correction come out.

**Becky Poitras:** Okay, for those who just joined, thank you. if you are in the Google meet once again, please put your name your agency and which region within the balance you represent or if you don't know your region, the counties that you serve, if you are only on the phone if you could please unmute and provide that information so we can have it in our records.

**+1 816-\*\*\*-\*\*75:** Becky, I'm here on the phone. That's Maggie.

**Becky Poitras:** Okay. We have Maggie Thomas.

**Becky Poitras:** Representing, she's Region 4 MLM and the RFP Committee. So

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**Becky Poitras:** And I know we have Martha Sander. Who has herself muted because she is driving as our illustrious board chair.

**Becky Poitras:** Also, on the RFP committee. Is there anyone else on the phone?

**Becky Poitras:** I don't believe so. Okay.

**Becky Poitras:** Let's get rolling. Belle, are you able to share the RFP document?

**Becky Poitras:** or did Nathaniel have a slide deck.

**Belle DeLaCruz:** I have not received this slide. For that.

**Becky Poitras:** Okay.

**Becky Poitras:** So, just everybody is aware Nathaniel with CPC Mo, was going to lead this presentation today, but was called away for a family emergency. So I've jumped in because Belle was like, I'm not been involved in this piece. So Martha. And I chatted and I was like, Okay, I have time to do it.

**Becky Poitras:** So just quick introduction. My name is Becky Poitrus. I'm the vice chair of the COC Board of Directors and I served on the committee work group that crafted this RFP and I am a service provider in Region 4. I am not an applicant in all transparency. And so the purpose of today is to just do an overview of the RFP and some of you have already read through and maybe have already submitted some questions and to see PC most staff regarding the RFP, but we want to give everyone an equal opportunity and to dig in a little bit about the background of this and it's purpose. And to give you an opportunity to ask questions

**Becky Poitras:** So I'm just housekeeping. I think we're scheduled until 2:45. Since we started late, we may go till three and Hopefully, we'll get all your questions answered. And so to start off if you do have questions, let's hold them. I feel free to put them in the chat and then we will answer them during&A time, but if you need to drop them down just so you don't forget and feel free to pop them in the chat for now and let's get going. so, We have issued from the Continuum of Care request for proposals for a new project, it is a supportive services, only project funded through the continuum of care.

**Becky Poitras:** And the lead agency cpcmo is the direct recipient of this. Grant The board directed CPC mode to apply for this funding and two funding cycles ago. So that we could build capacity in our coordinated entry system, specifically surrounding those who are survivors of domestic violence trafficking and assault. And because we are a little disparate right now in our COC. As far as coordinated entry goes for this subpopulation

**Becky Poitras:** And there is about a hundred and thirty thousand dollars in the total grant a portion of that will fund the admin piece needed for CPC mode to administer the grant and the Lynn Corbitt and who's working with this grant. And then the rest right now, the way that we have structured it is divided evenly, amongst the ten regions and we'll dig into that a little bit more when we get into award information.

**Becky Poitras:** but the purpose of this grant is to expand capacity of coordinated entry. Specifically for those, subpopulations to improve communication and collaboration amongst domestic violence and non-domestic violence service providers with an ultimate goal of reducing barriers to access for survivors and decreasing Wait times And again all of those served by this funding source. And served being the focus of coordinated entry are those who meet hud's definition of Category, 4 of homelessness. And we will be awarding one award for each region. There are 10 regions in the balance of state.

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**Becky Poitras:** And each award will be approximately 27,000. However, if your agency has capacity to serve more than one region, you can apply for more than one region. But you do have to have the capacity to provide the coordinated entry services to the entire region. And if it's multiple regions to the entirety of

those multiple regions, And you do not have to be a domestic violence agency to apply. However, within the RFP, it does detail the documents and support letters that you would need to be able to obtain in order to be considered as a funding SUBRECIPIENT, if you are not a domestic violence agency,

**Becky Poitras:** There's only one application to be submitted per agency, but if you're applying for multiple regions, then you would answer the questions for each region. And we'll look at that. When we do a brief overview of the application, the funding term is 17 months, So, let's talk about that real quick. It is not 27,000 over 17 or 17 months, and this is technically a two-year cycle because we are in the initial year that started January 1st of this grant and RFP is just now coming out. So it would be 27,000 in the first cycle of the grant, which would be award date of approximately August through December, 31st of 23.

