

Committee Overview January



Mo BoS CoC Committee Report Overview Board of Directors Meeting 01.26.2023		
Committee	Action Items	Notes from Committee
Coordinated Entry	none	There's nothing that needs a board vote for this month. However, the CE Committee is requesting review of the questions added to the CE Intake by the Equity committee. The concern is that the data collected will not be valuable. See Minutes.
Grants	none	
Performance	none	
Membership	none	
Point in Time Count		
Youth Services		
Racial and Gender Inequities	did not meet	
Veterans Services	none	
Victim Services	none	
Youth Action Board		
Policy & Planning	none	Membership to the committee will be approved by Board



Minutes

MO BoS Coordinated Entry Committee

Tuesday, January 3, 2023

WebEx 9:00am – 11:00pm

Introductions: Amanda Ritchie, Leah Woods, Bella DeLaCruz, Jennifer Lucas-Comtrea, Jessica Macy, Shamarie Johnson, Carmel Wilson, Maggie Thomas, Wes Dent, Kelli Kemna, Mindy Sanders, Tammie Bratton, Scott Miniea, Sharon Cobb, Jennifer Sanders, Jacquie West, Megan Hamilton.

Vice Chair

- K. Kemna volunteer to be reelected for another term. J. West also volunteered. B. DeLaCruz sent a voting link for members to vote for the Vice Chair. Dead line for vote is 01/04/2023.

RGI Questions

- RGI Survey is an Intake tool in HMIS currently
- M. Thomson proposed that it be done the same way as other assessments in HMIS.
- Process for Non-HMIS users was questioned in terms of the data and where will it go once processed by J. Sander.
- K. Kemna concerned in the truth to the assessment form the person served as their trauma affects them.
- B. DeLaCruz shared the script for the survey as an optional QR code.
- W. Dent proposed having a link to email to persons served for them to do survey at a later date.

CE Participation

- Referrals being noted while case conference is done and not in HMIS.
- M. Thomson proposed L. Woods (ICA) to send monthly reminders to Regional Leads to run Side Door reports in HMIS.
- Side Door report numbers should be as close to zero as possible.

ICA Updates

- No new Updates

Other business

- No new Business

Next meeting February 7th

Mo BoS CoC Committee Report

Committee/Subcommittee/Workgroup Name	CE Committee
Report submitted by	Maggie Thomas
Month Reporting	December

ACTION ITEMS	
Recommendations to the MO BoS CoC Board of Directors for approval	<p>There's nothing that needs a board vote for this month. However, the CE Committee is requesting review of the questions added to the CE Intake by the Equity committee. The concern is that the data collected will not be valuable. See Minutes.</p>
Provide a small narrative about the action item so the board will have some idea what the action item is about or why it is being requested.	<p>The CE Committee had a spirited discussion of the questions added to the CE intake per the vote of the board last July. It was brought up by several members that these questions won't do what they are intended to do. However, other members of the committee feel that because the issue has been voted on, we should use these questions as a starting point and implement according to plan. Note: This sub assessment is already live in HMIS – the discussion only came about to decide implementation for non HMIS CE intakes. Looking for guidance from the board on how to move forward.</p>
Do the minutes reflect the vote of approval from the committee for action item?	N/A

Other work or projects the committee has underway/in progress

--	--

Please attach the minutes from your meeting with this report template to the CA



Committee Minutes
[Grants Committee] {12/05/2022}

Minutes

[Grants Committee]
[12/05/2022] [01:04 PM]
[\[https://meet.google.com/urw-msks-iyd?hs=224\]](https://meet.google.com/urw-msks-iyd?hs=224)

Attendance

Patti Brayfield (Project 360)
Michelle Summer, DMH
Kelli Kemna, DMH
Ann Gosnell, House of Hope Inc.
Kathy Ficcadenti, Catholic Charities of KC and St. Joseph
John Gary HFH
Dr. Francis Onukwue, Hi-tech Charities Irondale, Washington County
Edwin Cooper, DMH
Susan Cox Catholic Charities of SEMO
Erica Robbins, Lead Agency
Shelly Smith, HFHC
Reginald Jennings, HFHC
Belle De La Cruz, Lead Agency
Nathaniel Meese, Lead Agency

Call to Order

01:02 PM

Approval of Agenda and Minutes

No motion was made.

Old Business

Speaking on Scoring
Looking to have final scoring by December meeting
Once finalized Grants committee will be able to vote about Scoring.
Belle also stated that she has sent out COC paperwork needing to be signed by all grants committee members

New Business

<https://docs.google.com/document/d/1smdeEmn9PROn5BUSmbLGqvIHI75I2nCu/edit?usp=sharing&oid=109100646382240911489&rtpof=true&sd=true>

Link for metrics.

Looking at metrics from link and discussing.

