



<b>Mo BoS CoC Committee Report Overview</b> Board of Directors Meeting 05.25.23		
Committee	Action Items	Notes from Committee
Coordinated Entry	none	Sent recommendations for ESG metrics to Grants
Grants	yes	ESG Scoring Metrics Approval
Performance	none	
Membership	none	Preparing for Full CoC Membership Meeting
Point in Time Count	recommendation	<ul style="list-style-type: none"> <li>Members of the Board host a high level meeting with EDs/CEOs of statewide organizations to emphasize the importance of participating in PITC</li> <li>Determine date for PITC- last Wednesday of Jan 2024: 31st</li> </ul>
Youth Services	none	
Racial and Gender Inequities	yes	Name Change: IDEA (Inclusion, Diversity, Equity & Awareness) Committee
Veterans Services	none	next meeting June
Victim Services	none	updating ROI to serve non-HMIS users more effectively
Youth Action Board	yes	CCP Approval
Policy & Planning Committee	yes	Approval to start the 4 full CoC membership meetings in 2024 <ul style="list-style-type: none"> <li>This approval will require an amendment to the Governance Charter, which will circle back to the P&amp;P Committee to draft.</li> </ul>

Additional Action Items:

Lead Agency-

- SSO-CE DV RFP Process





HMIS Lead Agency-

- 



## MO BoS CoC Policy & Planning Committee

Tuesday, May 9, 2023

### Items for Board Action: Approval to start the 4 full CoC membership meetings in 2024.

This approval will require an amendment to the Governance Charter, which will circle back to the P & P Committee to draft.

#### Agencies in Attendance:

- Michele Felps – FCC
- Reginald Jennings – Habitat for Humanity
- Ann Gosnell-Hopkins – House of Hope
- Becky Poitras – MLM
- Martha Sander - Council on Families in Crisis
- ICA – Leah Woods
- CPSEMO Staff:
  - Nathaniel Meece
  - Christian Freeman
  - Sterling Waldman
  - Lynn Corbitt

Policy & Planning Committee Chair Becky Poitras called the meeting to order at 10:04 am.

Minutes from the last meeting were reviewed. After edits, Jennings made a motion to approve. Sander seconded. Motion passed unanimously.

Under old business, the tasks assigned in April are still ongoing with no new movement for business.

Under policies needing review, it was reported the CE only HMIS licensing revocation will need to be reviewed upon completion. Sander requested this committee review and revise the CoC policy for Letters of Support, Letters of Participation, and MOUs. This will be on the June agenda.

It was discussed that all policy and procedures should flow through this committee before it goes to the board. This reduces board changes and need to be sent back out to committees. It also ensures consistency with development and style of written policy for the CoC.

The Policy and Planning Committee Application needs to be sent out. It was requested to be sent out to membership in April; documenting request to the lead agency to please send out on May 9. The Roles and Responsibilities document will be done by email and presented to the board for approval on May 25, 2023.

There was discussion about the full CoC membership meeting. It was questioned how the Membership Committee assisted in the development of the agenda versus the board. Some members of the Membership Committee were adamant that virtual training be required but the Board voted to only have the business portion as a requirement.

The Policy and Planning Committee is recommending to the board that 4 full meetings of the CoC per year start in 2024.

The Youth Homeless Demonstration Project (YHDP) project was discussed. There was a YHDP Review and Recommendation Policy put forward for discussion. P & P Committee members felt the process should parallel rank and review for other NOFO projects and that the policy should be drafted in similarity to other MO BoS CoC policy. It was noted that YHDP is different than regular NOFO competition and would need to have youth scoring and recommending projects to the board. It was understood by all that the Board of Directors has final approval of all applications and recommendations for funding in regard to YHDP. This policy is being redrafted and presented with the Consolidated Community Plan (CCP) that will be presented to Board members by May 15, 2023.

It was agreed to name it YHDP Review and Recommendation Panel as youth projects are not typically ranked, like regular NOFO competition. The guidelines will direct who is eligible to be on the panel, how they are selected, and how many youth/reviewers will serve. The panel will present their recommendations to the Youth Action Board (YAB). After approval by YAB, it will be presented to the Board of Directors for final approval.

The CCP must be approved and submitted to HUD by June 9, 2023.

Sander made a motion to adjourn at 11:03 am. Jennings seconded. Motion passed unanimously.