**Becky Poitras:** And then 27,000 for the second part of the January 1/24, through December 31/24. This project will be up for renewal again in the next funding cycle of the nofo. We do not have that funding announcement yet, in Crash your fingers. It doesn't come in the next 5 minutes because we're all very busy.

**Becky Poitras:** But this is a renewable grant annually. you would be Reimbursed for allowable costs on a monthly basis by cpcmo, through an invoicing process. and if you can speak to any of that. I don't know that y'all have really worked through how that's gonna function yet, but you would build monthly to CPC mode to request reimbursement for those Primarily with those eligible costs will be our salary. for the person doing the CE assessments and doing the outreach connecting with other DV and providers in the region to try and bring them on board to participate in coordinated entry and yeah.

**Becky Poitras:** Each award does have a required 25% match. Per year. So each \$27,000 award would be required to have a 25% match. in the RFP, it does enumerate that part of that match is an upfront cash match. providers must use a comparable database. They cannot use the HMIS system that other COC funded agencies can use. Our COC, has elected in order to make a project level data, easily, collected and aggregated, we have elected to use Devens.

**Becky Poitras:** Which is a separate platform of our Hmis system, it and sandy. If I say it, the wrong way, jump in and tell me it is a completely separate implementation, but erate functions the same way that are Regular HMIS system does so it looks. Similar. And Yes, No.

**Sandy Wilson:** Almost completely mimics right There is some slight differences in it because it's a comparable database system and as such there's some extra protections in there, we did meet with MCA Dsv, to let them know. What all was going on in there and I think that they were talking about it and a membership meeting, but it is a comparable database system that meets all of the safety and security required. The nice thing about it is that it's programmed by the same programmers. So in being able to aggregate data out of both systems, we can do that, it can marry up and we can go up. And in addition to that, those individuals who would be using the comparable database system, Will receive the same level of training and technical assistance as those that are in the HMIS system from the same staffing. So

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**Becky Poitras:** Thank you y. and just to clarify, if the Awardee is a Devi agency, they would use D Vims for their project information. If the awardee is a non-vsp, they would use the regular HMIS system. And those records would be locked down and not doable to any other agency or other person. Once they are entered and that is a HUD requirement. So a non-vsp could not enter into dvdms and vice versa.

**Becky Poitras:** but that being said, because we have opted to use Divims and we don't have tech assistance available for current comparable databases for what vsps are currently using because they're all are using different ones. And there is a portion of the match that is cash match required. That is on page, five of the RFP under eligible Projects item G as in The upfront cash match in year. One is 1030 dollars which would be paid to cpcmo as the grantee. And then the upfront cash match in year 2 is 2,475.

**Becky Poitras:** Which would be about the normal annual amount it's less in the first year.

**Becky Poitras:** What else? And Applicants are encouraged to build all of the initiatives outlined in the RFP into their projects in order to strengthen them. Briefly touched on this, it must connect survivors to services within the region. Including working with existing DV providers, that are not actively participating in our coordinated entry system. Applicants must attend regional meetings. Advocate on behalf of survivors, they must attend case conferencing. They must perform coordinated entry, housing, assessments and place. All of those participants who receive assessments on, the non hmis prioritization list. Training would be provided.

**Becky Poitras:** and they must design a program that allows for equal low and no barrier access to coordinated entry within the region, we anticipate that item 5 that designing a program would be not daunting because we already have a system in place and would be working with our coordinated entry leads within each region to ensure that each awardee. And knows how coordinated entry works and how they need to design their system.

**Becky Poitras:** I'm gonna stop briefly here for questions before we jump into the actual application. And I see two in the comments that I'm going to answer first. And so the first question is, Is there a cost for Divims? Part Two, if you already have a comparable database, Fabulous. However, there is no tech assistance available to the

**Becky Poitras:** to the VSPS unless you pay for it. The advice that we received from those on the RFP committee, most of whom are vsps, associated with Vsps, is that, I utilizing all of these separate comparable. Databases would not be advisable. Our head Ta also stated that that would not be advisable. And that if at all possible, we should use one comparable database. And I already has access to Divims, because it's a part of the system that we use for Hmis. and that's the option that we went with. And so that is the only information that you would enter into Divims. Is for this project, there is a cost to Divims. That is how we came up with the cash match portion. That is to be provided by each agency, and that's the second

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**Becky Poitras:** Shen on the match is a cash payment to cpcmo. Only a portion of your 25% match is so, 1,030 of your 25% cash match, which Quick math.  $27,000 \text{ Reward} * 25\%$ . Your match requirement is 6,750 per year. That can be in kind. But 1030 dollars of that in year, one must be cash match payment. Regardless of whether you are using Divims or not, that is how we are making this equitable to all agencies, who receive an award. And in year two thousand, four hundred seventy five dollars of your 6750 match is a cash match payment at the beginning of the grant period paid to cpcmo.