Based on data from last year (PIT)

Regions should give the numbers not Grants Committee So numbers are not questioned. Agencies need to report full numbers.

Objective Scoring needs to be looked at closer and specific criteria on what earns you points.



Committee Minutes [Grants Committee] {12/05/2022}

Belle pointed discussion to Grants Committee Discussion point on the Scoring response.

Making objective scoring and drawing the line to give more opportunity to agencies to get the points.

There needs to be an unbiased system in place so that agencies get those points. Explanation for County PIT Coordinator.

Regional Coordinator information being explained and accurate recording.

Patti Brayfield:

CoC should not have to chase down people to verify what they did. A form would make it clear what they had to do or there are no points available. Add as training piece for sure!

Nathaniel Meece:

We had that last year, however we didn't push it on the coordinators last year.

Nathaniel Meece:

We've already added some language for coordinator training to help ensure our tracking and record keeping!

Data Tracking already available and will be available to County Coordinators at the time of count.

Matrix should be brought to Grants Committee before scoring happens. Then once approved the Lead agency would lay out the points and scoring then Grants committee could review and then given to the board.

Discussing an appeals process. To give better check and balance.

MHDC giving only 1 week turnaround on scoring. So appeals would be a 24 hour turnaround.

Full points to agencies with Coordinators and partial points to those without coordinators. (variation on original language) We would need to be clarifying those without coordinators would need get full points.

Nathaniel changed wording for scoring matrix.

Wanting to get this out well in advance from PIT count so that Agencies can plan out better to get what points they want.

Making a recommendation and motion for the PIT matrix scoring can be sent.

Proposal:

PIT:

5 points - Agencies with documented PIT Coordinators (either regional or county) scored full points, Agencies that were demonstrated by PIT coordinators to have participated in planning also scored 5 points



Committee Minutes [Grants Committee] {12/05/2022}

3 points - Agencies with unsheltered PIT count volunteer surveyors documented with their county coordinators would score 3 points. ~~documented activity per Lead Agency feedback request scored at least 3 points, Agencies that were demonstrated by PIT coordinators to have participated in counting efforts also scored at least 3 points.~~

0 points - Agencies without PIT Coordinators or volunteer surveyors documented score no points. ~~no verifiable participation in the PIT count~~

Motion made by Kelli and Ann Second motion to adopt PIT Scoring Matrix language. Committee voted all said I no Nah votes.

Reginald closing meeting with this vote and Nathaniel stating that were good until next meeting.

Next Meeting

[Jan. 5th 2022]

Adjourn

Meeting adjourned at 2:17pm by Reginald.



Committee Minutes
[Committee Name] {Meeting Date}

Minutes

Membership Committee
January 18, 2023 10-11am
meet.google.com/aco-oaat-qhi

Attendance

Nathaniel Meece, Edwin Cooper, Stephanie Culter, Erica Robbins, Shammy Johnson, Alissa Weber, Ann Gosnell, Angela Webb, Tammie Bratton, Robyn Hudson, Brittany Canales, Austin Martin.

Call to Order

10:02am

Approval of Agenda and Minutes

Comments, changes, or correction, none

Head elections for Leadership: Chair: Ann Gosnell, Vice Chair: Edwin Cooper, Secretary: Shammy Johnson. Motion made to approve the leadership of the Membership Committee, Edwin Cooper moved to approve motion and Tammie Bratton second.

New Business

The new work plan for 2023 Membership Committee was reviewed and approved by the committee.

Reviewed the membership recruitment/stakeholders engagement flyer

- Onboarding materials for mission/vision statement

Cross-Committee Collaboration

- Membership Committee w/Grants
- RGI with Membership
- YAB with Membership
- Policy and Planning with Membership
 - Conversations can begin with the Grants Committee Workgroup (January 30,2023 @ 2:30pm)

Membership Committee is supposed to approve who wants to join certain committees (Grants and Performance)

- Review applications and sign (digitally) at Full CoC meeting.
- Approval of structure of Grants Committee

Membership Committee reviewed and changed the language on mission statement and the flyers, the committee agreed to add a map to the flyers aside the QR Code

Membership is asking the Board to approve the mission statement to engage with partners who are effective in our communities and strengthen communications- Who are we as a CoC.





Committee Minutes
[Committee Name] {Meeting Date}

The Collaborative Applicant (CA) is going to send out an email with updated language and changes to the flyer. Everyone is encouraged to respond to the emails with their suggestions or approval.

Next Meeting

February 15, 2023 at 10-11am. Target new members and develop and outline strategy. Grants Committee application in 3 months.

Adjourn

Edwin Cooper motion to adjourn at 10:59am passed by the committee



Committee Report Performance – December 2022



Mo BoS CoC Monthly Committee Report

Committee/ Subcommittee/ Workgroup Name: Performance
Report Submitted By: Wes Dent (Hillcrest TH), Committee Chair
Month Reporting: December 2022

Action Items

Recommendations to the Mo BoS CoC Board for approval:

- None at this time

Description of the action item for the Board's information:

- n/a

Do the minutes reflect the vote of approval for the committee?