Minutes recorded and submitted by Martha Sander, committee member

# Minutes

## MO BoS Coordinated Entry Committee

Tuesday, May 2, 2023

WebEx 9:00am – 11:00pm

- **Introductions:** Christian Freeman, Tammie Bratton, Lynn Corbitt, Martha Sander, Shamarie Johnson, Sterling Johnson, Sterling Waldman, Calvin Garner, Jacquie West, Belle DeLaCruz, Christina Cherry, Maggie Thomas, Nikole Keene, Tamara Miller, Taylor Cummins, Jessica Macy, Mindy Sanders, Sharon Cobb, Nathaniel Meece, Samantha Gilpin, Leah Woods, West Dent, Amanda Ritchie, Ann Gosnell, Taylor Cummins, Michelle Sumner, Doreen Page, Karen-Comtrea, Michele Felps,
  
- **Relocation – Discussion at request of DMH**

Kelly sent out an email expressing concern of referrals for assessment of relocating. Not understanding that relocating has resources that they may not have. Maggie said this issue has not been touched on in a couple of years and as it did get better for a couple of years it seems to be an issue again. This needs to be mentioned at the next monthly business meeting, be aware this will be a topic discussion at the next meeting. Please take note from your region for the discussion next month.
  
- **ESG Scoring Matrix**

Grants committee board wanted the CE committee to look at the two issues to make sure there was an agreement and a good measurement.

CE Planning- (Scoring) person expected to attend this meeting is the elected chair. However, this meeting is open to anyone who wants to attend. Only voting members are for those who were elected. Most committee members thought this was a committee that was shut down for others to attend. People need to know that they can attend this meeting, we can post it in a newsletter or email. Membership is a component to this scoring, if they attend can they be part of the discussion or hold to the end? Change language from agency attend to elected personal from region attend. Put this on the agenda for next month to have clarification of the agency/membership attending meetings. Numbers might be high on the score. 10 instead of 11 for above average. 8-9 instead of 9-10 on average. Less than 8 for below average. 2/3 of meetings to get an average or above average score. Make note of assumption of 12 meetings. Martha Sanders motioned to add the change of language. Wes Dent second motion. All in favor. Motion granted.

**CE Use- (Scoring) Discussion about enough seats for every agency to have a leadership role. Appointed roles need to be transparent. There are not enough roles for everyone. Side door is a much bigger problem, if we are giving points for CE use, use means are you using the system, not the leadership roles. Case Conferencing ability to track are sparse so it seems difficult to count that data, so this would be hard to track that to a percentage. Regional meetings would be a lot easier. Tracking is done through attendance records from the lead agency. If the agency starts late in the year tracking starts when they start. Change above average, change average and below average (Bella). Ann Gosnell motioned the change, Jennifer Sander seconded motion all in favor. Motion granted. Send it to the grant committee with our recommendations.**

### ■ **RFP Workgroups**

**Two new grants want to develop an RFP work group. Put together a work group for the DV grant, moving quickly. CE, we have a little time. Need two people that are knowledgeable of CE to serve in the meeting and represent. Maggie Thomas volunteered. Sharmarie Johnson also volunteered. If interested reach out to Maratha Sanders as the work group chair. The lead agency did a little preliminary work and is excited to see this work through, if there are any needs, please send an email to Nathaniel or Lynn.**

### ■ **ICA Updates**

**Leah Woods- CE project set up, removing ViSpDat 2.0. Proceeding with the removal but we will not be able to replace it with the 3.0 however suggest relying on those to come up with the score and enter it into HMIS. The sub assessment is the same as the 3.0 on paper and HMIS or could be used interchangeably. This will standardize things more. Do we need to upload the pdf of the ViSpDat? We can revisit creating our own tool. Putting together a work group to develop that. Add this to next month's agenda. Suggest that we each go back to region and get a tempo of who is using which ViSpDat and bring back next month, paper or online. Table for next month.**

**Calibrant applicant- pulling as they should there has been a discrepancy in pulling by score instead of percentage. Wants to change to being prioritized by percentage instead of score. Nathaniel proposed a way of getting this evened out. Individuals and families do not have an equal score. Percentage of total points as an individual that scores an 8/17 that is 47.06 % if a family score a 9/22 that is a 40.91%. Percent is a calculated ratio. Proceed with score as they are.**

**Update on prioritization list data quality. Seeing great progress. Running the report mid-March only 30 clients on report. Moving in the right direction. Seems to be in the right direction. Running other reports, looking into the next best thing and bring back to the committee. Email list holders these reports.**

**Prioritization list and how it is being shared. It seems as if there is confusion on when and how the list can be shared. Needs to be shared in an encrypted email or**