**Becky Poitras:** Cpcmo will then pay ICA for the entirety of the fee for Divims.

**Becky Poitras:** I see another question in the chat. Does this have to be a new project or can this be a supplement to an existing program involved in housing? So, if you are already providing coordinated entry

services, you would be expanding your coordinated entry services to cover the entire region. it is not affiliated with the housing project and it cannot be affiliated with a specific agencies housing project and it is specifically for And building capacity of the coordinated entry system specific to survivors. Sandy, you've got your hand up with a question.

**Sandy Wilson:** More about the data collection requirements in the process because it is a slightly different and I don't want people to be scared off, So I thought maybe if I could stop for just a second and talk to you guys a little bit about that most of you across our continuum Should know a little bit about coordinated entry and perhaps understand a little bit about the process of the balance state currently utilizes for survivors of domestic Sexual assault and trafficking

**Sandy Wilson:** For the ability for us to have that non hmis prioritization list process where clients are able to be assessed and put on to a prioritization list and external list whereby then that produces Non-identifying ID number that is used for intermingling, those prioritization lists together for case conferencing, I think it's important to note that through this particular project, While there is going to be required data, collection, both in, HMIS by Non- the comparable database system by a, VSP that data collection is gonna be minimal. It is those data elements the required, annual performance report, for this project to be sent to HUD, The actual assessment of

**Sandy Wilson:** survivors of domestic violence sexual assault and trafficking will still be done in that non hmis external way, right? That is still going to be taking place externally those non-vsps. That will be entering the minimum amount of data into the HMIS system to produce that report will be completely siled to their agency in So none of that data can be seen, just like the data in the comparable database system. Can't be seen. There is strict guidance from HUD that prohibits a non-vsp from utilizing. A comparable database system.

**Sandy Wilson:** For a COC funded project. It's mandated they have to go into HMIS. So we are going to institute those extra protections in And then in the comparable database system, it will be the same amount of data that collected. It's basically very demographic, not To produce the report but then all of the assessment and everything you're used to doing for survivors, will continue to be done the same way. so, I hope that helps

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**Becky Poitras:** Thank I think that that is a beneficial overview of Any other questions currently?

**Becky Poitras:** So let's now jump into the RFP itself.

**+1 417-\*\*\*-\*\*70:** And you hear Becky, can you hear me?

**Becky Poitras:** Yes. Yes, Tamartha.

**+1 417-\*\*\*-\*\*70:** Hey, I'm sorry. I don't have a raise. My hand on my phone so I'm very sorry. I just want to add the reason why we're using dvams that people may not be aware of, is the report that Sandy was talking about, the APR divins will allow us to load all ten regions into one report and submit that to HUD versus having to happen regions submit with their own vfp comparable database. So I just want to add that in as a second thought, why everyone is using vegans? Thank

**Becky Poitras:** Thank you and again a tip piggyback on that if you're currently using apricot or osmium or anything like that, they would need to set up a new program, you'd have costs for that I believe that you

have to pay as an agency. There's no guarantee that it would be compliant with the coordinated entry data elements. We just want to make this as easy as possible for those So the RFP itself don't be scared, there's a lot of stuff in here but we were purposefully very dense in our language because we want to make sure that everyone understands what we're asking.

**Becky Poitras:** Sorry, somebody's gonna page in my office, Okay, so Every application must include. 8, A lication form. A screenshot of your current Sam Dot Gov registration. It's no longer the DUNS. Number registration. You have to have a unique, identifying number a uei, which has replaced the duns number. So if you don't have that yet, You're gonna need to get on A screenshot of your current secretary at your registration with the Secretary of State showing that you are in good standing with the secret state of Missouri.

**Becky Poitras:** and Appendix B, which is the Representation of a homeless individual, in an elected decision making position on your Copy of your IRS 501C3. Determination Letters of support from the regional coordinated entry lead. A DV provider or both depending on your agency if you are a vsp or not. And then your match commitment letter. So then we go into detail on, we're gonna start with the project narrative. You're going to detail and in no more than five pages. So you don't have to expound if you don't feel it necessary. And agency history.