- n/a

Other work or project the committee have in progress:

- FY2022 PPI Performance Review that was slated for November is stalled waiting for scoring by the CA, after delay in reports
- Considering review of HMIS system and provider. Objective measures passed to NOFO workgroup, while we look at user experience.
- Coordinating w/ CE Committee to define metrics of performing well in CE (vs just participating in CE)
- Workgroup to revise CoC's "Moving on Strategy" policy document
- Improving data review reports to meet needs of Board and other committees

Please attach the minutes from your meeting with this report to the CA
CollaborativeApplicant@moboscoc.org





Minutes

Policy & Planning Committee

[01.10.23] [11 am]

meet.google.com/qax-mews-yur

Attendance

Becky Poitras
Erica Robbins
Reginald Jennings
Nathaniel Meece
Sandy Wilson
Sharon Cobb
Belle De la Cruz

Call to Order

11:04

Approval of Agenda and Minutes

N/A

Old Business

- Election of Leadership
 - S. Cobb nominated Becky Poitras for Committee Chair.
 - R. Jennings motioned to approve B. Poitras as Committee Chair
 - S. Cobb seconded the motion
 - Motion carries
- Moving meeting from 11 am to 10 am

New Business

Criteria for the Committee

- Roles and Responsibilities
 - Review current policies of the CoC and lead annual review of the CoC Governance Charter
 - Review and edit new proposed policies for the CoC CoC Strategic
 - Planning- develop and propose annual strategic plan to the Board of the CoC, including annual 5-year & 10-year goals
 - Guide other committees/give tasks to other committees
 - Guidance for other committees for their role and work plans
 - What are special population committees working toward?
 - Tie it into our strategic plan.
 - 501 cs. Workplan.
- Membership to the Committee
 - Leadership in regions and committees prioritizes.
 - Committee determines who the members of this committee are.
 - Membership by application
 - Limit to 10 members.
 - Need additional 6 members.
 - Process:



- Lead Agency vets people who apply to the committee.
- Recommendation to the committee.
- Put forward the members to the board as this is high level work to be done.
- Application:
 - Push out have ready for the Feb meeting.
 - Send out to the existing committee. Include:
 - organization
 - Region
 - Leadership role
 - Why do you want to join the Policy & Planning Committee?
 - Be prepared to dedicate x amount of hours
 - Review the application form outside of the meeting and approve via email.

Start on a work plan in Feb, so we can have a framework.

- In March we will have members and then start the work full force.

Next Meeting

02.01.23

Adjourn

Motion to adjourn by consensus



Minutes

Veterans

[01.04.23] [11 am]

meet.google.com/gmy-ropx-aed

Attendance

Glenna Wilson
Holly Rutherford
Jess Asher
Rebecca Sudduth
Rod Sansom
Abigail Stotler
Belle De la Cruz

Call to Order

11:02

Approval of Agenda and Minutes

N/A

Old Business

- Traction for establishing goals for the committee
- Does the committee need to meet monthly?
 - Vote via form sent out by Lead Agency

New Business

Ideas for training/ presentations:

- love to hear more about other agencies and what is available.
- meet quarterly and adjust as needed.
- training or resource that people are interested in learning more about.

Ideas for training– resources, ideas, topics.

Veteran resources. In stl.

Information on Stand Down events

Trauma informed, special populations, inclusivity

The Center Project

Next Meeting

02.01.23

Adjourn

Motion to adjourn by consensus



Mo BoS CoC Monthly Committee Report

Committee/ Subcommittee/ Workgroup Name: Veterans Committee

Report Submitted By: Glenna Wilson

Month Reporting: January 2023

Action Items

Recommendations to the Mo BoS CoC Board for approval: None

Description of the action item for the Board's information: None

Do the minutes reflect the vote of approval for the committee? NA

Other work or project the committee have in progress: Working towards a CoC wide Veteran training; working on determining how often to meet as a committee and what trainings we'd like to have within our committee.