**password protected documents only with agency that have signed MOU's. Centralizing where the MOUs are stored. The lead agency has identified that there is an issue and has updated some MOU's. Maintaining a copy as well. ICA works with calibrant applicant with resources to get this done. If you need records, please reach out to Belle.**

▪ **Other business –**

**Region 6 issue. Amy from Gibson Recovery will be out on Medical Leave for four weeks and need someone to fill in. Michelle Sumner DMH has volunteered. Jennifer Sanders-Victim Service Committee started drafting the ROI and will be coming to the committee and needs to be put on the June agenda for reviewal.**

○ **Next meeting June 6<sup>th</sup>**

## MO BoS CoC Grants Committee

May 4, 2023

### Agencies in Attendance:

- Reginald Jennings, Habitat for Humanity
- Susan Fox, HCC Network
- Michele Felps, FCC
- Edwin Cooper, DMH
- Tammy Bratton, FCC
- Martha Sander, Council on Families in Crisis
- CP SEMO Staff:
  - Belle De La Cruz
  - Christian Freeman
  - Lynn Corbitt

Secretary Jennings called the meeting to order at 9:00 am.

A Vice Chair is needed. Nominations were opened from the floor. No one volunteered.

The ESG Scorecard was presented for review. It was explained that the Scorecard had gone to the Board. The Board requested that the CE Committee review the CE scoring section and that the Grants Committee clarify a general Committee scoring section. The CE Committee had suggested changes.

Under the Committee section, the Grants Committee members agreed that the attendance should apply to the agency, not the individual since scoring on MHDC grants is for the agency.

The suggested edits from the CE Committee were discussed and agreed upon. Bratton made a motion to approve all changes as discussed. Cooper seconded. **Motion passed unanimously.** Draft with changes in orange is attached to this document.

It was noted the Rank and Review Policy is under review and revision. The NOFO workgroup would be looking at the policy as well. The Technical Review will apply to renewal projects. New projects will start that review on their second year.

Meeting adjourned at 10:00 am.

Minutes recorded and submitted by Martha Sander, committee member



## MO BoS Performance Committee

Thursday, May 11, 2023, 2:30 pm – 4:30 pm

<https://meet.google.com/wxa-hpyf-fkm>

(Video Preferred – Meetings may be recorded for internal reference by the CoC)

- Attendance & Introductions
  - Wes Dent, Hillcrest TH; Yolanda Redd, DAEOC; Sonia Campbell, CC-KCSTJ
  - Amanda Stadler, DMH; Edwin Cooper, DMH; Christian Freeman, CPSEMO; Lynn, Corbitt, CPSEMO; David Henrion; Angela Holt, PFH; Leah Woods, ICA; Tammie Bratton, FCC;
  - New: Neil Crayden, Compass Health; Tom Boyd, CPSEMO;
- Approve February, March, April 2023 Minutes?
  - [Motion to accept March: David, 2<sup>nd</sup>: Edwin, approved;](#)
  - [Feb & April not found.](#)

### Updates from...

- CoC Board ..... CPSEMO
  - <https://moboscoc.org/home/about-us/updates-from-the-lead-agency/>
- HMIS ..... ICA
  - [HUD 2024 Data Standards released, in effect in October 2023](#)  
[Will get included as part of agencies' annual renewals training](#)
- “Moving On” policy Workgroup ..... Wes Dent / Sonia Campbell
  - [Will meet next week for final review](#)
- Other Updates:

### Business & Tasks

- FY22 PPI Performance Review – Signed responses back from agencies
  - [Christian gave some preview. Open for email responses from committee members for the next week, then getting sign-off from Chair.](#)
- Content to present at Full-CoC Meeting - June 22<sup>nd</sup>, in Jefferson City
  - [How important the data is from each project](#)
  - [Review of performance metrics and review processes](#)

### Discussion Topics for This Meeting

Data Review: 4/1/2022 – 3/31/2023

[Items flagged, Lead agency to reach out for more details from agencies.](#)

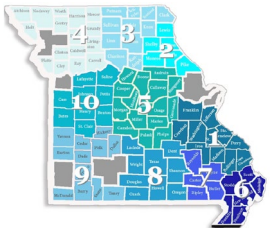
### Discussion Topics in Queue:

- Discussion of “SPM Strategy” emailed by Nathaniel at Sep mtg
- Reference for Agencies: “Monitored Data Standards and Performance Measures”
  - A concise (1 page?) guide of this Committee’s Data Review process, what metrics are measured, what the target score is (95% or better, 2 StdDev off from the average, etc.)
- RISK Scores – What are they made from? (*Carry-forward from Nov*)