**Becky Poitras:** Please make sure that you pay attention to what is being asked the mission statement is required. It's in big bold letters and it start and you're going to describe your participation in coordinated entry currently. And if you are not currently participating in coordinated entry, you need to have a description of how you will be participating specifically in regard to this grant. And we don't put this in there but you might even state why you are not currently participating in coordinated entry, there are barriers what those are and why you think that this funding would allow you to reduce those barriers.

**Becky Poitras:** A written statement of commitment to utilize, the divims non-hmis system, or the HMIS. If you're a non-vsp,

**Becky Poitras:** What else in your region? You need to describe the demographics of Domestic Violence Services Currently in your region, you'll need to know who's currently participating in your region. A number of survivors, approximately being served currently in your region to describe how you calculated that number. Where'd you come up with the data? And then what is the estimated number of survivors that you anticipate will be served by this project in your region? And you'd outline, what needs you see with regard to survivors and accessing coordinated entry. Specifically in the region. And then at least two goals with two measurable objectives for each goal. So that's very important. It's not two goals and two objectives, it's two goals.

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**Becky Poitras:** Each with two. So 4, total measurable objectives. Then your project description. How you involve survivors and providers in the project design and implementation, how it will strengthen relationships and communication, amongst DV, and non-db entities, with respect to coordinated entry. And ensuring that you're only going to fund eligible populations, the types of services. You will provide average. Wait, time, not going to keep just reading the RFP.

**Becky Poitras:** Then your budget detail. Is part of. Your project description narrative. So that's not a separate form. So that is a written budget detail of how you're going to break down the 27,000 in each funding cycle. Please, make sure you look at the eligible cost section at the beginning of the RFP. And as I

mentioned, probably most of it is going to be staff salaries and Of note, you cannot supplant any existing funding. So if you're already paying for a position of someone to do coordinated entry at your agency, you cannot replace funds with these dollars. This would need to be either. If you have a part-time person and you want to make them full-time, these are new dollars. That you can use to make them full-time. otherwise, this is

**Becky Poitras:** a new halftime full-time. Position, if you're going to expand someone else, or if you can, hire somebody full-time for your match, plus if you want to do all cash match, that's up for you to decide. If you're applying for multiple regions, you might consider that this could be a full-time one. If you're getting 27,000 per region, again, you must have the capacity to cover the entirety of any region that you're applying for. And then ship, describe the partners that will be involved. Obviously, you need to have your regional coordinated entry lead involved and your other local service providers. and again five pages is not required but you have up to five pages

**Becky Poitras:** if you're applying for multiple regions, That list those 8 items, you need to make sure that you complete items for 5. 6, 7 and 9. For each region. I think some of these are wrong you don't need an IRS letter for each region.

**Becky Poitras:** Hey Martha, are you there?

**Becky Poitras:** She had muted herself. Yes.

+1 417-\*\*\*-\*\*\*70: Can you hear me?

**Becky Poitras:** So, I want to make sure this is accurate in the RFP.

+1 417-\*\*\*-\*\*\*70: Yes, what's your question?

**Becky Poitras:** So, if they're applying for multiple regions, The narrative does not need to be completed for each region. They would include in the answers of, their project description, would be Region 4 and Region, three. And how they would involve the providers in each of those regions.

**Becky Poitras:** Curtain.

+1 417-\*\*\*-\*\*\*70: Whole regions that you answer the questions that apply to all regions first and then structure, for example, region one, and then answer those questions, 4, or 5S, Whatever those specifics are and then go region three and answer the specific questions. Because what you have to keep in mind is each region, it's getting scored. Do you have to provide enough information in your narrative to allow your agency to be scored in each region? It's not an overall score.

**Becky Poitras:** But in the RFP and I think this is just something that was missed in edits. It says Sections 4 5 6, 7 and 9.

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**Becky Poitras:** Must be completed, is that in the narrative? Okay.

+1 417-\*\*\*-\*\*\*70: Yes, that's just in the narrative for each region because the point you get points for each of those questions. So you can't...



+1 417-\*\*\*-\*\*\*70: if you're applying for region one and two you can't answer for region one, you're not gonna have points to be scored without data for region two. But it could be the same narrative.

**Becky Poitras:** Gotcha.

+1 417-\*\*\*-\*\*\*70: You don't have to provide a new narrative.