*Please attach the minutes from your meeting with this report to the CA
CollaborativeApplicant@moboscoc.org*

**MO BoS CoC Committee Minutes
Victim Services Committee 12.15.22 at 12pm**

Attendance

R1 – Marla Nash, Catholic Charities

R2 & R3 – Tamara Miller, Avenues Domestic Violence Shelter

R4 – no one present

R5 – Jennifer Hickam, True North of Columbia

R6 – Nikole Keena, Susanna Wesley Learning Center; Scarlett Loomas & Yolanda Redd, Delta Area Economic Opportunity Corp

R7 – no one present

R8 – no one present

R9 – Martha Sander & Jennifer Sander, Council on Family Crisis

R10 – Lori Haney, Citizens Against Spouse Abuse, Inc.; Ann Gosnell, House of Hope

Belle De La Cruz, Community Partnership of Southeast MO, Communications Coordinator for the CoC
Nathaniel Meece, Community Partnership of Southeast MO, Planning Director for the CoC

Call meeting to order

Jennifer Sander, President of the Victims Services Committee, called the meeting to order at 12:08pm

Approval of agenda

Meeting agenda was discussed. M. Sander requested that non-HMIS plans be added to the agenda. There being no further discussion, Hickam made a motion to approve the agenda. Gosnell, seconded. Motion carried

Approval of minutes

October and November minutes were presented. Corrections to be made to the minutes is as follows. M. Sander requests her agency name be added to the October minutes. Redd stated her name was added to the Racial & Inequality Committee by mistake. She stated Christie Stallings should be added in her place. Debra Morgan should be added to the Veterans Services Committee. Jennifer Sander should be added to the Coordinated Entry Committee. Christina Cherry should be added to the Membership Committee. Redd made a motion to approve the corrected October minutes. Hickam, seconded. Motion carried.

Board updates

No board updates

Committee updates

Gosnell gave PIT Committee update – PIT Count is 01.25.23 at 5pm & 01.26.23 at 6pm; Gosnell reminded everyone to update their membership; M. Sander stated shelters have struggled to their PIT data. She asked all shelters to please make the PIT counts a priority.

Non-HMIS Plans

Nathaniel Meece will be doing the role out of the non-HMIS system. Non-HMIS is the identified process that DV victims come onto the list while ensuring their confidentiality. It is currently a digital platform/spreadsheet that is not affective. Meeting was held with ICA to build a better system. A demo

was provided of the portal that was developed. Training for CE Leads and non-HMIS agencies is coming. Target date for roll out is February or March 2023.

Old Business

N/A

New Business

2023 Work Plan was tabled until January 2023.

Open discussion

Adjournment

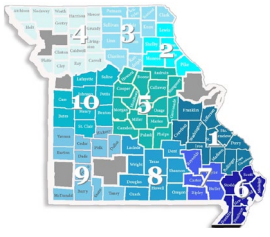
There being no further discussion, meeting adjourned at 1:10pm

Next meeting January 27, 2023 at 12pm.

Respectfully submitted,

Lori Haney

Vice President, Victim Services Committee



BoS Youth Committee Meeting Agenda

January 17th, 2023

Recurring Zoom Link:

<https://zoom.us/j/96670841561?pwd=ZTk4ZDQ4RW05cmxDWlBuaC9rWE1TZz09>

Attendance (12): Mark Kirchhoff, Nathaniel Meece, Erica Robbins, Bobbie Thomas, Tonya Webb, Sarah Tlapek, Sterling Waldman, Charline Johns, Tori Dempsey, Scarlett Loomas, Tysa Coleman, Lisa Brooks

1) Introductions

2) Discussion Items

a) **Youth Housing Demonstration Program**

1. Progress Overview from Nathaniel Meece, Sterling Waldman, and Lisa Brooks
2. How can the committee help the YHDP planning process?
3. YHDP Listening Groups with youth are being established – anyone want to help arrange one in your organization/community?

b) **Youth Action Board**

1. Need assistance finding youth to join YAB
 - Must be 16-24yo with lived experience of homelessness (former or current) or a member of marginalized youth community
2. Will share flyer, ask to send to interested youth groups around your areas

c) **Qualified Minor Training Program**

1. More polished training has been developed – review

3) Next Meeting Date – February 21st, 2023

Committee Report Youth Services Committee – January 2023



Mo BoS CoC Monthly Committee Report

Committee/ Subcommittee/ Workgroup Name: Youth Services Committee

Report Submitted By: Mark Kirchhoff

Month Reporting: January 2023

Attendance: (12) Mark Kirchhoff, Nathaniel Meece, Erica Robbins, Bobbie Thomas, Tonya Webb, Sarah Tlappek, Sterling Waldman, Charline Johns, Tori Dempsey, Scarlett Loomas, Tysa Coleman, Lisa Brooks

Action Items

Recommendations to the Mo BoS CoC Board for approval: None

Description of the action item for the Board's information: None

Do the minutes reflect the vote of approval for the committee? n/a

Other work or project the committee have in progress:

- 1) Reviewed newly created Qualified Minor Training, received feedback on improvements and created action plan for new trainings in 2023.
- 2) Reviewed progress on YHDP planning. Heard from TA Lisa Brooks on what is needed from Youth Committee.
- 3) Discussed Youth Committee to be less an arm of the CoC and more a functioning part of YHDP planning

*Please attach the minutes from your meeting with this report to the CA
CollaborativeApplicant@moboscoc.org*