- Different RRH styles (from data)
  - Mimics Homelessness Prevention (HP), 0-1 month
  - Short term, 3-6 months
  - Medium term, 12-24 months
- Data needs of other committees (continued)
  - Discussion between *Coordinated Entry* and *Performance* for Data Review on CE topics
- Revisit - Review CoC Data Needs – Board Reports and Dashboards
- How to review Non-HMIS sources + DV-MIS Data

Next Meeting:

- Thu 6/18/2023, 2:30 PM



## BoS Youth Committee Meeting Agenda

**May, 16<sup>th</sup>, 2023**

Recurring Zoom Link:

<https://zoom.us/j/96670841561?pwd=ZTk4ZDQ4RW05cmxDWlBuaC9rWE1TZz09>

### **Attendance ()**

#### **1) Introductions**

#### **2) Discussion Items**

##### **a) YHDP CCP Review (Sterling Waldman)**

##### **b) Qualified Minor Tool Updates**

1. Review most recent tool
2. Updates on the review process

##### **c) New Youth Committee Chair Needed**

1. Mark will be stepping down as chair.

#### **3) Next Meeting Date –**



**Minutes**  
Membership Committee  
April 19, 2023 10 am  
[meet.google.com/aco-aaat-qhi](https://meet.google.com/aco-aaat-qhi)

**Attendance:**

Edwin Cooper, Christian Freeman, Belle DeLaCruz, Michele Felps, Tamara Miler, Austin Martin, Hannah Williams, Christine Cherry, Shammy Johnson, Angella Holt, Stephanie Coulter,

Committee Chair, Edwin Cooper called the meeting to order at 10:02am

Introductions were done: Attendance is listed above

The Membership Committee had a conversation about the upcoming Full BoS CoC Membership Committee meeting that is potentially going to be in person. We discussed the date (June 22, 2023) and some possible locations to have the meeting, Columbia Mo and Jefferson City Mo are the two locations that we discussed.

The Membership committee reviewed the application for Membership what the Policies and Planning and the Grants committee and what is does and what is expected. Grants members meets for 1 hour per month unless there is a NOFO due then it can be more. The Membership committee had a discussion on funded and non-funded agencies, where the funding comes from.

The Membership Committee reviewed and voted the process for new membership to be sent to the Board for approval.

The Membership Committee discussed the Full BoS CoC Membership meeting, who and how we will be involved. Ideas for the meeting: check in on line, name tags, QR Code, each member work 2 hours, round table discussions, 1 on 1 speaker, or workshops. We also discussed swag for the event. The CA will send out a question to everyone in the CoC about what topics they would like to have at the in person meeting in June.

The committee discussed and decided about how future meeting should be held 2 in person and 2 virtual. Reminder that to be a full member of the BoS CoC you have to attend 75 % of the meeting and it will be the normal calendar year January through December.

**Next Meeting**

May 17, 2023, 2023 @ 10am



**Adjourn**

**Motion** to adjourn by Edwin Cooper, Committee Chair at 10:55 am



**Minutes**  
Membership Committee  
May 17, 2023 10 am  
[meet.google.com/aco-ooat-qhi](https://meet.google.com/aco-ooat-qhi)

**Attendance:**

Edwin Cooper, Christian Freeman, Belle DeLaCruz, Michele Felts, Tamara Miller, Austin Martin, Hannah Williams, Christine Cherry, Shabby Johnson, Angella Holt, Angela Webb, Ann Gosnell, Lynn Corbitt, Tammie Bratton

Committee Chair, Edwin Cooper called the meeting to order at 10:02am

Introductions were done: Attendance is listed above

The Membership Committee had a detailed conversation about the upcoming Full BoS CoC Membership Committee meeting that is scheduled for June 22, 2023. As a committee we reviewed the budget that the CA sent out the day before. The Committee approved the budget.

The CA reported that there is currently 82 people that have registered for the event.

The CA reported and displayed the BoS CoC Website for everyone to see where people can register there. There was discussion about if the meeting can be done just in person or if there should be a hybrid option as well. Per the Board we need to offer both ways to attend this meeting. We also developed new language for the portion of the meeting that is after the business meeting. We will send that language to the Board for their approval. The password will be given after the business portion of the meeting and if they are on line, they will get a link to complete the survey and then the password will be sent. For the people who attend in person the survey will be given at the end. The committee would like to have two passwords 1) for after the business meeting 2) after the pm discussions that will be with the two groups of panelist. The CA will choose passwords for the event.