**Becky Poitras:** Okay.

+1 417-\*\*\*-\*\*\*70: And I would say, also if you're applying for multiple regions and your narrative goes over five pages, that would be okay, We just put five pages. So people had enough space to answer, but if you're doing multiple regions and you need extra space, you're not going to be penalized for that.

**Becky Poitras:** Thank I think this is what happens when we get thrown into stuff last minute, like I say in the right thing. And I'm not going to explain the print screens because those are self-explanatory and do make sure that you look in the letter of support from partners. So a letter of support should be included from each partner that you're planning to involve. And it says, at a minimum the project must involve a regional coordinated entry lead agency and DV service provider. So make sure you read the detail of what is needed. And if you're applying to serve one region, or multiple regions, and whether or not you are a victim service provider, what is needed?

**Becky Poitras:** The Match Commitment Letter, If you are familiar with any type of funding that requires match, it is very simple and self-explanatory. And you have to state where the match source. So if you're going to be using in kind, you need to for Mankind, X Amount Cash, the date, the cat, the Match must be available during the term of the grant year so you can't use match that came in. January because it wasn't during the term of your contract, which would be August 1 through December 31. And then next year, you can use any cash, match, committed from January, 1 to December 31.

**Becky Poitras:** Or in kind.

**Becky Poitras:** And we will have a review committee. We have put out a request for individuals to serve on an unbiased rank and review panel.

**Becky Poitras:** They will be scoring A tool that's been developed by the RFP committee.

**Becky Poitras:** Yeah, the rest of it again is pretty self-explanatory. Lots of certifications just to sign off on. There's also an appendix that has definitions. If you're unfamiliar with some of the hoodies and the Appendix D, make sure you look at that closely, that's the eligible costs. So if you're not just looking for staff salaries, and for supportive services, For coordinated entry, you'll need to look at that. So what is eligible for coordinated entry? and there is not admin built in as extra costs, so this is all supportive services dollars, there's no percentage of admin and cpcmo has the admin to administer the grant

**Becky Poitras:** Back to questions. I see, Let's see. Do you get additional pages for narrative if you're applying for more than one region? Martha. I think answered that for everyone, that, if you have the five page narrative is for one region. If you're going to apply for more than one region, you can ignore the five page narrative, but you probably still won't need five pages, and we just set that as a We didn't want to. Make everyone right too much for 30 grand. Will the transcript of this meeting? Be sent to everyone Belle. Can it be sent out to all of the attendees?

**Becky Poitras:** Yes, the answer is yes.

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**Becky Poitras:** Other questions. Let's see. Angie says, so if I have two staff already and paying them with mohip and trust fund, we would not be eligible for these funds, not to replace You could not say, Hey, I'm already paying somebody with mohip and trust fund. but,

**Becky Poitras:** Say if they're full-time and you're already paying them with those two funding sources, then No, you would have to add staff if they're part-time, and you're paying them with those funding sources. And you want to increase them to full-time, then yes you could apply for these funds to increase their hours.

**Becky Poitras:** But that's a federal rule you can't supplant existing funding sources with federal dollars.

**Becky Poitras:** Other questions.

**Becky Poitras:** And feel free to unmute if you would like to.

**Becky Poitras:** Ask questions, verbally.

+1 417-\*\*\*-\*\*70: Becky, can you hear me? Okay, this is Martha.

**Becky Poitras:** Yes.

+1 417-\*\*\*-\*\*70: I just want to clarify and please correct me if I'm wrong but if a person had an employee who was employed with MHTF and mohip, they could apply for supporting services to add the new service costs for mileage to drive. So you could add new services but not anything. That's currently existing and in place correct.

**Becky Poitras:** Mileage is not an eligible, supportive services expense unless you're transporting a client. So You couldn't do mileage. if...

+1 417-\*\*\*-\*\*70: Okay.

**Becky Poitras:** if you're expanding, let's say You wanted to change what you do. So if you have a staff member and they are a direct service provider, and they also do coordinated entry assessment funded with MO hips. So let's say, mohit page, 50% of their time and they do coordinated entry assessment, 50% and then trust fund operating Pay fifty percent of their time for direct services. If you wanted to shift their duties and they no longer do direct services and you want to have somebody else do that and you use your trust d. Dollars to pay that other person and who you currently are funding with private dollars.

**Becky Poitras:** That you could apply for the person doing the mohip. To have their salary covered by this grant, as well as long as they were doing all coordinated entry. And then you just shift your trust fund dollars over to the person who, you just got unrestricted private funds that you're digging up from somewhere to pay that other person but it can't replace the funding is already there.

+1 417-\*\*\*-\*\*70: okay, so, I guess where I was trying to go as a person but perhaps, ask for other types of supporting services, but when I hear you saying is Personality is the main aspect of this.

**Becky Poitras:** Yeah, there's other. So in the supportive services under the eligible costs,

**Becky Poitras:** So that's the regular supportive services. Eligible costs that are included in the RFP. But not all of those things are eligible for coordinated entry projects. So for instance,...

+1 417-\*\*\*-\*\*\*70: Okay.

**Becky Poitras:** ...

+1 417-\*\*\*-\*\*\*70: Okay, that's...

**Becky Poitras:** food is not eligible for coordinated. Yeah.

+1 417-\*\*\*-\*\*\*70: where I'm getting to. sorry. I should be quiet. I was trying to help people think that if they were supplanting on personnel, they might be able to look at new costs that would be eligible to support the coordinated entry grants. So I'm sorry for the confusion on my part.

**Becky Poitras:** That's okay.

**Michael Turner:** So, I did have a question just about that real quick. That's And you talking about shifting staff made me, think about it. So if we have a say, we have a staff that is split between two different funding sources. We want to pull that staff full-time towards say housing through ESG and then this coordinate an entry position and then we hire that part-time case management piece that they were Doing before you're shifting staff. But you're creating this new position.

**Becky Poitras:** As long as it's not replacing supplanting funding for a position that is already in place.

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**Michael Turner:** So basically, we would be creating that other half of a position and That.

**Becky Poitras:** You'd move your ESD dollars to that person, and then your CE person that new money.

**Michael Turner:** So off of that person on to the new position that we've hired so we're good. Okay. I just have to talk to that real quick.

**Becky Poitras:** Yeah. Exactly.

**Michael Turner:** It's not using at all anywhere. Anyway, so

**Becky Poitras:** No, not at all and Hud is never confusing.

**Michael Turner:** no.

**Michael Turner:** Boca. none of us confusing.

**Becky Poitras:** So I think the important thing to look at are, in the eligible projects, when we talk about the requirements what you're focusing on it is assessment to entry assessment and increasing capacity for survivors to coordinated entry. So if you wanted to set up a call line, you could use those dollars for that.

**Becky Poitras:** For the call. And I'm not advocating for that. I'm just kind of giving some examples Here. You could use it for marketing materials to put out. So if you wanted print materials or social media materials, things like that. But within other supportive services that a housing project funded by COC, you

can't pay utility deposits. Those are an eligible, supportive, services costs but not for coordinated entry. it's really People driven dollars.

**Michael Turner:** And so with that sorry I have lots of questions. So with that when you think about the case management aspect,...

**Becky Poitras:** No good.

**Michael Turner:** we have a DB sv shelter here, in southeast

**Michael Turner:** would the expectation be that the majority of that case management service would be region wide or could it occur at our shelter? Is it gonna occ I mean, understand that aspect of coordinated entry, it's definitely region wide, I guess I just need to kind of comprehend what that case management aspect would look like what the expectations around that would be.

**Becky Poitras:** So there's really not case management involved.

**Michael Turner:** that was in the email from most cities. So

**Becky Poitras:** No, so it's not case management as I mean

**Becky Poitras:** If they are connecting people to services. Or providing referrals, they could be providing safety planning, as part of coordinated entry, as part of the assessment process, but they're not actively case managing. So when they do the assessment, It's not, Hey, this is my person that I'm gonna fall forever and make sure they get housed or, saw help them resolve all their problems. it's not meant to be case management, it is coordinated entry access. An assessment. And capacity, building.

+1 417-\*\*\*-\*\*70: This is Mark that Becky.

**Michael Turner:** Okay, I

+1 417-\*\*\*-\*\*70: This is Martha Becky.

**Becky Poitras:** Yeah.

+1 417-\*\*\*-\*\*70: If I could just address that to one point, I think what the Ddsd community called case management, How that would apply to coordinated entry would be if you were managing this grant building capacity and had to check in with someone for making a referral that they accepted off of the non hmis list in the DVS, the world that would be called case management. So it's a little bit different use of the term than...

**Becky Poitras:** Gotcha.

+1 417-\*\*\*-\*\*70: what we think about on the housing side, where we're doing ongoing case management. So some factors of what you would do with coordinated, entry supportive services. Would include a small faction that the Dvfc community, would label out case management, when putting into our system to record services.