The CA reports there were no responses from anyone from the BoS CoC on what are some topics they would like to at the event. The two topics that will be available in the pm portion of the event are: Coordinated Entry System (CES) and Landlord Engagement. We as a group created some bullet points for the panelist.

The voting for the meeting will be done by signing in and Formstack or a QR Code.

The committee brainstormed about how to register for a door prizes via online and in person. We also collaborated about what those door prizes should be.



Each Region should mention the Full BoS CoC meeting at their Regional business meeting.

**Next Meeting**

June 21, 2023, 2023 @ 10am

**Adjourn**

**Motion** to adjourn by Edwin Cooper, Committee Chair at 11 am

**MO BoS CoC Committee Minutes  
Victim Services Committee 4-28-23**

**ATTENDANCE**

MO BOS COC: Nathaniel Meece- MO BOS COC—COC Planning Director  
Belle De La Cruz- MO BOS COC—COC Communications Director  
Lynn Corbitt- MO BOS COC—CE Specialist  
Region 1: Robyn Bowen- Safe House of Southeast Missouri  
Region 2 & 3: Tamara Miller-Avenues Domestic Violence Shelter  
Region 4: Christina Cherry-Synergy Services  
Region 5: Gwen Jennings-Rape and Abuse Crisis Service  
Region 6, 7, 8: N/A  
Region 9: Martha Sander-Council on Families in Crisis, MO BOS COC Board Chair  
Jennifer Sander- Council on Families in Crisis  
Region 10: Lori Haney-Citizens Against Spouse Abuse  
Region 10: Molly Hubbard- House of Hope

**CALL TO ORDER**

Meeting called to order by Jennifer Sander, Chair of Victim Service Committee, at 12:00pm

**APPROVAL OF AGENDA AND MINUTES**

N/A

**BOARD UPDATES**

RFP work group being developed for DV funding and unsheltered funding, which was recently awarded to CoC, two volunteers needed per committee

- Christina Cherry and Robyn Bowen volunteered on behalf of Victim Service Committee
- Goal is to have work group completed by May 25, 2023

YHDP is progressing

Coordinated Entry Full Membership Committee June 22, 2023

- Goal is to have at least one person per member agency present in person
- More details will be sent out closer to the date

HIC/PIT report shows strong co-morbidities with Domestic Violence and Mental Illness

**CA UPDATES**

RGI Committee is changing title to Inclusivity, Diversity, & Equity Awareness Committee

- Will need representatives from Victim Service Committee
- Will meet 1<sup>st</sup> Weds of each month
- More information will be sent out soon



## **ICA UPDATES**

N/A

## **OLD BUSINESS**

New Non-HMIS PL—no current issues reported, will revisit after agencies have had a chance to use the PL in case conferencing

## **NEW BUSINESS**

2023 Work Plan

- Continue to monitor new Non-HMIS PL
- Update Release of Information
- Training plan for Full CoC Member Agencies
- Update Pre-screening and Onboarding

Release of Information Updates

- VSC discussed changes to ROI to clarify who falls under Category 4, what data elements are shared for Category 4 applicants, and what ROI process to follow if an individual qualifies as a Category 4 applicant
- Christina Cherry will draft an updated ROI and send to Jennifer Sander, who will disseminate for committee approval
- After draft meets committee approval, the ROI will be forwarded on to the Coordinated Entry Committee

## **NEXT MEETING**

May 26 at 12:00pm

Adjourned by consensus at 1:09 pm

Minutes recorded and submitted by Christina Cherry, Secretary, Victim Service Committee



## Minutes

IDEA (Inclusion, Diversity, Equity and Awareness) Committee,  
formerly the Race and Gender Inequity Committee

[05.03.23] [2 pm]

[meet.google.com/cxq-cjtm-ctc](https://meet.google.com/cxq-cjtm-ctc)

### Attendance

Belle DeLaCruz, Christian Freeman, Christie Stallings, Don Hillsman, Jr., Jennifer Sander, Lynn Corbitt, MaKenya Owens, Michele Felps, Nabhira Mascorro, Shamarie Johnson, Sterling Waldman

### Call to Order

2:01

### Approval of Agenda and Minutes

N/A

### Old Business

Review of previous meeting

### New Business

New Contacts for the Committee

Review of expectations for the Client Feedback Survey

- How to make accessible?
  - Pre-paid postcard
  - QR code
  - Online webpage-link
  - Phone automated answering version

Election of Chair and Vice Chair

- Sterling Waldman as Committee Chair
- Michele Felps as Vice Chair

### Next Meeting

June 7th @ 2pm

### Adjourn

**Motion** to adjourn by consensus