**Becky Poitras:** Excellent. I am not the Vsb expert and that is why. I'm so glad that Martha was able to be on the call.

**Michael Turner:** And that makes total sense because that's exactly right. We are most the time we're touching the very beginning of it, and that ongoing long-term is not what we're doing. So that makes total sense.

**+1 417-\*\*\*-\*\*\*70:** Right, right. So it would not be those needs assessments and longer things that end up indicates management on our side, but we would call it case management when we're documenting that service quarter unit or whatever. for lack of better words, into villa or into the nsrs.

00:55:00

**Michael Turner:** Okay perfect. And then we would be working with our partners within that region doing those services with those coming into coordinated entry. Okay.

**+1 417-\*\*\*-\*\*\*70:** Correct.

**Becky Poitras:** Yeah, I think so page. 20 of the RFP. it's a two sentence overview of supportive services, only projects. So, sso projects, allow recipients to provide supportive services. Such as conducting outreach to sheltered and sheltered homeless, persons and families, and providing referrals to other housing or other To families and individuals experiencing homelessness. They may only assist program participants for whom the recipient or SUBRECIPIENT is not providing housing assistance. So it couldn't be anybody. That is your shelter program that you're providing other services for, but you can do the assessment of coordinated entry to get them onto the prioritization list. And I think that is confusing to some because

**Becky Poitras:** if they say you're a shelter, you are providing a housing related service to them, but this would be separate from that. So the big delineation is it can't be associated with the housing services, you're providing. And it has to be just related to the coordinated entry services.

**Becky Poitras:** I hope we're not scaring people away. It's not as crazy as it might seem we need folks applying for these dollars to provide these services.

**+1 417-\*\*\*-\*\*\*70:** I think the main thing Becky is just the language barrier and for people to understand that, if it's associated with coordinated entry, housing, case, conferencing referrals on and off the non hmis list, it's allowable under supportive services. If it's not associated with coordinated entry, then it's considered shelter services and build through other programs like Boca Dvss. esg, those types of things, I think that will maybe clarify that.

**Becky Poitras:** Right.

**Michael Turner:** Can you say that one more time? I'm sorry.

**+1 417-\*\*\*-\*\*\*70:** Yes. What I said is that if the service is provided in regard to CE assessments, like getting the assessment, ren Referrals on and off, non hmis list, those services would be allowable if they're connected with the coordinated entry process. if it's a service connected with their shelter service, Then it would be billed under your Voca DVS. That's esg, those other boa. Ssvf staff. Does that make sense? So if it's connected to the coordinated entry,...

**Michael Turner:** Yes.

**+1 417-\*\*\*-\*\*\*70:** it would be allowable under sso.

**Michael Turner:** We would be serving them just in a different capacity just like we keep our other grant. And services separate. We would keep this Shepard and those connected to that. Coordinated entry. We would just make sure that those lines are clearly Basic.

**Becky Poitras:** Right.

**+1 417-\*\*\*-\*\*70:** Correct, so for instance, if you had someone in your shelter, who was getting court advocacy, they were having crisis intervention, they were doing needs assessment, helping them get things that they needed in shelter with their children. Those would all be billed to case management on shelter services side. But if the person when they do their CE assessments, they do their check-ins for Keith conferencing, they're putting them on the list, referring them off the list. Then that would go to your CE sso side for billing.

**Becky Poitras:** I will.

**+1 417-\*\*\*-\*\*70:** Does that make sense?

**Becky Poitras:** I will also. Add coordinated entry.

**Michael Turner:** Yes, thank you.

**+1 417-\*\*\*-\*\*70:** Okay.

**Becky Poitras:** A services could also include things like landlord outreach and engagement. So if you're building a stable of landlords who understand what taking a referral from a Head-funded agency through coordinated, entry means. That could be a viable option of how you are building capacity within your system. So it doesn't have to be just the assessment side, we want more assessors and we need more coverage but those are Just kind of more pieces that could be covered as part of coordinated entry.

01:00:00

**+1 417-\*\*\*-\*\*70:** Do you?

**+1 417-\*\*\*-\*\*70:** Yeah, that's a good point. Becky, I would just trying to separate the service side but that is very true.

**Becky Poitras:** Yeah.

**+1 417-\*\*\*-\*\*70:** And that's very important because Dvfc victims have special needs for landlords as well.

**Becky Poitras:** Yeah.

**Becky Poitras:** Other Questions. I know we're losing a few people who are time, limited

**Michael Turner:** And so, I guess on page 20, is really the only place it talks about ALLOWABLES because I don't see ALLOWABLES really spelled out anywhere else.

**+1 417-\*\*\*-\*\*70:** Right.

**Michael Turner:** And we,...

**Becky Poitras:** Yeah.

**Michael Turner:** we got a whole list from Missouri. Mcdsv. And so, I think that's where a little bit. The confusion may have come from because they had an entire list of ALLOWABLES that I'm not sure because they had utility expenses on the utility deposits, and things like that on there. So I'm thinking that's where maybe a little bit of the confusions coming from.

**Becky Poitras:** so they included a link to the RFP and the RFP does include page, 21. Through.

**Becky Poitras:** I think it's confusing and...

**Michael Turner:** Yeah.

**Becky Poitras:** page 21 through 26, the Appendix D eligible costs, that's very misleading...

**Michael Turner:** there we go. Yeah.

**Becky Poitras:** because that's all supportive services.

**+1 417-\*\*\*-\*\*70:** People.

**Becky Poitras:** For. It primarily housing related projects? And Belle, I think what we may need to do is pull these specific coordinated entry eligible costs.

**Becky Poitras:** because it does not include all those things like utility deposits, or

**+1 417-\*\*\*-\*\*70:** So what you're suggested Becky's that we actually develop and allowable cost and send that out to membership. Okay.

**Becky Poitras:** yeah, I think that that would be better.

**Becky Poitras:** Yeah.

**Becky Poitras:** Okay, other questions.

**+1 417-\*\*\*-\*\*70:** Becky, I have one question to the scorecard. Get posted with the RFP or where can grantees that are looking to become a subrecipient applicants I should say, not grantees working, applicants find that scorecard.

**Becky Poitras:** That is a bell question.

**Belle DeLaCruz:** Hi. I don't have the scorecard but I will get it and we will make sure that it goes out.

**Becky Poitras:** Excellent. If we could make sure it's posted on the RFP page as well.

**+1 417-\*\*\*-\*\*70:** Yes, it was board approved so it's done and finished. It isn't posted

**+1 417-\*\*\*-\*\*70:** Thank you everyone for coming to the RFP today, we really appreciate it. If anybody has a digital questions, you're welcome to reach out. My name is Martha Sander. I am a specific TV. FV provider in the state and have been very active in the COC For many years. I serve as the board chair. If you have some specific questions that are DB related that I can help you walk through. You're certainly welcome to

reach out to me. I'll be happy to answer further questions, specific to language and barriers between dB and CE. If you have some fee eligible costs, I know Becky would be more than willing. She's very knowledgeable on that to help us as well. And then, also, our CPC motif is available for questions. Also,

**Becky Poitras:** Okay I please we'll see Belle. You captured name the chat information in there April? Yes question.

**April Redman:** Is Martha's contact information, listed in our chat.

**Becky Poitras:** I will drop it in now.

**+1 417-\*\*\*-\*\*\*70:** Yeah, If you would put my phone number and email in there, please my numbers 417-667-7171.

**+1 417-\*\*\*-\*\*\*70:** I would be willing to help anybody. That needs it on a tutorial between. COC Language and Coalition Language. I have a really easy slide PowerPoint. That helps cross those barriers of HUD language to victim services.

01:05:00

**Becky Poitras:** So if I'm gonna Bell from the attendees of the meeting. Do you get their emails? when they log into the Google meet,

**Belle DeLaCruz:** Yeah, I can get that from the back end. Yes.

**Becky Poitras:** So yeah Belle will send out the transcript of the meeting. To everyone who is on the Google meet and I believe, let's say so Michael Turner.

**Becky Poitras:** Maggie and Martha were the other three on the phone. And we had someone else rod with Kvc Mo, so they would get the email and April, do you have another question?

**April Redman:** No ma'am. Sorry about that.

**Becky Poitras:** That's okay. I happen to me this morning on another meeting. put my hand down. for your time. Thank you for bearing with me through this because like I said, I did not anticipate having to do this today. But I also save Belle from because she's like, I'm not been involved in this at all.

**Becky Poitras:** So thank you guys. We look forward to getting some great applications, please spread the word and we'll get this all pushed out to everybody. So have a great day, everyone.

Meeting ended after 01:19:11 🙌